

**MINUTES** of the Executive of Canadian Shield Regional Council held on February 3, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), John Watson, Jim Jackson, Joy Galloway, Kathie Smith, Nancy Ferguson, Tori Mullin, Dave Le Grand, Helen Smith, Stewart Walker

**STAFF:** Jody Maltby (Acting EM), Susan Whitehead, Janet MacDonald (Financial Administrator)

**REGRETS:**

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet with the following words:

*The lands where we gather today, across this region, have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we gather today. We acknowledge that our history has come at a great cost to the Indigenous community and we commit ourselves to be partners in healing and reconciliation.*

Barb then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

The Canadian Shield Regional Council was so very saddened to learn of the passing of Maxine McVey, an Executive Member. Stewart led Worship in a tribute to Maxine, Executive took some time to share their memories of her and then he ended with prayer. The group listened to a choir sing Maxine's favourite hymn, "I Have Heard Your Borneing Cry."

**CHECK-IN**

Executive took time to do a check-in with each other.

**APPROVAL OF AGENDA**

Barb added an update report from Support to Communities of Faith Commission and the Pastoral Relations Commission under new business.

**MOTION by Jim Jackson/Kathie Smith**

**2022-02-03-01**

**That the agenda for the meeting be approved, as amended.**

**CARRIED**

**APPROVAL OF MINUTES**

Nancy Ferguson indicated that she was marked as giving "regrets" at the last CSRC Executive meeting when she actually came to the meeting late. Susan will amend the minutes to include Nancy as attending.

**MOTION by Dave Le Grand/Joy Galloway** **2022-02-03-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on December 9, 2021 via Zoom, be approved as amended.**  
**CARRIED**

**RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Tori Mullins/Helen Smith** **2022-02-03-03**  
**That the Minutes of the CSRC Support to Communities of Faith Commission from November 24, 2021 and the Pastoral Relations Commission from October 27, 2021 and December 8, 2021 be received, for information.**  
**CARRIED**

**CORRESPONDENCE**

There was no correspondence.

**FINANCIAL UPDATE PRELIMINARY YEAR-END FOR 2021**

Janet MacDonald gave an update on the preliminary year-end finances for 2021. Executive had a chance to ask questions about the update.

Nancy asked if any of the tech equipment that was gifted from Algoma Presbytery was being used and Susan indicated that everything was given to Melody Duncanson Hales in Sudbury and she is using it there. The point was made that if there is any tech equipment that is outdated or not going to be used again, perhaps it should be sold instead of sitting in a cupboard. Susan will review the equipment and take note of what equipment is not being used.

**COVID-19 UPDATE**

Jody directed Executive to the CSRC Website for all the Covid updates from the region and said she appreciates how the covid information is so accessible on both the Canadian Shield and Shining Waters websites.

**General Council 44 (GC44) UPDATE**

Jody updated Executive on the GC44 indicating that the online sessions begin on February 13, 2022 with the opening Worship. The GC44 website ([www.gc44.ca](http://www.gc44.ca)) will list all the information on how to access the livestream for both Commissioners and non-Commissioners.

Non-Commissioners are welcome to watch the learning sessions and some portions of the business section but will be unable to watch the discussion portion. The Nominations for Moderator page is now live and there is one nominee. There are also training sessions for the Commissioners to participate in as well.

**REPORT FROM TASK GROUP FOR NEW MINISTRY PERSONNEL IN THE NORTH**

The new Recruitment Task Group for Ministry Personnel (MP) has met for their preliminary meeting. Nancy reported that there was a lot of brainstorming that occurred and indicated that whatever recruitment tool was used it was to be personal and reflect the diversity of our geography in the north.

Nancy said they would be submitting a proposal for a budget in the March Executive meeting. She said they were looking at other organizations' recruitment videos to investigate ideas, with the view that we too, would create our own videos from the perspective of different ministry personnel and students around the region.

**SCoFC REGIONAL REP TRAINING UPDATE**

Barb shared that being a participant on the latest Pastoral Charge Supervisors meeting, she learned that this training is really needed. Jim shared that there is a plan for a workshop to

happen in April 2022 to discuss the responsibilities and duties of a regional rep according to the job description that was created in 2019 when we became a region.

He also shared there is a concern about how we get information out to the regional reps and that they are clear about their duties (i.e. disseminating information from the region to their community of faith, attending the regional council meeting each year, etc.). Melody and Susan will work closely with the Support to Communities of Faith Commission to get a procedure for contacting all communities of faith to receive their current regional rep contact information after they have had their annual congregational meeting in 2022.

Dave shared how they remembered how disconnected presbytery reps were from presbytery and conference and that those churches are even more disconnected now that presbytery is gone. There may need to be some discussions in the SCoFC on how we will ask communities of faith to comply with the need for a regional rep (i.e. a letter to all CoFs).

Nancy and Jim remembered a time in presbytery where someone from the conference office wrote a report to presbytery and reps had something to take back to their churches to report on.

Joy shared that the new governance model for the CSRC looks at a much stronger congregational role than in the past. Two big reasons for disconnect have been us changing to the new governance structure and then getting hit with covid and that is why the relationship between the region and the communities of faith has broken down. She said that congregations do not know what their responsibilities are now. In the conference structure, churches were very supported when it came to their responsibilities and that is not the case now.

A suggestion was made that perhaps regional rep clusters or networks should be created especially for smaller congregations who are completely disconnected from the region.

### **JUST PEACE PROPOSAL TO GENERAL COUNCIL**

Jody gave Executive a brief update on the Just Peace Proposal that the CSRC sent to the General Council Executive (GCE). The GCE submitted a Just Peace Proposal to GC44 suggesting an adoption of a principles-based approach to justice work and outlines what those principles would be and they would be lenses to figuring out actions to respond to proposals from the regional councils and global/ecumenical partners, etc. The information is on the GC44 website.

### **NEW BUSINESS**

#### *Support to Communities of Faith Commission Update*

Jim asked what Executive thought should be done with the stones used at the June 2019 Regional Council Meeting that Bill Steadman took home after the meeting. Executive discussed ways we could use the extra stones and also the existing rocks that communities of faith took home with them. Nancy offered to touch base with Bill Steadman re: getting the rocks out of his garage.

Jim shared that at the last SCoFC meeting discussions were ongoing about the covenanting process each CoF is required to make with the region many members were not aware of what it was and that it needed to be completed. He stated that his commission and regional staff have work to do on this.

#### *Pastoral Relations Commission Update*

No update.

**NEXT MEETING DATES:**

- March 3, 2022 at 1:00 p.m. via Zoom
- April 7, 2022 at 1:00 p.m. via Zoom
- May 5, 2022 at 1:00 p.m. via Zoom
- June 2, 2022 at 1:00 p.m. via Zoom

**CLOSING**

Barb adjourned the meeting at 2:33 p.m. and Nancy ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on March 3, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), John Watson, Jim Jackson, Joy Galloway, Nancy Ferguson, Tori Mullin, Dave Le Grand, Helen Smith

**STAFF:** Jody Maltby (Acting EM), Susan Whitehead

**REGRETS:** Stewart Walker, Kathie Smith

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet with the following words:

*The lands where we gather today, across this region, have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we gather today. We acknowledge that our history has come at a great cost to the Indigenous community and we commit ourselves to be partners in healing and reconciliation.*

Barb then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

The Canadian Shield Regional Council was so very saddened to learn of the passing of Cindy Desilets, a former Executive Member. Kathie led Worship in a tribute to Cindy, Executive took some time to share their memories of her and then Helen ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

John added Timelines for Policy Reviews under new business.

**MOTION by John Watson/Tori Mullins** **2022-03-03-01**  
**That the agenda for the meeting be approved, as amended.**  
**CARRIED**

#### **APPROVAL OF MINUTES**

**MOTION by Helen Smith/Tori Mullins** **2022-03-03-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on December 9, 2021 via Zoom, be approved as circulated.**  
**CARRIED**

## **RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Dave Le Grand/John Watson** **2022-03-03-03**  
**That the Minutes of the CSRC Support to Communities of Faith  
Commission from January 26, 2022 and the Pastoral Relations  
Commission from January 26, 2022 be received, for information.  
CARRIED**

## **CORRESPONDENCE**

There was no correspondence.

