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The United Church of Canada
Canadian Shield Regional Council

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TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition Executive (CSRC) held on January 10, 2019 by Adobe Connect.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Joy Galloway, Sandra Jenkinson, Mardi Mumford, Barbara Nott, Eun-Joo Park, Janet Ross, Helen Smith, Rob Smith, Maxine McVey, Kathie Smith

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson, Bella Barbeiro, Harry Stewart

Chairperson, Jim Jackson, opened the meeting at 10:04 a.m. Peter Hartmans lit the Christ candle and led us in a prayer.

Jim then Honoured the Land and safe space on which each person meets.

CHECK IN

The Commissioners did a brief check in.

APPROVAL OF AGENDA

The agenda for the meeting was approved, by consensus, as circulated.

APPROVAL OF MINUTES

MOTION by Mardi Mumford/Rob Smith

2019-01-10-1

That the Minutes of the Regional Council 6 Transition Commission held on December 19th, 2018 by Adobe Connect be approved, as circulated.

CARRIED

CORRESPONDENCE

- There was no correspondence.

POLICY CONVERSATION/GOVERNANCE DOCUMENT

I. Governance Document Changes

The Commission discussed and edited the Governance Document.

II. Nominations Committee

MOTION by Kathie Smith/Cindy Desilets

2019-01-10-2

That Lillian Roberts be Staff Support for the SCRC Nominations Committee going forward.

CARRIED

There will be a Zoom meeting for the Nominations Committee next week, date to be announced.

REGIONAL MEETING FOLLOW-UP

There will an Adobe meeting online for the planning committee for the Regional Meeting, date and time TBA.

WEBSITE

The website continues to be updated and changed. There was an idea to start a project for individual Communities of Faith, possibly allowing them to introduce themselves on the website. It was suggested that the Living Faith Stories get posted on our website.

NEWSLETTER

Mardi and Sandra have been drafting up a newsletter that will go out to the email network in January.

Mardi would like to use a template to follow from now on.

WORSHIP PROJECT

Will Kunder has been working on a worship project for lay-led congregations. The project will give these Communities of Faith access to a month's-worth of completed orders of service that they can use for any given Sunday service. Joy Bott and Will are working on completing this.

DISCIPLESHIP WORKSHOP IN SEPTEMBER 2019

Joy shared a workshop plan with the Transition Executive regarding the 6 Spiritual Practices of Discipleship. The Moderator will be invited to join this online event. Susan will send a letter to the Moderator's office with the invitation.

MOTION by Rob Smith/Mardi Mumford

2019-01-10-3

That the Moderator be invited to provide leadership for a discipleship weekend, in-person and online, on September 28-29, 2019 in the Canadian Shield Regional Council.

CARRIED

CALLS TO THE CHURCH UPDATE

There is no update at this time.

OFFICE SPACE: ALGOMA AREA

Peter is in negotiations with St. Andrew's UC in Sault Ste. Marie to have some space as a satellite office. More details to come.

UPDATE: MINISTER FOR CONGREGATIONAL SUPPORT WEST

At this point, Rob Smith left the meeting and Lillian Roberts joined it.

Peter informed the Transition Executive that someone has been hired in this position by the National Church.

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MOTION by Joy Bott/Kathie Smith
2019-01-10-4

That the General Council Office, in partnership with the Canadian Shield Regional Council, offer the position of Congregational Support Minister West (0.4-time, Category 8 – terms to be negotiated) to Rev. Robert Smith, with the start-date to be negotiated).

CARRIED

MOTION by Cindy Desilets/Kathie Smith
2019-01-10-5

That Rob Smith continue on the Canadian Shield Regional Council Transition Executive as a non-voting member and on the Regional Council Meeting Planning Team until April 1, 2019 and be asked to step down from the Nominations Committee immediately, with Jim Jackson assuming Rob's position.

CARRIED

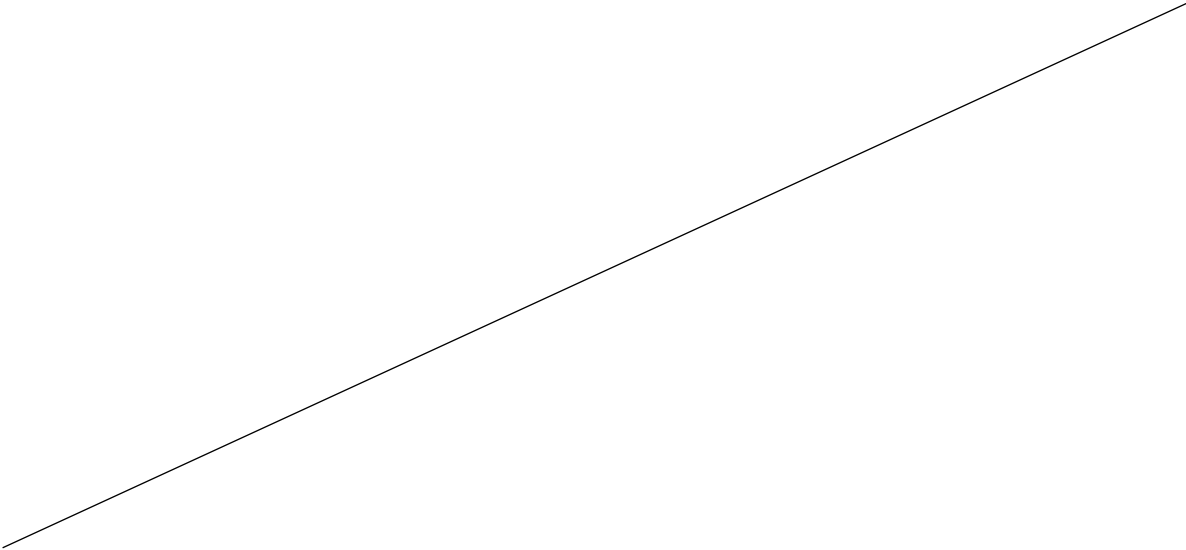
NEXT PROPOSED MEETING DATES – LATE WINTER

- Thursday, January 24 - Adobe Connect Meeting from 10:00-12:00
- Tuesday, February 5 - Adobe Connect Meeting from 10:00-12:00
- *Next In-Person Meeting:* February 20-21, 2019 – Sault Ste. Marie (Starting at 3:30 pm Wednesday, February 20 and Ending with Dinner on Thursday, February 21)
- Future Adobe meetings TBD
- April Face-to-Face Timmins, TBD via Doodle Poll ASAP

CLOSING

Cindy offered a closing prayer.

Jim Jackson adjourned the meeting at 11:54 a.m.



TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition (CSRCT) Executive held on January 24, 2019 by Adobe Connect.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Sandra Jenkinson, Mardi Mumford, Barbara Nott, Eun-Joo Park, Janet Ross, Helen Smith, Rob Smith, Maxine McVey, Kathie Smith, Bella Barbeiro

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson, Harry Stewart, Joy Galloway

Chairperson, Jim Jackson, opened the meeting at 10:04 a.m. Peter Hartmans lit the Christ candle and led us in a prayer.

Jim then Honoured the land and acknowledged our commitment to being a safe place for all people to gather and participate in our Region.

CHECK IN

The Commissioners did a brief check in.

APPROVAL OF AGENDA

The agenda for the meeting was approved, by consensus, as circulated.

APPROVAL OF MINUTES

MOTION by Sandra Jenkinson/Kathie Smith

2019-01-24-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on January 10, 2019 via Adobe Connect be approved, as circulated.

CARRIED

APPROVAL OF PRE-GC43 MEETING NOTES OF THE REGION 6 TRANSITION COMMISSION AND RATIFICATION OF PRE-GC43 MEETING NOTE DECISIONS

- The Commission notes/minutes that were taken prior to and after the 43rd General Council (GC43) will need to be appended to the transition Executive's official minutes post-January 1, 2019 in order to be entered into the official CSRC Record of Proceedings (ROP).

There was consensus that a smaller group consisting of Peter and Susan will review the pre-GC43 notes and post-GC43 Commission notes/minutes, make the necessary changes, craft a motion, and bring it back to the next meeting of Executive for approval.

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Decisions from these notes/minutes will need to be ratified as well. This has been moved to agenda for the next meeting of the CSRCT Executive.

RECEIVE FOR INFORMATION VARIOUS PRESBYTERY MINUTES

- The GCO has indicated that the CSRCT Executive will receive, for information only, the minutes from the various Presbyteries. Susan will send a request to the former presbytery secretaries to forward their minutes and final financial updates to the Regional Office.

MOTION by Mardi Mumford/Barb Nott

2019-

01-24-2

That the CSRCT Executive receive, for information, the Sudbury Presbytery Minutes and final financial update.

CARRIED

CORRESPONDENCE

- Knox-Current River Amalgamation Motion (*Appendix A*)

MOTION by Joy Bott/Helen Smith

2019-01-24-3

That the CSRC Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single pastoral charge known as Knox-Current River United Church (pro tem) worshipping in the existing Knox United Church building a 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and that the Knox-Current River United Church:

- Identify surplus property as soon as possible and discuss the disposition of the property in consultation with the Support to Communities of Faith Commission, and;
- Provide a new name as soon as possible.

CARRIED

MINISTER FOR CONGREGATIONAL SUPPORT: UPDATE

Peter announced that Rev. Robert Smith has accepted the position of Minister for Regional and Congregational Support (West). He will begin the position on May 1, 2019.

POLICY CONVERSATION/GOVERNANCE DOCUMENT

III. Nominations Committee: January to May (Appendix B)

Kathie Smith gave an update from the last Nominations meeting regarding interim nominees.

MOTION by Kathie Smith/Helen Smith

2019-01-24-4

That the Interim (until the Regional Meeting May 31-June 2, 2019) Pastoral Relations Commission members are as follows: that Erin Todd serve as Chair; that Fraser Williamson, Nancy Ferguson, Catherine Somerville, and Joy Bott serve as Liaison Officers; that Jane Graham and John Watson serve as members, with 2 others to be recruited by the Interim Pastoral Relations Commission.

CARRIED

MOTION by Kathie Smith/Helen Smith

2019-01-24-5

That the Interim (until the Regional Meeting May 31-June 2, 2019) Support to Communities of Faith Commission members are as follows: that Bill Steadman serve as Chair; that George Bott, Christina Stricker, Linda Saffrey, Marian Sloss, and Peter Haddow serve as members, with 4 others to be recruited by the Interim Support to Communities of Faith Commission.

CARRIED

Kathie indicated that she will inform the new members of the Executive's decisions. The hope is that by early February there will be an orientation meeting for all members and the Nominations Committee will organize this with the staff responsible for those commissions.

IV. Right Relations Resource Team

The former Manitou Conference Living Into Right Relations Committee is interested in moving forward in the new region and are looking for direction from Executive on how to do that.

Knowing that we are heading to regional meeting, it would be helpful to be able to have the Right Relations Resource Team up and running to give input to the Regional Meeting regarding such things a sacred fire, smudging, etc.

Peter and Will have discussed this prior to this meeting thought it would be appropriate for this team to think about those items. Kathie suggested that we offer the names from the Manitou LIRR's Committee to the region and ask for anyone who is interested in serving on this resource team and/or being involved with Right Relations.

Maxine McVey will partner with Will and Susan to move forward. Maxine will contact the previous LIRR's Committee and see who is interested in being involved and then will work with Will and Susan to extend the invitation to have an online meeting. The Chair of Nominations was in agreement with this plan.

Susan will work with Maxine and Will to set up a contact list and get it sent out to the network. Maxine said the former LIRR's Committee expressed an interest in continuing the Minute for Right Relations information piece that was sent out to the email network on an approximately monthly basis.

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**REGIONAL MEETING UPDATE AND RETIREES: QUESTION FROM DECEMBER MEETING
(Appendix C)**

Retirees:

Executive revisited the question regarding who will pay for retired/retained ministry personnel mileage to the Regional Meeting when they are not attached to a pastoral charge who will cover the first 300 kms. The point was raised that many of the retired ministry personnel in our Region volunteer on committees/commissions and are very active doing work for the church and that this may be a way of thanking them for their hard work.

**MOTION by Barb Nott/Mardi Mumford
2019-01-24-6**

That the total mileage for Retired/Retained Ministry Personnel attending the Ministry Personnel Pre-Event and Regional Meeting May 31-June 2, 2019 be covered by the CSRC.

CARRIED

**MOTION by Joy Bott/Kathie Smith
01-24-7**

2019-

That the CSRC Executive approve the proposal for a pre-meeting learning and networking event for Ministry Personnel dated May 30-31, 2019, with a budget up to \$13,000.

CARRIED

Regional Meeting Update:

Barb Nott, the chair of the Regional Meeting Planning Team, gave a brief summary of the planning so far.

- The theme for the Regional Meeting will be “*Moving Forward with the Spirit,*” with the hymn VU647 being used. There will be no registration fee for delegates but will be one for non-delegates. We are looking to cover the cost of the meals with delegates;
- Billets will be offered by people living in Sault Ste. Marie. There are people actively looking for volunteers who are willing to offer their homes;
- We currently do not know if the Moderator is going to attend;
- The Grand River Bookstore will be there;
- The plan is to have t-shirts/golf shirts/sweatshirts that the committee and staff will wear at the event and then people can purchase after;
- There will be a pre-event for ministry personnel that will happen the day before
- Looking at some possible workshops/plenary sessions/sessions for people – stewardship; inviting David Armour; networks/clusters; volunteers; learning event for lay leaders; right relations; living faith story; ChurchHub for Communities of Faith; technology;
- Looked at lists for possible guests;
- Need music and worship leaders;
- Celebration of min service/recognition service/ordination/memorials are being looked into;

- The planning team is planning to meet prior to the February in-person Executive meeting;
- A letter of invitation and a poster will go out soon, with registration and accommodation forms.

YOUTH MINISTRY NETWORK GATHERING (*Appendix D*)

Melody Duncanson Hales is the staff lead for youth ministries. Preliminary planning has begun for a possible Youth Leaders Retreat in Sudbury, ON in March.

MOTION by Sandra Jenkinson/Eun-Joo Park

2019-01-24-8

That the Youth Leaders Retreat, being held on March 8-10, 2019 at Villa Loyola Retreat Centre in Sudbury, ON and that the funding request of \$6,112.34 be approved.

CARRIED

YOUTH/LEADERSHIP INDIVIDUAL LEARNING GRANTS AND SEED GRANT FOR YOUTH AND YOUTH LEADERSHIP (*Appendix E, F*)

Melody has finalized the Youth and Youth Leadership Grant Application for the region.

MOTION by Barb Nott/Bella Barbeiro

2019-

01-24-9

That the Youth and Youth Leadership Grant Application be approved.

CARRIED

The Seed Grant was given for information only and no action is needed from Executive.

CALLS TO THE CHURCH UPDATE

There is no update at this time and will be deferred to the next meeting.

WEBSITE UPDATE

Executive discussed the new website and Peter apologized for a bit of miscommunication from the GCO regarding the services provided for the GCO websites. Turns out we can partner with the GCO for website creation, we will have complete creative control and it is less money than expected originally. Lot of opportunity for synchronization with content and connection, etc. with Communities of Faith.

Executive expressed their pleasure at Harry's incredible support and commend what he has done for our interim website.

MOTION by Cindy Desilets/Janet Ross

2019-01-

24-10

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That the CSRC Executive approve a partnership with the General Council Office for the establishment of the CSRC website, with a budget of up to \$8,500 and an initial annual fee of \$175.

CARRIED

NEXT PROPOSED MEETING DATES – LATE WINTER

- Tuesday, February 5 - Adobe Connect Meeting from 10:00-12:00
- *Next In-Person Meeting:* February 20-21, 2019 – Sault Ste. Marie (Starting at 6:30 pm Wednesday, February 20 and Ending with Dinner on Thursday, February 21)
- April Face-to-Face Timmins, April 2-3, 2019 (with Monday, April 1 and Thursday, April 4 as travel days)
- Future Adobe meetings TBD

CLOSING

Having completed the agenda for this meeting, Jim Jackson adjourned the meeting at 12:17 p.m.

Jim then offered a closing prayer.

APPENDIX A

January 22, 2019

For CSRC Decision

WHEREAS Knox Shuniah and Current River United Church have for years enjoyed successful, but separate lives as independent congregations of the United Church of Canada, each with its own traditions, achievements and practices;

AND WHEREAS the two congregations have shared ministry staff and enjoyed congregational sharing since early 2018;

AND WHEREAS the two congregations have passed separate motions at their respective congregational meetings, held October 21, 2018 approving moving forward with this amalgamation ,

AND WHEREAS Cambrian Presbytery has taken no action pertaining to request

AND WHEREAS a joint committee is presently discussing the benefits of a new and merged existence as a single, amalgamated congregation of the United Church of Canada on the north-side of Thunder Bay;

AND WHEREAS the two congregations are working to discern a shared vision, mission, and commitment to the church of Jesus Christ, and view the proposed amalgamation as the vehicle by which they can put into action a renewed ministry in the community in which they serve;

AND WHEREAS this amalgamation will mark the beginning of a new and invigorated congregation of the United Church of Canada in Thunder Bay;

THEREFORE be it resolved that Canadian Shield Regional Council Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single Pastoral Charge to be known as Knox - Current River United Church (pro tem) worshipping in the existing Knox United Church building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and That the Knox - Current River United Church:

- identify surplus property as soon as possible and discuss the disposition of the property in consultation with CSRC EXEC
- provide a new name as soon as possible

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JANUARY 22, 2019

November 11, 2018

To: Christina Stricker, Secretary, Cambrian Presbytery

From: Sandra Sedor, Chair, Current River United Church; Richard Kamo, Chair Knox United Church

Subject: Amalgamation: CRUC/Knox

Christina: Please advise the appropriate courts of our church that Current River and Knox are pursuing amalgamation of our two Communities of Faith. This action is pursuant to congregational directives at both churches on October 21, 2018, which mandated unanimously to amalgamate.

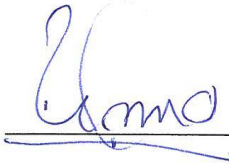
We anticipate that there will be appropriate applications/forms to be completed as a consequence of this official advisement of our impending action. If you would be so kind as to forward us requisite materials for due process, we would be greatly appreciative.

We will be appending informal affidavits to support the claims to this amalgamation as they become available.

Please advise if you [Presbytery/Conference/Region] will be requiring more.



Sandra Sedor, Chair, Current River United Church



Richard Kamo, Chair, Knox United Church

Cc: Jim Jackson, Chair, Oversight of Pastoral Charges

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APPENDIX B

NOMINATIONS COMMITTEE UPDATE – January 22, 2019

We have met twice.

We agreed we would seek out leaders for the interim commissions with the following intentions:

- Representation from all geographical areas
- Not to overtax those who already have a role ie. Member of Transition Commission
- To encourage participation and sharing of gifts by others; important that it doesn't appear that leadership is limited to a select few

We put the following names forward for approval by the CSRC Commission:

Pastoral Relations Interim Commission – to date Jan 22, 2019

Erin Todd	Chair	C - SUD
Catherine Somerville	Liaison Officer	C - SUD
Fraser Williamson	Liaison Officer	C -NB
Nancy Ferguson	Liaison Officer	C - SSM
Joy Bott	Liaison Officer	L -TB
Jane Graham	Member	L - SSM
John Watson	Member	L -TB

- Searching for reps from Timmins and one more from NB

Support to Community of Faith Commission – to date Jan 22, 2019

Bill Steadman	Chair	C - SSM
George Bott	Member	L -TB
Christina Stricker	Member	L -TB
Linda Saffrey	Member	C - SUD
Marion Sloss	Member	L - SUD
Peter Haddow	Member	L -NB
	Member	
	Member	
	Member	
	Member	
	Member	

- Waiting on responses from potential commissioners

We are hopeful we will have the spots filled by our next meeting; tentatively scheduled for Jan 29@1 pm

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Members have a question about membership on the Regional Council – Will there be “Members at Large” positions? Some gifts and skills offered in the past have been available from this category of members.

Submitted by Kathie Smith on behalf of the Nominating Committee

APPENDIX C

Canadian Shield Regional Council

Pre- Meeting Learning & Networking for Ministry Personnel

Thursday, May 30th 1 pm to Friday May 31st noon

Background:

The November meeting of the General Council Executive dealt with a proposal on “Communities of Practice” from MEPS. The GCE passed a motion, the first part of which reads:

1. Invites regional councils, within their role of “encouraging and supporting ministry personnel towards health, joy and excellence in ministry practice”, to consider:

a) gathering ministry personnel within their bounds into communities of practice (for example, geographically-based, based on stream of ministry, specialized ministry, etc.) for support, the nurturing of collegiality, identification of concerns or issues specific to a community of practice, and professional development;

b) providing staff support to facilitate the gatherings of these communities of practice and to provide leadership;

c) utilizing the report of the Association of Ministers Task Group as a resource in the formation of these groups; and

d) co-funding the communities of practice with ministry personnel who would pay user fees for the events.

This proposal is one way of beginning the work described above.

Purpose:

1. To bring together ministry personnel in the Canadian Shield Regional Council to build relationships
2. To explore the concept of “Communities of Practice” – what might this look like in the Canadian Shield Regional Council – reference also to the Association of Ministers Task Group Report
3. To be nurtured by a time of worship & learning with the Moderator or other leader(s)

Theme:

Engaging with the Spirit to inspire, connect and empower...

Potential Participant Pool:

43 active ministry personnel

38 retired/retained ministry personnel

Projected participation: 50 – 60

Meeting space:

Room to accommodate in small groups 50 – 60 people Thurs & Fri – likely in one of the churches (St. Andrew’s?)

Hospitality & Meals

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Afternoon break – Thursday (cookies, juice, coffee, tea, fruit?)
Dinner – Thursday – \$25 per person catered on site
Evening Hospitality – crackers, cheese, etc – need to think about location that is conducive to conversation and comfort
Friday breakfast – at place of accommodation
Friday lunch – question to provide or put people on their own

Accommodation

Options

Extend stay at hotel to cover Thursday evening at their own cost
Offer billet option that will cover Thursday evening as well

Travel

Same policy as AGM meeting

Projected Budget (per participant basis projected 50 participants)

Food per participant	\$50 (2 lunches, breaks, hospitality)
Travel reimbursement	0 (billed to AGM)
Program Costs	\$30 (room/program materials)
Leadership costs	TBD – if Moderator minimal extra cost if paid leadership up to \$3000 Travel \$1200 Hotel 2 nights \$300 Leadership Contract \$1500
	\$60
	Total per participants \$150

Program & Food Costs Total (based on 50 participants)

Food	\$2500
Program	\$1500
Total	\$4000

Possible Leadership Cost \$3000

Possible Total \$7000

Accommodation:

Option as for AGM – everyone pays their own, or is provided a billet
option 2 – to cover accommodation cost @ \$150 per person – Sault Ste. Marie folks won't likely need accommodation project 40 x \$150 = \$6000

Maximum Total Project Costs: \$13,000

Recommendations:

Charge Participants a \$50 Registration Fee – this makes a commitment from people

If we can make arrangements pay for accommodation – noting that this is a new venture and hospitality is being extended in a way that may not be sustainable in the future

Funding Options:

1. See if there is money in the AGM budget to offset
2. Explore whether there is GCO funding available – either for Clusters/Networks or “Communities of Practice”

Draw upon the designated funds forwarded from presbyteries/Conference

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APPENDIX D

Canadian Shield Regional Youth Leaders Retreat Proposal
March 8-10 Villa Loyola, Sudbury

Proposal: a fully funded weekend retreat bringing together approximately fifteen youth leaders from across the region to collaborate, share, strategize, vision and build relationship.

Leaders: Melody Duncanson-Hales, Lisa Blais, Kathy Dahmer (and possibly others to share as we develop the event)

Logistics and coordination sponsored by Manitou Intentional Learning Community (may be able to contribute financially as well)

Purpose of Retreat:

- to build relationships and establish a Youth Leaders' Network within Canadian Shield Region;
- to share resources and opportunities for collaboration;
- to develop capacity and core volunteer training modules;
- to envision youth ministry possibilities in the new region;
- to strategize program development and delivery

Proposed Budget Expense Request:

Location and catering: Villa Loyola (Sudbury)	\$3812.34
Travel expenses (approximate) 3 round trip flights, Thunder Bay-Sudbury	\$1500.00
Mileage:	\$ 600.00
<u>Program costs:</u>	<u>\$ 200.00</u>
Total Funding Request	\$6112.34

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APPENDIX E

Canadian Shield Regional Council
Youth and Youth Leadership Learning Grant

Name: _____

Mailing Address: _____

_____ Postal Code: _____

Telephone: _____ Email: _____

Community of Faith: _____

Name of Event: _____

Hosting Institution: _____

Location: _____ Dates: _____

NOTE: Please also attach a copy of event brochure, poster, description, etc.

Financial Information

Expenses:

Funding Plan

Registration Fee: _____

Pastoral Charge Support: _____

Accommodation and meals: _____

Personal Share: _____

Travel: _____

Other Sources: _____

Total Expenses: _____

Total Grant Requested: _____
(1/3 of cost up to a maximum of \$400)

Signature of applicant (or parent/guardian if applicant is under 18):

Community of Faith or Institutional Consultation

NOTE: This section is to be completed by person authorized to show Pastoral Charge or Institutional support for your application (e.g. Clerk of Session, Chair of Board or Council, Christian Development or Education Committee, Minister, Youth Minister)

I have discussed this proposal with the applicant: Yes No

Name: _____ Position: _____

Signature: _____ Date: _____

Canadian Shield Regional Council Approval

Name: _____ Amount Approved: _____

Signature: _____ Date: _____

Please forward application to Melody Duncanson-Hales: mduncanson-hales@united-church.ca

The use, retention and disclosure of personal information collected from this form is done in compliance with privacy legislation including, but not limited to, the *Personal Information Protection and Electronic Documents Act* (2000, c.5)

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APPENDIX F

Canadian Shield Regional Council Seed Grant for Youth and Young Adult Ministry

Please submit your completed application (Parts I and II) to the Sudbury Presbytery Secretary

APPLICATION FORM

Part I

Project name: _____

Contact person: _____

(The individual who is the best contact person for questions about the project.)

