

**MINUTES** of the Executive of Canadian Shield Regional Council held on December 1, 2022 at 1:00 p.m. via Zoom.

**PRESENT:** Barb Nott (Chair), Nancy Ferguson, John Watson, Helen Smith, Mastard Sakala, Bill Steadman, Joy Galloway, Stewart Walker, Susan Lindquist, Dave LeGrand, Jim Jackson, Eun-Joo Park

**STAFF:** Peter Hartmans, Susan Whitehead, Janet MacDonald

**REGRETS:** Kathie Smith

The Chair welcomed everyone to the meeting of Executive.

Barb honoured the traditional lands upon which we meet and then read the CSRC safe space statement.

Peter led Executive in Worship with an Advent prayer from our Moderator, The Right Rev. Dr. Carmen Landsdowne, last year's Advent message from our past Moderator, The Very Rev. Richard Bott and then ended with prayer.

#### **CHECK-IN**

Executive took time to do a check-in with each other.

#### **APPROVAL OF AGENDA**

The Chair added an Executive check-in, Shared Ministry in Algoma Diocese and the CSRC, the new Moderator's visit, and the possibility of an in-person Executive meeting to the CSRC to the agenda.

**MOTION by Bill Steadman/Jim Jackson                      2022-12-01-01**  
That the agenda for the meeting be approved, as amended.  
**CARRIED**

#### **APPROVAL OF MINUTES**

**MOTION by Nancy Ferguson/John Watson                      2022-12-01-02**  
That the Minutes of the meetings of the Canadian Shield  
Regional Council Executive held on November 3, 2022 via Zoom  
be approved, as circulated.  
**CARRIED**

#### **RECEIVE MINUTES FROM COMMISSIONS**

**MOTION by Dave LeGrand/Jim Jackson                      2022-12-01-03**  
That the Minutes of the CSRC Pastoral Relations Commission  
Minutes from October 26, 2022 be received, for information.  
**CARRIED**

**MOTION by Nancy Ferguson/Helen Smith                      2022-12-01-04**  
That the Minutes of the CSRC Support to Community of Faith  
Commission Minutes from November 24, 2022 be received, for  
information.  
**CARRIED**

## OMNIBUS MOTION FROM THE INCORPORATED MINISTRIES

### Canadian Shield Regional Council Omnibus motion – December 1, 2022

**MOTION by Peter Hartmans/Jim Jackson                                  2022-12-01-05**  
That the Canadian Shield Regional Council Executive approve the following actions pursuant to the Incorporated Ministries Policy of The United Church of Canada:

a)     **St. Paul's United Church Non-Profit Housing Corporation**

... the St. Paul's United Church Non-Profit Housing Corporation 2022-2023 Board of Directors

Lynne Curran  
Laurie Forbes  
Gail Henderson  
Don Macdougall  
Doreen Macdougall  
Bert Rowson  
Ray Quinn

*This is based on the draft Annual General Meeting minutes of October 18, 2022, the 2022 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

b)     **Thunder Bay United Church Camps, Incorporated o/a Camp Duncan**

... the Thunder Bay United Church Camps, Incorporated 2022 Board of Directors

James E. Bidnall  
Kenneth J. Buckell  
A. Ernest Epp  
Laurie Forbes  
Dave Hammond  
Linda Hammond  
Malissa Irvine  
Gerhardt F. Jansekovich  
Teri Lynch  
William Lynch  
Ross McCubbin  
Ken Moffatt

*This is based on the draft Annual General Meeting minutes of February 13, 2022, and Board Meeting minutes of July 10, 2022, the 2022 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.*

## CORRESPONDENCE

- *Proposal Consideration – Stuart Taggart*  
Peter shared the letter that was sent to Stuart Taggart re: his proposal to the CSRC.
- *Rachael Howes – Retirement Letter*  
Peter shared that Rachael Howes has decided to retire from her role with the CSRC and SWRC and read her retirement letter. He then indicated that they just hired a new administrative assistant for Shining Waters and Canadian Shield Regional Councils and further said that Rachael would need to be replaced and they are looking to hire in February or March 2023. There were some very compelling applicants that they may want to review for that (Rachael's) position. Peter asked for feedback from Executive re: a new hire after explaining that the purpose of the admin hires is to increase the Program Staff's admin capacity. He indicated that he has a meeting with Jody Maltby on Monday to whiteboard out the admin roles.

## REGIONAL COUNCIL MEETING CHECK-IN

- *Executive Conversation: Sub-Committee update; Scheduling a Learning Event or an in-person RCM or an Online RCM?*  
Barb shared that the Sub-Committee investigating a Learning Event for 2023 has met and are very keen on the idea of it. With Executive's approval, a date and location have been set – June 9-11, 2023 in North Bay, ON. This event will be a Festival of Faith (official title TBD) with keynote speakers, music, workshops, etc. Susan is investigating the Canadore College facilities for the event and Diane is approaching Ted Harrison at Trinity UC (North Bay) to host the Sunday worship. This event will be open to Ministry Personnel and Lay people (not just regional reps like at the RCM). There will be a registration fee for attendees and Janet MacDonald indicated there are funds available to use for some of the costs and potentially, subsidizing travel for participants from the other side of the region (in this particular case, Thunder Bay). There will be an online RCM in late fall to attend to any business. The Learning Event Planning Team will meet again next week to flesh out more details, including how often this event will occur (yearly, bi-yearly, etc.).