## **GENERAL COUNCIL 44 (GC44) UPDATE**

Executive members who were GC44 Commissioners took time to share their experiences of the event on Saturday, February 13, 2022. Jody then explained the next step in the GC44 process is the learning webinars and the General Council Office (GCO) asked each Regional Council to have someone present the "Just Peace" proposal we forwarded in those webinars. It seems to involve said presenter making a video of the presentation and then being available for the question period during the session. John suggested that the person presenting might be Joyce Fergus Moore and Jody will follow up with her.

## **COVID-19 UPDATE**

Jody shared that website has been updated based on the Government announcement on February 17<sup>th</sup>, 2022. There is not a lot of feedback but we will keep the website updated.

## **REGIONAL COUNCIL MEETING – SEPT. 23-25, 2022**

Barb gave an update on the Regional Council Meeting (RCM) planned for in-person in Sudbury. Most of last year's RCM Planning Team members have decided to continue on and be part of the Local Arrangements/Planning Team but Barb indicated that more members and a chair are needed. Nancy Ferguson and Helen Smith have offered to co-chair the team for 2022 and a liaison for St. Andrew's UC in Sudbury will need to be established.

St. Andrew's UC Sudbury has been re-booked for the meeting as well as all the rooms for workshops and/or breakout rooms/presentations. Barb indicated that she would approach the Northbury Hotel to re-book with them. She also contacted Pete's Rental and is establishing the same table order that we had before. The meeting will be Friday night and Saturday morning, with a spillover on Sunday morning if needed, with the Celebration of Ministry Service on late Sunday morning.

Executive discussed possible themes and there will be a more fulsome discussion at the planning meeting. Any suggestions should be forwarded to the co-chairs.

## **REPORT FROM TASK GROUP FOR NEW MINISTRY PERSONNEL IN THE NORTH**

Nancy gave an update from the Task Group for New Ministry Personnel (MP) in the north. At the first meeting, there was brainstorming with action items including a survey to go out to candidates at nearby theological education centres and a recruitment video. There is no proposed budget at this time and Nancy suggests we may want to hire someone to do this work.

## **PETER'S RETURN AND JODY'S LAST MEETING WITH THE CSRC EXECUTIVE**

On behalf of Executive and the CSRC, Barb thanked Jody for her time as the Acting Executive Minister while Peter was off on sabbatical.

## **NEW BUSINESS**

### *Ukrainian Sample Letter*

Nancy indicated that the GCO's sample letter of support to our Ukrainian brothers and sisters of other denominations in the Sault Ste. Marie (SSM) area was signed by SSM Ministry Personnel and sent. She is asking if there is a structural entity within the Ukrainian Catholic Church that the CSRC should be reaching out to as well. Jody offered to find out if such an entity exists and will report back to Barb.

*Timelines for Policy Reviews*

John shared the Pastoral Relations Commission (PRC) discussed reviewing all CSRC Policies and Procedures and determined that the regional council may need to determine a schedule for such a review and edit. Barb will discuss with Jody, Peter and Susan and come up with a schedule, if needed.

**NEXT MEETING DATES:**

- April 7, 2022 at 1:00 p.m. via Zoom
- May 5, 2022 at 1:00 p.m. via Zoom
- June 2, 2022 at 1:00 p.m. via Zoom

**CLOSING**

Barb adjourned the meeting at 2:50 p.m. and ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on April 19, 2022 via Email Vote.

**MEMBERS VOTING:** Barb Nott (Chair), Kathie Smith, Joy Galloway, Jim Jackson, Helen Smith, Stewart Walker, Dave Le Grand, Nancy Ferguson

An email was circulated to the CSRC Executive for an E-Vote.

**MOTION TO ACCEPT 2019 CSRC AUDITED STATEMENTS (Appendix A)**

**MOTION:** **Email Poll 2022-04-19-01**  
**That the CSRC Executive accept the 2019 Independent Auditor's Report from Capstick, McCollum & Associates.**  
**CARRIED**



**APPENDIX A**  
**2019 CSRC Audited Statements Motion**

**From:** Susan Whitehead <SWhitehead@united-church.ca>

**Sent:** 04/19/2022 9:27 AM

**To:** Barbara Nott (barbaranott@persona.ca) <barbaranott@persona.ca>; David Le Grand (dave@st-andrews.ca) <dave@st-andrews.ca>; Helen Smith (smithhouse2@sympatico.ca) <smithhouse2@sympatico.ca>; Jim Jackson (jimandpatare@shaw.ca) <jimandpatare@shaw.ca>; John Watson (jwatson@tbaytel.net) <jwatson@tbaytel.net>; Joy Galloway (galloway@fibreop.ca) <galloway@fibreop.ca>; Kathie Smith (kgssmith7@gmail.com) <kgssmith7@gmail.com>; Nancy Ferguson (emmanuel.min@shaw.ca) <emmanuel.min@shaw.ca>; Peter Hartmans <PHartmans@united-church.ca>; Rachael Howes <RHowes@united-church.ca>; Stewart Walker (revstewart1ca@gmail.com) <revstewart1ca@gmail.com>; Susan Whitehead <SWhitehead@united-church.ca>; Tori Mullin (pastor.tori.mullin@gmail.com) <pastor.tori.mullin@gmail.com>

**Subject:** EMAIL Vote - CSRC Audited Statements

Good Morning Executive,

Attached you will find the **most recent audited statements for the CSRC**. Since our last meeting was canceled, it was decided that Executive may have an email vote instead. Please review the attached.

You are asked to vote by email on the following motion:

**MOTION: that the CSRC Executive accept the 2019 Independent Auditor's Report from Capstick, McCollum & Associates.**

You have the opportunity to ask questions for clarification and offer comments by email. You will then be able to vote yes or no to the request. You can vote any time beginning now and up to the closing date for the vote. You can change your vote at any time up to the close of voting.

Please 'reply all' on any comments, questions and your vote. If two or more members of the Executive have concerns about addressing this by email, we will set up a brief zoom meeting to consider the motion.

The closing date for the vote will be **Friday, April 22<sup>nd</sup>, 2022 at 12 p.m.** We require a quorum of 7 people to respond by that date for the vote to be valid.

Please let me know if you have any questions and thank you for your participation.

Susan

*Susan Whitehead (she/her)*  
*Executive Assistant to Peter Hartmans, Executive Minister*  
*Admin for Canadian Shield Regional Council*

**MINUTES** of the Executive of Canadian Shield Regional Council held on May 5, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), John Watson, Jim Jackson, Joy Galloway, Nancy Ferguson, Helen Smith, Kathie Smith, Stewart Walker

**STAFF:** Peter Hartmans, Susan Whitehead

**REGRETS:** Dave Le Grand, Tori Mullins

The Chair welcomed everyone to the meeting of Executive.

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Barb then read the CSRC safe space statement:

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#### **CHECK-IN**

Executive took time to do a check-in with each other. Peter indicated that Tori Mullins has now resigned from Executive as she has accepted a call out of the region. Executive is very appreciative of her work on the Executive Committee.

#### **APPROVAL OF AGENDA**

Peter indicated that the section where Executive discusses staff will be in camera and Susan Whitehead will not be present to take minutes.

**MOTION by Jim Jackson/Kathie Smith** **2022-05-05-01**  
**That the agenda for the meeting be approved, as circulated.**  
**CARRIED**

#### **APPROVAL OF MINUTES**

**MOTION by Helen Smith/John Watson** **2022-05-05-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on March 3, 2022 via Zoom be approved as circulated.**  
**CARRIED**

**MOTION by Kathie Smith/Jim Jackson** **2022-05-05-03**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held the CSRC Executive E-Vote on April 19, 2022 be approved as circulated.**  
**CARRIED**

#### **RECEIVE MINUTES FROM COMMISSIONS**

There was one correction in the March 9, 2022 minutes of the Support to Communities of Faith Commission: page 152 at the top – change “Agenda” to “Minutes.”

