

**DIGEST OF ACTIONS
THE EXECUTIVE
OF CANADIAN SHIELD REGIONAL COUNCIL
FOR THE PERIOD May 30, 2024 to May 1, 2025**

Decisions made by the Executive May 30, 2024

1. That the minutes of the Pastoral Relations Committee be received from September 26, 2023, for information.
2. That the Minutes of the CSRC Pastoral Relations Commission from March 26, 2024 and the CSRC Support to Communities of Faith Commission from March 26, 2024 and April 23, 2024 be received, for information.
3. There was consensus that the Peter will ask Kathie Smith and Helen Smith (as they were a part of the Planning Team and Local Arrangements for this RCM) for their input on honouraria for guests and volunteers. Peter will work with them to draft a policy and will then forward that to the Finance Resource Team.
4. That the CSRC Executive approve the Property Commission Chair and Members Job Descriptions, Terms of Reference, and the Property Commission addition to the Property Policy and Procedures document.
5. That a member of the Property Commission sit on the CSRC Executive and that the Property Commission Minutes be submitted to Executive, for information.
6. That the CSRC Executive create a Governance Document Review Team to include Barb Nott, Bill Steadman, John Watson, Jim Jackson, Susan Whitehead and one other member to be added by the Chair of Executive.
7. There was consensus that Peter and Susan would draft a policy for the use of the CSRC logo and report back at the September 5, 2024 meeting.
8. That the 2025 Canadian Shield Online Regional Council Meeting be on Saturday, May 3, 2025.

Decisions made by the Executive June 25, 2024

9. That the CSRC Executive adopt the Nominations Committee recommended Nominations and Election Process for Commissioners to General Council.
10. That the CSRC Executive approve the Nominations Committee recommendation that the Pastoral Relations Commission membership be increased from 9 to 10 members, plus the Chair and Secretary.

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11. That the CSRC Executive approve the election of Peter Haddow to the Support to Communities of Faith Commission, John Watson to the Pastoral Relations Commission, and Jack Page to the Property Commission.
12. That the budget for the 2025 Festival of Faith be \$30,000 for the Canadian Shield Regional Council's portion of the joint event with SWRC (50% percent of the total cost of \$60,000).
13. That the CSRC Executive direct Executive Minister, Peter Hartmans, to commence with the hiring of a full-time accounting assistant to help with the transition in preparation for when Janet MacDonald leaves her position on June 30, 2025.

Decisions made by the Executive September 25, 2024

14. That the Minutes of the CSRC Support to Communities of Faith Commission from May 21, 2024, June 24, 2024, and July 18, 2024 be received, for information.
15. That the Minutes of the CSRC Pastoral Relations Commission from May 28, 2024, June 25, 2024, and August 7, 2024 be received, for information.
16. That the Minutes of the CSRC Property Commission from June 13, 2024 and August 22, 2024 be received, for information.
17. That the Canadian Shield Regional Council (6) Executive take the following actions:
St. Paul's United Church Non-Profit Housing Corporation (Thunder Bay, ON)
... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the St. Paul's United Church Non-Profit Housing Corporation 2024-2025 Board of Directors
Lynne Curran
Laurie Forbes
Gail Henderson
Linda Hietanen
Terry Hietanen
Don Macdougall
Doreen Macdougall
Bert Rowson
Ray Quinn

This is based on the draft Annual General Meeting minutes of Tuesday, June 18, 2024, the 2024 board member approval form, contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

N.B. Information - ONCA deadline for by-laws is fast approaching and there are two Incorporated Ministries that the Region has not received updated by-laws to approve. Camp McDougall Inc. is working on its by-laws and an update has been requested from Thunder Bay United Church Camps, Incorporated (Camp Duncan), but has not been received yet.