Phone (contact person): _____ E-mail (contact person): _____

Applying body: _____

(The Community of Faith to which the cheque would be made out.)

Full mailing address (applying body): _____

Has this project received Canadian Shield Regional Council funds in the past? yes no

If yes, when, for how much, and what elements of the project have changed?

Amount requested: _____ Project/program timeline: _____

Community of Faith or Institutional Consultation

NOTE: This section is to be completed by person authorized to show Pastoral Charge or Institutional support for your application (e.g. Chair of Board or Council, Clerk of Session, Christian Development or Education Committee, Minister)

I have discussed this proposal with the applicant: Yes No

Name: _____ Position: _____

Signature: _____ Date: _____

Part II

On a separate page, please answer the following (include questions in your response):

1. Please describe the project/program, including your purpose and goals. (What do you hope to accomplish?)
2. How do these goals relate to the Youth and Young Adult Ministry Vision (see attached)?
3. Who will benefit, and how will they benefit? (Congregation/youth and young adult/community; include number of youth and young adults who will benefit. If this is a joint application between church bodies, mention how many per group.)
4. How have youth and young adults been involved in the planning and decision making?
5. How will you evaluate the project/program and report back to Canadian Shield Regional Council?
6. Please provide a complete budget for the project, including funds from contributing partners.

TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition Executive (CSRC) held on February 6, 2019 by E-Vote.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Joy Galloway, Sandra Jenkinson, Mardi Mumford, Barbara Nott, Eun-Joo Park, Janet Ross, Helen Smith, Rob Smith, Maxine McVey, Kathie Smith, Harry Stewart, Bella Barbeiro

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson

Kathie Smith, Chair of the Nominations Committee, circulated an email to the Transition Executive for a vote regarding the recruitment of members for the interim Pastoral Relations Commission and the Support to Communities of Faith Commission.

MOTION by Kathie Smith/Helen Smith

2019-02-06-1

That Elaine Lush, Jennifer Bentley and Ted Harrison be approved to serve on the Interim (until the Regional Meeting May 31-June 2, 2019) Pastoral Relations Commission.

CARRIED

MOTION by Kathie Smith/Helen Smith

2019-02-06-2

That Janice Brownlee, Erasmus Madimbu and Crystal Grieg be approved to serve on the Interim (until the Regional Meeting May 31-June 2, 2019) Support to Communities of Faith Commission.

CARRIED

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PASTORAL RELATIONS COMMISSION

The meeting was held on Thursday, February 14, 2019 beginning at 10 am through Adobe Connect.

Present: Chair – Rev. Erin Todd, Jane Graham, Joy Bott, Rev. Fraser Williamson, Rev. Nancy Ferguson, Rev. Ted Harrison, John Watson, Jennifer Bentley, Rev. Catherine Somerville, Staff Resource – Rev. Lillian Roberts

Opening Devotion: Erin shared an opening devotional for Valentines' Day from Janet Scobie's book "Dipping Your Toes in the Water".

Group Building and Check-in: This being the first meeting of the Pastoral Relations Commission, the Chair invited the members into a time of building connections with each other.

Overview of the Work of the Pastoral Relations Commission: Lillian Roberts led the commission members through a power point which gave an overview of their work including: the authority of a commission; the areas of responsibility outlined in the Manual 2019 and the Canadian Shield Regional Council Governance document. The following were reviewed:

1. Approve all calls/appointments on behalf of the Regional Council.
2. Ensure that there is a covenanting service for all new pastoral relations' covenants.
3. Coordinate with the Executive Minister ordination/commissioning of the order of ministry.
4. Coordinate the celebration of approval of applicants for candidacy.
5. Coordinate the celebration of admissions and readmissions.
6. Recognition of retirements of Ministry Personnel.
7. Appointing Regional Council Liaison officers.
8. Ending calls/appointments/covenants with ministry personnel.
9. Encouraging and supporting ministry personnel toward health, joy and excellence in ministry practice.
10. To create policy as may be necessary regarding the relationship of ministry personnel and the Regional Council.
11. To receive and act upon recommendations regarding licensing of Lay Worship Leaders.
12. To name pastoral charge supervisors to those communities of faith that are without serving ministry personnel.
13. To determine training requirements for Sacraments Elders and policy regarding circumstance in which a Sacraments Elders can be appointed.

Motion: Joy Bott/John Watson

2019-02-14-001

Supply Appointment Knox, Shuniah/Current River & Rev. Joyce Fergus-Moore

That the Canadian Shield Regional Council Pastoral Relations Commission approve the supply appointment of Rev. Joyce Fergus-Moore to the newly amalgamated pastoral charge (yet to named) comprising of Knox, Shuniah and Current Rivers, as retired supply (category F), part-time (10 hours per week), effective March 1, 2019 to June 30, 2019. The terms of the appointment: salary \$1,272.56 per month; telephone \$22.00 per month. The position description is attached to the Covenant of Call, Settlement and Appointment, in brief includes 2 worship services per month; 8 hours of pastoral care per month; 6 hours of Administration per month; 6 hours of participation in the community's activities and wider church. **Carried**

Motion: Catherine Somerville/Elaine Lush

2019-02-14- 002

Appointment of Pastoral Charge Supervisors:

That the Canadian Shield Regional Council Pastoral Relations Commission approve the following appointments of pastoral charge supervisors:

Powassan Pastoral Charge: Chisholm United Church & Powassan United Church appoint Rev. Kathleen McCallum effective April 1, 2019 to June 30, 2019.

St. Stephen's on the Hill, Sudbury: appoint Rev. Cathy Taylor, February 1, 2019 to May 1, 2019.

St. Stephen's Chelmsford: appoint Mardi Mumford February 1, 2019 to June 30, 2019. **Carried**

Motion: Joy Bott/Catherine Somerville

2019-02-14-003

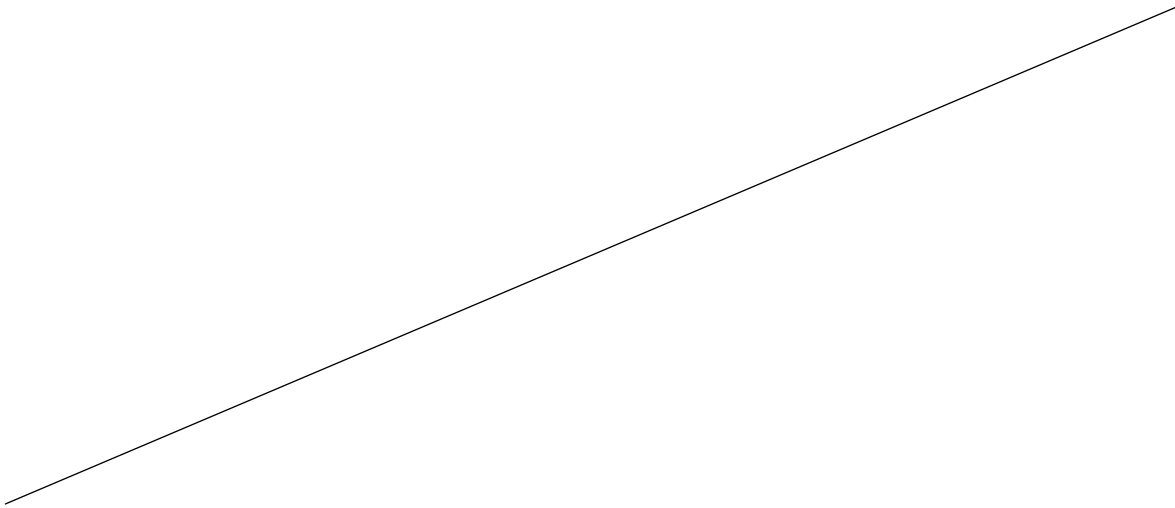
Liaison appointment: that Jan Venton be appointed as a Regional Council Liaison Officer.
Carried

Commission Working Norms: there was conversation regarding confidentiality standards, and meeting norms. This included discussion regarding the records of meetings through the minutes and members' personal notes. Lillian will seek some clarifications from Executive Minister Peter Hartmans about norms for minutes that are posted and the best practices related to individual note keeping.

Secretary for the Commission: There is a need for a recording secretary for the commission to prepare minutes. Nancy Ferguson offered her willingness to serve in this capacity and the commission members expressed their gratitude and acceptance of her offer.

Communication Channel to the Pastoral Relations Commission: After review of the situations in which the pastoral relations resource material indicates that the "Regional Council be notified", it was decided that such notification will be channeled through the Pastoral Relations Minister. This indication will be noted on the website when it is fully operational, with the expectation that there will be a Pastoral Relations page.

Next Meeting: There was preliminary discussion about setting an ongoing meeting date. With some information gathered regarding members availability, it was agreed that a Doodle Poll will be circulated to determine the best ongoing meeting schedule.



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TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition (CSRCT) Executive held on February 20-21, 2019 at the Quattro Hotel, in Sault Ste. Marie, ON.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Sandra Jenkinson, Barbara Nott, Eun-Joo Park, Helen Smith, Janet Ross, Rob Smith, Maxine McVey, Kathie Smith, Bella Barbeiro. Joy Galloway, Harry Stewart

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson, Mardi Mumford

Wednesday, February 20, 2019:

Chairperson, Jim Jackson, opened the meeting at 7:45 p.m.

CHECK IN

The Commissioners did a check in.

Thursday, February 21, 2019:

Jim welcomed Executive to the meeting.

Jim then honoured the land we gather on by saying these words:

“This land where we gather today has been a gathering place for First Nations people as they camped and travelled in this area for generations beyond our knowing. Before people arrived from across the seas, these groups lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize that traditional sojourners in this land. We give thanks for them and for this land on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation. (Acknowledging the Land, 2016)

Jim then acknowledged our commitment to being a safe place for all people to gather and participate in our Region by saying these words:

“The United Church of Canada is committed to providing a safe environment for worship, work, and study in all pastoral charges, congregations, institutions, agencies, organizations, and other bodies that operate under its name. The United Church of Canada seeks to ensure that all staff, volunteers, and ministry personnel who work with vulnerable individuals in United Church settings share this commitment. This commitment will be demonstrated by staff, volunteers, and ministry personnel showing respect for personal boundaries, protecting others from harm and abuse, and enabling those in their care to learn and grow without fear of exploitation. As

we work together to create this community of trust and safety, God's vision of shalom sustains and guides us. We will experience the presence of the Spirit, nurturing and prodding us to be a people of compassion and grace."

Peter reviewed the United Church history and the transition in 1925 and thanked Executive for their time and commitment to the Canadian Shield (Region 6) during our time of profound transition. He particularly thanked Jim Jackson, for his commitment to his position as chair.

Peter read from Psalm 100 and then led with prayer.

APPROVAL OF AGENDA

With the additions of budget items, questions from constituents, and future regional council meetings, the agenda for the meeting was approved, by consensus, as circulated.

APPROVAL OF MINUTES

MOTION by Joy Bott/Barb Nott

2019-02-21-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on January 24, 2019 via Adobe Connect be approved, as circulated.

CARRIED

CORRESPONDENCE

- *UCW Letter (Appendix A)*
Letter received from UCW about regional representation. Peter responded by saying we would deal with this correspondence during governance discussions with Executive at our meeting.
- *Moderator's Office Letter (Appendix B)*
Susan Fortner sent us a letter indicating that the Moderator has declined the invitation to come to our Regional Council Meeting and sent his regrets.

WEBSITE UPDATE AND COMMUNICATIONS POLICY

Peter indicated that we are only one of a few regions that currently have a website, as they are waiting for their websites to be created. Our new website will be ready in the next month or two.

Peter questioned Executive about a communication policy for the region. Since we are a smaller region, he indicated that we may not need a very detailed communication policy like larger regions. Executive had fulsome discussion about a communication policy for the region and it was decided that Peter and Susan will work on one and they will report back at the meeting in Timmins in April.

REGIONAL COUNCIL MEETING IN MAY/JUNE UPDATE

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Barb shared with Executive about the planning session February 20, 2019 (*Appendix C*). Peter explained to Executive that in thanks for all their work, the region will be covering their accommodation at this RM and Susan will arrange their rooms while we are at the hotel today.

CALLS TO THE CHURCH UPDATE (PHONE-IN FOR CHECK-IN)

There is no update at this time.

FINANCIAL UPDATE

Eun-Joo gave an update on the Algoma Church Extension Council, a corporation within the previous Algoma Presbytery, indicating that it has substantial sums of money left over. The entire monetary amount will be transferred to the regional council. Eun-Joo stated that there are 4 GIC accounts that will mature this year and in February, April, and December. There are no rules about how the money will be allocated with this fund.

Though the board feels that their work is complete, they still exist until the end of this year, and will therefore need to ensure due diligence around their duty-of-care for accountability. Eun-Joo also reported that the Algoma Church Extension Council has purchased liability insurance for directors and officers for 2019 for the same reason. Jim indicated that the by-laws will be added to the April agenda.

Peter distributed the CSRC Financial Statement (*Appendix D*) for Executive to review. All corporations and presbyteries are in their wind-up stages and the cheques will be forwarded to the Regional Office in North Bay.

The Pastoral Relations Commission (PRC) has released their proposed budget (*Appendix E*).

MOTION by Helen Smith/Maxine McVey

2019-02-21-2

That the CSRC Transition Executive approve the Pastoral Relations Commission (PRC) proposed budget for 2019, as circulated, and receive the 2020 budget for information.

CARRIED

GOVERNANCE STRUCTURE

V. *Nominations Committee Update and Future Needs Update and Questions (Appendix F)*

The following are answers to the 6 questions from the Nominations Commission:

1. Yes, the NC will create job descriptions, including the chair position, in consultation with the Executive (via a Zoom meeting)
2. The NC will create job descriptions for the chairs, invite expressions of interest (EOI), and make recommendations to the RM for a vote.

3. RTs will not have a docket created by the NC but will collect EOI and forward a slate for voting at the RM.
4. Members at Large (M@L) do not need to be regional reps from Communities of Faith (COF). Only the chairs of commissions/committees need to attend the Regional Council Meeting. M@L are welcome as non-voting guests at the RCM. There is no defined number of M@L for the region.
5. NC will find and vet nominees and then recommend a choice for chair (most reps would not even know most nominees).
6. Completed already during UCW conversation.

Peter remarked that we would want the experience of this transition Executive on the next Executive – possibly 3-6 members.

VI. *Changes to Governance Document*

1. Page 20, #10 Resource Team Resource Teams of the Regional Council: Engaging in the Spirit to Empower changed to:
“The Commissions and/or Executive (with the exception of Finance) supports a number of resource teams which engage the work of the Regional Council and which report annually to the Regional Council and as needed, its Executive.”
2. Page 9, #3 Regional Council Executive changed to:
Membership – the Executive will be elected by the Regional Council and will consist of:
 - A Chair
 - Chair Elect
 - Past Chair
 - The Executive Minister or designate
 - An Appointee from the Pastoral Relations Commission: Engaging with the Spirit to Inspire
 - An Appointee from the Support to Communities of Faith Commission: Engaging with the Spirit to Connect
 - Members to a maximum total of up to 12, who are members of the Regional Council

VII. *UCW Representation*

The region received correspondence from the former Conference UCW president (*Appendix A*), expressing concern that there is no seat on the Regional Council Executive. Executive discussed the correspondence.

MOTION by Joy Galloway/Janet Ross **2019-02-21-3**

That the CSRC Transition Executive identifies the following voting positions for representatives to the Regional Council Meeting:

- 1-2 UCW (Lay) – geographically chosen
- Past Presidents of Conference (Lay)
- Former Moderators (Lay)
- Chairs of Regional Commissions/Committees

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- For the future – Past Chairs of the Regional Council
CARRIED

CLUSTERS AND NETWORKS, NEXT STEPS, INCLUDING GRANTS

Clusters are organic – there are several clusters already operating. The networks will be more staff-driven until they get up and running. Permission-giving by staff for certain networks work but not sure about budgets for clusters and networks yet. Start-up grants/seed grant would be made available for a one-time grant and then tell us how you spent the money (benefits, changes, etc.). For example, making a Zoom account available for networks/clusters paid for through the grant. The NC will gather expressions of interest from networks/clusters

APRIL FACE TO FACE MEETING IN TIMMINS

The Regional Council Meeting planning committee will meet on April 2, 2019 and the rest of the Executive will have a one-day meeting on April 2, 2019 in the evening, and continuing on the 2nd at 9:30 a.m.

NEXT PROPOSED MEETING DATES – LATE WINTER

- Tuesday, March 19 – AC Meeting (if needed), 10:00 – 12:00
- April Face-to-Face Timmins, April 2-3, 2019
- Regional Council Meeting – May 31 – June 2, 2019 in SSM
- Future Adobe meetings TBD

CLOSING

Having completed the agenda for this meeting, Jim Jackson adjourned the meeting at 4:11 p.m.

Jim then offered a closing prayer.

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APPENDIX A

Greetings,

First of all I want to wish you and your family a very happy New Year. You may remember at the closing meeting of Manitou General Conference that you danced with me. Dancing with the spirit, you may remember was the theme of this meeting, and dance we did. I mentioned at that time that it was the UCW who got you to join the dance.

I was just visiting the web pages for Region6.ca. The information is a little out of date but I know that more timely news will be posted shortly.

I was looking at the list of members of the new Canadian Shield Executive and I could not help but notice that there is no seat on the executive for the UCW. I had written the transition team to remind the team that the Manitou UCW had been a welcome and active member of the Manitou Executive. UCW members have been an active part of United Church life since 1962. At this time of great change in our church communications much play an important role.

The UCW is one way of making sure that information reaches all areas of our Canadian Shield membership. I have searched and found that other new regions with the new organization of the Church have had the foresight to provide an executive chair for a representative of the UCW. On behalf of the members of the Canadian Shield UCW I would like to know the reason that the Canadian Shield Region does not have a place at the Executive table for the UCW. Our UCW members would like to know why we have lost our representation for our Region.

Sincerely Yours

Dawn Monroe, President
Canadian Shield UCW

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APPENDIX B

THE UNITED CHURCH OF CANADA

3250 Bloor St. West, Suite 200
Toronto, Ontario
MBX 2Y4 Canada



L'ÉGLISE UNIE DU CANADA

416-231-5931 1-800-268-3781
F: 416-231-3103
www.united-church.ca

February 11, 2019

Peter Hartmans,
Regional Council Executive Minister
Canadian Shield Regional Council,
319 McKenzie Avenue,
North Bay, Ontario P1B 7E3

Dear Peter,

Thank you very much for your invitation to be a part of the first meeting of the Canadian Shield Regional Council (6) being held in Sault Ste. Marie Ontario May 31st- June 2, 2019.

I wish that I could be writing you a letter saying, "Yes, I'd love to take part!" – because that's exactly what I want to say. Unfortunately, the number of invitations that I receive, the difficulties of a full schedule, travel and other commitments, means that I often have to say, "I'm sorry, I'm just not able to join you."

So, it is with regret that I have to say that I will not be able to accept your gracious invitation, with the hope that you will understand.

I would be pleased to forward a taped greeting highlighting the Canadian Shield's vision statement '*Engaging With the Spirit to Inspire, Connect and Empower Communities of Faith*'. This can be arranged through the Office of The Moderator by calling Susan Fortner (416) 231-7680 Ext. 2054 or through e-mail sfortner@united-church.ca

Please know that I will hold the communities of faith in the Canadian Shield Regional Council in my prayers!

Christ's peace,

Richard Bott (The Right Reverend)
Moderator / Modérateur
The United Church of Canada / L'Église Unie du Canada

:sf

APPENDIX C

CANADIAN SHIELD REGIONAL PLANNING MEETING NOTE
Wednesday February 20, 2019

Review of what has happened:

- Moderator – is not coming; Nora Sanders will be joining us
- Theme – Moving Forward With the Spirit
- Billets; Helen is organizing this and we have some interest in being billets
- Book Store is confirmed; given then an opportunity to talk during agenda time; need to pick a room for this;
- Pre-Event for Ministry Personnel; see poster (attached); David Giuliano is confirmed for the pre-event; Willowgrove will be the space used for this event – Lillian to confirm; Helen has booked Willowgrove on Thursday and Friday – there are breakout rooms available; Lillian has booked rooms at the Quattro for this event (MP will probably keep the same rooms for the RM); event is being well-received;
- Worship Team; been talking about music and leadership; the worship team will be meeting in early March to get started; April 1st deadline for worship; Worship team: Helen Smith, Eun-Joo Park, Nancy Ferguson, Lisa (Eun-Joo's congregation), Erasmus Madimbu; Bill Steadman; Laurie Milito (MP at Central), Harry Stewart (Harry may be a part of pre-planning as he cannot attend the meeting);
- Celebration of Ministry Service – Pastoral Relations Committee and the worship team will work together on planning; service will be on Sunday at St. Andrew's? The only ordinand is in South River – will be renting a bus to come to the service; we need a communication plan to them as to why we chose the time – we may change the time? Livestreaming an option? The other two churches will close as to include area churches;
- Melody joined the meeting; Youth will pay \$100 to come for the weekend; will be staying at Willowgrove and will be joining us for parts of our event; they will be delivering the Sat. morning worship;

Agenda for the Regional Council Meeting (draft attached)

FRIDAY

- Sacred fire – Helen is looking into having it at Willowgrove; Peter suggests that the Right Relations Resource Team weigh in on whether we can/should have a sacred fire with beer and hymns off-site and change the name; will we have the fire just at the beginning and end it right away? Do we need to have an educational piece about what a sacred fire actually IS and what it represents INSTEAD of having the actual fire? Have an information session/teachings during the 11-1 registration time; MP will be occupied with the pre-meeting event and will NOT be able to participate with anything between 11-1; will need a fire permit;
- Will need a room for luggage; Susan to check with Quattro to see if we can have an early check-in; we will need to build in time for checking into hotel room potentially after 3:00 p.m.
- Greetings from... mayor as a community connection, local indigenous leader/s Batchewana Bay leader; ecumenical guests – ministerial?

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- Introduce staff;
- Kathie will talk a bit about the process of nominations;
- Worship – worship committee will be in charge of this (see above)
- Getting to know you activity – talking about who you are; people will have to move for this activity; people move to the wall that has the sign that relates to you; talk and learn about other people on the same wall; next is other signs and people will move to that new sign and talk some more;
- Process of engagement and bringing forward ideas about what people think about being a region together; where are we allowing this? Table group conversations and then share? There are some who feel they have had NO input into the region – where in the agenda can they share their thoughts and feel heard? Process?
- Delegates need to know what has happened already in the region; a potential “open-mic” session during plenary where people can talk about topics they are interested in;
- People need time to check into rooms at the break;
- Report from Transition Executive, Governance of region – orientation of the region’s governance and explain terms; plenary session with a Q & A;
- M & S update – Melody
- Theme speaker and Theological Reflection – (Peter to ask Nora Sanders) after supper
- Social & Hymns

SATURDAY

- Youth will be doing the morning worship; Melody to organize;
- Committees that are up and running can give a presentation/report;
- The ordinand will speak for 5 mins during the plenary time at this point;
- Will there be a place for chair nominees to address the court? Have a few mins per nominee;
- Session on volunteerism/discipleship in your church – info session in plenary with Melody and Barb and have it be intergenerational;
- When will nominations need to close? Kathie Smith will indicate when that will occur in the agenda; Have Will, Rob, and Lillian as scrutineers for nominations;
- Second short session;
- LUNCH
- Education Session (in plenary) on clusters and networks; chat about what things your church is doing and network; permission giving with clustering and networking; How do I do this? Who does this? Etc.
Ask Nora to talk about clusters and networks in a plenary session; have functioning clusters/networks talk about their example; ask Joy and George to speak about their experience, especially being lay people in conjunction with Rob Smith and Will Kunder; Rob to connect with Will, Joy, and George;
- Workshops – see below;
- Elections – still need to establish process for nominations and voting;
- Vote on budget; other motions;
- Banquet at 6:30 – honouring the retirees (with a speech); honouring the anniversaries but no speech time – giving them certificates and calling their name; Maxine will ask the RRRT if they will give a presentation during/after the banquet (Art Collection

powerpoint); theological reflection (Nora Sanders) at the end of the banquet; some sort of activity in lieu of Evening Vespers;

- Square Dancing? Line Dancing? Tables down after the banquet in the hall;

SUNDAY

- This new business session will be in the church, in the basement;
- Courtesies and closing motions;
- 11:00 a.m. service for the CMS at St. A's, SSM;
- Delegates will have the opportunity to take items from the food tables to make a bagged lunch and leave; we need a catering company that will do this; can get Metro to do up sandwich trays; people may want to make their own bagged lunches;

Decisions to be made:

- Cost to non-delegates will be \$80
- Peter will be the speaker for the CMS on Sunday
- Involving the Youth – see notes above
- Clothing – Mardi
- Drummers – Helen to ask the elder from SSM if appropriate
- Use of logo for this event – see sheet
- Workshops/Sessions/Presentation (1 hour session? 45 mins?)
 - Information session/teachings about sacred fires and/or smudging and why do we recognize traditional territories
 - Stewardship
 - Learning event for lay leaders
 - Right Relations
 - Living Faith Stories
 - Technology – Randy, Sue, and George
 - Church Hub – Church house will do a website - Deb Kiger
 - Mission as a Church and/or Region (or a table group time – regional mission)
 - Orientation of a regional rep??? workshop or plenary session??
 - Affirming and Safe Space
 - Resources for churches without Paid Accountable Ministry (PAM)
 - Other

Can divide into two sessions and run them twice so people can go to two sessions.