**MOTION by John Watson/Helen Smith** **2022-05-05-04**  
**That the Minutes of the CSRC Support to Communities of Faith Commission from February 24, 2022, March 9, 2022, March 30, 2022 and April 11, 2022 and the Pastoral Relations Commission from February 23, 2022 and March 23, 2022 be received, for information.**  
**CARRIED**

#### **CORRESPONDENCE**

There was no correspondence.

#### **FINANCIAL UPDATE**

Janet gave Executive an update on the financial statements.

**MOTION by Nancy Ferguson/Helen Smith** **2022-05-05-05**  
**That the CSRC Executive receive the 2022 CSRC Financial Statement to March 31, 2022 for information.**  
**CARRIED**

#### **GC44 UPDATE FROM COMMISSIONERS ON EXECUTIVE**

Commissioners shared that doing this work online is a challenge. Members shared information about the DLM and Property Insurance Proposals. Peter stated that if anyone wants to view the information in the learning sessions, they can be viewed on the GC44.ca's YouTube channel at: <https://www.youtube.com/playlist?list=PLQDu-SgFb3RqnfAE-HUiSIM3VJMAqoc6d>

#### **COVID UPDATE**

Peter talked about how covid is everywhere and we are not done with it. It does feel like we could be getting to the other side of it. A lot of churches are returning back to in-person worship and are now experiencing the hybrid service: in-person and also livestreamed. Our RCM will be a hybrid meeting for those people who do not feel comfortable attending in-person.

#### **NOMINATIONS**

Kathie informed Executive that the Nominations page on the regional website has been updated to include all the job descriptions of all the positions in the region. With Tori Mullins leaving Executive, there are now 3 member positions to fill; Kathie indicated that she would have a brief talk about Nominations at the CSRC Regional Rep gathering on May 5, 2022. She said she would be sharing her own experiences of being a regional rep both in the Conference structure and our new regional structure and what serving the wider church has done for her personally.

Jim Jackson shared that the Support to Communities of Faith Commission members have offered to contact 10 churches within the region and become the contact for those communities of faith if they have any questions or need help or direction in any way.

### **REGIONAL COUNCIL MEETING (RCM)**

Nancy and Helen gave an update of the planning of the RCM. There are two possible themes: "The Stones that Make Us Stronger" and "Tending Our Nets." Nancy spoke briefly about both themes and Executive had a discussion in order to make a decision about which theme to choose.

**MOTION by Nancy Ferguson/Helen Smith** **2022-05-05-06**  
**That the theme for the 2022 CSRC Regional Council Meeting on**  
**September 23-25, 2022 be "Tending Our Nets."**  
**CARRIED**

### **REPORT FROM TASK GROUP FOR NEW MINISTRY PERSONNEL IN THE NORTH**

#### **(Appendix A)**

Nancy referred to the recruitment survey results and discussed it with Executive. Some responses included: remote from large urban centres; the north is beautiful; emphasis on inclusion of LGBTQ+ community; importance of sharing racial and cultural diversity of each community. There were some suggested next steps that the team discussed (see Appendix A).

It was suggested that we share this information with communities of faith who are preparing their Living Faith Story and those who are actively seeking ministry personnel. The question was raised could the testimonial video be attached to a community of faith's Church Hub page and in response, Nancy said that the team thought that each community of faith could have a testimonial video attached to their page regardless of whether they are in search or not; it could be helpful for people who are searching for a church to attend.

### **CONVERSATIONS ABOUT STAFF: CSRC**

Peter moved Executive in camera for the conversations about CSRC staff.

**MOTION by Kathie Smith/Peter Hartmans** **2022-05-05-07**  
**That the CSRC Executive move into In Camera for the discussion about**  
**the CSRC Staff.**  
**CARRIED**

### **EXECUTIVE MINISTER'S ACCOUNTABILITY REPORT (Appendix B)**

Peter shared his accountability report prior to the meeting and there were no questions.

### **NEW BUSINESS**

There was no new business.

### **NEXT MEETING DATES:**

- June 2, 2022 at 1:00 p.m. via Zoom

### **CLOSING**

Barb adjourned the meeting at 4:00 p.m. and ended with a prayer.

**APPENDIX A**  
**CSRC Recruitment Survey Results**

## CSRC Recruitment Survey Results

Total Respondents = 7

### Question #1

**What is your current impression of Northern Ontario (the Canadian Shield Region)?**

It is extremely beautiful but also remote. It seems very expensive, like the cost of living could be really high because it is far away from the larger population centres. I think it could be hard to find other queer and trans folks in Northern communities and also young people that I could relate to. I expect I have a very different background and set of experiences than many folks who grew up there so I wonder how well I would form connections with others.

northern, small towns and fairly small communities, beautiful lakes

Neutral

Picturesque and isolated

Beautiful

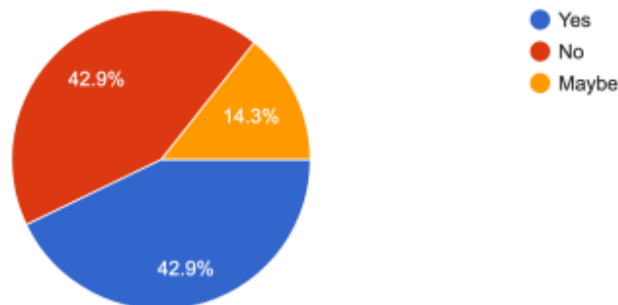
remote and rugged- would be a little more isolate but would be a great opportunity

Beautiful area.

### Question #2

Would you consider applying to a community of faith in the Canadian Shield Region?

7 responses



### Question #3

#### What would you want to know before considering moving to Northern Ontario (the Canadian Shield Region)?

That I would make enough money to be able to handle the extra expense of having to travel a significant distance to urban centres, to cover living costs that I expect are elevated. I would also want to know what the general reception of queer and trans people is in that community so that I can ensure the safety of my family.

How welcoming is the community for LGBTQ+ folk; is there a strong sense of connection to land and nature;

Public transportation and housing

N/A

Availability of housing

I have lived there before, but would like to know a bit about the cultural landscape

I am married and my husband would not live in Northern Ontario.

### Question #4

#### What are you looking for in the next city/town you will move to?

Employment opportunities for myself and my spouse

warm and welcoming community, connection to nature

Relative proximity to my spouse's elderly parents

Proximity to family

Reasonable housing costs

would prefer to have a living quarter of some kind in place (manse etc) would welcome the opportunity to be a part of right relations

Near a hospital and an urban area.

### Question #5 (Ranking 18 Geographic Factors)

Top 3 Factors Calculated by Overall Points:

1. Access to Health Care Centres (18 / 21 points)
2. Access to Specialized Health Care Centres (16 / 21 points)
3. Proximity to extended family and/or friends (14 / 21 points)

Ranking:  
Not important = 0  
Unsure = 1  
Important = 2  
Very Important = 3

Top Factors Calculated by Median Answer

1. Access to Health Care Centres

## 2. Access to Specialized Health Care Centres

### The 3 Least Important Factors (Overall Points & Median)

1. Access to Childcare
2. Schooling for Dependants
3. French Language Schooling

#### Ranking

#	Question	Median Response	Median as Text	Overall Points / 21
1	Racial Diversity	2	Important	11
2	Language and/or Cultural Diversity	2	Important	10
3	Cost of Living	2	Important	13
4	Access to Public Transit	2	Important	11
5	Access to a Large City Centre	1	Unsure	8
6	Access to Health Care Centres	3	Very important	18
7	Access to Specialized Health Care Centres	3	Very important	16
8	Access to Longterm Care Facilities for Dependants	1	Unsure	12
9	Proximity to extended family and/or friends	2	Important	14
10	Access to to Childcare	0	Not important	2
11	Schooling for Dependants	0	Not important	2
12	French Language Schooling	0	Not important	2
13	French Language Resources	0	Not important	6
14	Access to Waterfront/Lakes/Rivers (boating, kayaking, fishing)	1	Unsure	11

#	Question	Median Response	Median as Text	Overall Points / 21
15	Access to Outdoor Winter Recreation Facilities	1	Unsure	10
16	Access to Outdoor Summer Recreation Facilities	2	Important	13
17	Access to Indoor Recreation Facilities	1	Unsure	9
18	Access to cultural activities	2	Important	11

### Question #6

What are you looking for in the next faith community you will minister to?
Children, youth and family/Christian Education ministry positions
vibrant sense of mission in the community and the world
Faith in the functional Lordship of Jesus
Similarities in theology
An affirming community
an opportunity to experience a community with a cultural diversity, and perhaps a more economic diversity
Welcoming and supportive.

