

MINUTES of the Executive of Canadian Shield Regional Council held on August 16, 2023 at 11:00 a.m. online via Zoom.

PRESENT: Barbara Nott (Chair), Joy Galloway, Jim Jackson, Nancy Ferguson, Stewart Walker, Helen Smith, Susan Lindquist, John Watson, Kathie Smith, Bill Steadman

STAFF: Janet MacDonald Jody Maltby, Diane Matheson-Jimenez, Kathleen Wolfe

REGRETS: David Le Grand, Mastard Sakala, Susan Whitehead

The Chair opened the meeting and welcomed everyone. Barbara Nott provided an opening prayer. She gave an acknowledgement of the land, and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

REQUEST FROM CAMP MCDUGALL

Background Information

In the Spring of 2023, the Board of Camp McDougall had to make the difficult and very necessary decision to cancel the 2023 camping season due to not being able to secure staffing to fill vital positions. Simultaneously, the person who had been hired to keep the camp's books resigned from the position suddenly, leaving some key pieces of work left undone. It is now necessary for Camp McDougall's Board to hire Janet MacDonald to help get the camp's finances back on track, file required documentation, and ensure summer students are paid for their work. Camp McDougall is asking CSRC for a loan of up to \$5,000 to pay for Janet's services.

Questions & concerns that arrived during email vote resulting in a zoom meeting are as follows:

- Whether this loan is interest free?
- What is the time commitment?
- What are the loan terms in CSRC?
- Is there a financial report?
- What needs to be done regarding finances treasurer leaving & government regulations?

Janet was able to provide the following information. Camp McDougall charitable status is a concern. The youth leaders have not been paid properly through payroll although have been receiving advances. Bank Accounts have not been reconciled. At this time Janet does not know how long it will take to complete what is being asked of her.

Camp McDougall Annual Meeting is scheduled for November 2023 following which the Executive is requesting a financial report. In the case that \$5,000 will not be enough to allow Janet to complete the work requested another motion will be put in place.

MOTION by John Watson / Stewart Walker

2023-08-16-01

That the Canadian Shield Regional Council Executive approves the request from Camp McDougall for an interest free loan of up to \$5,000 to pay Janet MacDonald for bookkeeping services and to be paid back at a minimum of \$1,000 per year.

MOTION

1 Abstention (Nancy Ferguson abstained due to a conflict of interest)

Diane Matheson-Jimenez closed the meeting in prayer 11:40 a.m.