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18. That the Canadian Shield Regional Council forward the correspondence letter from St. Paul's United Church – Thunder Bay dated July 20, 2024 re: One Order Ministry to the General Council Office.
19. That the Canadian Shield Regional Council (CSRC) Executive accept the request from Living Skies Regional Council (LSRC) that the CSRC be the receiving body for a Workplace, Discrimination, Harassment and Violence Response Policy complaint, acting on behalf of Living Skies Regional Council. (1 Abstention – Peter Hartmans)
20. That Peter Hartmans, Diane Matheson-Jimenez, and Stewart Walker provide administrative support for the complaint from Living Skies Regional Council. (2 Abstentions – Peter Hartmans and Stewart Walker)
21. That the Canadian Shield Regional Council Executive elect Mastard Sakala to serve on the Canadian Shield Nominations Committee as the Executive representative. (1 Abstention – Mastard Sakala)

Decisions made by the Executive November 7, 2024

22. That the Minutes of the CSRC Support to Communities of Faith Commission from September 18, 2024 be received, for information.
23. That the Minutes of the CSRC Pastoral Relations Commission from September 18, 2024 be received, for information.
24. That the Minutes of the CSRC Property Commission from September 18, 2024 be received, for information.
25. There was consensus to send a request to the Grants Committee to propose a process of distribution for these funds (\$2,000 from GCO for the 100th Anniversary) that can support watch parties around the region, in lieu of sending the Chair to Newfoundland on June 10th, 2025.

Decisions made by the Executive December 5, 2024

26. That the Minutes of the CSRC Support to Communities of Faith Commission from October 16, 2024 and the CSRC Property Commission from October 31, 2024 be received, for information.
27. There was consensus that Peter will share the Nuclear Free North letter with the CSRC SJNOR reps and forward their recommendations back to the CSRC Executive.
28. That the Canadian Shield Regional Council Executive approve the 2025 CSRC Budget, as presented.
29. That the Canadian Shield Regional Council Executive accept the 2023 Audited Statements.

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30. That the Canadian Shield Regional Council Executive authorize Peter Hartmans (Executive Minister) and Nancy Ferguson (Chair of CSRC Executive) to sign the Statement of Financial Position on behalf of the Canadian Shield Regional Council. (1 Abstention – Peter Hartmans)
31. That the Canadian Shield Regional Council Executive approve the addition of Meranda MacKenzie and Jody Maltby as signing authorities for the Canadian Shield Regional Council, effective December 5, 2024.
32. That the Canadian Shield Regional Council Executive approve the CSRC Logo Policy.

Decisions made by the Executive February 6, 2025

33. That the Minutes of the CSRC Property Commission from November 21, 2024 and December 13, 2024 be received, for information.
34. That the Canadian Shield Regional Council Executive move in-camera to receive and discuss the report of the Investigator in the Living Skies Regional Council complaint.
35. That Diane Matheson-Jimenez, Staff Lead from Canadian Shield Regional Council be added to the in-camera session with the Canadian Shield Regional Council Executive.
36. That Susan Whitehead, Executive Assistant to the Executive Minister, join the confidential in-camera session to take notes, if needed.
37. That the Canadian Shield Regional Council Executive move out of in-camera.
38. That the CSRC Executive, the responding body, on the recommendation of the Complaint Review Team, receive the findings of the investigator, John Watson, for CSRC on behalf of LSRC in the report dated Jan. 10, 2025 and accept the findings of a thorough investigation of the allegations and further agree that there are no probable nor reasonable grounds for The United Church of Canada to proceed with a formal hearing of the complaint and that the CSRC Executive will take no further action.
39. That the Executive of Canadian Shield Regional Council add Meranda MacKenzie, Accounting/Assistant Bookkeeper, as a signing officer to all financial accounts, including all accounts with BMO (Bank of Montreal) and BMO Nesbitt Burns.
40. That the Executive of the Canadian Shield Regional Council change all financial correspondence from the Canadian Shield Regional Council office at 395 Lakeshore Drive, North Bay, ON P1A 2C5 to the Shining Waters Regional Council Guthrie Office at 59 Line 4 North, Oro-Medonte, ON L0L 2L0.
41. That the Executive of the Canadian Shield Regional Council appoint Laurie Stevenson to the CSRC Nominations Committee.
42. That the Executive of the Canadian Shield Regional Council approve the Honouraria Policy, as presented.