### Question #7 (Ranking 3 Community of Faith Factors)

Question	Median Response	Median as Text	Overall Points / 21
Community of Faith that has stated commitments to equity	2	Very Important	17
Community of Faith's Affirming status	2	Very Important	17
Community of Faith's inclusion of LGBT+ folks in their Marriage Policy	2	Very Important	18



## **APPENDIX B CSRC Executive Minister Report for May 2022 Meeting**

### **CSRC Executive Minister Report May 2022:**

Returning from Sabbatical recently, the May Executive will be my first Executive meeting for 2022. It had been 10 years since my last sabbatical and the United Church has shifted significantly during this period. Part of my role at transition was to Co-Chair The United Church of Canada transition team. From transition, I was invited to become Executive Minister for the Canadian Shield and Shining Waters Regional Councils. This period of transition has been both exciting, stressful, energizing and exhausting. My Sabbatical offered the opportunity to consider transition, the impact of the pandemic on the Church and most of all, the potential for ministry with our new Regional Councils. The primary focus of my Sabbatical considered what opportunities for ministry lie with the new regions. How can Regional Councils support communities of faith, lay leadership and ministry personnel? I also considered staffing, regional partnership and regional and denominational vision for ministry now and in the future. I look forward to sharing my insights as we walked together in the future in ministry. I want to thank Barb Nott and Jody Maltby in particular, for providing key leadership in our Regional Council in my absence. I am deeply grateful for the opportunity for sabbath.

Looking into spring as a Regional Council, we celebrated Easter in a more similar approach to pre-pandemic times!!!! As a Regional Council and Church, we still struggle with figuring out a new normal. Communities of faith are still facing many pandemic-related struggles and I am concerned for both lay and ministry personnel leadership. The past two plus years has been stressful for most communities of faith and while offering the opportunity for many to worship and work in new ways, many long for return to normal.

Across our Region, many communities of faith are starting to discuss and realize the impact of Covid 19 for their community. For some, they are seeing new opportunities through media and live-streamed worship and outreach. For other communities of faith, the length, stress and impact of Covid 19 has had a very challenging effect on their community. This has resulted in deep conversations about future ministry including new partnerships, and in some situations, considering ending their local ministry. As a Regional Council, we continue to support each other and it is evident that Covid 19 has had very different impacts across our Regional Council.

Currently the Executive has created a small committee to consider how we can attract new ministry personnel to our Regional Council. Many regional councils have found it difficult recently to fill calls and various ministry positions within their churches. This CSRC committee is actively working at sharing the wonderful ministry opportunities within the Canadian Shield Regional Council. More updates to come!

Looking to the fall, we are offering the opportunity for an in person regional meeting scheduled for September 23-25, 2022 in Sudbury (covid permitting). The regional meeting will offer the opportunity to meet, connect, pray, worship, vision and join together as Church.

**MINUTES** of the Executive of Canadian Shield Regional Council held on June 2, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), Jim Jackson, Joy Galloway, Nancy Ferguson, Dave Le Grand, Helen Smith, Kathie Smith, Stewart Walker, John Watson

**STAFF:** Peter Hartmans, Susan Whitehead

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet with the following words:

*The lands where we gather today, across this region, have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we gather today. We acknowledge that our history has come at a great cost to the Indigenous community and we commit ourselves to be partners in healing and reconciliation.*

Barb then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

Peter led Executive in worship and then he ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

Peter indicated that the section where Executive discusses staff will be in camera and Susan Whitehead be requested to be present to take minutes.

**MOTION by Jim Jackson/Nancy Ferguson** **2022-06-02-01**  
**That the agenda for the meeting be approved, as circulated.**  
**CARRIED**

#### **APPROVAL OF MINUTES**

There was one correction in the May 5, 2022 Executive Minutes – Dave Le Grand was listed as being present as well as giving regrets.

**MOTION by Helen Smith/Joy Galloway** **2022-06-02-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on May 5, 2022 via Zoom be approved as amended.**  
**CARRIED**

#### **RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Peter Hartmans/Dave Le Grand** **2022-06-02-03**

**That the Minutes of the Canadian Shield Regional Council Support to Communities of Faith Commission from April 28, 2022 and the Pastoral Relations Commission from April 27, 2022 be received, for information.  
CARRIED**

#### **CORRESPONDENCE**

There was no correspondence.

#### **NOMINATIONS REPORT: COMMISSIONER VACANCY CONVERSATION CONTINUED AND NOMINATIONS TO THE FINANCE RESOURCE TEAM**

*Nominations Report: Commissioner Vacancy Conversation Continued*

Kathie Smith, along with Helen Smith, led Executive in a discussion about the GC44 Commissioner vacancy that occurred in the CSRC.

**MOTION by Kathie Smith/Helen Smith** **2022-06-02-04**

**That the Canadian Shield Regional Council Executive approve the following:**

**Laura Hutchison (Ministry Personnel) be nominated as GC44 Commissioner to replace a vacancy, Ernie Epp (Lay) be named as the first alternate and that Stewart Walker (Ministry Personnel) be named the second alternate, effective June 2, 2022.**

**CARRIED**

*Nomination to the Finance Resource Team*

Kathie shared the name of the nominee to the Finance Resource Team.

**MOTION Jim Jackson/John Watson** **2022-06-02-05**

**That Michael Wesa be added to the list of names for the Finance Resource Team.**

**CARRIED**

#### **CONVERSATIONS ABOUT STAFF: CSRC (AND SWRC) CONTINUE (IN-CAMERA)**

**MOTION Peter Hartmans/Jim Jackson** **2022-06-02-06**

**That the Canadian Shield Regional Council Executive move the Conversations About Staff in-camera.**

**CARRIED**

**MOTION Peter Hartmans/Joy Galloway** **2022-06-02-07**

**That Jody Maltby, Staff Lead from Shining Waters Regional Council, be added to the in-camera session with the Canadian Shield Regional Council Executive.**

**CARRIED**

**MOTION Peter Hartmans/Nancy Ferguson** **2022-06-02-08**

**That Susan Whitehead join the confidential in-camera session to take notes, if needed.**

**CARRIED**

**MOTION Peter Hartmans/Nancy Ferguson** **2022-06-02-09**

**That the Canadian Shield Regional Council Executive move out of in-camera.**

**CARRIED**

**MOTION Peter Hartmans/Kathie Smith** **2022-06-02-10**  
That the Canadian Shield Regional Council Executive support the proposal from the Philanthropy Unit to share the position held by Melody Duncanson Hales of 40% to Philanthropy and 60% to Canadian Shield Regional Council, with a starting date to be negotiated with the Philanthropy unit.  
**CARRIED**

**MOTION Peter Hartmans/Helen Smith** **2022-06-02-11**  
That the Canadian Shield Regional Council Executive approve the Executive Minister hiring a second Congregational Minister at 60% time, with a starting date to be negotiated.  
**CARRIED**

**MOTION Peter Hartmans/Jim Jackson** **2022-06-02-12**  
That the Canadian Shield Regional Council Executive authorize the Executive Minister to create terms of reference for an interview committee to be approved by the Executive.  
**CARRIED**

**MOTION Peter Hartmans/Kathie Smith** **2022-06-02-13**  
That the Canadian Shield Regional Council Executive petition the Shining Waters Regional Council Executive to partner with hiring a full-time admin to serve both the Canadian Shield Regional Council and Shining Waters Regional Council as outlined on the confidential Proposed Staff Changes Chart dated May 30, 2022.  
**CARRIED**

#### **GC44 UPDATE FROM COMMISSIONERS ON EXECUTIVE**

There is a joint-region GC44 Commissioner gathering planned for June 14, 2022 between CSRC and SWRC.