Timings: start at 2:00 – 3:00 – first workshop; ½ hour break; 3:30 – 4:30 second workshop; 4:30 – 5:30 proposals; 5:30 – 6:00 elections;

- Plenary Presentation – Networks and Clusters (45 mins)
- How to use Nora Sanders – see above (N & C)
- Child Care- see above
- Chaplin/s – Rob to tap someone - Susan Ivany
- Sacred Fire – see above
- Lunch and refreshments (bag lunch) after Sunday service
- Nominations timings – open and introduce the positions and close on Saturday before lunch (staff will be the scrutineers); will the chair positions have the opportunity to address the court/plenary/group

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Look at TO DO LIST – put names beside
Add to TIME LIST

TIME LINE

- April 1 – Order of Services/ Worship Services to be completed
- Music choices by May 1st
- Hotel room booking by April 1st

APPENDIX D

Canadian Shield Regional Council
Financial Statement to February 19, 2019 - Dr **DRAFT**

	Actual
INCOME	
Assessment received	90,212
M&S - GCO funding	55,400
M&S - Salary Support	8,083
Youth Event	4,025
TOTAL INCOME	<u>157,720</u>
EXPENSES	
Staff salary	64,436
Staff expenses	2,373
Youth Grant	400
Youth Expenses	425
Office Expenses	7,990
GCO Fees	2,662
Website Development	2,281
Mission & Service Grants	27,700
	<u>108,267</u>
Income over Expenses	<u><u>49,453</u></u>

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APPENDIX E

PR Commission Proposed Budget 2020¹⁹

Line Item	Activities Included	Proposed Budget
Meetings	Monthly by technology One face to face meeting – overnight for some and travel (this is optional but would likely be a good practice if possible) 10 members if Sudbury location Everyone could drive except 2 Thunder Bay reps	\$3750
Liaisons	One face to face meeting \$3750 Travel for Liaisons doing work with communities of faith \$2000 Resource printing \$250	\$6000
Ordination/Commissioning/ Recognition/ Admission service	Bulletin gifts to candidates Décor Travel for RC rep to special services	\$1000
Milestones in Ministry Retirements Anniversaries	Policy yet to be determined re:gifts	\$500
LLWL annual training	Likely through technology but would still engage a resource person	\$500
	Decision yet to be taken about offering a face to face course option – resource person cost – \$1500 per session – 2 sessions per year	\$3000
Ministry & Personnel Cmte	Training – likely a tech option	0
Health, joy, excellence in the practice of ministry	On a cost sharing basis with participants, educational event Networking of clergy	\$5000
		\$19750.00

APPENDIX F

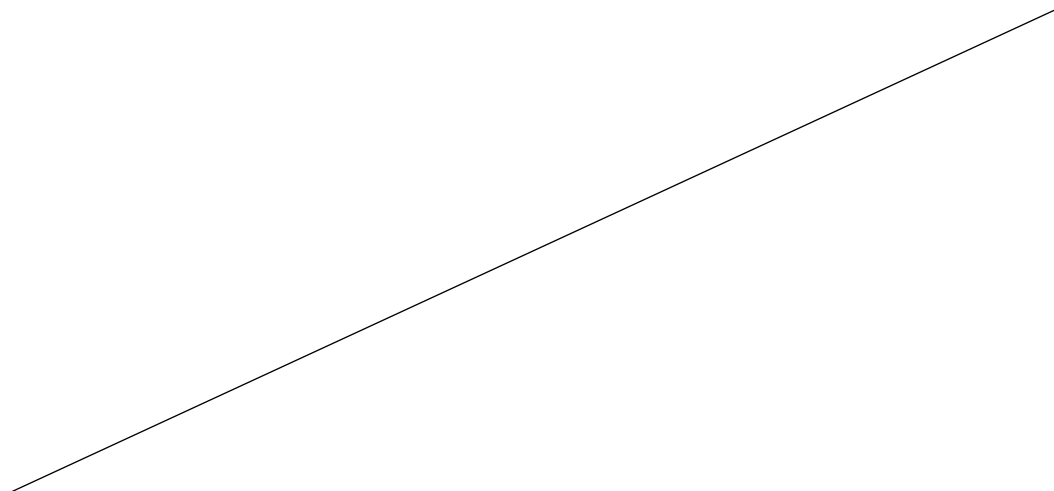
Hello Peter,

Nominations has some questions for clarification and or directives for our meeting next week. We are wanting to set some timelines and goals for Phase 2 of Nominations. We feel we can better do this with some clarity of our mandate.

- 1. Is Nominations mandated to create the job description for the various positions?*
- 2. Are Chair positions for the Commissions filled through nominations and Regional Council vote or do the Commissions elect the Chair within the elected body? (Looking for clarity on this point)*
- 3. Who puts out the Nominations for the Resource Teams? Ask this because not sure as to whether the criteria is defined? Also, what is the difference between clusters, networks and resource teams?*
- 4. Members at large – a decision or criteria has not yet been defined*
- 5. Mandate for Nominations – we need some clarification – Is NC to review applications and make recommendations for positions or present a slate of names for positions and the RC then vote on those names?*

A question from members that is not our mandate but folks are wondering how UCW fits in the new structure?

Blessings,
Kathie



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TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition Executive (CSRC) held on February 27, 2019 by E-Vote.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Joy Galloway, Sandra Jenkinson, Mardi Mumford, Barbara Nott, Eun-Joo Park, Janet Ross, Helen Smith, Rob Smith, Maxine McVey, Kathie Smith, Harry Stewart, Bella Barbeiro

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson

Kathie Smith, Chair of the Nominations Committee indicated they have completed the recruitment for the slate of members for the Interim Support to Communities of Faith Commission. Kathie shared that Brynn currently serves as DLM to Porcupine United and acts as Supervisor to the church in Cochrane.

MOVED by Kathie Smith/Cindy

Desilets

2016-02-27-1

That Brynn Carson complete the membership for the interim (until the Regional meeting, May 31- June 2, 2019) Support to Communities of Faith Commission.

CARRIED

TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition (CSRCT) Executive held on March 7, 2019 by Adobe Connect.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Sandra Jenkinson, Mardi Mumford, Barbara Nott, Eun-Joo Park, Janet Ross, Helen Smith, Rob Smith, Kathie Smith, Harry Stewart, Joy Galloway

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson, Maxine McVey, Bella Barbeiro

Chairperson, Jim Jackson, opened the meeting at 9:35 a.m. Peter Hartmans led us in a prayer.

Jim then honoured the land we gather on by saying these words:

“This land where we gather today has been a gathering place for First Nations people as they camped and travelled in this area for generations beyond our knowing. Before people arrived from across the seas, these groups lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize that traditional sojourners in this land. We give thanks for them and for this land on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation. (Acknowledging the Land, 2016)

Jim then acknowledged our commitment to being a safe place for all people to gather and participate in our Region by saying these words:

“The United Church of Canada is committed to providing a safe environment for worship, work, and study in all pastoral charges, congregations, institutions, agencies, organizations, and other bodies that operate under its name. The United Church of Canada seeks to ensure that all staff, volunteers, and ministry personnel who work with vulnerable individuals in United Church settings share this commitment. This commitment will be demonstrated by staff, volunteers, and ministry personnel showing respect for personal boundaries, protecting others from harm and abuse, and enabling those in their care to learn and grow without fear of exploitation. As we work together to create this community of trust and safety, God’s vision of shalom sustains and guides us. We will experience the presence of the Spirit, nurturing and prodding us to be a people of compassion and grace.”

APPROVAL OF AGENDA

The agenda for the meeting was approved, by consensus, as circulated.

APPROVAL OF MINUTES

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MOTION by Sandra Jenkinson/Barb Nott

2019-03-07-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on February 21, 2019 at the Quattro Hotel in Sault Ste. Marie, be approved, as circulated.

CARRIED

CORRESPONDENCE

There is no official correspondence for this meeting.

After the meeting in Sault Ste. Marie, it was determined as a result of a ruling from Nora Sanders, that the region does not have the authority to appoint members-at-large as voting members. This will be dealt with at the next Transition Executive meeting.

SLATE OF NOMINATIONS FOR THE REGIONAL MEETING

Kathie Smith led Executive through questions that the Nominations Committee have (*Appendix A*).

Nominations Committee

Executive discussed future Regional Council Meetings and how often they will occur. Peter indicated that we decided there would be two meetings in a row, 2019 & 2020. At the RC Mtg, members could decide something else, as it is not set in stone.

The decision regarding whether Regional Council meetings will be annual or bi-annual can be decided at the 2019 RC meeting. Peter indicated that if we had a meeting in 2021 it could be digital meeting via Adobe Connect. It was decided that Executive can proceed with principle that there is a meeting, not necessarily an in-person one.

Lillian reiterated that anyone who is expressing interested in becoming a member on the Executive Committee has to be a member of the Regional Council.

Kathie referred to 2019 Nominations Overview spreadsheet (*Appendix B*).

She clarified that the Past Chair position on Executive is a two-year term and Peter concurred.

Pastoral Relations Commission (PRC)

Kathie indicated that there was a suggestion that one of the positions on the commission be a secretary position. Terms of office would be 1-year, 2-year and 3-year. It was suggested that the minutes be posted the same as Executive minutes because it is a Commission.

Support to Communities of Faith Commission (SCOFC)

It was also suggested that one of the positions on the SCOFC be a secretary position like the PRC.

MOTION by Mardi Mumford/Cindy Desilets **2019-03-07-2**

Upon recommendations from the Interim Nominations Committee the Regional Council Executive approved the following changes to the Governance Document approved in principle December 19, 2018:

Section 3, Terms of Office under past chair change the election to the position for two years from one.

Now reads: Past Chair - at the May 2019 meeting, a member of the Transition Commission will be elected to the positions for two years.

Section 5 Nominations Committee Membership change in number of members from total of 8 to a total of 6; change in designating Past Chair as member of nominations committee.

Section 5 now to reads:

Membership

The Nominations Committee will consist of six members:

- Two members of the Executive including the past chair, one of whom will chair the Nominations Committee;
- Four members of the United Church, within the bounds of the Regional Council, not serving on the Executive;

The members and Chair of the Nominations Committee will be elected by the Regional Council. Vacancies on the committee may be filled by the Executive until the next meeting of the Regional Council.

CARRIED

Executive then reviewed the Resource Teams section in the Governance Document, where the discussion centered around the accountability of Resource Teams and what the resource/admin support of staff would be expected.

It was noted that Resource Teams (RT), unlike Networks and Clusters, are operative parts of the governance structure. The following revisions were made to the Resource Team Section:

MOTION by Joy Bott/Cindy Desilets

2019-03-07-3

That the Regional Council Transition Executive combine the Mission Support Resource Team and the Grants and Funding Resource Team become one resource team responsible for all granting application recommendations to the Support to Communities of Faith Commission for decision.

CARRIED

MOTION by Kathie Smith/Helen Smith

2019-03-07-4

That the membership of the Canadian Shield Regional Council Resource Teams be 4-6 members for each team, one of whom

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will be the chair, but excluding the Finance Resource Team, which remains at 3 members.

CARRIED

It was agreed that Nominations would gather all expressions of interest related to a RT's area of ministry and that these would form the nucleus of a network related to a RT.

Property Resource Team

The Property RT is required to have consultation with the Support to Communities of Faith Commission around property issues and then make recommendations that would be put forth to the Executive. There needs to be further conversation and clarity around this particular RT.

Finance Resource Team

A Finance Resource Team will need to be established with 3 members, that will construct the budget each year and then will give the budget presentation at the Regional Council Meeting. Janet MacDonald has been hired to bridge the gap until a Financial Resource Team is established.

NEXT PROPOSED MEETING DATES – LATE WINTER

- April Face-to-Face Timmins, April 2-3, 2019 (with Monday, April 1 and Thursday, April 4 as travel days)
- Future Adobe meetings TBD

CLOSING

Having completed the agenda for this meeting, Jim Jackson adjourned the meeting at 11:03 p.m.

Jim then offered a closing prayer.

APPENDIX A

2019 NOMINATIONS OVERVIEW

EXECUTIVE Total # members to be 12

POSITION	2019 TERMS (yr)
Chair	2
Chair Elect	2
Past Chair	1 Elected from Transition Commission
EM/Designate	
PRC Appointee	
SCoFC Appointee	
Members (6)	1,2,3

NOMINATIONS Total # members to be 6

POSITION	2019 TERMS (yr)
Executive mem (2)	3
Members (4)	3

PASTORAL RELATIONS COMMISSION Total # of members to be 11

POSITION	2019 TERMS (yr)
Chair	3

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Secretary	3
Members (5)	3
Liaison Officers (4)	3

3 yr terms may be renewable once

SUPPORT to COMMUNITIES of FAITH COMMISSION

Total # of members to be 11

POSITION	2019 TERMS (yr)
Chair	3
Secretary	3
Members (9)	3

3 yr terms may be renewable once

RESOURCE TEAMS

Property Resource

- appointment of Task group at the time of need - gather expressions of interest; what might this look like?

Mission Support Resource Team

- appointment

POSITION	2019 TERMS (yr)
Chair	3
Members (3-6)	3

Grants & Funding Resource Team

- appoinment of 4 - 6 members

Finance Resource Team

- appointment of three members to support EM - expressions of interest

Living Into Right Relations Resource Team

- appointment of Chair and gather expressions of interest by RC members to the team

Affirming Ministry Resource Team

- appointment of Chair and 3 - 6 members - gather expressions of interest

Youth and Young Adult Ministry Resource Team

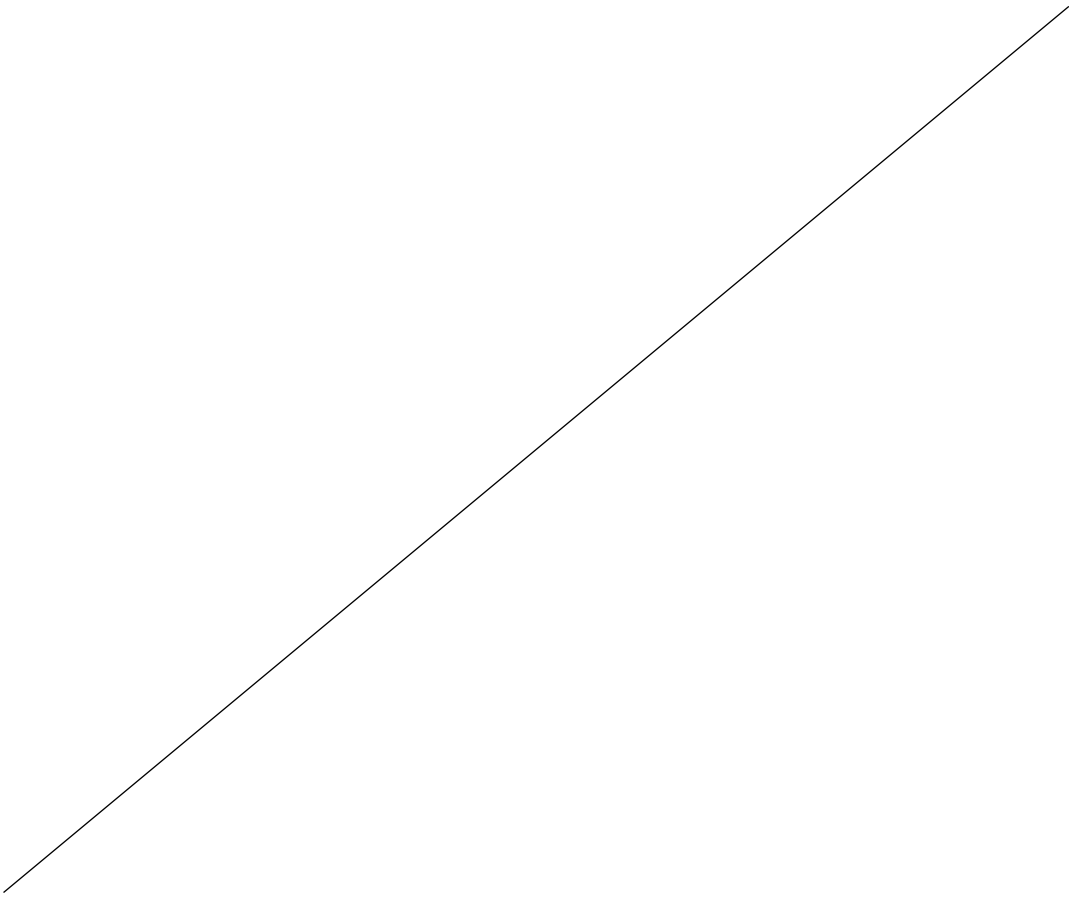
- gather expressions of interest by geographical area

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APPENDIX B

AC Meeting Items from NC

1. Regional Council Meeting Schedule – pg 7 states meeting in 2019 and 2020 pg 7
 - How is this decided?
 - Do we want the Chair position to coincide with the RCM schedule?
 2. Suggestions from NC for changes to membership on exec etc
 - Excel overview document
 - Confirm Past Chair term 1 or 2 years pg 9
 - NC – total members to be six; 2 from Exec – one the past Chair and either of whom will act as Chair
 - PRC – total members 11, include a secretary position
 - SCoFC- total members 11, include a secretary position
 3. Questions raised from NC by Lillian
 4. Go through each of the Resource Teams in governance document
- 

PASTORAL RELATIONS COMMISSION

The meeting was held on Thursday, March 28, 2019 beginning at 1:10 pm through the Zoom online platform.

Present: Chair – Rev. Erin Todd, Joy Bott, Rev. Nancy Ferguson, Jane Graham, Rev. Elaine Lush, Rev. Catherine Somerville, John Watson.

Regrets: Jennifer Bentley, Rev. Ted Harrison, Rev. Fraser Williamson.

Staff Resource: Rev. Lillian Roberts

Check-in: Erin invited members to share their experience of Lent as we make our way to Easter.

Opening Devotion: Inviting us to breathe deeply, let go of the things we are carrying, and drop them in the box so that we might be present in our time together, Erin opened the meeting with prayer.

Agenda:

MOTION: Joy Bott/Jane Graham **2019-03-28-001**
That the agenda be approved as printed. CARRIED

Minutes:

Add “Rev. Elaine Lush” to those who were present at the meeting on February 14, 2019
Remove “s” on “Current River” (PRC 2019, Page 1, Motion 2019-02-14-001, line 4)

MOTION: John Watson/Catherine Somerville **2019-03-28-002**
That the Minutes of February 14, 2019 be approved as corrected. CARRIED

Correspondence:

- **Covenanting Service Espanola & Rev. Stewart Walker – May 5, 2019**
The Commission decided to adopt the Best Practice of encouraging communities of faith to hold Covenanting services at a time that would allow members of the Regional Council to be present. In this way, the four parties of the covenant are honoured in the act. As staff resource, Lillian Roberts will relay this decision to Espanola. In future, the Liaison assigned to the community of faith will ensure that this is considered when setting the time of the covenant service. As well, an electronic message will be sent to every community of faith in the region inviting them to send their “best wishes” on the covenant to the community of faith in question.
- **Proposed Budget**
For our information only, Lillian walked us through the \$19,750 proposed budget for the PR Commission making note that (a) the budget line for “Meetings” assumes that those travelling from Thunder Bay will fly the day before and require 2 nights’ accommodation; and (b) the budget line for “Liaisons” may need to be increased with the consideration of future internet costs. This proposed budget for 2019 and 2020 was submitted to the RC Transition Team for consideration and will be presented for approval at the RC AGM.

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- **Pulpit Supply rules**

A policy for who can provide pulpit supply – and how often – to communities of faith across the region is being drafted in order to standardize practices especially as it relates to issues of accountability, compliance, and liability. Members of the Commission are asked to read the “Pulpit Supply Information Sheet” and be prepared to discuss at the April meeting.

Nominations Process:

Members of the PR Commission were originally recruited and appointed by the Transition Team. Members who wish to remain on the Commission will be required to be nominated either by self or other. The nomination link will be posted in early April for election/approval at the RC AGM.

AGM 2019:

- **Retirements, Milestones & Anniversaries**

The supper on Saturday night will focus on Retirements and Milestones/Anniversaries. The Commission agreed room be made on the agenda to allow the Retirees to speak, with time limit, before the dinner break. As well, those celebrating milestones/anniversaries should be acknowledged.

- **Celebration of Ministry Service**

Upon Lillian Roberts’ recommendation, the Commission agreed that the presentation of a Bible (with inscription) and a pottery jug, representing servanthood, would be appropriate gifts for our anticipated ordinand, Susan Peverley. As well, the Commission agreed that it is appropriate that those participating in the Service shall be encouraged to wear albs/gowns and that the liturgical colour of the stole being worn or gifted be red.

Workshops Offerings:

Commissioners were encouraged to consider what learning topics would be helpful to present at the AGM. Lillian Roberts is involved in planning a Ministry Personnel Retreat on the day preceding the AGM. Joy Bott reported that she has been asked to do a presentation on Clusters and Networks. Elaine Lush was invited to consider offering a workshop on her experience of Ecumenical Shared Ministry. Other topics include: Church Hub and writing a Living Faith Story.

Proposal re: Celebration of Ministry

The RC is wrestling with a change in practice – with the variety of educational models, people will not be completing requirements in sync with the pastoral year. Do we make people wait to fit our calendar or do we hold celebrations in local contexts? Commissioners are encouraged to read “Proposal: Practice Regarding Celebration of Ordination/Commissioning/Recognition/Admission/Readmission” and be prepared to discuss at the April meeting so that we can offer our best suggestion to the RC.

Order of the Day:

Having met the Order of the Day, the remainder of the agenda was tabled to the April meeting.

Next Meeting: Thursday, April 25, 2019 at 1 pm via Zoom online platform.

Closing: Following a closing prayer Erin Todd, the Chair adjourned the meeting at 3:05 p.m.

TRANSITION EXECUTIVE COMMITTEE

MINUTES of the Canadian Shield Regional Council Transition (CSRCT) Executive held on April 2-3, 2019 in Timmins, ON.

PRESENT: Jim Jackson (Chair), Joy Bott, Cindy Desilets, Sandra Jenkinson, Mardi Mumford, Barbara Nott, Eun-Joo Park, Janet Ross, Helen Smith, Rob Smith, Kathie Smith, Harry Stewart, Maxine McVey, Bella Barbeiro

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Janet Sigurdson, Joy Galloway

Tuesday, April 2, 2019

Chairperson, Jim Jackson, opened the meeting at 6:00 p.m.

Jim then honoured the land we gather on by saying these words:

“This land where we gather today has been a gathering place for First Nations people as they camped and travelled in this area for generations beyond our knowing. Before people arrived from across the seas, these groups lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize that traditional sojourners in this land. We give thanks for them and for this land on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation. (Acknowledging the Land, 2016)

Jim then acknowledged our commitment to being a safe place for all people to gather and participate in our Region by saying these words:

“The United Church of Canada is committed to providing a safe environment for worship, work, and study in all pastoral charges, congregations, institutions, agencies, organizations, and other bodies that operate under its name. The United Church of Canada seeks to ensure that all staff, volunteers, and ministry personnel who work with vulnerable individuals in United Church settings share this commitment. This commitment will be demonstrated by staff, volunteers, and ministry personnel showing respect for personal boundaries, protecting others from harm and abuse, and enabling those in their care to learn and grow without fear of exploitation. As we work together to create this community of trust and safety, God’s vision of shalom sustains and guides us. We will experience the presence of the Spirit, nurturing and prodding us to be a people of compassion and grace.”

Peter Hartmans led us in an opening prayer.

Executive did a check-in around the table.

APPROVAL OF AGENDA

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The agenda for the meeting was approved, by consensus, as circulated with these additions:

- Including an omnibus motion re: the regional meeting;
- A motion around the LLWL online.

APPROVAL OF MINUTES

MOTION by Joy Bott/Harry Stewart

2019-04-02-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on February 6, 2019 E-Vote, February 27, 2019 E-Vote, and the March 7, 2019 Adobe Connect meeting, be approved as circulated.

CARRIED

Wednesday, April 3, 2019

CANADIAN SHIELD REGIONAL COUNCIL OMNIBUS MOTION, APRIL 3, 2019

Please see *Appendix A, B, and C* relating to this motion.

MOTION by Kathie Smith/Barb Nott

2019-04-03-1

That the Canadian Shield Regional Council Transition Executive take the following actions:

A: Approve the Logo and Logo description for the Canadian Shield Regional Council;

B: Approve the Canadian Shield Regional Council Lay Representative Job Description;

C: Appoint Mardi Mumford to coordinate communication for the Canadian Shield Regional Council Meeting, May 31-June 2, 2019, including an update for the Canadian Shield Regional Council, following the Regional Council meeting;

D: Appoint the Canadian Shield Regional Council Meeting planning committee to act as the Agenda and Business Committee for the Canadian Shield Regional Council meeting May 31-June 2, 2019;

E: That the laying on of hands policy for the Ordination service, June 2, 2019 include:

Ordinand selects three people:

- Chair of the Regional Council
- Executive Minister
- General Council Representative, Nora Sanders

- Office of Vocation Minister, Canadian Shield Regional Council

F: Endorse the Licensed Lay Leaders Online Program and contract, between the Canadian Shield Regional Council and the United Church of Canada General Council office, to be reviewed by the Canadian Shield Pastoral Relations Commission, by March 2020;

G: That the Canadian Shield Regional Council Transition Executive request that the Canadian Shield Regional Council planning team set aside a time of In Memoriam at our Regional Council meeting, May 31-June 2;

H: That the Canadian Shield Regional Council Transition Executive commission Mardi Mumford to create a cloth banner for the inaugural CSRC Meeting.

CARRIED

MOTION by Helen Smith/Maxine McVey

2019-04-03-2

G: That the Canadian Shield Regional Council Executive appoint the Canadian Shield Regional Council Meeting planning team, to create a stole for the Chair of the Canadian Shield Regional Chair, to be passed on by consecutive Chairs.

CARRIED

CORRESPONDENCE

- *Ruling re: Regional Council Membership (Appendix D)*
Executive received, for information, the ruling regarding Regional Council membership. The CSRC Transition Executive decided at the last meeting that in order to get a balance between lay and Ministry Personnel in our membership, we would invite non-voting corresponding members to attend the RC Meeting (i.e. UCW Reps, former Moderators, former Executive Chairs, etc.).
- *Archives Records Keeping Consultation (Appendix E)*
Executive received, for information, the letter from Debra Bowman, UCC Archives Consultation Facilitator for the Archives and Records Keeping Consultation event on June 16-18, 2019. Peter indicated that the CSRC needs to appoint someone from the region to attend this event. Jim stated that he had made discrete inquiries and did not find a candidate. After discussion, the CSRC Executive directed Peter to invite Dawn Monroe, former Manitou Conference Archivist, to attend the event to represent the CSRC. She affirmed that she would attend.