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43. That the Executive of the Canadian Shield Regional Council approve the Regional Council Meeting Location Policy, as presented.
44. That the Executive of the Canadian Shield Regional Council approve the CSRC Logo Policy, as presented.
45. That the Executive of the Canadian Shield Regional Council approve the request of the Grants Resource Team to top up the \$2,000 from The United Church of Canada (UCC) to provide \$100 to each communities of faith to acknowledge the 100th Anniversary of the UCC and the Grants Resource Team will organize the distribution.

Decisions made by the Executive March 6, 2025

46. That the Minutes of the CSRC Support to Communities of Faith Commission from November 20, 2024 and December 4, 2024 be received, for information.
47. That the Canadian Shield Regional Council (6) Executive take the following action(s):

a) Camp McDougall Inc.

... based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve Bylaw No. 1 as approved by the members on October 8, 2024 of the incorporated ministry known as Camp McDougall Inc.

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Camp McDougall Inc. 2024-2025 Board of Directors

Sherrill Dewar
Rayna Evoy
Sylvia Hanniman
Debbie Kirby
Mary A. Laundrie
Amy Lawson
Brian Lawson
Anita Mitchell
Steven Mullins
Nick Sinclair
Lauren Towell
Eric Verbonac

These are based on the draft Annual General Meeting minutes of October 8, 2024, the 2024 board member approval form, contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

This is the first annual meeting held since 2021. Board members, Regional Council and General Council staff have spent many hours getting this camp up to date with the IM and Duty of Care Policies of The United Church of Canada. Camp McDougall is now in compliance.

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b) Thunder Bay United Church Camps, Incorporated o/a Camp Duncan

... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Thunder Bay United Church Camps, Incorporated 2025-2026 Board of Directors

James E. Bidnall
A. Ernest Epp
Dave Hammond
Linda Hammond
Gerhardt F. Jansekovich
Lori Jansekovich
Shane Judge
Steve Kranyak
Ross McCubbin
Ken Moffatt
Kathy Neill
Richard Paterson
David White

This is based on the draft Annual General Meeting minutes of February 16, 2025, the 2025 board member approval form, contact list provided and receipt of other required documentation per the Incorporated Ministries Policy of The United Church of Canada.

N.B. Information - ONCA deadline for by-laws has passed and updated by-laws have been received by all incorporated ministries. Thunder Bay United Church Camps, Incorporated (Camp Duncan) is working on its by-laws but they were not ready for the Annual Meeting.

48. That the Executive of Canadian Shield Regional Council approve the request for \$1,000 in support of SJNORC for the 2025 year.
49. That the Executive of Canadian Shield Regional Council forward the proposal “A Call for Full Inclusion and Pastoral Support for Individuals Accessing MAID Under Tract Two” to the General Council with concurrence.

Decisions made by the Executive April 3, 2025

1. That the Minutes of the CSRC Pastoral Relations Commission from October 29, 2024 and the Property Commission from January 23, 2025 and February 27, 2025 be received, for information.
2. That the CSRC Executive request the Nuclear-Free North working group to draft a statement regarding the We the Nuclear-Free North resolution and return it back to the CSRC Executive for approval.
3. That the CSRC Executive approve the CS Executive Accountability Report to the 2025 Regional Council Meeting Workbook.

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4. That the CSRC Executive approve the present Chair's term be extended by one year (2026) to allow the incoming Chair installation to occur at an in-person Regional Council Meeting. (1 Abstention – Bill Jones)
5. That Nancy Ferguson be named an GC45 Alternate Commissioner.

Decisions made by the Executive May 1, 2025

- 6.