#### **COVID UPDATE**

Peter shared that his hope and prayer is that Covid will not interfere with the RCM. We will offer the meeting as a hybrid (in-person and online) to make it non-exclusionary to people who do not want to come in-person.

#### **REGIONAL COUNCIL MEETING UPDATE**

Nancy and Helen shared that the progress on the meeting and the planning team will be meeting on June 6, 2022.

#### **EXECUTIVE MINISTER'S ACCOUNTABILITY REPORT**

Peter shared his accountability report prior to the meeting and there were no questions. He did share that the President of the SWRC has had to resign mid-term due to health reasons. David Leyton-Brown will take over the President duties for the rest of the term and has said he would attend the CSRC Meeting in Sudbury.

#### **NEW BUSINESS**

There was no new business.

#### **NEXT MEETING DATES:**

- Summer meeting if needed

- September 8, 2022 at 1:00 p.m. via Zoom
- October 13, 2022 at 1:00 p.m. via Zoom
- November 3, 2022 at 1:00 p.m. via Zoom
- December 1, 2022 at 1:00 p.m. via Zoom

**CLOSING**

Barb adjourned the meeting at 3:40 p.m. and Nancy ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on September 8, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), Jim Jackson, Joy Galloway, Nancy Ferguson, Stewart Walker, John Watson, Kathie Smith

**STAFF:** Peter Hartmans, Susan Whitehead

**REGRETS:** Dave Le Grand, Helen Smith

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet with the following words:

*The lands where we gather today, across this region, have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we gather today. We acknowledge that our history has come at a great cost to the Indigenous community and we commit ourselves to be partners in healing and reconciliation.*

Barb then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

Peter led Executive in a reflection and then he ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

Peter indicated that the proposed budget will be removed from the agenda and added Covid Protocols for the Regional Council Meeting. There was one error on the August 2022 date.

**MOTION by Dave Le Grand/Nancy Ferguson** **2022-09-08-01**  
**That the agenda for the meeting be approved, as amended.**  
**CARRIED**

#### **APPROVAL OF MINUTES**

**MOTION by Joy Galloway/Jim Jackson** **2022-09-08-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on June 2, 2022 via Zoom be approved as amended.**  
**CARRIED**

**MOTION by Jim Jackson/Joy Galloway** **2022-09-08-03**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on August 19, 2022 via Zoom be approved as amended.**

## **CARRIED**

### **CORRESPONDENCE**

There was no correspondence.

### **REGIONAL MEETING UPDATE**

#### *RCM Update*

Nancy took a moment to thank the previous planning team from the 2020 RCM for all the groundwork they built that the current planning team could use as a springboard. She proceeded to review the agenda for Executive.

#### *Covid Protocols*

Nancy indicated that we planned to follow whatever covid protocol that St. Andrew's follows. Barb stated that we will provide hand sanitizer for each table in the plenary. It was also suggested that we ask people to voluntarily test before they come and that we would have some to Dave indicated that currently St. Andrew's protocols are that most wear masks in the sanctuary but it is not mandatory.

### **NEW BUSINESS**

There was no new business.

### **NEXT MEETING DATES:**

- October 13, 2022 at 1:00 p.m. via Zoom
- November 3, 2022 at 1:00 p.m. via Zoom
- December 1, 2022 at 1:00 p.m. via Zoom

### **CLOSING**

Barb adjourned the meeting at 2:20 p.m. and Barb ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on September 13, 2022 via Email Vote.

**MEMBERS VOTING:** Barb Nott (Chair), Kathie Smith, Joy Galloway, Jim Jackson, Helen Smith, Stewart Walker, Dave Le Grand, Nancy Ferguson, John Watson

An email was circulated to the CSRC Executive for an E-Vote.

**MOTION TO APPROVE THE 2023 CSRC DRAFT BUDGET (Appendix A)**

**MOTION by Kathie Smith/Stewart Walker                      Email Poll 2022-09-13-01**  
**That after review by the CSRC Finance Resource Team, the CSRC Executive**  
**recommends the 2023 Draft Budget to the 2022 Canadian Shield Regional**  
**Council meeting in Sudbury, ON.**



**APPENDIX A  
2023 CSRC Draft Budget Email**

**From:** Susan Whitehead <SWhitehead@united-church.ca>  
**Sent:** 09/12/2022 12:03 PM  
**To:** Barbara Nott (barbaranott@persona.ca) <barbaranott@persona.ca>; David Le Grand (dave@st-andrews.ca) <dave@st-andrews.ca>; Helen Smith (smithhouse2@sympatico.ca) <smithhouse2@sympatico.ca>; Jim Jackson (jimandpatare@shaw.ca) <jimandpatare@shaw.ca>; John Watson (jwatson@tbaytel.net) <jwatson@tbaytel.net>; Joy Galloway (galloway@fibreop.ca) <galloway@fibreop.ca>; Kathie Smith (kgssmith7@gmail.com) <kgssmith7@gmail.com>; Nancy Ferguson (emmanuel.min@shaw.ca) <emmanuel.min@shaw.ca>; Peter Hartmans <PHartmans@united-church.ca>; Rachael Howes <RHowes@united-church.ca>; Stewart Walker (revstewart1ca@gmail.com) <revstewart1ca@gmail.com>; Susan Whitehead <SWhitehead@united-church.ca>  
**Subject:** E-Vote for 2023 Draft Budget for the RCM

Good Morning Executive,

The Finance RT met on Friday, Sept. 9, 2022 and reviewed the 2023 Draft Budget and they have indicated there were no major changes this year. The team is requesting that Executive review the 2023 Draft Budget and e-vote on recommending it to the regional council meeting in Sudbury. Below is the motion and attached you will find the 2023 Draft Budget.

**MOTION:**

**That after review by the CSRC Finance RT, the CSRC Executive recommends the 2023 Draft Budget to the 2022 Canadian Shield Regional Council meeting in Sudbury, ON.**

You have the opportunity to ask questions for clarification and offer comments by email. You will then be able to vote yes or no to the request. You can vote any time beginning now and up to the closing date for the vote. You can change your vote at any time up to the close of voting.

Please reply all on any comments, questions and your vote. If two or more members of the Executive have concerns about addressing this by email, we will set up a brief zoom meeting. This decision is time-sensitive because the regional meeting is in less than 2 weeks and the 2023 Draft Budget needs to be inserted into the 2022 Report Packet so delegates can read and review it.

The closing date for the vote will be **Tuesday, September 13, 2022** at 12:00 p.m. We require a quorum of 7 people to respond by that date for the vote to be valid.

Please let me know if you have any questions and thanks for your participation.

Peace,  
Susan

*Susan Whitehead (she/her)  
Executive Assistant to Peter Hartmans, Executive Minister*

*Admin for Canadian Shield Regional Council*

*Canadian Shield Regional Council - Main Office*  
*The United Church of Canada*  
395 Lakeshore Drive  
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[www.canadianshieldrc.ca](http://www.canadianshieldrc.ca)

**MINUTES** of the Executive of Canadian Shield Regional Council held on October 13, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), Jim Jackson, Nancy Ferguson, John Watson, Kathie Smith, Helen Smith, Dave Le Grand, Mastard Sakala, Susan Lindquist, Bill Steadman, Joy Galloway

**STAFF:** Peter Hartmans, Susan Whitehead

**REGRETS:** Stewart Walker, Eun-Joo Park

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet with the following words:

*The lands where we gather today, across this region, have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we gather today. We acknowledge that our history has come at a great cost to the Indigenous community and we commit ourselves to be partners in healing and reconciliation.*

Barb then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

Peter led Executive in a reflection and then he ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

**MOTION by Kathie Smith/Jim Jackson** **2022-10-13-01**  
**That the agenda for the meeting be approved, as amended.**  
**CARRIED**

#### **APPROVAL OF MINUTES**

There are 4 errors in the Regional Meeting Update section and have been corrected.