WEBSITE UPDATE AND COMMUNICATION UPDATE FOR REGION

New maps of the Region (*Appendix F and G*) created by EDGE were distributed. Peter and Susan gave an update on the website progress and showed the Shining Waters Regional Council website. The completion date is not finalized yet.

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REGIONAL COUNCIL MEETING IN MAY/JUNE UPDATE

Barb shared an update the CSRC Meeting progress with Executive and shared a review of the agenda for the meeting (*Appendix H*) Barb was discussing table group facilitation at the Regional Council meeting and Barb suggested that members of the Executive become facilitators (*Appendix I*).

As discussions with Executive continued, Helen Smith indicated that we need to be very careful about making assumptions from our own contexts. We are coming from 5 contexts into one and we may not think to ask certain questions.

Peter and Barb indicated that Bill Steadman accepted the position of Parliamentarian at the CSRC Meeting in May.

Executive decided to adopt the former North Bay Presbytery's "Holy Manners" for the CSRC Meeting (*Appendix J*). These will be on cards on all the tables at the meeting.

Lillian Roberts is the staff lead for the Pre-Event to the RC meeting. David Giuliano will be the guest speaker for the event on Thursday, May 30th, 2019 at Willowgrove UC. All MP will be staying overnight at the Quattro Hotel and Conference Centre.

AFFIRMING PROCESS: UPDATE

The CSRC will be conducting the short process to become an Affirming Regional Council, as the 5 former presbyteries were all Affirming. Will Kunder is the staff person involved in this process and will bring updates to the RC Meeting.

FINANCIAL UPDATE/FUNDS: REGIONAL MEETING

Peter indicated that the Region is almost complete in collecting fund from the former presbyteries and conferences and the Region is getting a good sense of how much money is available. Algoma Extension Council is winding up and will forward the last two payments in the coming months. Manitoba Northwestern Ontario Conference sent the CSRC approximately \$18,000. Cambrian is winding up the process of distribution.

THE CALLS TO THE CHURCH UPDATE (PHONE-IN FOR CHECK-IN)

No update at this time.

UPDATED MOTIONS: HARMONY UC, THUNDER BAY

Peter distributed the motion re: the amalgamation of Knox-Shuniah and Current River UCs.

MOTION by Joy Bott/Helen Smith

2019-04-03-3

That the CSRCT Commission rescind the motion from the January 24th, 2019 meeting of the CSRCT Executive as follows:

MOTION by Joy Bott/Helen Smith 2019-01-24-3

That the CSRC Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single pastoral charge known as Knox-Current River United Church

(pro tem) worshipping in the existing Knox United Church building a 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and that the Knox-Current River United Church:

- *Identify surplus property as soon as possible and discuss the disposition of the property in consultation with the Support to Communities of Faith Commission, and;*
- *Provide a new name as soon as possible.*

CARRIED

CARRIED

MOTION by Joy Bott/Helen Smith

2019-04-03-4

WHEREAS Knox Shuniah and Current River United Church have for years enjoyed successful, but separate lives as independent congregations of the United Church of Canada, each with its own traditions, achievements and practices;

AND WHEREAS the two congregations have shared ministry staff and enjoyed congregational sharing since early 2018;

AND WHEREAS the two congregations have passed separate motions at their respective congregational meetings, held October 21, 2018 approving moving forward with this amalgamation;

AND WHEREAS Cambrian Presbytery has taken no action pertaining to request;

AND WHEREAS a joint committee is presently discussing the benefits of a new and merged existence as a single, amalgamated congregation of the United Church of Canada on the north-side of Thunder Bay;

AND WHEREAS the two congregations are working to discern a shared vision, mission, and commitment to the church of Jesus Christ, and view the proposed amalgamation as the vehicle by which they can put into action a renewed ministry in the community in which they serve;

AND WHEREAS this amalgamation will mark the beginning of a new and invigorated congregation of the United Church of Canada in Thunder Bay;

THEREFORE be it resolved that Canadian Shield Regional Council Transition Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single Pastoral Charge to be known as "Harmony United" United Church, worshipping in the existing Knox United Church

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building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be January 1, 2019, and That Harmony United Church:

- Identify surplus property as soon as possible and discuss the disposition of the property in consultation with CSRC EXEC;

CARRIED

GOVERNANCE STRUCTURE:

Nominations Committee Update and Future Needs

The Chair of Nominations, Kathie Smith, gave an update to Executive regarding the nominations slate for the RC Meeting (*Appendix K and L*).

Review of Revised Governance Document and Regional Council Final Approval (Appendix M)

Executive reviewed the new changes to the Governance Document.

Peter noted that the CSRC Commission/Committee members must be members of the regional council but the Resource Team members do not.

MOTION by Joy Bott/Mardi Mumford

2019-04-02-5

That the CSRCT Executive approve the April 3, 2019 version of the Governance Document.

CARRIED

Process for Volunteer Partnership and Support: Procedural Conversation

Executive had a conversation about best practices between staff and volunteer leadership.

Canadian Shield Regional Council Seed Grant for Youth and Young Adults Ministry

Peter distributed the CSRC Seed Grant for Youth and Young Adult Ministry form to Executive (*Appendix N*). In this grant, Communities of Faith are eligible for up to \$1,000.00 every two years.

MOTION by Maxine McVey/Harry Stewart

2019-04-02-6

That the CSRCT Executive approve the Canadian Shield Seed Grant process for Youth and Young Adults form, as amended.

CARRIED

Property Distribution Policy: Task for the Next Executive?

It was decided to defer this to the next Executive meeting.

NEW BUSINESS

Bella has offered to do social media for the CSRC office. She will monitor and add items, as needed.

There was consensus that the new CSRC logo be added to the front cover of the Governance Document.

NEXT PROPOSED MEETING DATES – SPRING/SUMMER

- Future Adobe meetings TBD

CLOSING

Having completed the agenda for this meeting, Jim Jackson adjourned the meeting at 3:00 p.m.

Jim then offered a closing prayer.

CSRC Logo and Description



Moving Forward with the Spirit

The logo for the Regional Council meeting is a graphic reflection on our theme moving forward with the Spirit. The graphic is stylized with images that are fluid and moving. The cross though grounded on rock which captures the geography of the Canadian Shield depicts movement and fluidity. Unlike a traditional angular cross, this one illustrates that the cross is reaching its arms outward and upward across the landscape.

The white streams of water speak to the movement of creation in our waterways but also the movement of God's Spirit in life-giving and life-affirming gift of the water of

life. As the sun rises, its rainbow light speaks of a world, a Church, a community of faithful who welcome the new day, the new light of new life, with inclusivity and appreciation for diversity.

As we move into the new day of the Church, we are indeed moving forward with the Spirit.

Lay Regional Council Representative

You have been called to the ministry of participating in the decision-making council in which your community of faith resides. As a representative elected by your community of faith to the Canadian Shield Regional Council you have been given a responsibility to consider and discern decisions about ministry, mission and priorities for service and stewardship. As conciliar church, we believe that the Spirit of God moves and is discerned within the community of believers called, gathered and committed to offer leadership to the wider church. You share in the responsibility for undertaking the work with which the Regional Council has been charged and in building relationship through access to information between your local community of faith and the Canadian Shield Regional Council.

What you bring to the Regional Council Table?

You bring your experience of the life and ministry of your local community of faith. You are the grassroot person who can share about what life is like in the local congregation. You know the challenges and joys of being the church.

You bring your commitment to share in the witness and ministry of the United Church. By accepting the role of lay representative to the Regional Council you have taken on the mantle of representing the work of the denomination to your local community of faith.

What are your responsibilities to your local community of faith?

Communication....

Communication....

And more communication!

You are the primary communication hub between the Regional Council and your community of faith.

1. Share emails you receive about the work of Regional Council widely in your congregation;

2. Share written reports about Regional Council work with the governing body of your community of faith on a regular basis, even if you are not a member of the governing body;
3. Write an annual report for the Annual Report of your community of faith;
4. Help people in your community of faith know who they should talk to in the regional council about their questions/concerns/need for information.

Opportunities for Service within the Regional Council

- Nominations for positions on Regional Council Executive, its commission, and resource teams
- Join a network or cluster that is engaged in something about which you are passionate

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APPENDIX C

Canadian Shield Regional Council
319 McKenzie Avenue
North Bay, ON P1B 7E3

The United Church of Canada
General Council Office
3250 Moor Street W.
Toronto, ON M8X 2Y4

Re: Licensed Lay Worship Leader Online Program

This is to confirm that Canadian Shield Region contracts with The United Church of Canada General Council Office for services provided by Stephen Fetter and United-in-Learning to support its Online Licensed Lay Worship Leader program.

Stephen Fetter and the Communications Unit of the General Council Office will provide the following services:

- Design and publish registration and publicity materials through www.united-in-learning.com
- Collect tuition fees on behalf of the Program and remit them to Canadian Shield Region
- Provide use of the Adobe Connect account, and the telephone conference call system or Zoom account to the facilitators and participants of the program during scheduled meetings of the program.
- Provide Tech Support and training to facilitators and participants
- Lead the Orientation and if possible the Introductory webinars for each Unit of the program
- Support and maintain the United in Learning Forum site at www.united-in-learning.com

Canadian Shield Region will pay the following amounts to The United Church of Canada, upon receipt of invoice:

- Administrative costs for each Unit, (including publicity, registration, training, support): \$700
- Reimbursement for telephone costs: \$100 for each mentored group for each Unit
- Extraordinary costs at \$75 per hour



The United Church of Canada
General Council Office



James E. Jackson
Chair,
Canadian Shield Regional Council

The United Church of Canada
Canadian Shield Regional Council

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APPENDIX D

March 1, 2019

VIA EMAIL to: PHartmans@united-church.ca

Rev. Peter Hartmans Executive Minister
Shining Waters Regional Council Canadian Shield
Regional Council

Dear Peter:

Re: Authority of councils and officers of The United Church of Canada

You asked for my ruling on the issue of lay membership in the regional council and, specifically, the appointment of members-at-large.

Section C.1.2 of *The Manual* (2019) sets out the membership of the regional council. It provides that in addition to all ministry personnel, (which includes retired members of the order of ministry), regional council membership will also include lay persons who are members of the United Church and who are:

- a) elected by communities of faith on the following basis:
 - i) one representative from each community of faith with 100 or fewer members;
 - ii) two representatives from each community of faith with 101 to 200 members;
 - iii) three representatives from each community of faith with 201 to 300 members;
 - iv) four representatives from each community of faith with more than 300 resident members;

s. C.1.2 (b) further provides for the appointment of additional lay members where the regional council determines it is necessary to respect a balance of ministry personnel and lay members.

This is a change from membership in the former presbytery and Conference.

There is no ex officio representation from various groups within the regional council, nor is there automatic entitlement to membership for former lay Moderators, past Presidents or Leading Elders, or former designated lay ministers. The regional council may decide to include members-at-large under Section C.1.2 but only as necessary for the purposes of a balance in membership between ministry personnel and non-ministry personnel lay members. Lay members under section C.1.2 would have the right to vote and all other rights of membership in the regional council.

Other laypeople may participate in the regional council as corresponding members under section C.1.4:

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The regional council may include corresponding members as determined by the regional council.

It is left to the discretion of the regional council to decide if, how many and who may serve as corresponding members. As corresponding members, they would have the right to attend regional council meetings, to speak at those meetings and to receive correspondence and other material from the regional council. They would not have the right to vote.

Other categories of lay membership in the regional council could be added in the future through the remit process but the current lay membership is as set out above.

Yours truly,

A handwritten signature in black ink, appearing to read "Nora Sanders". The signature is fluid and cursive, with the first name "Nora" being larger and more prominent than the last name "Sanders".

Nora Sanders

General Secretary, General Council

cc. Members of the Executive of the General Council
Jenny Stephens, Ministry and Employment Unit

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APPENDIX E

THE UNITED CHURCH OF CANADA

3250 Bloor St. West, Suite 200
Toronto, Ontario
MBX 2Y4 Canada



L'ÉGLISE UNIE DU CANADA

416-231-5931 1-800-268-3781
F: 416-231-3103
www.united-church.ca

February 26, 2019

Dear Regional Council Transitional Commission Chairs,

[The Archives are] "...the corporate memory of our life with God, in all its beauty and tragedy and wonder." (Bob Stewart, past BC Conference Archivist)

I'm writing to request that your regional council name a person to attend an Archives and Records Keeping Consultation on June 16–18, 2019 in London, Ontario. Regional Council Executive Ministers, Archivists and representatives of the Indigenous church are also attending. All participant input will be important as we address pressing questions about archives and records keeping in a digital environment, questions that impact the whole of the United Church.

At this time, we need to refresh our understanding of the role of the Archives and plan for records keeping in a digital world. Archives offer insight into the development of our church's theology and polity, as well as key information regarding decisions with legal implications. There is a need to develop common national standards and practices for record keeping, and for the training and oversight of the staff that does this ministry. Ironically, as the number of congregations and ministry sites decline, the need for and the importance of the Archives and data management will grow. How we will maintain the stories and records of our church is a pressing concern, as we must ensure the protection of records that document our decisions and legal responsibilities, as well as maintain the ongoing faith narrative of our denomination.

We are seeking a wide range of qualities in the people you invite to attend. We need people who understand the theological and ecclesial importance of archives and record keeping, people who have an informed understanding of research practices, people who are familiar with records keeping, and people who are future-oriented and alert to the changing nature of church administration in a digital world.

Thank you for identifying a member of your regional council or commission to attend and be part of this work. We'd appreciate hearing from you by Wednesday, March 27 who will be coming so we can make appropriate travel arrangements and registration..

To RSVP, and for any questions, please contact David Allen, Remit Implementation Project Leader at the General Council office at dallen@united-church.ca.

With gratitude and many blessings,

Debra Bowman
Consultation facilitator

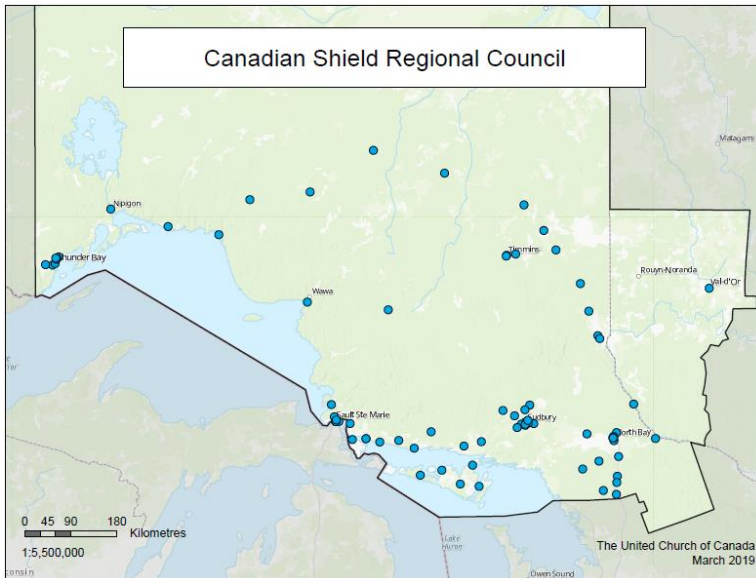
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APPENDIX F



APPENDIX G



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APPENDIX H

Regional Meeting 2019 – Sault Ste. Marie – May 31st – June 2nd, 2019
“Moving Forward With the Spirit”

(Apr. 9, 2019)


Friday, May 31 st , 2019		Saturday, June 1 st , 2019		Sunday June 2 nd , 2019		
AM	Quattro Hotel and Conference Centre Sault Ste. Marie, ON	AM	8:45 – 9:00 9:00 – 9:20 9:20 – 10:30 10:30 – 11:00 11:00 – 11:45 11:45 12:00 – 1:00	Music for Gathering Worship – CSRC Youth Vote on Governance Structure Nominations Slate – Kathie Budget and Funds Presentation - Janet MacDonald Other Reports, Questions Affirming Ministry Presentation – Will (10-15 mins) BREAK (CLOSE OF NOMINATIONS) Ordinand Presentation/Speech (5 mins) Session on Discipleship in Your Church (Barb and Melody) Announcements and Grace LUNCH BREAK	AM	St. Andrew's United Church – Sault Ste. Marie 8:45 – 9:00 9:00 – 10:30 BREAK
PM	Sacred Fire Music for Gathering <i>Welcome and Constitution of the Court, Recognition of Traditional Territory, Safe Space (Jim)</i> Greetings from Mayor and Elders Introduction of Staff Opening Motions and Opening of Nominations (Introduction) 2:00 – 2:45 2:45 – 3:15 3:15 – 4:00 4:00 – 5:00 5:00 – 5:15 5:15 – 5:50	PM	12:50 – 1:00 1:00 – 2:00 2:00 – 3:00 3:00 – 3:30 3:30 – 4:15 4:30 – 5:15	Music for Gathering Clusters and Networks Session (Karen from SWRC) Clusters in Action – handout explanation/PowerPoint pics Presentation of Nominees for Chair and Chair Elect Elections - Jim/Kathie (Staff – Scrutineers) Business of the Court (Proposals) Announce Ballot and Presentation of New Executive, Chair, Chair-Elect Vote on Budget <small>(waiting for questions answered)</small> BREAK Workshops (see attached) Workshops (see attached)	11:00 – 12:30 12:30	Celebration of Ministry Service: ST. ANDREW'S UNITED CHURCH Service will include: <ul style="list-style-type: none"> • Communion • Ordination of Susan Peverley • Preacher: Executive Minister, Peter Hartmans Reception and Bagged Lunches and Goodbyes (Bagged lunches in separate room)
6:00 – 7:00	SUPPER BREAK					
EVE 7:00 – 8:30	<i>Getting to Know You Activity (Treasure Hunt)</i> 5 Become One Presentation (skit - Helen/Barb) Job Description of a Regional Representative (Kathie?) Overview of Transition - Nora Intro to Governance of Region – Panel - Lillian/Will/ Jim/Mardi <i>Theological Reflection – Nora Sanders</i> Social and Hymns	EVE 6:30	8:30	Banquet <ul style="list-style-type: none"> • Honouring Retirees (speeches – beginning/middle/end of banquet) • Right Relations Art Presentation - Will In Memoriam of MP and Remembering Former Presbytery Lay Members and Regional Council Reps Evening Vespers		

Table Group Facilitators

Table groups provide a small group to discuss presentations, make inquiries, and ask each other questions for clarification around topics of discussion. Table Groups offer the opportunity to create a community and build trust. They can create a space where all are given voice.

It is the Table Group Facilitator's role to help create an environment within the table group, which supports each member of the group. A good table group facilitator pays attention to how people within his/her table group are working together. Table Group Facilitators pay careful attention. They listen deeply to each speaker with interest and focus. It is hurtful for someone to offer their voice to a group and sense that others are not listening or paying attention. The Table Group Facilitator should keep their heart, mind and physical attentiveness (e.g. body language and eye contact) on each presenter as they share with the table group.

A good facilitator:

- Challenges thinking
- Helps the group creates lists of important points.
- Summarizes the issues from time to time.
- Shares ideas when they can help the conversation progress.
- Provides handouts at the direction of the Business Committee.
- Raises questions to bring out different viewpoints.
- Guides discussion, but does not lead it.
- Restates ideas when the person presenting them is not clear.
- Provides constructive criticism when, for example, a person or people attempt to dominate the meeting or are not following covenants of the table group

There may be many different opinions at the table as participants hold different opinions on how to approach complex issues. On occasions, disagreements or even conflict may arise within the table group. It is therefore important to consider establishing a covenant for table group behaviour. The table facilitator's appreciation, respect and care for the feelings of the table group may elicit these same qualities from the members of the table group. On each table will be a laminated card with the "Holy Manners" covenant established by Presbytery and often used now by our Conference Executive.

When tension arises in a table group, remember that conflict offers the opportunity for all participants to be heard more deeply. In such times, Table Group Facilitators set the tone of respect and calm, and assist their table group in exploring these tensions in a spirit of curiosity and support rather than fear or anger.

When people are in conflict, the table group facilitator should try to stay connected with both or all parties, treating each of them with equal respect while maintaining ease and a sense of lightness. It may be helpful to encourage people to use questions of curiosity, which are aimed to assist the table group to truly understand each other's perspective, while not judging each other.

Table Group Facilitators will help to build good table community. In summary they will:

Table Group Facilitators

Introductions and Reconnections:

- ensure that good introductions are made at your table.
- make sure reconnections are made among those returning to the table
- and that new members are welcomed and introductions made.
- ensure each person is heard and has time to share who they are, where they come from and what they bring to the table.

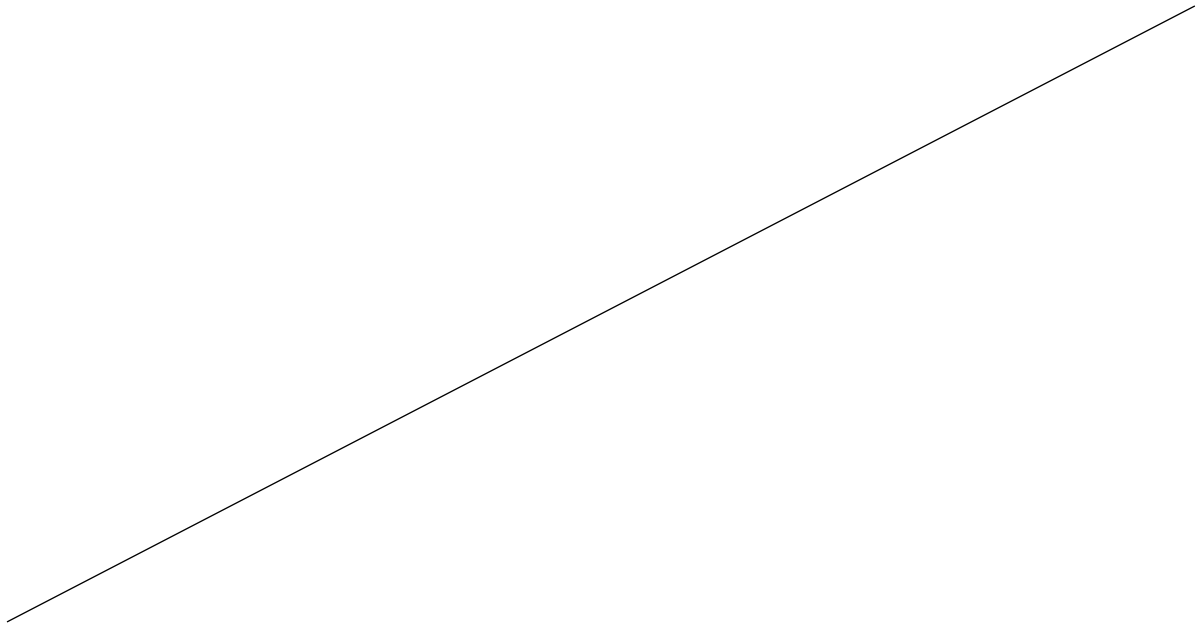
Table Covenants:

- re-introduce the “Holy Manners” covenant regularly
- encourage your table group to add to this covenant any additional covenants specific to your table group

Discussion Facilitation:

- before each discussion, determine who will record the discussion and, if required, who will report back to the plenary
- ensure each person at the table is given the opportunity to speak to the issues being discussed in table groups

Holy Manners – From the former North Bay Presbytery



SUPPORT TO COMMUNITIES OF FAITH COMMISSION

The Support to Communities of Faith Commission met on April 24, 2019 at 7:00 p.m. via Zoom.

Present: Bill Steadman (Chairperson); staff: Will Kunder, Melody Duncanson Hales, Rob Smith; George Bott, Peter Haddow, Crystal Grieg, Marian Sloss, Christina Strickland, Linda Saffrey, Erasmus Madimbu

Regrets: Janice Brownlee, Brynn Carson

Quorum was present.

Bill welcomed members to this inaugural meeting of the Commission. Members introduced themselves and shared where they are from and what interests them about the work of this commission.

Will Kunder offered to take the minutes for this first meeting. Members were encouraged to discern whether this might be a task that they would be willing to offer.

The primary purpose of this meeting was to familiarize members with the Regional Council Governance Structure document and the specific responsibilities of this commission.

Pages 19-21 of the Governance Structure document were reviewed.

It was noted that while all members are serving in an interim capacity until the rise of the Regional Council Meeting (June 2), it is hoped that many will be willing to continue to serve. A form to self-nominate is available on the Canadian Shield Regional Council website.

Most of the discussion focussed on section 7.1 which outlines the commission's responsibilities.

Further discussion is needed on how we will work at helping communities of faith to establish their covenant with the region. While the components are listed in 7.1.2B, there was question about whether or not a template is available to guide this process. Staff offered to look into whether such template has been developed or if this will need to be our work.

It was acknowledged that many communities of faith have not yet registered with ChurchHub, but may have begun thinking about their Living Faith Story; have likely submitted their Annual Statistical Information, begun remitting their assessment, and have likely set Mission & Service goals for 2019.

Workshops on preparing the Living Faith Story were conducted in several presbyteries. A session on this topic is scheduled for the upcoming Regional Council Meeting.

There seemed to consensus that supporting the establishment of Covenant Relationship with Communities of Faith is priority work. What was less clear, at this time, is how we might go about communicating this. Might there be opportunity at the Regional Council meeting to highlight the expectations found in 7.1.2 B?

The Commission felt that there is no urgency and that we should give more thought about how we will encourage participation from individual communities of faith. There is recognition that

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churches who are “in search” will be in the middle of this work now. It was felt that we can work systematically to encourage the full constituency to engage with this process.

George Bott offered a brief update on the development of worship resources intended, primarily, for lay-led communities of faith. Work is underway to recruit worship resource writers from each of our denomination’s regions.