**MOTION by Nancy Ferguson/John Watson** **2022-12-01-06**  
**That the CSRC Executive approve of the 2023 In-Person Learning Event to be hosted in North Bay, ON on June 9-11, 2023.**  
**CARRIED**

- *Regional Council Meeting Remuneration Travel Policy: Conversation Continued*  
Executive reviewed and discussed the draft RCM Remuneration Travel Policy.

**MOTION by John Watson/Eun-Joo Park** **2022-12-01-07**  
**That the CSRC Executive accept the Regional Council Meeting Remuneration Travel Policy as follows, with a review date in 5 years:**

- **The Regional Council will reimburse over 300 km for Regional Council members travel, or contribute to airfare equal to mileage cost, minus the value of 300 km. The Regional Council encourages folks to car pool for both environmental and budgetary reasons.**
- **Regional Council members (including retired ministry personnel) may apply to the Regional Council, through the Executive Minister, for an exemption to the policy and request full reimbursement, due to extenuating circumstances, with deadline for application to be determine by the Regional Council Executive in advance of the meeting.**

**CARRIED**

- *Regional Council Meeting Draft Planning Policy (First Review)*  
Peter suggested that the policy discussion be deferred to another meeting of Executive.

**MOTION by Peter Hartmans/John Watson** **2022-12-01-08**  
**That the CSRC Executive table the conversation about the Regional Council Meeting Draft Planning Policy, definitely, into 2023.**  
**CARRIED**

#### **FINANCE UPDATE AND FINAL 2023 REGIONAL BUDGET**

Janet joined the Executive meeting and shared the 2020 CSRC Audited Statements. The 2021 Statements cannot move forward until the 2020 ones are approved by Executive.

**MOTION by Helen Smith/John Watson** **2022-12-01-09**  
**That the CSRC Executive receive the 2020 CSRC Audited Financial Statements.**  
**CARRIED**

Janet then shared and reviewed the 2023 CSRC Budget with Executive.

**MOTION by Eun-Joo Park/John Watson** **2022-12-01-10**  
**That the CSRC Executive approve the 2023 CSRC Budget.**  
**CARRIED**

**MOTION Bill Steadman/Joy Galloway** **2022-12-01-11**  
**That the CSRC Executive receive, for information, the year-to-date Financial Statements.**  
**CARRIED**

#### **CONVERSATION WITH JANET REGARDING FINANCE TEAM RECOMMENDATION (IF REGIONAL COUNCIL MEETING UPDATE IS COMPLETE)**

***Finance Resource Team June 23, 2022 Meeting Motion:***  
*Motion by Barb Cunnington/Bill Jones* **2022-06-23-01**  
*That the CSRC Finance Resource Team recommend to the CSRC Executive that \$100,000 from surplus funds accumulated due to Covid be distributed to communities of faith within the CSRC.*  
***CARRIED***

Executive had a fulsome discussion about the proposed motion from the Finance Resource Team.

**MOTION by John Watson/Jim Jackson** **2022-12-01-12**  
**That the CSRC Executive, after receiving the motion from the Finance Resource Team, it was decided to put \$100,000 in a fund designated for communities of faith support.**  
**CARRIED**

#### **EXECUTIVE MINISTER'S REPORT**

Executive received the Executive Minister Report, for information.

#### **NEW BUSINESS**

*Shared Ministry in Algoma Diocese and CSRC*

Bill Steadman led Executive in a discussion about shared ecumenical ministry with the Anglican Church in our region. Bill has been appointed as an Honourary Associate with the Anglican Church in Goulais River. While discussing Bill's ongoing role in the Anglican Church, the Archbishop of Algoma, the Very Rev. Anne Germond, asked for clarity around the United Church's position on shared ministry and how permission may be granted for presiding at the sacraments. Bill indicated that there are discussions going on about multiple Anglican parishes wanting to do shared ministry with The United Church of Canada, including sharing of the sacraments, so was looking for clarification to inform the Archbishop.

The CSRC has a process for Ecumenical Shared Ministries with other denominations which is to first contact the Regional Pastoral Relations Minister, who then works with the Pastoral Relations Commission to create an agreement with all parties. It was decided that Peter would contact Anne to inform her of our process and then let the Pastoral Relations Minister and the Pastoral Relations Commission manage any agreements.

#### *Moderator's Visit*

The question was raised when would the new Moderator come to the CSRC for a visit. Nancy and Barb indicated they were just in a meeting yesterday with The Right Rev. Dr. Carmen Lansdowne and she indicated that she will start her regional visits in the fall of 2023. Executive has decided to extend an invitation to her for June of 2024. Peter stated he would send the invitation and report back to Executive.

#### *Possible Executive In-Person Meeting*

The Chair expressed an interest in starting to holding an in-person Executive meeting again. Dates may vary depending on the venue availability (Villa Loyola in Sudbury possibly). Susan will inquire at Villa Loyola for the week after Easter 2023.

#### **NEXT MEETING DATES:**

- January 5, 2023 at 1:00 p.m. via Zoom
- February 2, 2023 at 1:00 p.m. via Zoom
- March 2, 2023 at 1:00 p.m. via Zoom
- April 6, 2023 at 1:00 p.m. via Zoom – need to change the date to after Easter and a possible in-person Executive meeting

#### **CLOSING**

Barb adjourned the meeting at 3:56 p.m. and Nancy ended with a prayer.