**MOTION by Kathie Smith/Nancy Ferguson** **2022-10-13-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on September 8, 2022 via Zoom be approved as amended.**  
**CARRIED**

The point was brought up that the e-votes, according to The Manual, need to have at least 48 hours' notice before closing. In the future, all CSRC E-votes will have at least 48 hours' notice. Also, John Watson was added as a voting member of Executive to the minutes.

**MOTION by Dave Le Grand/Helen Smith** **2022-10-13-03**  
**That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on September 13, 2022 via E-vote be approved as amended.**  
**CARRIED**

#### **RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Kathie Smith/Bill Steadman** **2022-10-13-04**  
**That the Minutes of the CSRC Pastoral Relations Commission from May 25, 2022 and June 29, 2022 be received, for information.**  
**CARRIED**

#### **CORRESPONDENCE**

There was no correspondence.

#### **FINANCIAL UPDATE (IF ANY)**

Janet has indicated that all the financial information from the meeting continues to come in and she cannot update the final budget until she received that information. There will be an update at the next meeting of Executive.

#### **INCORPORATED MINISTRIES OMNIBUS MOTION (ST. PAUL'S HOUSING CORP.)**

Peter gave a brief overview of what Incorporated Ministries are and why we have them.

**MOTION by John Watson/Helen Smith** **2022-10-13-05**  
**That the Canadian Shield Regional Council (6) Executive take the following action:**

a) **St. Paul's United Church Non-Profit Housing Corporation**

**... pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the St. Paul's United Church Non-Profit Housing Corporation 2021-2022 Board of Directors**

**Lynne Curran  
Laurie Forbes  
H. Brian Foster  
Gail Henderson  
Don Macdougall  
Doreen Macdougall  
Debra Mehagan  
Bert Rowson  
Ray Quinn**

***This is based on the draft Annual Meeting minutes of September 21, 2021, the 2021 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.***

**CARRIED**

#### **REGIONAL MEETING UPDATE**

*Regional Council Reflection, Comments, Thanksgiving, and Learning*

Peter gave thanks for everyone who worked on the meeting and especially the tech team.

Nancy gave a brief reflection and stated that the evaluation forms are still coming in and the team will continue to review them. A report to Executive will be forthcoming.

Executive was asked to share their views of the meeting and one point that came up was that there needed to be more volunteers to help with set up and tear down. Also, there needs to be people from the host church on the planning team to help with the local arrangements.

The comment was made that in the future, we need to have hybrid meetings in case people are still uncomfortable meeting in-person due to Covid/Flu and also because of mobility reasons. Several evaluations stated that the online experience was excellent.

Other comments included were that we could/should have taped or made live the discussion groups. Also, it was stated that not having a choir was missed – Bill explained we didn't have one because of Covid protocols and concerns.

There was an indication that people felt that voices were not heard from the floor at all, especially during the GC44 piece. This was an important oversight with the General Secretary present at our meeting, he could have answered many questions directly.

Some people still had Covid anxieties at the meeting. The face-to-face meeting was very important for our region, bridging all the 3 conferences together, as this was only our 2<sup>nd</sup> in-person meeting since becoming a region.

Executive members who attending the campfire at Hannah Lake enjoyed their time.

*Proposal: Renaming the Regional Council*

This decision has been deferred to the next meeting, as members of Executive did not receive the proposal ahead of time.

*Executive Conversation around Scheduling the Next RCM and Location*

Peter indicated that the planning team has not had their final wrap-up meeting and their feedback may have an impact on the scheduling and location. The planning team co-chairs will report back to Executive at the next meeting.

**REGIONAL MEETING TRAVEL REMUNERATION POLICY**

Executive discussed the 2019 and 2022 Regional Meeting Travel Remuneration Policy. Peter indicated it would be beneficial to have a regional policy in place that will not need to be altered at each meeting.

It was suggested that communities of faith should realize that there is a cost to “being church” and travel for their Ministry Personnel, and possibly Regional Reps, will need to be covered by each pastoral charge.

Nancy mentioned that there are two ministry personnel in Sault Ste. Marie are now in “formal association” with communities of faith there. It is understood that the community of faith in which the Ministry Personnel are in Formal Association with will cover the cost of their travel to a regional meeting and maybe that could happen in other places.

**EXECUTIVE MINISTER'S REPORT**

Peter discussed one portion of his report – the hiring of a new full-time administrative assistant. The job posting was just put up online today by the General Council Office.

**There was consensus that the members of the hiring team for the new administrative staff will be one from each region, plus Peter, with the ability to make hiring decisions.**

**NEW BUSINESS**

There was no new business.

**NEXT MEETING DATES:**

- November 3, 2022 at 1:00 p.m. via Zoom
- December 1, 2022 at 1:00 p.m. via Zoom

**CLOSING**

Barb adjourned the meeting at 3:32 p.m. and she ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on November 3, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), Nancy Ferguson, John Watson, Kathie Smith, Helen Smith, Mastard Sakala, Bill Steadman, Joy Galloway, Stewart Walker, Susan Lindquist, Dave LeGrand

**STAFF:** Peter Hartmans, Susan Whitehead, Rob Smith

**REGRETS:** Eun-Joo Park, Jim Jackson

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet and then read the CSRC safe space statement.

Peter led Executive in a reflection including a reading from Psalm 27:1-4 and then ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

The Chair added an Executive check-in to the agenda.

**MOTION by Nancy Ferguson/Bill Steadman** **2022-11-03-01**  
**That the agenda for the meeting be approved, as amended.**  
**CARRIED**

#### **APPROVAL OF MINUTES**

**MOTION by John Watson/Helen Smith** **2022-11-03-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on October 13, 2022 via Zoom be approved, as circulated.**  
**CARRIED**

#### **RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Bill Steadman/Nancy Ferguson** **2022-11-03-03**  
**That the Minutes of the CSRC Support to Community of Faith Commission Minutes from May 25, June 16, June 28, and October 13, 2022 and the Pastoral Relations Commission Minutes from September 28, 2022 be received, for information.**  
**CARRIED**

#### **CORRESPONDENCE**

There was no correspondence.

**OMNIBUS MOTION FROM THE INCORPORATED MINISTRIES (Thunder Bay United Church Camps Incorporated - Camp Duncan)**

**MOTION by Peter Hartmans/John Watson** **2022-11-03-04**  
**That the Canadian Shield Regional Council Executive, based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada, approve the Constitution and By-Laws of the incorporated ministry known as Thunder Bay United Church Camps Incorporated (*Camp Duncan*), revised May 18, 2021, and approved by the members of the *Thunder Bay United Church Camps Board (Camp Duncan)* on May 18, 2021.**  
**CARRIED**

**SIGNING AUTHORITY UPDATE NEEDED (JANET, SUSAN, RACHAEL, WILL, AND JOAN)**  
Peter indicated that the regional signing authorities list needs to be updated from having Janet MacDonald, Susan Whitehead, Rachael Howes, Will Kunder and Joan Bailey. Peter asked if Kathie Smith would like to be added to the list to replace Will and Joan.

**MOTION by Bill Steadman/John Watson** **2022-11-03-05**  
**That the Canadian Shield Regional Council Executive remove Will Kunder and Joan Bailey as signing authorities and add Kathie Smith.**  
**CARRIED**

#### **REGIONAL MEETING UPDATE**

- *Proposal: Renaming the Regional Council*  
Executive reviewed the proposal submitted to the Regional Council after the deadline date, which was then referred to the Executive.