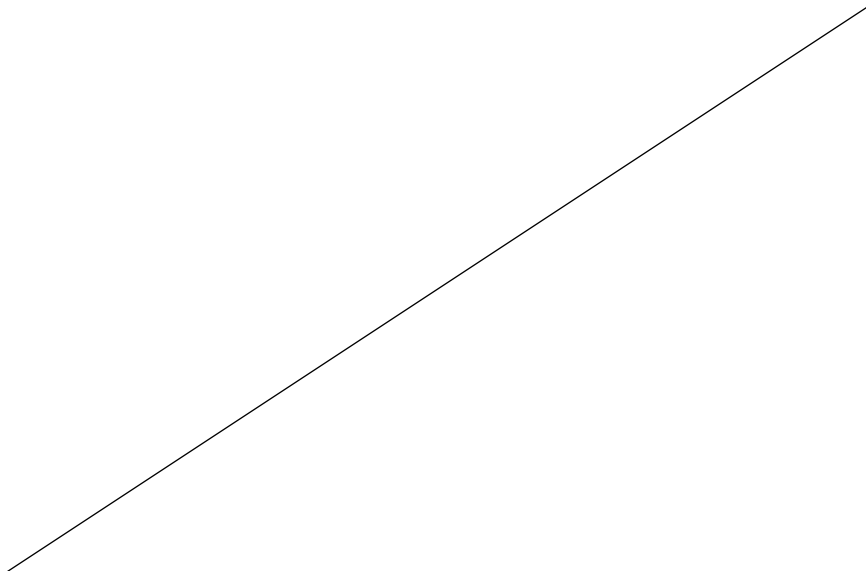
The Commission was alerted earlier today to a request from All Peoples United in Sudbury for financial assistance related to necessary roof repair. This was flagged by Melody as a complicated request in that beyond a pretty straight forward grant request, there is also a seeking of permission to use currently restricted funds to support this work. The Commission agreed that more information is required before a decision can be offered. Melody is scheduled to meet with the church’s Treasurer tomorrow morning (April 25). Linda offered to accompany Melody. It seems clear that moving forward, we need policies for situations such as this and that once the “Property Resource Team” is recruited, this might be their work. For now, it was agreed that any decision about utilizing previously restricted funds rests with us.

Melody and Linda will gather information and forward to us. We may be able to deal with this through email poll, or it may necessitate a conference call or video conference. This will be left to the call of the Chair.

It was noted that Barb Nott serves as the Pastoral Charge Supervisor and might have information that would be helpful. Melody will be in contact with her.

Bill thanked members for their time. A next meeting was scheduled for Wednesday, May 22, from 7:00-8:00 pm, again using ZOOM technology.

The meeting was adjourned at 8:05 pm.



PASTORAL RELATIONS COMMISSION

The meeting was held on Thursday, April 25, 2019 beginning at 1 pm through Zoom.

Present: Chair – Rev. Erin Todd; Rev. Ted Harrison, Rev. Elaine Lush, Rev. Catherine Somerville, John Watson, Rev. Fraser Williamson

Regrets: Joy Bott, Rev. Nancy Ferguson, Jane Graham

Staff Resource – Rev. Lillian Roberts

Follow up with members: Chair Erin will contact Jennifer Bentley to check in with her about the Commission.

Opening Devotion: Erin shared an opening devotional for focusing on light.

Group Building and Check-in: The Chair invited the members into a time of building connections with each other by responding to the question: “where, that is, in what area of your life or the church's life do you feel the most need for the Light of Christ?”

Approval of Agenda: it was agreed that the agenda as circulated be the agenda for the meeting with the following additions: a) conversation about the time lapse between a change in pastoral relationship and a community of faith engaging the pastoral relations process – how long can communities of faith delay? b) review of pulpit supply information memo

Approval of Minutes

MOTION: Ted Harrison/John Watson 2019-04-25-001
That the minutes of the Zoom meeting March 28, 2019 be approved as circulated with the following addition, that Rev. Elaine Lush be added to the list of attendees.
[NB: Rev. Elaine Lush was, indeed, listed under “Present” in the Minutes of March 28, 2019 that were distributed.] **CARRIED**

Email Poll Minutes

There was conversation about how the Commission would minute any email polls. It was agreed that the email would: a) be declared closed and carried/not carried by the chair at the end of the declared period of the poll b) would then be confirmed as having been carried at the next regular meeting of the PR Commission by approving the minute.

Email Poll April 3-4 regarding reappointment of Helen Smith DLM to East Korah-Maxwell pastoral charge. The email poll as circulated read:

At the call of the Chair, the PR Commission is called to take action by email poll on the following motion: This is the renewal of an existing appointment of a DLM. For those who may not know Designated Lay Ministers, at this point in time are not eligible for call, only for appointment with

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timeframe. The current appointment ends June 30, 2019 and this renewal is for another 3-year period from July 1, 2019 to June 30, 2022.

MOTION: Catherine Somerville/Fraser Williamson

That the Canadian Shield Regional Council Pastoral Relations Commission approve the renewal of half time (20 hours per week) appointment from July 1, 2019 to June 30, 2022 between Helen Smith Designated Lay Minister, and East Korah Maxwell Pastoral charge with the following terms: (salary prorated annual amount) \$28,337 (category F COL 2) plus additional salary of \$1,692 for a total salary of \$29, 861; phone allowance annually of \$600; continuing education allowance annually of \$707.

(The email poll approved the motion)

Motion of Confirmation

MOTION: Ted Harrison/John Watson

2019-04-25-002

That the PR Commission confirm the action taken by the email poll of April 3-4, 2019 regarding the reappointment of Helen Smith to the East Korah-Maxwell community of faith. CARRIED

Business Arising

Best Practice regarding Email Polls

John Watson raised a number of questions about the use of email polls, noting that The Manual 2019 suggests they are for emergency situations and also raising concern that a regular practice of use may infer the expectation that Commission members are always available and checking their email. It was agreed that the best practice regarding email polls would be:

1. The use of email polls should be reserved for emergency purposes. It should not become a regular practice of the PR Commission to use them.
2. If email polls are used, the chair after the allotted time must make a declaration regarding the motion.
3. Email polls will be confirmed at the next scheduled meeting of the PR Commission and that will be the process through which they are minuted.

Correspondence

1. Email from Kathie Smith, Acting Chair of Nominations reminding those serving in interim positions on the Executive and commissions that they need to engage the nominations process for the ongoing positions to be elected at the Regional Council meeting May 31 – Jun 2
2. information from the Liaison meeting regarding recruiting more Liaisons – Rev. Stewart Walker has been approached and agreed to serve

MOTION: Ted Harrison/ Elaine Lush

2019-04-25-003

that the PR Commission approve the appointment of Rev. Stewart Walker as a Regional Council Liaison officer. CARRIED

AGM 2019 Report Book

Lillian engaged the Commission in conversation regarding whether there was material that should be included in the Regional Council meeting report book. She shared a draft of what that might look like. It was agreed that it would be appropriate to begin the practice of reporting for this upcoming meeting even though there have only been three meetings and that the report include a reporting of pastoral relations actions by the Regional Council from January 1, 2019. Chair Erin Todd and Staff Resource Lillian Roberts will take item on this item.

Motions regarding Pastoral Relations actions

Covenant United Timmins revision to terms of call – approved by Church Council April 10, 2019

MOTION: Fraser Williamson/Catherine Somerville 2019-04-25-004

That, pending clarification of the phone allowance amount, the Canadian Shield Regional Council through the Pastoral Relations Commission approve the request of Covenant United Church, in mutual agreement with Rev. Cindy Desilets, to revise the terms of the present full-time call to part-time, (20 hours per week), effective April 1, 2019, with the following terms: Salary \$28,894.50, 1/2 of the minimum for Category F-COL2; annual telephone \$1080; continuing education allowance \$707.50 for a total of \$29,692.00 with the provision of one month holiday including five Sundays; three weeks of continuing education leave and all other sections set forth in the Record of Call or Appointment Form. There was an attached position description. CARRIED

[NB: the phone allowance amount has been clarified with the minister and pastoral charge and the amount of \$90 was a monthly amount so the annual amount is \$1080.

Request for revision to end of appointment date – Trinity Manitoulin

MOTION: Elaine Lush/Ted Harrison 2019-04-25-005

That the Canadian Shield Regional Council through the PR Commission approve the request of Trinity Manitoulin and Rev. Joshua Kang that in response to the conversation between Rev. Joshua Kang and the M & P Committee regarding circumstances for both parties, the Council of Trinity Manitoulin United Church come to an understanding with Rev. Joshua Kang, that by mutual agreement an amicable parting be agreed to by both parties effective June 30th, 2019.

CARRIED

Request to begin a community of faith profiles

MOTION: Ted Harrison/John Watson 2019-04-25-006

That the Canadian Shield Regional Council through the PR Commission concurs with the request that a Liaison be appointed to accompany Trinity Manitoulin in the pastoral relations process and direct the PR Minister to appoint someone.

CARRIED

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For information Rev. Catherine Somerville has agreed to be the Liaison assigned to Trinity.

St. Andrew's Massey – approval as appropriate site for candidate supply

Diane Tait is currently under supply appointment as candidate supply to the Massey Pastoral Charge. The December motion from the pastoral charge anticipating a further appointment as of July 1, 2019 has three requirements to be met before there can be reappointment: acceptance into the AST Summer Distance program; agreement by the wider church of the appropriateness of the appointment, and mutual agreement that the relationship is working for both parties. It had been thought that the candidacy appointment would be serving as a Supervised Ministry Education opportunity, but the restructuring of the AST program means that this is no longer a requirement in year one of the five-year program. However, to meet the requirement of the approval of the wider church, the PR Commission considered the following motion.

MOTION: Ted Harrison/John Watson 2019-04-25-007
That the Canadian Shield Regional Council through the PR Commission approve St. Andrew's Massey Pastoral Charge as suitable context for candidate supply.
CARRIED

Other pastoral relations motions in process

St. Paul's Thunder Bay received form, has governance action but not congregational – revision to appointment May 1, 2019 to August 31, 2019 – congregational meeting April 28.

Pinegrove United Thunder Bay – congregational meeting April 28 for issuing a call.

Proposal re: Celebration of Ministry services can be held other than in conjunction with the meeting of the Regional Council – draft was circulated with March meeting material

The Commission had an engaging conversation. It was upheld that the primary preference is for the celebration of ministry service including ordination/commissioning/recognition/admission to happen in conjunction with the Regional Council meeting when possible. The insertion of the phrase “extraordinary circumstances” regarding requests outside of that timing was suggested and agreed upon. The proposal was edited to reflect this preference and direction. The edited proposal will be sent for inclusion in the Regional Council Meeting report book.

MOTION: John Watson/Ted Harrison 2019-04-25-008
That the Pastoral Relations Commission bring to the Regional Council Meeting the proposal regarding consideration of the timing of celebration of ministry services including ordination/commissioning/recognition/admission. CARRIED

Review of Draft Policies and Procedures

- Including pulpit supply information memo
- how do we want to continue working on this?
- are there areas people would like to be part of a working group for?

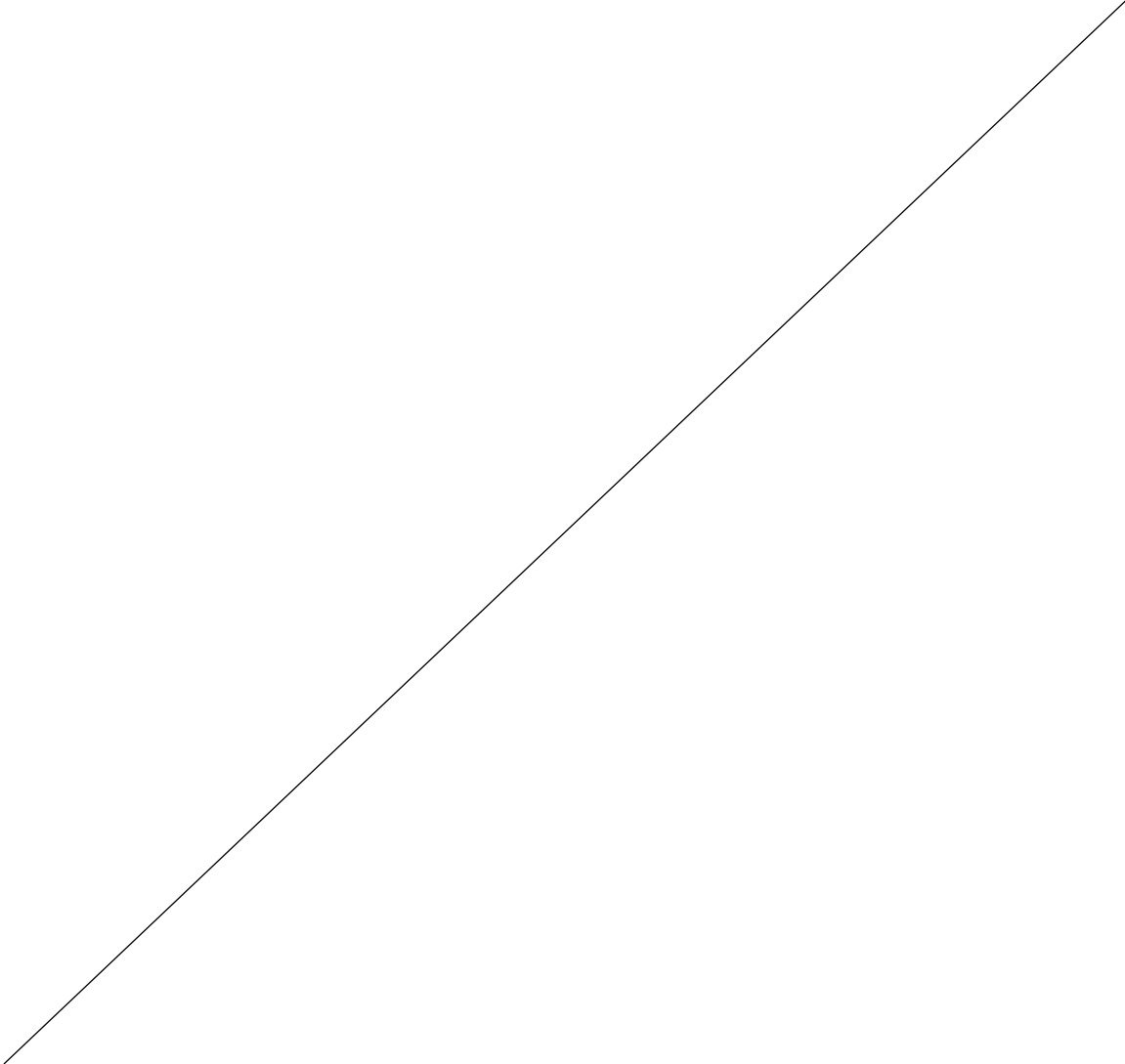
This work was deferred until the next meeting.

Information for consideration for the next meeting:

Possibility of a face-to-face meeting in the fall with the Support to Communities of Faith Commission – Community of Faith Commission meets for first time later this week.

Next Meeting: Thursday, May 23 by Zoom at 1 pm. Lillian will be out of the office on continuing education but will work with Erin to have all the information available.

Closure: The end of the agenda time having been reached, the Chair declared the meeting concluded.



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TRANSITION EXECUTIVE COMMITTEE

CSRCT Executive Meeting – May 1, 2019
Decisions

MOTION Mardi Mumford/Helen Smith

2019-05-01-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on April 2-3, 2019 in Timmins, ON be approved as circulated, with corrections.

CARRIED

MOTION Sandra Jenkinson/Kathie Smith

2019-05-01-2

That the CSRCT Executive approve the Pre-GC43 Commission Decisions as circulated.

CARRIED

MOTION Joy Galloway/Janet Ross

2019-05-01-3

That the CSRCT Executive receive the Post-GC43 and the January 1, 2019 - Present Decisions, for information.

CARRIED

MOTION Kathie Smith/Sandra Jenkinson

2019-05-01-4

That the CSRCT Executive receive, for information, the two Little Current proposals for the CSRCT Meeting in May 2019 for inclusion into the CSRC Meeting Report Packet.

CARRIED

MOTION Mardi Mumford/Cindy Desilets

2019-05-01-5

That the CSRCT Executive approve the Responsibilities of Ministry Personnel Members of the Regional Council as a reference in the Governance Document.

CARRIED

MOTION Kathie Smith/Helen Smith

2019-05-01-6

That the CSRCT Executive approve the language change in the Governance Document as follows:

1. Re: the Pastoral Relations Commission (Membership section 6, Pg. 10); and
 2. Re: the Support to Communities of Faith Commission (Membership section 7, Pg. 16);
- Change to: "...11 people, the majority of whom are members of the Regional Council, to allow for..."

CARRIED

MOTION Barb Nott/Maxine McVey

2019-05-01-7

That the CSRCT Executive approved the Process of Consent Motions for the CSRC Meeting, with the changes to be included in the 2019 CSRC Meeting Report Packet.

CARRIED

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MOTION Helen Smith/Maxine McVey

2019-05-01-8

That the CSRCT Executive approve the adding of an Indigenous corresponding member to the new Canadian Shield RC Executive and include it in the Executive Membership in the CSRC Governance Document.

CARRIED

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TRANSITION EXECUTIVE COMMITTEE

CSRCT Executive Meeting – May 14, 2019
Decisions

Motion by Cindy Desilets/Kathie Smith

2019-05-14-1

That the Canadian Shield Regional Council Transition Executive approve the list of decisions/minutes from the May 1, 2019 Adobe Connect meeting, as circulated.

CARRIED

Motion by Eun-Joo Park/Helen Smith

2019-05-14-2

That the CSRCT Executive refer the future Five Oaks decision to the 2019-2020 Executive.

CARRIED

Motion by Helen Smith/Barb Nott

2019-05-14-3

That the CSRCT Executive recommend this budget to the Canadian Shield Regional Council Meeting on May 31 - June 2, 2019, as presented.

CARRIED

Motion by Joy Bott/Cindy Desilets

2019-05-14-4

That the CSRCT Executive recommend that the next Regional Council Meeting be an electronic meeting.

CARRIED



SUPPORT TO COMMUNITIES OF FAITH COMMISSION

The Support to Communities of Faith Commission met on May 22, 2019 at 7:00 p.m. via Zoom.

Present: Bill Steadman (Chairperson); staff: Melody Duncanson Hales; George Bott, Peter Haddow, Crystal Greig, Marian Sloss, Christina Stricker, Erasmus Madimbu, Brynn Carson.

Not Present: Linda Saffrey

Regrets: Janice Brownlee, staff: Will Kunder, Rob Smith

Quorum was present.

Melody Duncanson-Hales offered to take the minutes for this first meeting.

Bill Steadman offered welcome and opened the meeting in prayer.

Proposed Agenda offered by Bill Steadman:

1. Approval of minutes from last meeting
2. Election of secretary
3. Follow up from request from All People's United Church (Linda and Melody)
4. Examination of request from Nipissing-Restoule (sent out by Melody)
5. Invitation to seek election to Permanent Commission (through regional Web-page)
6. Policy development plans
7. Other business:
 - 7 a. Development of committee to support United in Worship Project
 - 7 b. Election of representative to Canadian Shield Regional Council Executive
8. Adjournment

Motion: To adopt the minutes April 17 2019 with a correction to the spelling of Crystal Greig's name. E. Madimbu/P. Haddow. **CARRIED**

Election of secretary and representative to Canadian Shield Regional Council Executive:

Christina Stricker suggested meeting face to face at the Regional Council General Meeting. It was agreed that the Support to Communities of Faith Permanent Commission meet face to face at 5:15 pm on Saturday June 1 before the banquet in order to consider the election of a secretary and representative to the Regional Council Executive. **CARRIED BY CONSENSUS**

Follow up from request of All People's United Church:

Motion: This commission affirms the recommendation of Linda Saffrey, that the Support to Communities of Faith Commission grant permission for All People's United Church to access restricted funds in order to repair the roof – as per their request. and directs Melody to communicate this decision to All People's UC. G. Bott/C. Stricker. **CARRIED.**

Request of Nipissing Restoule PC to access restricted funding to support renovation projects in both congregations of the pastoral charge:

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Motion: The Commission directs the Nipissing Restoule Pastoral Charge to apply to the Capital Assistance Program for a Church Modernization Grant in support of their renovation projects, and allows access to their restricted funds for the remainder of the project and directs Melody to communicate this decision to Nipissing Restoule Pastoral Charge. E. Madimbu/ P. Haddow.
CARRIED

Invitation to seek election to Permanent Commission: Bill invited current commissioners to apply through the nominations process of the Regional Council either online or in person.

Policy development plans: The commission discussed the possibility of a face to face meeting in the fall in order to have a more fulsome conversation on policy development. There is uncertainty about budget to support such a meeting, but with the General Meeting there will be clarity with budget allocations in the coming year. This item will be part of the Permanent Commission consideration, and is added to the agenda of the Permanent Commission face to face meeting, June 1.

United in Worship Working Group: George shared the exponential growth of the United in Worship project, which now involves over 50 communities of faith and a high number of contributors. As it grows, there is now need for more resourcing of the project in both human and financial resources. Local congregations are currently offering grants, but the program is quickly outstripping the budget. George proposes the Commission strike a working group to provide support this program, populated by initially four interested and passionate people who are familiar and comfortable with technology from across the Canadian Shield Region.

Motion: That the Commission form a Working Group for the support of the United in Worship Project. C. Stricker/E .Madimbu **CARRIED** (abstention: George Bott).

Action Item: George and Joy Bott will develop a job description for the working group positions, with explicit language reminding that participants do not need to be representatives to the Regional Council. Invitation to participate in this Working Group will be advertised through the Regional Council Office and at the Regional Council General Meeting. George and Joy will receive interested applications and will report back to this Commission. **CARRIED BY CONSENSUS.**

First Meeting of the Permanent Commission: 5:15 pm Saturday, June 1 2019, Quattro Hotel, Sault Ste. Marie.

Bill thanked everyone for their participation.

Motion to Adjourn: George Bott, meeting adjourned at 8:08 pm.



PASTORAL RELATIONS COMMISSION

The meeting was held in-person during the Regional Council AGM on Saturday, June 1, 2019 beginning at 11:00 am in the Lobby at the Quattro Hotel, Sault Ste. Marie.

Present: Chair – Rev. Erin Todd; Joy Bott, Rev. Nancy Ferguson, Jane Graham, Rev. Ted Harrison, Rev. Elaine Lush, John Watson, Rev. Fraser Williamson

Absent: Rev. Catherine Somerville Staff Resource: Rev. Lillian Roberts

Purpose: As noted in our May minutes, the Chair called this meeting of the Commission to continue the conversation of how we want to proceed on reviewing the policies and procedures.

Assignments:

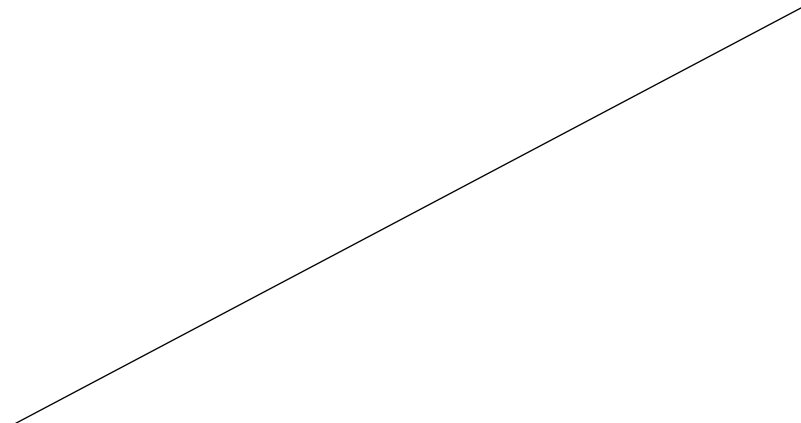
I Exceptions John Watson and Rev. Fraser Williamson agreed to review the document and make suggestions as to what constitutes an “exception” for holding a celebration of new Ministry apart from the Annual Meeting of Council and report at the next meeting of the Commission.

II Pulpit Supply Memo (document entitled “Pulpit Supply Information Sheet”) As noted in our May minutes, Rev. Nancy Ferguson, Jane Graham, and Rev. Ted Harrison agreed to sit on a task group and make a presentation at the next meeting of the Commission.

Next meeting: Thursday, June 27 by Zoom at 1 pm.

Closure: The Chair declared the meeting concluded at 11:15 am.

NB: *Following the meeting, it was noted that we had neglected to appoint a Supervising Minister to Central United, Sault Ste. Marie for the sabbatical period ending July 31. Rev. Lillian Roberts consulted with Rev. Nancy Ferguson who had researched local availability and Helen Smith, DLM had agreed to serve. Helen was directed to be in contact with Central United. This action will be reported and minuted at our next meeting on June 27.*



SUPPORT TO COMMUNITIES OF FAITH COMMISSION

The Support to Communities of Faith Commission met on June 1, 2019 at 5:20 p.m. via Zoom.

Present: Bill Steadman, Peter Haddow, Crystal Greig, Mardi Mumford, Rob Smith, Christina Stricker, Brynn Carson

1. The Nominations Committee of the Canadian Shield Regional Council Transition Executive assigned Bill Steadman as chair and Mardi Mumford as recording secretary.
2. Membership:
 - Bill Steadman, chair - Goulais River
 - Mardi Mumford, secretary – Lively
 - Peter Haddow- North Bay
 - George Bott – Marathon
 - Christina Stricker - Gorham
 - Erasmus Madimbu – Bruce Mines
 - Ernie Epp – Thunder Bay
 - Crystal Greig - Chapleau
 - Brynn Carson - Porcupine
 - Janice Brownlee – North Bay
 - Bonnie Johnston – Goulais River
 - Marilyn Schatzler – Sault Ste Marie

Staff Support: Melody Duncanson Hales, Will Kunder, Rob Smith

3. We must appoint a representative from our commission to be on the new Canadian Shield Regional Council Executive. Christine Stricker will be our representative on the Council.
4. At the business meeting tomorrow of the Canadian Shield Regional Council, we have been asked to participate is the distribution of rocks to each Community of Faith. This is the start of the covenanting process between the Regional Council and the Communities of Faith. Bill, Mardi and Peter will participate.
5. Meeting night: It was determined that we would try to have our first meeting on a Thursday evening in the middle of September. Closer to the end of the summer, Bill Steadman will call the meeting.
6. No further business, meeting adjourned at 5:40 p.m.

CANADIAN SHIELD REGIONAL COUNCIL MEETING

**MINUTES
OF THE INAUGURAL REGIONAL COUNCIL MEETING
May 31 – June 2, 2019**

The Inaugural meeting of Canadian Shield Regional Council took place on June 31 – June 2, 2019 at the Quattro Hotel and Conference Centre and St. Andrew's United Church, Sault Ste. Marie, ON. The theme was *Moving Forward with the Spirit*.

FRIDAY, May 31, 2019

AFTERNOON SESSION

Gathering music

The music team led the council in gathering music, including the theme song written for the meeting, *Moving with the Spirit*.

Welcome, honouring the land, and constituting the Council

Chair, Jim Jackson welcomed people to the inaugural meeting of Canadian Shield Regional Council, and included a Bible reading. The Chair constituted the meeting in the name of Jesus, the Christ, Sovereign Head of the Church, to conduct business properly brought before it. The Christ candle was lit; the council acknowledged that we are gathering on the traditional territories of Indigenous peoples, and the Chair recognized that this is a safe space.

Greetings were brought from the Mayor's representative, Donna Hilsinger, and Chief Sayers of the local Indigenous community.

Guests and staff were introduced and the Chair welcomed youth forum members.

The Moderator, Rt. Rev. Richard Bott brought greetings via video message.

Opening motions

MOTION by Barbara Nott/Mardi Mumford

RC Mtg 2019-05-31-01

That the following enabling motions be adopted...

- a) **Roll of the Regional Council: that the roll of Roll of the Regional Council shall consist of:**
- **All ministry personnel within the geographic bounds served by the Canadian Shield Regional Council (Basis of Union 6.2.1);**
 - **Ministers of denominations within mutual recognition agreements while under appointment or call (Basis of Union 6.2.2);**

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- lay members elected by the community of Faith, respecting the balance of lay and ministry personnel where possible (Basis of Union 6.2.3);
 - additional lay members as determined by the regional council if necessary, to respect a balance of ministry personal and lay members who are not ministry personnel in the membership of the Regional Council (2019 Manual C.1.2.b)
- b) **Bounds of the Regional Council Meeting:** that the bounds of the Regional Council meeting for voting purposes shall be the numbered tables in the meeting space on the floor of the meeting of the Quattro Conference Centre, and, when in session. That the Canadian Shield Regional Council hold a Celebration of Ministry Service including ordination to the order of ministry of the United Church of Canada on June 2, 2019 at 11am at St. Andrew's United Church, 712 Wellington St. E. Sault Ste. Marie to fulfil its responsibility to ordain those whom the Office of Vocation has confirmed as having completed all the requirements for ordination and whom the Regional Council has confirmed have a covenantal relationship in place with a community of faith.
- c) **Agenda:** that the Agenda as printed and circulated be the order of business, subject to those changes that are recommended by the Agenda & Business Chairperson and approved by the Regional Council; or as recommended by the Regional Council itself.
- d) **Adjournment of Sessions:** that the Chair has the authority to recess the Regional Council when business, as ordered, is completed, until the next order of the day.
- e) **Corresponding Members:** that corresponding members shall be: official guests of the Regional Council. Their names shall be included in the Record of Proceedings. (2019 Manual C.1.4)
- f) **New Business & Nominations:** that any Nominations for the Regional Council and items of New Business shall be given to the Agenda & Business Committee by 11:00 am, Saturday June 1, 2019.
- g) **Naming of the Regional Council 6:** Following a process of Regional Council consultation and voting, that Regional Council 6 will be re-named: The Canadian Shield Regional Council.

CARRIED

Procedural Motions

MOTION by Barbara Nott/Mardi Mumford

RC Mtg 2019-05-31-02

1. The procedural and prayer microphone shall be microphone #1;
2. Any handouts must be authorized by the Agenda & Business Committee;
3. The Parliamentarian shall be Bill Steadman;
4. The Chair shall present a Proposal. The Chair will invite prayerful discernment and discussion on the wisdom of the Proposal. When the President discerns that the sense of the meeting is such that we are ready to hear a motion on the Proposal she/he will invite the presenter to put the motion. Once the motion has been moved and seconded, Rules of Debate and Order shall be followed;

5. **At the discretion of the Chair, microphone time for each speaker will be limited to 1½ minutes per Proposal and 1½ minutes per motion with the exception of the mover (who may speak at the beginning and end of a motion).**
6. **Microphone time may be reduced at the discretion of the Agenda & Business Committee in 30 second increments when any item of business exceeds 20 minutes.**
7. **The normal voting procedure shall be a show of hands using ballot cards, except where a secret ballot is required (ballot sheets will be provided by the Agenda & Business Committee through the Conference Office).**
8. **In the case of limited time for business, items will be dealt with in the following order: Proposals to General Council, Proposals to Regional Council, Elections.**

CARRIED

Opening of Nominations

Kathie Smith, Chair of Nominations Committee, introduced the Committee members, introduced the report and explained the slate of officers, and opened nominations.

Announcements

Barbara Nott was called on for announcements and introduced the local arrangements team, and the music and worship teams.

Opening Worship

The Worship team led the meeting in an opening worship.

Stewardship Update

Melody Duncanson-Hales provided an update on Mission and Service and Stewardship. The meeting took an all-purpose break.

Right Relations presentation

Maurice Switzer gave a presentation on our ‘treaty responsibilities’ and the work before our church as we respond to the Truth and Reconciliation Commission’s Calls to Action.

Announcements and Grace

Barbara Nott gave announcements and Cindy Desilets led grace.

EVENING SESSION

The meeting took part in a getting-to-know-you activity, listened to a presentation titled, *Five Became One*, and Kathie Smith presented a job description of a Regional Representative.

Overview of Transition

Nora Sanders, General Secretary of The United Church of Canada, gave an overview of the transition to the new structure of the church.

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Introduction to Governance of the Region

Barbara Nott moderated a panel discussion on the governance of the Canadian Shield Regional Council. The panel consisted of Jim Jackson, Mardi Mumford, Lillian Roberts and Will Kunder.

Theological Reflection

Nora Sanders, General Secretary of The United Church of Canada gave theological reflections on the Canadian Shield Regional Council and the theme of this meeting.

The meeting was adjourned until 8:45 Saturday morning.

SATURDAY, JUNE 1, 2019

MORNING SESSION

Gathering music

The music team led the council in gathering music.

Announcements

Peter Hartmans gave some announcements.

Worship

The members of the Youth Forum led worship and followed with a report on the youth forum activities.

Governance Structure

MOTION by Barbara Nott/Cindy Desilets RC Mtg 2019-06-01-01
That the Canadian Shield Regional Council ratify the Canadian Shield Regional
Council governance structure.
CARRIED

Nominations

Kathie Smith gave an update on nominations and announced nominations are open until 11 a.m. today.

Budget

Janet MacDonald introduced the Financial Report and draft budget. She outlined the process for questions.

Proposals

Proposal #2019-02: Erin Todd introduced the proposal titled, *Practice Regarding Celebration of Ordination/Commissioning/ Recognition/Admission/Readmission.*

Section #3 – CSRC Proposal 2019-02 – Section #3:

3. How might the Regional Council respond to the issue?

The Canadian Shield Regional Council set as best practice for fulfilling its responsibility to conduct the services of ordination, commissioning, recognition, admission and readmission the following:

- a. The Canadian Shield Regional Council uphold the value of holding liturgical celebrations of ordination/commissioning/recognition/admission in conjunction with the general meeting of the Regional Council, but that it also may provide in exceptional circumstances for such celebrations outside of the general meeting.
- b. All liturgical celebrations of the rite of admitting to persons to the Order of Ministry/ Designated Lay Ministry must be authorized by the Regional Council or by the Regional Council acting through the Pastoral Relations Commission by motion.

Motion: that the Canadian Shield Regional Council hold a “Celebration of Ministry Service” including the rites of (as applicable ordination, commissioning, recognition, admission, readmission) on *date* at *location* to receive into the order of ministry /designated lay ministry of the United Church of Canada the candidate(s) approved and accredited by the Office of Vocation and who have a covenantal relationship with a community of faith in place.

That the Regional Council has the lead responsibility in the planning and presiding of all services where candidates are ordained/commissioned/recognized/admitted/readmitted. And that the Regional Council or its Executive name its representative to participate in the laying on of hands.

- c. That requests by candidates who have been accredited (approved) by the Office of Vocation to hold liturgical celebrations of ordination/commissioning/ recognition/admission/readmission outside of the general meeting of the Regional Council be directed to the Pastoral Relations Commission of the Regional Council for consideration. The Pastoral Relations Commission will consider the request and any exceptional circumstances; coordinate requests from multiple candidates if received and inform the Regional Council Executive of its decision and request participation by the Regional Council Executive.
- d. Services of ordination/commissioning/recognition/admission/readmission when held apart from the Regional Council General meeting will be coordinated by the Pastoral Relations Commission which will determine the time and place, taking into consideration meaningful partnership with local communities of faith which have a connection to the candidate(s). The costs related to all services of ordinations/commissioning/recognizing/admitting/readmitting will be the responsibility of the Regional Council.
- e. The Regional Council will be represented in the laying on of hands by the Executive Minister and/or the chair of the Canadian Shield Regional Council or their appointee.

MOTION by Erin Todd/Ted Harrison

RC Mtg 2019-06-01-02

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That Canadian Shield Regional Council move Section #3 of proposal #2019-02, Practice Regarding Celebration of Ordination/ Commissioning/ Recognition/ Admission/Readmission.

CARRIED

Proposal #2019-05: Will Kunder presented the proposal titled, *Interim Affirming Status*.

MOTION by Nancy Ferguson/Crystal Greig RC Mtg 2019-06-01-03

That as priorities are being established for the Regional Council, the Regional Council Executive, the Commissions and the Resource Teams, they include the language required for Affirming Ministries, “the inclusion of people of all sexual orientations and gender identities in the life and work of the Ministry” (required by Affirm United);

And that Canadian Shield Regional Council authorize the Affirming Ministry Resource Team to develop an Interim Action Plan for the first year of the Regional Council’s existence, June 2019-2020, detailing how the Regional Council will live out the above commitment in the region’s responsibilities and functions;

And that Canadian Shield Regional Council authorize the payment of the annual Affirm United/S’affirmer Ensemble of \$100 for 2019 and 2020.

CARRIED

There were two abstentions to the vote.

The meeting took an all-purpose break.

Reflections by Ordinand

Lillian Roberts introduced Ordinand, Susan Peverley and invited her to address the council.

Discipleship in Your Church

Melody Duncanson-Hales and Barbara Nott gave a presentation on discipleship of volunteering, speaking about generous, intentional choices with our time.

Announcements and Grace

Barbara Nott was invited to give announcements and Barbara led the council in a sung grace.

AFTERNOON SESSION

Clusters and Networks

Karen Hilfman Millson, Minister for Congregational Support and Clusters & Network Animation from Shining Waters Regional Council provided a session on clusters and networks.

Nominations for Chair and Chair-Elect

Cindy Desilets presented the nominees for the position of Chair of Canadian Shield Regional Council: Barbara Nott and Kathie Smith. Both were invited to address the council.

Ballots were distributed and elections held for the positions of Chair and Chair-Elect.

Announcement of new Chair and Chair-Elect

The Chair announced that Kathie Smith was elected as the Chair of Canadian Shield Regional Council for the term of 2019-2020. Barbara Nott has agreed to have her name stand as Chair-Elect of Canadian Shield Regional Council.

Nominations

The Nominations Committee report was distributed and Kathie Smith spoke to it.

MOTION by Eun-Joo Park/Faye Moffatt RC Mtg 2019-06-01-04
That Canadian Shield Regional Council elect those listed in the Nominations Report from the Nominations Committee to serve on the Executive, Nominating Committee, Pastoral Relations Commission, Support to Communities of Faith Commission, Property Resource Team, Mission Support & Grants Resource Team, Living Into Right Relations Resource Team, Affirming Ministry Resource Team, Finance Resource Team, Youth and Young Adult Ministry Resource Team of Canadian Shield Regional Council for stated terms.
CARRIED

MOTION by Stuart Taggart/Mardi Mumford RC Mtg 2019-06-01-05
That the Canadian Shield Regional Council destroy the ballots from the election of Chair and Chair-Elect.
CARRIED

Proposals

Proposal #2019-01: Scott Mosher introduced the proposal titled, *Resolution, Little Current Pastoral Charge*

MOTION by Barbara Nott/Bill Jones RC Mtg 2019-06-01-06
That the Canadian Shield Regional Council forward proposal #2019-01, *Resolution, Little Current Pastoral Charge* to the General Council with concurrence.
CARRIED
There were abstentions to the vote.

Proposal #2019-03: Janie Clayton and Teresa Jones introduced the proposal titled, *Single-Use Plastic Water Bottles*.

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MOTION by Janie Clayton/Teresa Jones RC Mtg 2019-06-01-07
That the Canadian Shield Regional Council endorse the no single-use plastic water bottle policy (proposal #2019-03) and that the Chair of the Regional Council write letters to all individual Communities of Faith within the region asking each to establish a policy stating that they choose not to use single-use plastic water bottles in their churches, and to incorporate into their rental policies, a request that others using their buildings abide by this same agreement.

CARRIED

There were two abstentions to the vote.

Announcements

Lillian Roberts and Eun-Jo Park made announcements.

The meeting took an all-purpose break.

Workshops

The meeting participants were offered workshops on the following topics; Living Into Right Relations, Church Hub, Stewardship, Churches Without Paid Accountable Ministry, Mission as a Church, Your Living Faith Story, and Technology and Your Church.

Honouring Retirees

Ministry Personnel who are retiring were honoured and asked to speak at the banquet. Will Kunder gave a presentation on the Right Relations Artwork.

In Memoriam

Lillian Roberts led an in memoriam for Ministry Personnel, former Presbytery lay members and Regional Council representatives.

Worship

The Worship team led evening vespers and Nora Sanders offered theological reflections.

SUNDAY, JUNE 2, 2019

The meeting reconvened at St. Andrew's United Church, in Sault Ste. Marie with gathering music.

Announcements

Barbara Nott and Peter Hartmans gave announcements. Peter brought greetings from the Shining Waters Regional Council.

Motion to Reconsider - Governance Structure

**MOTION by Ted Harrison/Kathleen McCallum RC Mtg 2019-06-02-01
That Canadian Shield Regional Council reconsider the decision ratifying the
governance document.
CARRIED**

Proposals

Proposal #2019-04: George and Joy Bott introduced the proposal titled, *Using Technology as a Means for Gathering for Canadian Shield Regional Council.*

**MOTION by George Bott/Kathie Smith RC Mtg 2019-06-02-02
That the 2020 Canadian Shield Regional Council meeting be an electronic meeting.
DEFEATED**

**MOTION by Ted Harrison/Diane Uurainen RC Mtg 2019-06-02-03
That the Canadian Shield Regional Council ratify the Canadian Shield Regional
Council governance structure.
CARRIED**

Budget

Janet MacDonald answered the written questions that had been submitted after the budget presentation.

**MOTION by Helen Smith/Barbara Nott RC Mtg 2019-06-02-04
That the Canadian Shield Regional Council approve the budget as presented in the
Canadian Shield Regional Council meeting workbook.
CARRIED**

Dedication of stole

Peter Hartmans led a dedication of a new stole that was designed and commissioned by the Canadian Shield Regional Council Executive and made by the people of St. Andrew's United Church in Sault Ste. Marie.

Installation of New Executive and Chair

Kathie Smith was installed as the new Chair of the Canadian Shield Regional Council. The new Executive of Canadian Shield Regional Council was installed.

Dedication of communion set

The communion set received as a gift from London Conference was dedicated to the use of Canadian Shield Regional Council.

Covenanting with Staff

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The Chair of Canadian Shield Regional Council led a covenanting with the Regional Council staff.

Appreciation

Guests and those who provided leadership during this Regional Council meeting were given thanks.

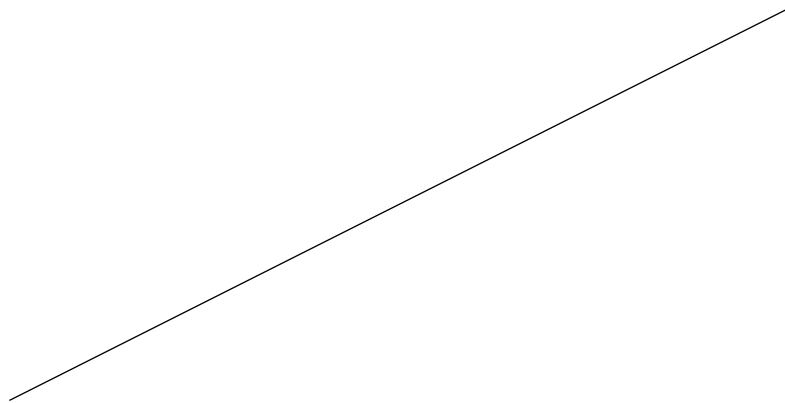
The members of the council were invited to pick up a stone to take to their Community of Faith as a sign that the process of entering into a covenant with the Regional Council has begun.

Celebration of Ministry Service

The inaugural meeting of Canadian Shield Regional Council concluded with a Celebration of Ministry service at St. Andrew's United Church, Sault Ste. Marie. Chair Kathie Smith and Eun-Joo Park presided assisted by Executive Minister Peter Hartmans. Executive Minister Peter Hartmans delivered the message. Susan Peverley was ordained to the order of ministry of The United Church of Canada and then presided for the Sacrament of Communion.

James (Jim) E. Jackson, Chair

Peter Hartmans, Executive Minister



APPENDIX A
Nominations Report 2019

CSR Nominating Report 2019 06 01					
Executive Members (Total of 12)					
Chair, Chair Elec, Past Chair, and 9 members including an appointee from each commission					
				Email	Term
Chair	Kathie Smith	L	Sturgeon Falls	kgssmith7@gmail.com	
Chair Elect	Barbara Nott	L	Sudbury	barbaranott@persona.ca	
Past Chair	Jim Jackson	L	Thunder Bay	jjmandpatare@shaw.ca	2021 06 01
PRC Rep	John Watson	L	Thunder Bay	jwatson@tbaytel.com	
SCFC Rep	tba from SCFC				
RCE Member	Helen Smith	DLM	SSM	smithhouse2@synmpatico.ca	2020 06 01
RCE Member	Joy Galloway	L	Timmins	galloway@fibreop.ca	2021 06 01
RCE Member	Maxine McVey	DM	Manitoulin	mcvey602@gmail.com	2022 06 01
RCE Member	Judith Visser	OM	New Liskeard	revvingalong@hotmail.com	2022 06 01
RCE Member	Stewart Walker	OM	Espanola	webminister@eastlink.ca	2022 06 01
RCE Member	Dave LeGrand	OM	Sudbury	dave@st-andrews.ca	2021 06 01
RCE Member	Cindy Desilets	OM	Timmins	cincorp@yahoo.com	2020 06 01
Indigenous Corresponding Member					
Nominating Committee (6)					
4 members of the United Church not serving on Executive and the Past Chair and 1 member of Executive, one of whom will chair					
Chair	Jim Jackson	L	Thunder Bay	jjmandpatare@shaw.ca	20210601
Exec Rep	tba from Executive				
1					
2					
3					
4					

Pastoral Relations Commission (Total of 11)					
Chair, Secretary and 6 -9 people which Includes four(4) Liaison Officers who are appointed by Commission					
Chair	John Watson	L	Thunder Bay	jwatson@tbaytel.net	2022 06 01
Secretary	Cory Vermeer-Cuthbert	OM	Elliot Lake	revcoryvc@gmail.com	2022 06 01
Liaison Officer	Fraser Williamson	OM	Port Loring	nnpncalmaguin@gmail.com	2022 06 01
Liaison Officer	Nancy Ferguson	OM	SSM	emmanuel.min@shaw.ca	2020 06 01
Liaison Officer	Joy Bott	L	Marathon	ajoybott@gmail.com	2020 06 01
Liaison Officer	Joy Galloway	L	Timmins	galloway@fibreop.ca	2020 06 01
Member	Erin Todd	OM	Sudbury	todd_erin@hotmail.com	2022 06 01
Member	Jane Graham	L	Blind River	giane7441@gmail.com	2020 06 01
Member	Ted Harrison	OM	North Bay	tedharrison@hotmail.com	2022 06 01
Member	Elaine Lush	OM	Englehart	elush1952@gmail.com	2022 06 01
Member	Erwin Thompson	DLM	Manitoulin	erwint@vianet.ca	2022 06 01

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Support To Communities of Faith (Total of 11)					
Chair, Secretary and 6-9 people					
Chair	Bill Steadman	OM	St. Joseph Island	westeadman03@gmail.com	2020 06 01
Secretary	Mardi Mumford	L	Lively	e.m.mumford@sympatico.ca	2022 06 01
Member	Peter Haddow	L	North Bay	peatmoss58@yahoo.ca	2020 06 01
Member	George Bott	L	Marathon	george.bott@gmail.com	2020 06 01
Member	Christina Stricker	L	Gorham	christina.stricker@gmail.com	2022 06 01
Member	Erasmus Madimbu	OM	Bruce Mines	emadimbu@yahoo.com	2022 06 01
Member	Ernie Epp	L	Thunder Bay	eepp@lakeheadu.ca	2022 06 01
Member	Crystal Greig	L	Chapleau	greig.ca@gmail.com	2021 06 01
Member	Brynn Carson	DLM	Porcupine	brynn.carson@ntl.sympatico.ca	2022 06 01
Member	Janice Brownlee	L	North Bay	jbrownlee@cogeco.ca	2020 06 01
Member	Bonnie Johnson	L	Goulais River	bonniesmithjohnson@gmail.com	2020 06 01
Member	Marilyn Schatzler	L	SSM	marilynschatzler@gmail.com	2020 06 01
Property Resource Team					
Team Lead and 8-10 members				Email	
Lead					
Member	Jack Page	L	North Bay	jpage@efni.com	
Member	Gordon Roberts	OM	North Bay	gmb014@gmail.com	
Secretary	Janet Ross	L	North Bay	janetr@nipissingu.ca	
Member	Stuart Taggart	L	Trout Creek	stuart.taggart@sympatico.ca	
Member	Dale Young	OM	Timmins	northerndaisy942.dy@gmail.com	
Member	Jim Jackson	L	Thunder Bay	jimandpatare@shaw.ca	
Member	Paul McAllister	L	Thunder Bay	paulnjan@shaw.ca	
Member					
Member					
Member					

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Mission Support & Grants Resource Team				
Team Lead and 3 - 5 members				Email
Lead				
Member	Diane Trollope	OM	Sudbury	sketchingalong4@gmail.com
Member	Bea Webb	L	Porcupine	rbw@ntl.sympatico.ca
Member	Nancy Rouble	L	SSM	rouble.family@sympatico.ca
Member	Stuart Taggart	L	Trout Creek	stuart.taggart@sympatico.ca
Member	Susan Siczkar	L	Thunder Bay	ssiczkar@tbaytel.net
Member	Gary Fischer	L	Sundridge	garyf@walkerhouse.ca
Living Into Right Relations Resource Team				
Team Lead and 8-10 members				Email
Lead				
Member	Maxine McVey	DM	Manitoulin	mcvey602@gmail.com
Member	Carol Germa	L	Sudbury	cgerma@sympatico.ca
Member	Janie Clayton	L	North Bay	merlinandjanieclayton@gmail.com
Member	Susan Lindquist	L	Chapleau	susanlindquist52@gmail.com
Member	Lisa Blais	DLM	North Bay	blais.trinity@gmail.com
Member	Isabella Barberio	L	Chapleau	isabellabarbeiro@hotmail.com
Member	Paul Allard	DLM	Little Current	dlmca@bellnet.com
Member	Brian Mundell	L	Thessalon	bn.mundell@gmail.com
Member	Nancy Mundell	L	Thessalon	bn.mundell@gmail.com
Member	Barb Cundari	L	SSM	barbcundari@gmail.com
Member	Bob Lailey	L	SSM	rlailey@shaw.ca
Member	Sylvia Carscadden	L	Sudbury	sylvia.carscadden@gmail.com
Member	Tom Fisher	L	New Liskeard	6475863@gmail.com

Affirming Ministry Resource Team				
A Team Lead and 8-10 Members with recruitment from LGBTQ2S+ Com				Email
Lead				
Member	Peter Haddow	L	North Bay	peatmoss58@yahoo.ca
Member	Dawn Vaneyk	OM	Sudbury	rev.dawn@bell.net
Member	Gailand MacQueen	OM	North Bay	wmacqueen@cogeco.ca
Member	Nancy Ferguson	OM	SSM	emmanuel.min@shaw.ca
Member	Stephen Bell	L	SSM	steve.taco.bell@shaw.ca
Member	Marilyn Schatzler	L	SSM	marilynschatzler@gmail.com
Member	Marlice MacLeod	L	Timmins	marlice.macleod@yahoo.ca
Member				
Member				
Finance Resource Team				
Team would be up to 4 members				Email
Member	Dave Clarke	L	Sudbury	aus.dave@hotmail.com
Member	Robert Lailey	L	SSM	rlailey@shaw.ca
Member	Bill Jones	OM	Porcupine	the_rev45@hotmail.com
Member	Janet Ross	L	North Bay	janetr@nipissingu.ca

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Youth and Young Adult Ministry Resource Team					
Team Lead and 8-10 members				Email	
Lead					
Member	Cindy Brownlee	L	North Bay	cindyb@nipissingu.ca	
Member	Lisa Blais	DLM	North Bay	blais.trinity@gmail.com	
Member	Gillian McIntyre	L	Sudbury	gillibean44@gmail.com	
Member	Isabella Barbiero	L	Chapleau	isabellabarbeiro@hotmail.com	
Member	Carol Watson	L	Thunder Bay	cwatson@tbaytel.net	
Member	Kathy Dahmer	OM	Lively	kathy.dahmer@eastlink.ca	
Member	Kim Jefferies	L	SSM	kimajefferies@gmail.com	
Member					
Member					
Member					

APPENDIX B

Proposal: Resolution - Little Current Pastoral Charge

CSRC Proposal – 2019 - 01

RESOLUTION

Presented at February 24, 2019 Little Current Annual General Meeting

Approved at March 20, 2019 Little Current Pastoral Charge Council Meeting

WHEREAS one former Conference of the United Church of Canada has recently established that one particular ordained Minister may continue in her pastoral role in one particular charge of the United Church, notwithstanding the fact that this clergy person has renounced the vows taken at the time of her ordination and commissioning and has been public on her change in faith; and that,

WHEREAS members of the Little Current United Church Pastoral Charge are expressing concern that such an “exemption of faith” has been formalized in favour of a particular clergyperson who is allowed to continue her pastoral role in a United Church Pastoral charge and remains eligible for all of the perquisites available to an ordained Minister or designated lay minister in the United Church of Canada; and that,

WHEREAS members and adherents of the United Church of Canada, led in their faith lives by ordained ministers and other worship leaders, regularly profess their faith at worship service, at times of the sacraments, at special holy times of the Church year and also as they go about their lives in the secular world; and that,

WHEREAS it is the expectation of members and adherents of the United Church of Canada that while we are “pilgrims each with our own cultural values, assumptions and world views...”, that nationwide there will be, in general terms, a consistency of worship and core beliefs as overseen by the Regional Councils for Communities of Faith and the Office of Vocations for Ministry Personnel; and that,

WHEREAS any person wishing to pursue a Candidacy for Ministry must follow a detailed pathway of study and assessment prior to being ordained and commissioned; and that,

WHEREAS any changes in the policies and governance of the United Church are subject to a detailed, contemplative scrutiny and remits submitted to TWO General Councils prior to their adoption; so,

THEREFORE, the following resolution is proposed to the United Church of Canada for consideration and debate at General Council in order to clarify governance proceedings for the United Church of Canada and in the interest of the national Church having a clear and consistent approach and policy in order to deal with any future comparable situations.