**MOTION by John Watson/Dave LeGrand** **2022-11-03-06**  
**That the CSRC Executive write to Mr. Taggart thanking him sincerely for offering this proposal but the Regional Council will not proceed with his Regional Renaming proposal.**  
**CARRIED**

- *Executive Conversation around Scheduling the Next RCM and Location*  
Rob Smith joined Executive to discuss the idea of a learning event (Festival of Faith) instead of a Regional Council Meeting (RCM) every year. Executive had a fulsome discussion about the possibility of a learning event in the spring in lieu of an in-person RCM, with the possibility of having an online RCM in the fall (2023) or a full hybrid meeting the following year (2024).

There was interest in having a sub-committee to discuss this possibility and the report back to the December meeting of Executive. Members include: Barb Nott, Rob Smith, Stewart Walker, Diane Matheson-Jimenez, Peter Hartmans (Susan Whitehead – Staff Resource).

- *Regional Meeting Travel Remuneration Policy*  
Executive looked at the past remuneration motions for RCMs and discussed having a permanent policy in place going forward.

**There was consensus that Peter draft a Travel Remuneration Policy to be presented at the next Executive meeting in December 2022.**

#### **RECOMMENDATION FROM FINANCE RESOURCE TEAM**

Peter indicated that Janet MacDonald was unable to attend this meeting and would like Executive to defer this conversation until the next meeting of Executive, when she can be present and have the final numbers for the RCM.



***Finance Resource Team June 23, 2022 Meeting Motion:***

*Motion by Barb Cunningham/Bill Jones*

*2022-06-23-01*

*That the CSRC Finance Resource Team recommend to the CSRC Executive that \$100,000 from surplus funds accumulated due to Covid be distributed to communities of faith within the CSRC.*

*CARRIED*

**EXECUTIVE MINISTER'S REPORT**

Executive received the Executive Minister Report and Peter discussed a few items. In future reports, Peter will include the strategic plan of The United Church of Canada and the 100<sup>th</sup> anniversary of The UCC in 2025.

**NEW BUSINESS**

There was no new business.

**NEXT MEETING DATES:**

- December 1, 2022 at 1:00 p.m. via Zoom
- January 5, 2023 at 1:00 p.m. via Zoom
- February 2, 2023 at 1:00 p.m. via Zoom
- March 2, 2023 at 1:00 p.m. via Zoom
- April 6, 2023 at 1:00 p.m. via Zoom

**CLOSING**

Barb adjourned the meeting at 3:05 p.m. and Nancy ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on December 1, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), Nancy Ferguson, John Watson, Helen Smith, Mastard Sakala, Bill Steadman, Joy Galloway, Stewart Walker, Susan Lindquist, Dave LeGrand, Jim Jackson, Eun-Joo Park

**STAFF:** Peter Hartmans, Susan Whitehead, Janet MacDonald

**REGRETS:** Kathie Smith

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet and then read the CSRC safe space statement.

Peter led Executive in Worship with an Advent prayer from our Moderator, The Right Rev. Dr. Carmen Landsdowne, last year's Advent message from our past Moderator, The Very Rev. Richard Bott and then ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

The Chair added an Executive check-in, Shared Ministry in Algoma Diocese and the CSRC, the new Moderator's visit, and the possibility of an in-person Executive meeting to the CSRC to the agenda.

**MOTION by Bill Steadman/Jim Jackson                      2022-12-01-01**  
That the agenda for the meeting be approved, as amended.  
**CARRIED**

#### **APPROVAL OF MINUTES**

**MOTION by Nancy Ferguson/John Watson                      2022-12-01-02**  
That the Minutes of the meetings of the Canadian Shield  
Regional Council Executive held on November 3, 2022 via Zoom  
be approved, as circulated.  
**CARRIED**

#### **RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Dave LeGrand/Jim Jackson                      2022-12-01-03**  
That the Minutes of the CSRC Pastoral Relations Commission  
Minutes from October 26, 2022 be received, for information.  
**CARRIED**

**MOTION by Nancy Ferguson/Helen Smith                      2022-12-01-04**  
That the Minutes of the CSRC Support to Community of Faith  
Commission Minutes from November 24, 2022 be received, for  
information.  
**CARRIED**

## **OMNIBUS MOTION FROM THE INCORPORATED MINISTRIES**

### **Canadian Shield Regional Council Omnibus motion – December 1, 2022**

**MOTION by Peter Hartmans/Jim Jackson 2022-12-01-05**  
That the Canadian Shield Regional Council Executive approve the following actions pursuant to the Incorporated Ministries Policy of The United Church of Canada:

a) **St. Paul's United Church Non-Profit Housing Corporation**

... the St. Paul's United Church Non-Profit Housing Corporation 2022-2023 Board of Directors

Lynne Curran  
Laurie Forbes  
Gail Henderson  
Don Macdougall  
Doreen Macdougall  
Bert Rowson  
Ray Quinn

*This is based on the draft Annual General Meeting minutes of October 18, 2022, the 2022 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

b) **Thunder Bay United Church Camps, Incorporated o/a Camp Duncan**

... the Thunder Bay United Church Camps, Incorporated 2022 Board of Directors

James E. Bidnall  
Kenneth J. Buckell  
A. Ernest Epp  
Laurie Forbes  
Dave Hammond  
Linda Hammond  
Malissa Irvine  
Gerhardt F. Jansekovich  
Teri Lynch  
William Lynch  
Ross McCubbin  
Ken Moffatt

*This is based on the draft Annual General Meeting minutes of February 13, 2022, and Board Meeting minutes of July 10, 2022, the 2022 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

## CORRESPONDENCE

- *Proposal Consideration – Stuart Taggart*  
Peter shared the letter that was sent to Stuart Taggart re: his proposal to the CSRC.
- *Rachael Howes – Retirement Letter*  
Peter shared that Rachael Howes has decided to retire from her role with the CSRC and SWRC and read her retirement letter. He then indicated that they just hired a new administrative assistant for Shining Waters and Canadian Shield Regional Councils and further said that Rachael would need to be replaced and they are looking to hire in February or March 2023. There were some very compelling applicants that they may want to review for that (Rachael's) position. Peter asked for feedback from Executive re: a new hire after explaining that the purpose of the admin hires is to increase the Program Staff's admin capacity. He indicated that he has a meeting with Jody Maltby on Monday to whiteboard out the admin roles.

## REGIONAL COUNCIL MEETING CHECK-IN

- *Executive Conversation: Sub-Committee update; Scheduling a Learning Event or an in-person RCM or an Online RCM?*  
Barb shared that the Sub-Committee investigating a Learning Event for 2023 has met and are very keen on the idea of it. With Executive's approval, a date and location have been set – June 9-11, 2023 in North Bay, ON. This event will be a Festival of Faith (official title TBD) with keynote speakers, music, workshops, etc. Susan is investigating the Canadore College facilities for the event and Diane is approaching Ted Harrison at Trinity UC (North Bay) to host the Sunday worship. This event will be open to Ministry Personnel and Lay people (not just regional reps like at the RCM). There will be a registration fee for attendees and Janet MacDonald indicated there are funds available to use for some of the costs and potentially, subsidizing travel for participants from the other side of the region (in this particular case, Thunder Bay). There will be an online RCM in late fall to attend to any business. The Learning Event Planning Team will meet again next week to flesh out more details, including how often this event will occur (yearly, bi-yearly, etc.).

**MOTION by Nancy Ferguson/John Watson** **2022-12-01-06**  
**That the CSRC Executive approve of the 2023 In-Person Learning Event to be hosted in North Bay, ON on June 9-11, 2023.**  
**CARRIED**

- *Regional Council Meeting Remuneration Travel Policy: Conversation Continued*  
Executive reviewed and discussed the draft RCM Remuneration Travel Policy.

**MOTION by John Watson/Eun-Joo Park** **2022-12-01-07**  
**That the CSRC Executive accept the Regional Council Meeting Remuneration Travel Policy as follows, with a review date in 5 years:**

- **The Regional Council will reimburse over 300 km for Regional Council members travel, or contribute to airfare equal to mileage cost, minus the value of 300 km. The Regional Council encourages folks to car pool for both environmental and budgetary reasons.**
- **Regional Council members (including retired ministry personnel) may apply to the Regional Council, through the Executive Minister, for an exemption to the policy and request full reimbursement, due to extenuating circumstances, with deadline for application to be determine by the Regional Council Executive in advance of the meeting.**

**CARRIED**

- *Regional Council Meeting Draft Planning Policy (First Review)*  
Peter suggested that the policy discussion be deferred to another meeting of Executive.