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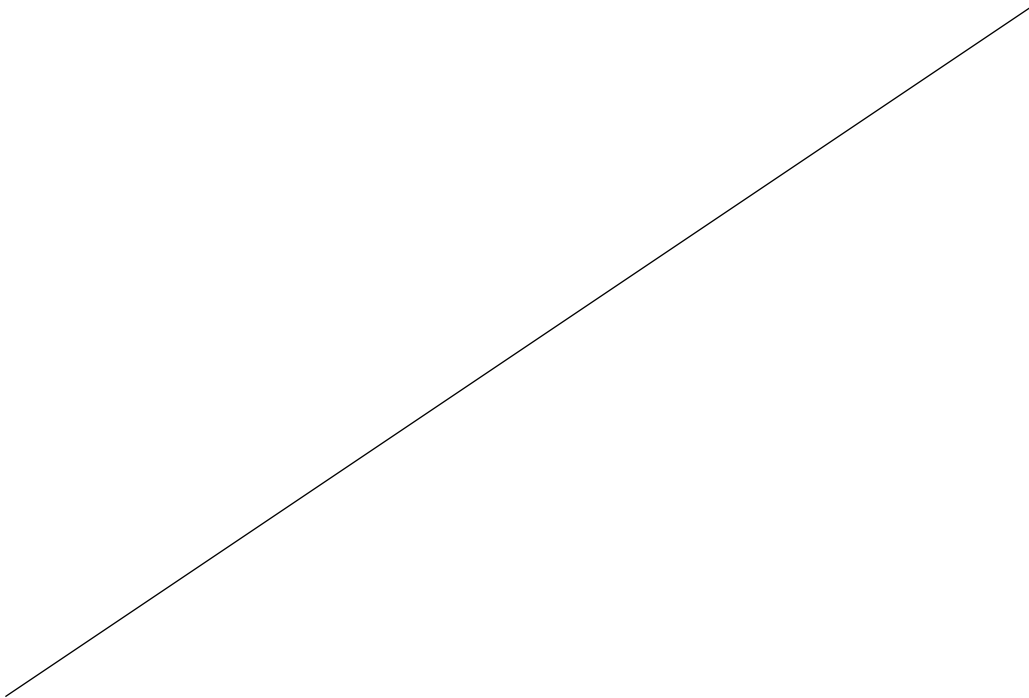
BE IT RESOLVED that the United Church of Canada undertake steps to identify, investigate and implement measures to strengthen procedures listed in the United Church Manual (2019) including but not necessarily limited to:

- J.1: Regional Council Oversight of Communities of Faith
- J.2: Office of Vocation Oversight of Ministry Personnel
- J.4: Accountability
- J.6: Office of Vocation Action – Ministry Personnel

So that the appropriate action is taken when Ministry personnel renounce their vows.

Such a review will strive to ensure a nationwide consistency of approach to Ministry personnel matters so that a single Community of Faith or a Regional Council cannot deviate from established norms in its adjudication of spiritual and temporal matters in a potentially precedent setting manner.

There is recognition by members of our church family, nationally, of the importance of following the due processes of the United Church of Canada as stated in The Manual and the other documents that give our church its form and governance. There is also recognition that members and adherents expect to be led in worship by persons of faith. In the event that this faith falters and should a worship leader be excused from pastoral leadership; it is equally important that there is a formal way back for them to the pulpit as they regain their faith.



APPENDIX C
Proposal: Single-Use Plastic Water Bottles

CSRC Proposal 2019 -03

Single-use plastic water bottles

Origin: North Bay and area Mission Cluster

We believe God is calling the Canadian Shield Region communities of faith to each establish a policy stating that they choose NOT to use single-use plastic water bottles in their churches, and to incorporate this into their rental policies, a request asking others using their buildings to abide by this same agreement.

The Creation is a gift from God which is entrusted to our care. “To have dominion,” (Gen 1:28) is to be called into partnership with God, receiving the duty and the privilege to foster the well-being of the whole Earth community. As covenant partners, we are to care for the Earth with the same love with which God cares for all of life.

Care of the earth is multi-faceted and inter-connected. Water is a fundamental element of Creation and a prerequisite for life. This singular element of life has become entwined with the production of plastic and the fossil fuel industry which is directly linked to personal health and well-being, environmental degradation and climate change.

At its 39th General Council (2006), our Church responded affirmatively to a policy document entitled, “Water: Life before Profit,” in which it states, “... Water is a sacred gift that connects all of life. ... Its value to the common good must take priority over commercial interests. Privatization turns a common good into a commodity, depriving those who cannot pay and further threatening local ecosystems.”

Key aspects of concern related to single-use plastic water bottles include:

1. Bottled water leads to climate change.

The bottled water industry requires massive amounts of fossil fuels to manufacture, refrigerate and transport their products. For example, according to the *Bow River Keeper*, a citizen’s group that protects Alberta’s Bow River watershed, in order to produce 1 kg of FIJI brand water, it takes 26.88 kgs of water, 0.849 kgs of fossil fuel and there is a production of 562 gms of greenhouse gases. According to the U.S. Environmental Protection Agency, the production of plastic products account for an estimated 8% of global oil production. They also estimate that 5oz of carbon dioxide are emitted for every ounce of Polyethylene Terephthalate produced (also known as PET) that is the plastic most commonly used to make water bottles.

2. Bottled water is not safer than tap water.

In order to persuade people to spend 200 – 3,000 times what they spend on tap water, bottled water companies advertise their products as a “safer and healthier alternative.” Water bottling plants are inspected on average once every three years, according to the Polaris Institute, an Ottawa-based research organization. Tap water regulation, on the other hand, is far more stringent. Municipal tap water is tested continuously—both during and after treatment.

3. Our landfills cannot support bottled water.

Our landfills cannot handle the volume of garbage that is created by empty water bottles. Canadian municipalities are dealing with a waste management crisis. In some large urban centres as few as 50% of water bottles are being recycled. In some communities the volume of water bottles ending up in landfills can be as high as 80%.

4. Bottled water leads to water shortages.

Withdrawing water from underground aquifers and springs, drains natural water reserves, placing whole watersheds under threat. Furthermore, manufacturing water bottles also requires huge amounts of water. It takes three to five litres of water to produce every one-litre plastic bottle.

5. Plastic pollution is a hazard to public health and the human body.

Chemicals such as phthalates (DEHP) and Bisphenol-A (BPA)—an estrogen-imitating chemical used to produce reusable plastic, leach from some plastics containing water are harmful to human health. Especially when the contents within the plastic bottle are there for a long period of time, or are heated even by sunlight, there is a greater chance of chemical contamination.

6. Water is a human right.

Water should be guaranteed for all people regardless of their ability to pay and no matter where they live in the world. No individual, group or company should be able to control it or expropriate it for profit. The bottled water industry has worked hard to undermine our faith in public water. Canada has one of the best public drinking systems in the world. Instead of high-priced bottled water, we need a National Water Policy that would further improve the public water system, enshrine the human right to water in legislation, and ensure clean drinking water standards for all communities across the country with the first priority being reserve communities who have been chronically under-served.

Therefore, it is proposed that the Canadian Shield Regional Council endorse this no single-use water bottle policy and that the Chair of the Council write letters to all individual communities of faith within the Region asking each to establish their own policy stating that they choose NOT to use single-use plastic water bottles in their churches, and to incorporate into their rental policies, a request that others using their buildings abide by this same agreement.

Source acknowledgements:

- a. Council of Canadians. "Unbottle it," A guide on how to obtain a bottled water ban in your community, undated.
- b. Earthday Network. "Plastic Pollution Primer and ActionToolkit," 2018 at www.earthday.org
- c. UCC. "WATER: Life Before Profit," Policy decisions from the 39th General Council, August 2006.
- d. UCC. "Bottled Water: Think Before You Drink," in MANDATE, February 2007, p3-5.

APPENDIX D
CSRC Governance Document

Canadian Shield Regional Council

“Engaging with the Spirit to Inspire, Connect, and Empower Communities of Faith”



Governance Structure

Last Updated: May 1, 2019

Governance and Mission

FRAMING GOVERNANCE AS A TOOL FOR THE CHURCH TO BE ABOUT GOD'S MISSION

As we move into new governance structures of the denomination, it is important to remember and frame our conversations about organization decisions, mindful of the deeper questions of mission and purpose. As the United Church moved through the discussions about Remit 1 on the structures of the Church, the underlying focus was the empowerment of local communities of faith to be vibrant, strong, and healthy as they lived God's mission in their context and in the world.

Governance is understood as a tool through which the organizational (institutional) Church empowers mission. The structures of the Church should not exist for their own sake, but rather, to support and inspire the mission of local communities of faith. As we set in place the governance for the new Canadian Shield Regional Council, we are conscious of the principles related to our new denominational model:

1. Governance should enable and empower the mission of local communities of faith;
2. Governance should not compete for precious volunteer engagement by lay or ministry personnel leaders. The work of the church is not primarily to sustain its own systems but to equip leadership for doing mission;
3. Governance needs to be nimble and flexible in order to respond to specific contexts and to adjust to ongoing change in resources and priorities;
4. Governance should energize leadership for mission by providing opportunities for growing in leadership skills and an understanding of the call to be Christ's Church in changing times and context.

The governance model being offered strives to minimize layered decision making, giving authority through the use of Commissions, to attend to operational decisions and thereby freeing the Executive to attend to the conversations and work (ministry) of visioning and planning for faithful and effective resource allocation to the mission needs of our context. Resource Teams provide a place for persons with particular passions for areas of the Church's mission to shape and implement programming that gives life to those areas of ministry.

In the new governance there are fewer requirements for volunteers to "staff" the needs of the structure. This is not intended or constructed in order to limit the number of people participating but rather to invite more of us to connect with the places where the Church is living its calling and to give our time, energy and passion to being disciples rather than curators of the institution. It does represent a "shift" in how many of us have thought about our volunteer time to the church. Many of us have responded to the need of the church to have the "work of the church", (meaning administrative work of the church) attended to by those willing and able to devote time, leadership, skills, and experience. While there will always be the "work of the church" and the need for volunteers called to that ministry activity, our new structures and the governance requirement for them are endeavouring to make space for us to think about "discipleship" rather than "churchmanship" [sic].

The encouragement of cluster and networks is not intended as an 'add-on' to the governance model, but rather, as a call to dedicated church people to re-think the power of collegial, supportive relationships that nurture creative approaches to living the Gospel as a faithful witness of discipleship. The hope is that as we live into being a Regional

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Council community, where there will be desire, energy, and commitment to journeying together through building connections built on common areas of interest, outreach, longing for learning, justice seeking, and shared experience and challenges.

As we contemplate the best model of governance for our Regional Council, a balance has been sought between attending to duty of care, decision making, and resource allocation and support and resourcing the priority of mission by the local community of faith.

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CANADIAN SHIELD REGIONAL COUNCIL GOVERNANCE STRUCTURE

This policy and practice document have been prepared by the Canadian Shield Regional Council Transition Commission/ Transition Executive for adoption by the Canadian Shield Regional Council.

The responsibilities of the Regional Council will be carried out on an ongoing basis by the Regional Council Executive, Commissions, Committees, and Resource Teams as set forth in this Governance document. In addition, networks and clusters will emerge that will bring people together to foster the joining of collective hearts, voices, and resources to witness to the gospel. Each Regional Council is responsible for structuring a governance model that will best meet the needs of its context, so long as it includes the areas named in Section C of the new draft 2019 Manual which outlines a number of responsibilities for all Regions across the denomination. It is an evolving document and is in a process of ongoing review by the Regional Council and its Executive, as the Canadian Shield Regional Council establishes its ministry, mission and organizational structures.

Governance needs to respond to the needs and priorities of the Regional Council. In this time of evolution and transition, the governance document is to be understood as a “work in process”.

The vision of the Canadian Shield Regional Council “engaging with the Spirit to inspire, connect and empower communities of faith” is the guiding principle of policy and structure within the framework of The Manual 2019.

In all areas of governance there will be attention to diversity of representation regarding geography, ministry personnel/lay balance, gender, ethnicity, race, the Indigenous Church, age.

The role of the Executive is to create and monitor policies for the Regional Council that focus on its ministry and mission.

The role of the Commissions of the Regional Council is to attend to the operational routine decisions in the areas for which they are designated responsibility and authority by this document.

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1. REGIONAL COUNCIL

Vision Statement:

The Transition Commission at its October 30, 2018 meeting approved the following Vision Statement: "Engaging with the Spirit to Inspire, Connect and Empower Communities of Faith."

Purpose, Authority / Compliance:

The Regional Council and Regional Council Executive will follow all policies outlined or referred to in The Manual of The United Church of Canada (primarily in Section C) or as required by federal, provincial or municipal laws.

The Manual C.2.14 Limitations

All responsibilities of the Regional Council are subject to:

- a. Policies set by the General Council on membership, governance, pastoral relations, candidacy, ministry personnel, property, and any other area within the authority of the General Council; and
- b. The authority of the General Council to assume control of the Regional Council in extraordinary circumstances where the Regional Council is unable to or refuses to meet its responsibilities or acts outside of denominational or Regional Council policies.

Membership:

The Regional Council consists of members of the order of ministry, other ministry personnel, lay members of the United Church, and leaders of associate member ministries, all as set out in sections C.1.1 to C.1.3 of The Manual.

Responsibilities:

The Manual outlines the responsibilities of the Regional Council (*The Manual C.2.1. to C.2.14*).
**see Appendix A for "Lay Regional Council Representative Responsibilities"*

Regional Council Meeting:

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The Regional Council will meet in person for the first two years (2019 and 2020). In early 2020, the Executive will make a recommendation to the Regional Council regarding future annual meetings (*The Manual C.4.1*).

Corresponding Members:

The Regional Council names as corresponding members:

All candidates for ministry whose home congregations are within the Regional Council;

2 representatives named by the UCW Network within the Regional Council;

Past lay presidents of Manitou, London, Manitoba and Northwestern Ontario Conference who live within the bounds of the Regional Council;

Former lay moderators who live within the bounds of the Regional Council;

Chairs of Regional Council Resource Teams who are not members of the Regional Council.

Former past lay chairs of the Regional Council residing within the bounds of the Regional Council.

Quorum:

The Manual Section C.4.3 b and c.

The regional council may meet only if a minimum number of members is present. For meetings of either the regional council or its executive,

b) if there are 60 or more members, at least 20 members must be present; and

c) there must be at least one ministry personnel and one lay member who is not ministry personnel present.

Corresponding members are not counted for this purpose.

2. RELATIONSHIP WITH SHINING WATERS REGIONAL COUNCIL

Purpose of the Policy:

This policy includes the covenant between Canadian Shield (Region 6) and Shining Waters (Region 10)

Memorandum of Understanding:

The Memorandum of Understanding

**see Appendix B for "Memorandum of Understanding"*

Meeting with the Executive of Shining Waters Regional Council (Region 10):

The Executive will meet at least annually with the Executive of Shining Waters Regional Council by video conference call.

3. REGIONAL COUNCIL EXECUTIVE

Purpose of the Policy:

This policy provides direction to the Executive which continues the work of the Regional Council when the council is not meeting and has all of the responsibilities of the regional council, unless the regional council has decided otherwise.

Mandate / Authority:

The Regional Council Executive will do the continuing work of the Regional Council when the Regional Council is not meeting and provide visioning and policy development (*The Manual Section C.3*).

The primary role of the Executive is to develop and monitor policies which enable the Regional Council to live out its mission.

Membership:

The Executive will be by the Regional Council and will consist of:

A total membership to a normal maximum of 12, who are members of the Regional Council, included in that membership will be;

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- A Chair;
- Chair Elect;
- Past Chair;
- Executive Minister;
- An Appointee from the Pastoral Relations Commission;
- An Appointee from the Support to Communities of Faith Commission;
- An Indigenous Corresponding member;
- Elected Members who are members of the Regional Council to complete the normal complement of 12 members.

The Executive will be supported by the Executive Minister's Administrative Assistant.

The Executive's sole official connection to the operational organization, its staff, and work will be through the Executive Minister.

Terms of office:

Chair

Chair Elect

Past Chair

Chair - beginning in May, 2019, the Chair will be elected at the May 2019 annual meeting for a two-year term followed by two years as Past Chair.

Past Chair - at the May 2019 annual meeting, a member of the Transition Commission will be elected to the position for two years.

Chair Elect - at the May 2019 annual meeting, the Chair Elect will be elected to serve for two years as Chair Elect, followed by two years as Chair and a two years as Past Chair.

Members - the term will be three-year terms, renewable once.

Appointee of the Pastoral Relations Commission

Appointee of the Support to Communities of Faith Commission

Up to an additional 6 members to be elected at the May/June 2019 annual meeting. The Nominating Committee will recommend members to appointed for one, two- or three-year terms, in 2019 to allow for staggered terms

The Executive must consist, to the extent possible, of a balance of ministry personnel and lay members who are not ministry personnel (*The Manual C.3.1.2. - see also nominations*).

In the event of the death, resignation or removal of a Chair Elect or Past Chair of Regional Council, or in the event that the Chair Elect or Past Chair assumes the office of Chair, the Executive is authorized to name a Member-at-Large to fulfil the duties of the Chair Elect or Past Chair.

Meetings:

The Executive will normally meet monthly either by videoconference call or in person.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel, present.

Responsibilities:

The Executive has all of the responsibilities of the Regional Council between meetings of the Regional Council (*The Manual C.3.1.3.*).

The Executive must report actions to the Regional Council for information and inclusion in the minutes for the Regional Council (*The Manual C.3.1.4.*).

Posting of minutes in accordance with The Manual 2019 A.6

The Executive has responsibility for appointing an Agenda and Business Committee.

Membership will include Chair of the Regional Council (total of 7). The Chair may designate their representative.

The committee may appoint a sub-committee for local arrangements, worship planning and proposals. The Committee will establish the theme of the Conference

Duties of the Agenda and Business committee:

- Plan the agenda for the Regional meeting in partnership with the Regional Executive
- To arrange the location of the meeting, in consultation with the Executive or coordinate a Video Conference meeting, considering various satellite locations.
- To deal with matters coming to the floor of the Regional meeting or referred to the committee, such as announcements, motions, proposals and presentations
- To be responsible for the courtesies at the end of the meeting

- To be responsible for registration and publicity

Staff will provide support to the Agenda and Business Committee as needed, in partnership with the Executive Minister.

The committee will meet primarily by Video Conference call, with a minimum of one site visit.

3.1 Executive and Policy related to Property and distribution of Property Proceeds

Purpose of the Policy:

This policy outlines the Executive role in property matters.

Authority:

The Executive has authority for all policies related to property. Operationally, in general the Property Resource Team will consider and develop application of the property policy, make recommendations to the Support to the Communities of Faith Commission for decision.

Executive Property Policy Responsibilities:

To create a policy regarding the meaning of the terms “other major assets” and “major renovations” for the Regional Council; The terms “other major assets” and “major renovations” are explained in The Manual G.2.1.2 and G.2.1.3. ;

Canadian Shield Policy as approved by the Transitional Commission (December 19, 2018 Meeting)

A congregation may proceed with renovations limited to \$75,000 per project, all inclusive, with the approval of the Minister for Congregational Support.

Any projects over \$75,000 require approval from the Regional Executive or its designate.

To create a policy regarding distribution of funds when property is sold by communities of faith that supports the mission of the congregation or the wider church;

To create a policy setting forth the practice of dealing with property of communities of faith that cease to exist;

To create policy setting forth in what circumstance the Regional Council itself might hold or dispose of property.

4. EXECUTIVE MINISTER

Purpose of the Policy:

This policy outlines the responsibilities and accountability of the Executive Minister.

Responsibilities:

The Executive Minister shall use his/her gifts and talents in support of the Region's vision / mission.

The Executive Minister will provide supervision and support for all staff. This may be delegated.

The Executive Minister will have signing authority as designated by the Executive and reviewed from time to time.

The Executive Minister, in consultation with the Regional Council Executive, is responsible for policy and finance (*The Manual C.2.5.*).

This includes:

- a) Administering policy set by the General Council, and setting appropriate regional policy;
- b) Participating in determining priorities for mission and ministry work through the Mission & Service fund, and
- c) Setting and managing its annual budget, including revenue from the denominational assessment, and setting any additional regional assessment for any additional services the regional council wishes to undertake.

The Executive Minister will be responsible for Incorporated Ministries (*The Manual C.2.13.*), and the Licence to Administer the Sacraments (*The Manual C.2.9.*). These may be delegated.

Accountability of the Executive Minister:

The Executive Minister is accountable to the Regional Council Executive, and to the General Council through the supervisor appointed by the General Council.

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The Executive Minister is the sole official connection to the operational organization, its staff and work for members of the Regional Council Executive.

The Executive will monitor the Executive Minister's performance. The Executive Minister will provide regular reports to the Executive and to the Regional Council.

No policy decisions shall be taken by the Executive Minister which properly belong to the Regional Council or the Regional Council Executive as outlined in The Manual and other policies of The United Church of Canada.

5. NOMINATIONS COMMITTEE

Purpose of the Policy:

This policy outlines the mandate and responsibilities of the Nominations Committee.

Mandate:

The Nominations Committee recommends appointments for the Regional Council Executive, and other committees, boards, task groups, or United Church representatives, as requested by the Regional Council, its Executive, or the Executive Minister.

Membership:

The Nominations Committee will consist of eight members:

Two members of the Executive. The Chair Elect or the Past Chair will chair the committee

Four members of the United Church within the bounds of the Regional Council not serving on the Executive

The members and Chair of the Nominations Committee will be elected/appointed by the Regional Council. Vacancies on the committee may be filled by the Executive until the next meeting of the Regional Council.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel, present.

Staff Support:

Pastoral Relations Minister

6. PASTORAL RELATIONS COMMISSION

Purpose of the Policy:

This policy outlines the authority, membership and responsibilities of the Pastoral Relations Commission and the relationship with the Support to Communities of Faith Commission.

Authority:

The Pastoral Relations Commission is established in accordance with the direction provided in November 18-20, 2017 General Council Executive New Covenant Policy.

The Pastoral Relations Commission will be elected by the Regional Council or the Executive to make decisions on behalf of the Regional Council or its Executive (*The Manual C.3.3.1.*).

The decisions of the Commission are non-debatable (*The Manual C.3.3.2.*).

The Commission will report its decisions to the Regional Council Executive and the Regional Council (*The Manual C.3.3.3.*).

The Pastoral Relations Commission is encouraged through its chair and staff support to maintain communication with the Support to Communities of Faith Commission, and where possible to undertake resourcing and support activities collaboratively.

Membership:

A Chair, a secretary and 11 people (the majority of whom are members of the Regional Council) to allow for some geographical area representation with a balance of Ministry Personnel and laity. Included in the members of the Pastoral Relations Commission will be four of the Liaison Officers serving the Regional Council.

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Staff Support:

The Pastoral Relations Minister will provide support to the Commission.

Terms of Office:

Members will serve for a term of three years with the possibility of reappointment for a second term. The length of the terms may be staggered in the first year.

Meetings:

The Commission will normally meet by technology at least monthly and perhaps once or twice face-to-face annually.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel present.

Responsibilities:

As delegated by the Regional Council and the Executive to the Pastoral Relations Commission including:

I Covenancing (The Manual 2019 C.2.1)

Living in a covenantal relationship with Ministry Personnel.

The Pastoral Relations Commission delegates to the Liaison Officers; it appoints the responsibility to ensure that there is a celebration of every pastoral relations' covenant between ministry personnel, a Community of Faith or other ministry, and the wider church and that the Regional Council is represented.

II Preparation for Ministry (The Manual 2019 C.2.7)

The Regional Council is responsible for:

- a) Celebrating the approval of applicants for candidacy;
- b) Ordaining and commissioning members of the Order of Ministry;
- c) Recognizing Designated Lay Ministers;
- d) Licensing Licensed Lay Worship Leaders; and,
- e) Celebrating admissions and readmissions.