**MOTION by Peter Hartmans/John Watson** **2022-12-01-08**  
**That the CSRC Executive table the conversation about the Regional Council Meeting Draft Planning Policy, definitely, into 2023.**  
**CARRIED**

#### **FINANCE UPDATE AND FINAL 2023 REGIONAL BUDGET**

Janet joined the Executive meeting and shared the 2020 CSRC Audited Statements. The 2021 Statements cannot move forward until the 2020 ones are approved by Executive.

**MOTION by Helen Smith/John Watson** **2022-12-01-09**  
**That the CSRC Executive receive the 2020 CSRC Audited Financial Statements.**  
**CARRIED**

Janet then shared and reviewed the 2023 CSRC Budget with Executive.

**MOTION by Eun-Joo Park/John Watson** **2022-12-01-10**  
**That the CSRC Executive approve the 2023 CSRC Budget.**  
**CARRIED**

**MOTION Bill Steadman/Joy Galloway** **2022-12-01-11**  
**That the CSRC Executive receive, for information, the year-to-date Financial Statements.**  
**CARRIED**

#### **CONVERSATION WITH JANET REGARDING FINANCE TEAM RECOMMENDATION (IF REGIONAL COUNCIL MEETING UPDATE IS COMPLETE)**

***Finance Resource Team June 23, 2022 Meeting Motion:***  
*Motion by Barb Cunnington/Bill Jones* **2022-06-23-01**  
*That the CSRC Finance Resource Team recommend to the CSRC Executive that \$100,000 from surplus funds accumulated due to Covid be distributed to communities of faith within the CSRC.*  
***CARRIED***

Executive had a fulsome discussion about the proposed motion from the Finance Resource Team.

**MOTION by John Watson/Jim Jackson** **2022-12-01-12**  
**That the CSRC Executive, after receiving the motion from the Finance Resource Team, it was decided to put \$100,000 in a fund designated for communities of faith support.**  
**CARRIED**

#### **EXECUTIVE MINISTER'S REPORT**

Executive received the Executive Minister Report, for information.

#### **NEW BUSINESS**

*Shared Ministry in Algoma Diocese and CSRC*

Bill Steadman led Executive in a discussion about shared ecumenical ministry with the Anglican Church in our region. Bill has been appointed as an Honourary Associate with the Anglican Church in Goulais River. While discussing Bill's ongoing role in the Anglican Church, the Archbishop of Algoma, the Very Rev. Anne Germond, asked for clarity around the United Church's position on shared ministry and how permission may be granted for presiding at the sacraments. Bill indicated that there are discussions going on about multiple Anglican parishes wanting to do shared ministry with The United Church of Canada, including sharing of the sacraments, so was looking for clarification to inform the Archbishop.

The CSRC has a process for Ecumenical Shared Ministries with other denominations which is to first contact the Regional Pastoral Relations Minister, who then works with the Pastoral Relations Commission to create an agreement with all parties. It was decided that Peter would contact Anne to inform her of our process and then let the Pastoral Relations Minister and the Pastoral Relations Commission manage any agreements.

#### *Moderator's Visit*

The question was raised when would the new Moderator come to the CSRC for a visit. Nancy and Barb indicated they were just in a meeting yesterday with The Right Rev. Dr. Carmen Lansdowne and she indicated that she will start her regional visits in the fall of 2023. Executive has decided to extend an invitation to her for June of 2024. Peter stated he would send the invitation and report back to Executive.

#### *Possible Executive In-Person Meeting*

The Chair expressed an interest in starting to holding an in-person Executive meeting again. Dates may vary depending on the venue availability (Villa Loyola in Sudbury possibly). Susan will inquire at Villa Loyola for the week after Easter 2023.

#### **NEXT MEETING DATES:**

- January 5, 2023 at 1:00 p.m. via Zoom
- February 2, 2023 at 1:00 p.m. via Zoom
- March 2, 2023 at 1:00 p.m. via Zoom
- April 6, 2023 at 1:00 p.m. via Zoom – need to change the date to after Easter and a possible in-person Executive meeting

#### **CLOSING**

Barb adjourned the meeting at 3:56 p.m. and Nancy ended with a prayer.

**MINUTES** of the Executive of Canadian Shield Regional Council held on August 19, 2022 at 9:00 a.m. via Zoom.

**PRESENT:** Barb Nott (Chair), John Watson, Jim Jackson, Joy Galloway, Nancy Ferguson, Helen Smith, Kathie Smith

**STAFF:** Peter Hartmans, Rachael Howes

**REGRETS:** Stewart Walker and Dave Le Grand

The Chair welcomed everyone to the meeting and Peter Hartmans offered an opening prayer.

Barb Nott gave an acknowledgment of the traditional lands upon which we meet and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

### **AGENDA**

The meeting was called to deal with an item on regional meeting travel expense policy and an item on New Ministry Service request.

### **Background information:**

As we, as a Regional Council have faced Covid isolation and as a way to encourage in person participation, it is being proposed that, for the 2022 Regional Council meeting, the Regional Council cover 100% of travel expenses for participants to the Regional Council meeting. This would be a one meeting policy, to be revisited for other Regional meetings. However, as we have saved significant money due to Covid on travel, and we have been isolated as a Regional Council due to Covid, maximum attendance (Covid permitting) could increase connection for our meeting. We would encourage folks to car pool where possible, mindful that folks coming from Thunder Bay may need to fly, due to distance and scheduling.

There was discussion that 'travel expenses' would mean mileage and/or flight costs only, not meals and accommodation. It was decided to change the wording to 'transportation cost.'

**MOTION** by Peter Hartmans/Helen Smith

**2022-08-19-01**

That for the 2022 Regional Council meeting only, the Regional Council cover 100% of round-trip transportation cost for all Regional Council members, with the mileage rate at \$0.46 per km and receipts required for plane, bus or train travel.

**CARRIED**

**MOTION** by Peter Hartmans/John Watson

**2022-08-19-02**

That as a way of welcoming and expressing hospitality to new clergy, and their family, being admitted to The United Church of Canada and the Canadian Shield Regional Council, that the Canadian Shield Regional Council cover 100% of round-trip transportation cost for the family of Rev. Mastard Sakala as he is admitted to The United Church of Canada, at the New Ministry Service on Sunday, September 25, 2022.

**CARRIED**

### **UPDATE**

Peter Hartmans gave an update on Joan Bailey's position.

### **NEXT MEETING**

September 8, 2022 at 1:30 p.m.

### **CLOSING**

Peter Hartmans gave a closing prayer, and the meeting ended at 10:00 a.m.

**Response to question for clarification regarding the GC44 Commissioner replacement  
Nominations team recommendation and the Executive Motion 2022-05-17-1**

Nominations team background for your prayerful discernment and consideration with regards to the team's recommendation and motion.

The Nominations team met on Monday, May 16, 2022 to review the nominations received to fill the recent vacancy to GC44. We received three nominations.

The task at hand was not any easy one, as we felt all three were excellent candidates, all three would prayerfully and competently serve the CSRC well and each brought different gifts and perspectives to the table. As a team we discussed each candidate's gifts as well as the category of candidates (lay or ministry personnel). This included a short discussion about the DLM classification – some see that classification as a specifically trained lay representative serving a particular role through a time limited appointment while others consider the DLM classification ministry personnel.

The team felt that Laura Hutchison could fall into either category, and as such, could possibly consider all proposals through both lenses.

Please feel free to contact Kathie Smith @ [kgssmith7@gmail.com](mailto:kgssmith7@gmail.com) or 705-498-9948 if you have further questions for clarification.

Thank you for your time and service to the region.