The Pastoral Relations Commission will ensure that those being recommended to the Regional Council for ordination, commissioning, recognition, admission, and licensing have completed all requirements, and where required, been accredited by the Office of Vocation.

The Pastoral Relations Commission will take the lead responsibility for ensuring that there are liturgical celebrations hosted by the Regional Council to recognize those being authorized by the Regional Council or its Executive, as having completed all requirements of: candidacy, ordination, commissioning, recognition, licensing, and admission.

III Pastoral Relations: (The Manual 2019 C.2.8)

The Regional Council is responsible for co-operating with Communities of Faith in:

- a) Recruiting, choosing, calling, appointing, and covenanting with Ministry Personnel and Communities of Faith;
- b) Ending calls, appointments, and covenants with Ministry Personnel and other staff; and,
- c) Appointing a Regional Council Liaison Officer to assist a Community of Faith in pastoral relations matters at designated times (*The Manual 2014 I.1.5.*).

The Pastoral Relations Commission shall report its actions regarding pastoral relations to the Regional Council or the Executive through the minutes of its meetings.

IV Celebrating Retirements (The Manual C.2.10)

The Regional Council is responsible for celebrating the retirements of Ministry Personnel.

The Pastoral Relations Commission will arrange for recognition of retiring Ministry Personnel at meetings of the Regional Council. The Pastoral Relations Commission will include in its budget the cost of such recognitions.

V Ministry Personnel (The Manual C.2.11)

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The Regional Council is responsible for:

- a) Encouraging and supporting Ministry Personnel toward health, joy, and excellence in ministry practice; and,
- b) Assisting with informal conflict resolution processes.

The Pastoral Relations Commission, in collaboration with the Pastoral Relations Minister, and as appropriate with the Congregational Support Minister(s), intentionally plan and provide learning and peer support opportunities for serving Ministry Personnel.

The Pastoral Relations Commission will exercise its responsibility for informal conflict resolution through the Pastoral Relations Minister who will be the point of contact for Ministry Personnel or Communities of Faith experiencing tension and conflict. Only in such instances where there is an action required by the Pastoral Relations Commission will the Pastoral Relations Minister be required to report such consultations.

Support around Congregational Designated Minister through the Pastoral Relations Minister. Interim Minister: Support through Pastoral Relations Minister.

VI: Licence to Administer the Sacraments (*The Manual C.2.9. and I.2.4.*)

VII: Appointment and Support of Intentional Interim Ministers (*The Manual I.1.10.*)

VIII: License and Oversight of Licenced Lay Worship Leaders (*The Manual I.1.11.5*)

IX: Appointment of Pastoral Charge Supervisors (*The Manual I.2.5.2*)

6.1 PRACTICES RELATED TO THE RESPONSIBILITIES OF THE PASTORAL RELATIONS COMMISSION

The following are policies and best practices that outline how the Pastoral Relations Commission will carry out its responsibilities through named representatives or bodies.

6.1.1 Regional Council Liaison Officers Practice:

Purpose of the Practice:

This practice outlines the authority, appointment, responsibilities, support and accountability of Liaison Officers.

Authority and Responsibilities:

Regional Council Liaison Officers are accountable to the Regional Council Pastoral Relations Commission and are authorized by the Commission to act on its behalf to fulfil the responsibilities of the Regional Council set forth in The Manual I 1.3 (and its subsections) and I 1.4 (and its subsections):

Regional Council Liaison Officers – *their responsibilities are outlined in the The United Church of Canada Pastoral Relations: Regional Council Liaisons Handbook.*

The Regional Council Liaison Officers are authorized by the Pastoral Relations Commission to approve Ministry Position profiles according to the criteria set out in The Manual 2019 I 1.3.1, I 1.3.2., I 1.3.3.

The Regional Council Liaison Officers are authorized by the Pastoral Relations Commission to approve Community of Faith profiles according to the criteria set out in The Manual 2019 I 1.4.

The Regional Council Liaison Officers are authorized by the Pastoral Relations Commission to ensure that the Communities of Faith are trained and accountable in the search and selection process (*The Manual I 1.6.*).

Appointment:

The Pastoral Relations Commission is responsible to recruit and resource/train a team of Liaison Officers (Ministry Personnel and Laity) to resource/work within the new pastoral relations process.

The Pastoral Relations Commission will appoint Liaison Officers, in consultation with the Pastoral Relations Minister. The Pastoral Relations Minister, in collaboration with the team of Liaison Officers, will assign Liaison Officers to work with specific Communities of Faith during the Pastoral Relations process.

Staff will assign Liaison Officers to Communities of Faith.

Liaison Officers would be trained and supported by the Pastoral Relations Minister in accordance with the practice set forth by the Pastoral Relations Commission.

Meeting:

The team of Liaison Officers will meet through technology on a regular basis (no less than quarterly) to share support and best practices.

6.1.2 Licensed Lay Worship Leaders Practice for 2019 (Section to be removed by August 1, 2019):

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Transitioning from Presbytery Accountability to Regional Council Accountability:

Licensed Lay Worship Leaders (LLWL) – Recommendations:

Presbytery Education & Students Committees (or appointed body) complete interviews and extend LLWL licences to June 2019, or request agreement to re-license all current LLWLs to June 30, 2020.

LLWL names be forwarded to the Canadian Shield Regional Council Administrator by December 1, 2018.

Canadian Shield Regional Council will require a Vulnerable Sector Police Records Check from LLWLs no later than March 1, 2019 and have the Canadian Shield Regional Council produce the letters for the LLWLs in January to take to their OPP the appropriate police force.

LLWLs produce a Police Records Check for their initial appointment. For those LLWLs already licensed but who were not required to submit a Vulnerable Sector police records check for initial licensing, are required to provide it to the Regional Council by March 1, 2019. Annual Declarations regarding criminal offences will be required and can be filed through the Regional Council website (this is in keeping with Ministry Personnel Police Record Check requirements).

6.1.3 Licensed Lay Worship Leaders (LLWL) Regional Council Support Committee

Canadian Shield Regional Council Pastoral Relations Commission will appoint a committee of six individuals, including two LLWLs to provide support, oversight, training, and interviews for LLWLs in licenses.

Authority:

The Resource Team does not have decision-making authority to license LLWLs or to create policy regarding best practices. It must report its recommendations for decision-making to the Pastoral Relations Commission.

Tasks:

Maintain a current list of LLWLs and communicate such to the Communities of Faith within the Canadian Shield Regional Council.

Track that requirements for mandatory training and police records check are being met.

Review the training opportunities for LLWLs and provide opportunities for training as needed, including continuing education.

Interview LLWLs and make recommendation regarding initial licensing.

Create and review annually a Remuneration Policy that is forwarded to the Pastoral Relations Commission for approval.

Encourage LLWLs to form a network for support and sharing resources.

The United Church of Canada recommended rate for Ministry Personnel.

LLWL minimum rate would be \$150 plus mileage at the United Church of Canada rate and this rate could be negotiated. This policy would not apply to Communities of Faith providing local worship leadership by its members; local pulpit supply would be an internal Community of Faith policy. The Remuneration Policy will be reviewed bi-annually.

**See Appendix C for "LLWL Remuneration Policy"*

6.1.4 Sacraments Elders:

Complete training as set forth by the Pastoral Relations Commission and as offered in partnership with the Pastoral Relations Minister or Pastoral Charge Supervisor.

Authority:

Community of Faith identifies Sacraments Elders and requests approval from the Pastoral Relations Commission. The Executive Minister approves through the directions of the Pastoral Relations Commission.

6.1.5 Pastoral Charge Supervisors:

Purpose of the Policy:

The purpose of this policy is to outline the roles and responsibilities of a Pastoral Charge Supervisor and the Community of Faith that the Pastoral Charge Supervisor serves. Manual I 2.5.2.

The Pastoral Relations Commission has the authority to name Pastoral Charge Supervisors who are members of the Regional Council to Communities of Faith that require supervision. The Pastoral Relations Commission has the authority to remove Pastoral Charge Supervisors from Communities of

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Faith. The Pastoral Relations Commission has the authority to create, review, and implement policies related to pastoral charge supervision including: remuneration of Pastoral Charge Supervisors; travel reimbursement rate; and use of technology to meet requirements of quorum for Community of Faith meetings.

Remuneration Policy:

Option #1:

The Canadian Shield Regional Council will pay \$90 per quarter for Pastoral Charge Supervisors, that the Regional Council bill the pastoral charge for that cost, and that mileage be billed at the denominational rate directly to the pastoral charge by the supervisor.

Option #2:

A congregation may elect to pay the full amount of \$360 within the first quarter of the year. Regular Review and revision to this policy is the work of the Pastoral Relations Commission.

7. SUPPORT TO COMMUNITIES OF FAITH COMMISSION

Purpose of the Policy:

This policy outlines the authority, membership, and responsibilities of the Support to Communities of Faith Commission.

Authority:

This body is responsible for empowering and resourcing mission and ministry.

The Support to the Communities of Faith Commission is established in accordance with the direction provided in November 18-20, 2017 General Council Executive New Covenant Policy.

The Support to the Communities of Faith Commission will be elected by the Regional Council or the Executive to make decisions on behalf of the Regional Council or its Executive (*The Manual C.3.3.1.*).

The decisions of the Commission are non-debatable (*The Manual C.3.3.2.*).

The Commission will report its decisions to the Regional Council Executive and the Regional Council (*The Manual C.3.3.3.*).

The Support to the Communities of Faith Commission is encouraged through its chair and staff support to maintain communication with the Pastoral Relations Commission, and where possible to undertake resourcing and support activities collaboratively.

This Commission is responsible for the support of Communities of Faith, including clusters, networks, and property matters.

The work may be carried out in a variety of ways, including by staff, task groups for a limited time period; support and encouragement to the development and life of clusters and networks.

Membership:

A Chair, a secretary and 11 people (the majority of whom are members of the Regional Council) to allow for some regional representation with a balance of ministry personnel, laity and with consideration of geographical location.

People who are creative and committed to support neighbouring Communities of Faith and special ministries;

Task groups may be appointed to work with Communities of Faith with respect to specific issues, concerns, projects.

Staff Support:

The Congregational Support Minister(s) will provide support to the Commission in partnership with the Stewardship, Youth and Congregational Support Minister:

Terms of Office:

Members will serve for a term of three years. The length of the terms may be staggered in the first year.

Meetings:

The Commission will meet by technology or face-to-face.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel present.

Responsibilities:

The Regional Council responsibilities in the following Manual 2019 sections are delegated to the Support to Communities of Faith Commission:

The Manual C.2.1 Covenanting

The Manual C.2.2 Services for Communities of Faith

The Manual C.2.3 Service, Support, and Oversight of Communities of Faith a – e, the Regional Council Executive will continue to have responsibility for C.2.3. f and g

The Manual G. 1 Congregational Life responsibilities in the life cycle of a Community of Faith that is a congregation or pastoral charge

Other areas of ministry and oversight as delegated by the Regional Council or the Executive including:

Care of Communities of Faith and providing resources for collegiality and support amongst Communities of Faith;

Nurturing the covenantal relationship between Communities of Faith and the Regional Council;

Resourcing and animating collaborative conversations between Communities of Faith;

Resource for collaboration conversations like cooperative ministry, amalgamation, disbanding.

Resource for collaboration around mission - joint youth ministry, senior housing, food banks, etc.

Communities of Faith self assessments process and requirements.

7.1 PRACTICES RELATED TO THE RESPONSIBILITIES OF THE SUPPORT TO COMMUNITIES OF FAITH COMMISSION

The following are policies and best practices that outline how the Support to Communities of Faith Commission will carry out its responsibilities.

7.1.1 Covenanting with Communities of Faith

I Covenanting (*The Manual C.2.1.*)

- a) Recognizing a new Community of Faith by entering into a covenantal relationship with it;
- b) Living in a covenantal relationship with each Community of Faith, with mutual responsibilities for the life and mission of the Community of Faith, and fulfilling its responsibilities under the covenant;
- c) Approving changes to the covenantal relationship with the Community of Faith from time to time, including structural changes, amalgamations, realignments, and disbanding of Communities of Faith.

7.1.2 Covenant Relationship with Communities of Faith

The Support to Communities of Faith Commission shall develop and engage each Community of Faith within the Region in a “covenant” of relationship. The Covenant agreement will develop and be more clearly defined over time, but will include:

A. Commitments by the Regional Council to the Community of Faith

Support through staff and resource teams

Communication about the denominational mission and policies

Support and resourcing by the Support to Communities of Faith Commission

B. Commitments by the Community of Faith to the Regional Council/wider Church

Living Faith Story

Presence on ChurchHub

Annual Self Assessment – Review

Annual Statistical Information

Annual Financial Assessment to the Denomination

Support to Mission & Service

7.1.3 Services for Communities of Faith (The Manual C.2.2)

The Support to Communities of Faith Commission is responsible for:

- a) Providing support, advice, and services to Communities of Faith in dealing with congregational property;
- b) Managing regional archives;
- c) Providing ongoing congregational leadership training; and
- d) Providing worship resources developed particularly for lay led congregations.

7.1.4 Service, Support, and Oversight of Communities of Faith (The Manual C.2.3)

The Support to Communities of Faith Commission is responsible for developing a strategy for service, support, and oversight of the Communities of Faith within the Regional Council. The strategy and

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delivery of service, support and oversight will be mindful of building relationship and strengthening Communities of Faith to live their mission and ministry.

a) Reviewing the self-assessments of Communities of Faith in light of the covenant between the Community of Faith and the Regional Council (*The Manual G.1.2.2. and G.1.2.3.*).

The Support to Communities of Faith Commission will conduct regular reviews of Communities of Faith within the region. Resources are available from the General Council Office.

b) Supporting emerging new ministries;

c) Supporting Communities of Faith in their life and work;

d) Promoting articulation of mission and ministry;

e) Ensuring compliance with the policies and polity of the United Church and reviewing any relevant records; the “polity” of the United Church means the form of organization and government of the United Church as is set out in the bylaws.

f) Monitoring Communities of Faith with no appointed or called Ministry Personnel:

When appropriate, the Support to Communities of Faith Commission will encourage Communities of Faith with no appointed or called Ministry Personnel towards searches or development of Lay led Leadership.

8. Resource Teams of the Regional Council

The Commissions and/or Executive (with the exception of Finance) supports a number of resource teams which engage the work of the Regional Council and which report annually to the Regional Council and as needed, its Executive. The Resource Teams are responsible to maintaining and sharing current information, policies, and resources related to the area of their ministry or administrative concern. The Resource Teams of the Regional Council are supported by staff time and access to budget consideration. When needed, the support staff will include the Ministers for Support to Communities of Faith. Resource Team members do not have to be members of the Regional Council.

8.1 Property Resource Team

Purpose of the Practice:

This policy outlines the work that may be conducted by Resource Teams working with Communities of Faith on property matters.

Mandate:

The Property Resource Team will have the authority to carry out the work assigned to them by the Support to Communities of Faith Commission or the Regional Council Executive. The work is identified in The Manual C.2.6. Operational decisions related to property and actions being taken by communities of faith in stewardship of property will be recommended by the Property Resource team to the Support to Communities of Faith Commission for decision. The Property Resource also acts as a resource to communities of faith as they manage property.

Membership:

Team Lead and 8-10 members to be elected by the Regional Council.

Responsibilities:

The Property Resource Team is mandated to provide resources, support, and direction to Communities of Faith in the following matters:

Co-operating with the Community of Faith in buying, selling, leasing, and renovating Community of Faith property, and distributing any proceeds within denominational policies and guidelines, including:

Making recommendations to the Support to Communities of Faith Commission on requests from Communities of Faith to buy, sell, mortgage, exchange, renovate, lease, or otherwise deal with Community of Faith property; the Regional Council makes decisions relating to the property of amalgamating congregations (*The Manual G.1.4.5.*).

The Manual C.2.6 Property and the Manual G.2 Property.

Communicating the policies of the Canadian Shield Regional Council regarding property to the communities of faith.

Making decisions on the property of Communities of Faith remaining after the Communities of Faith cease to exist; and,

Training volunteers to work with congregations in a) and b), described above;

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Appointing task groups as needed to walk with congregations in the areas outlined in a) and b) above.

Accountability:

The Property Resource Team and its appointed task groups must report and make recommendations to Support to Communities of Faith Commission for decision.

Staff support:

Ministers for Congregational Support

8.2 Mission Support & Regional Council Grants Resource Team

Purpose of the Policy:

This policy outlines the way in which Mission Support Grant applications, and applications to funds held by the Regional Council will be received and processed. The Mission Support and Regional Council Grants Resource Team has authority to support and approve applications being made to other bodies of the United Church of Canada (eg. United Church Foundation grants). The Regional Council grants include funds available from:

Camping Ministry
Support to Clustering

Youth Programming (*note small grants from this fund may be approved directly by the Minister for Youth, Stewardship and Congregational Support (is there a max?)*)

New Outreach Initiatives
Ministry Personnel Education

Affirming Ministry
Right Relations and Intercultural ministry

Mandate:

The Mission Support and Regional Council Grants Resource Team will receive the applications for Mission Support Grants, and applications for funding grant from the Regional Council and will make recommendations to the Support to the Communities of Faith Commission for decision.

Responsibilities:

Outlines the process and criteria to be used in allocating annual funding grants for a variety of purposes:

Based on Canadian Shield Regional Council priorities

Oversight and Granting of former Presbyteries and Conferences designated funds

Granting for clusters and networks

The development of an application process to grants from the Regional Council ;

Review of applications and recommendation to the Support to Communities of Faith Commission;

Annual setting of priorities for grants and funding;

Promotion and communication of availability of grants and funding

Review and support/not support applications to other funding bodies within the United Church.

Membership:

A Team Lead and three to five members will be elected by the Regional Council for a 3-year term.

Meetings:

The review team will meet annually either by or in-person to discuss the applications and to make recommendations to the Support to Communities of Faith Commission, within the amount available.

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Criteria:

The Regional Council or its Executive determines criteria for distribution of the funds.

Quorum:

Quorum will be 50% + 1.

Staff support:

Stewardship, Youth and Congregational Support Minister.

8.3 Living into Right Relations Resource Team

Purpose of the Policy:

This policy creates an intentional structure through which the Regional Council lives its commitment to Truth and Reconciliation and the Calls to the Church.

Responsibilities:

Animating the “Calls to the Church” and the United Nations Declaration on the Rights of Indigenous Peoples;

Consciousness raising in relation to the legacy of the Indian Residential Schools;

Responding to issues such as murdered and missing Indigenous women and girls;

Listening for, responding to, and creating opportunities for cross-cultural dialogue;

Acknowledgment of Traditional Territory;

Collaborating with the national ecumenical organization called KAIROS in their educational and advocacy work towards right relations.

Being intentional in its invitation to Indigenous partners to participate.

Overseeing and managing the “Manitou Art Collection”.

Accountability and Support:

The Regional Council offers support through staff and budget.

The Resource Team is accountable to the Regional Council Executive and may not speak “on behalf of the Regional Council” without approval of the Executive.

Membership:

The Team Lead and eight to ten members to be elected by the Regional Council.

Staff Support:

Minister for Support to Communities of Faith Support and Justice Animation.

8.4 Affirming Ministry Resource Team

Purpose:

To guide the Regional Council through the required, Affirm United process to be recognized as an Affirming Ministry and to hold the Regional Council to the commitments made in that process.

Membership:

A Team Lead and eight to ten members to be elected by the Regional Council, with intentional recruitment of representation from the LGBTQ2S+ community.

Accountability:

The Affirming Ministry Resource Team will report to the Regional Council and its Executive.

Responsibilities:

Support to Affirming Communities of Faith

Support to Communities of Faith exploring Affirming Ministry designation

Holding the Regional Council accountable for keeping Safe Space

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Encouraging the Regional Council in entering into a process of discernment regarding Affirming Ministry

Staff Support:

Minister for Communities of Faith Support & Justice Animation or the Minister for Communities of Faith Support West

8.5 Finance Resource Team:

Purpose:

Task group of three to support the Executive Minister in preparation and review of the Annual Budget.

Membership:

Three to five members to be elected by the Regional Council.

Responsibilities:

To work with the Executive Minister in the preparation of the annual budget;

To develop a narrative budget as a communication tool with communities of faith;

To be available as resource people to communities of faith requesting support regarding financial practices.

Staff Support:

Executive Minister

8.6 Youth and Young Adult Ministry Resource Team:

Mandate:

To plan for opportunities for youth and young adults within the bounds of the Regional Council to gather and to encourage participation in denominational opportunities.

Membership:

Team Lead and eight to ten members elected by the Regional Council

Accountability:

This Resource Team relates to the Support to Communities of Faith Commission

Responsibilities:

To support youth and young adults networks;

To plan for intentional ways of engaging youth and young adults in ministry and mission;

To keep youth and young adult ministry before the Regional Council through publicity;

To support and publicize funding opportunities for youth and young adult ministry;

To support camping programs as a ministry to youth, young adults and families.

Staff Support:

Youth, Stewardship and Community of Faith Support Minister

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**Canadian Shield Regional Council
Draft Budgets 2019 and 2020**

	2019	2020
Income		
Assessments	325,000.00	325,000.00
M&S Grants	289,000.00	289,000.00
Transition Grant	46,000.00	
Archives Reserve	9,000.00	9,000.00
From Reserves		<u>40,000.00</u>
	669,000.00	663,000.00
Expenses		
Staff/Salary Costs	290,675.00	294,025.00
Staff Expenses	38,500.00	38,500.00
Regional Expenses (meeting)	94,000.00	94,000.00
Memorandum of Agreement	9,000.00	9,000.00
Office Costs - Rent/Utilities	32,000.00	32,000.00
Office Costs - Other	32,000.00	32,000.00
Shared Services	15,000.00	15,000.00
Regional Committees	25,000.00	25,000.00
Clusters and Networks	24,500.00	15,000.00
Youth Network	10,000.00	10,000.00
Archives	18,000.00	18,000.00
M&S Grants	60,000.00	60,000.00
Contingency	<u>20,000.00</u>	<u>20,000.00</u>
	668,675.00	662,525.00
NET INCOME (LOSS)	<u>325.00</u>	<u>475.00</u>

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APPENDIX A

OBITUARIES

MINISTRY PERSONNEL

The Reverend Scott Douglas Gale - Ministry personnel in Thunder Bay died on October 10, 2018. Scott was retired in Thunder Bay but actively involved and supportive of United Church life, offering Sunday Supply and supervising a pastoral charge. He came to the ministry of the United Church later in life, after having served as an ordained Roman Catholic priest in northern Ontario. Scott felt truly blessed to have been part of so many people's lives over the many years in ministry.

MINISTRY PERSONNEL'S PARTNERS

Elizabeth Lusuko Lumbama – passed away on April 4, 2019. Elizabeth was born in Zambia and assisted her husband Elijah in his Mission work with the United Church, travelling, and happily performing the duties of a Minister's wife. After her husband's retirement in Zambia, they moved back to Canada. Elizabeth was very active with the U.C.W., the United Church Women, at St. Paul's and St. Peter's in Sudbury.

LAY REPRESENTATIVES TO THE WIDER CHURCH

Reid Haigh - Lay representative to North Bay Presbytery from St. Paul's United Church Golden Valley, Loring Pastoral Charge died on February 12, 2019.

Lavine Livesey - Lay representative to Algoma Presbytery was the Presbytery Rep. for the St Joseph Island Pastoral Charge for many years. Lavine passed away Wednesday, April 3, 2019. Her faith was strong, and she enjoyed working with her UCW and WI teammates to make her community a better place to live.

Sharon Urquhart - Lay representative to Sudbury Presbytery from Coniston pastoral charge and sacraments elder died January 21, 2019. She was an active member and dedicated Sunday School teach of St. Andrew United Church in Coniston. She is remembered for her wicked sense of humour, her sense of adventure, world travelling, her love for nature and her love of books.

Appendix B

**DIGEST OF ACTIONS OF THE EXECUTIVE
OF THE CANADIAN SHIELD REGIONAL COUNCIL
FOR THE PERIOD June 2018 to May 31, 2019**

Decisions made by the Region 6 Commission June 5-6, 2018

1. there was consensus that Jim Jackson be nominated as Chairperson of the Region 6 Commission.
2. there was consensus that there will be a face-to-face meeting in September, with a place to be determined.
3. there was consensus that Region 6 must meet as a whole in the Spring of 2019.

Decisions made by the Region 6 Commission June 29, 2018

4. there was consensus that a provisional offer of a full-time Regional Pastoral Relations position be offered to Lillian Roberts (.8 with CSRC and .2 with SWRC). We will move to a regular offer following GC43.
5. there was consensus that a provisional offer of 4/5 time Congregational support, Youth and Stewardship, and a 1/5 with denomination (Philanthropy) position be offered to Melody Duncanson Hales. We will move to a regular offer following GC43.

Decisions made by the Region 6 Commission Sept. 6-7, 2018

6. there was consensus that the Region 6 Commission gives the Executive Minister, Peter Hartmans, permission to negotiate with the General Council Office in regards to accounting (with a review after one year), email (common email only), incorporated ministries, and IT support services. There was no decision made on the items of Common Telecomm Platform and Websites.
7. there was consensus that the Region 6 Commission directs Peter Hartmans, Executive Minister, to hire Joan Bailey for 14 hours per week (.4) as administrative support in the Thunder Bay office.
8. there was consensus that Peter will invite the Region 10 Chair/s, Joan Bailey, and the Manitou Conference Staff to the next meeting of the Commission on October 29-31, 2018.
9. there was consensus that the decision be made to continue the online LLWL program into 2019, with Region 6 being responsible for the group. Joy Bott will approach Cambrian Presbytery to get permission to have Region 6 to do oversight.

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Decisions made by the Region 6 Commission October 17, 2018

10. that the Minutes of the meetings of Region 6 transition Commission be circulated to Regional Council 6 staff.
11. that Region 6 use their resources to create their own newsletter instead of having an Observer insert.
12. that Region 6 require Licensed Lay Worship Leaders and Sacraments Elders to have a police records check completed by March 1, 2019.

Decisions made by the Region 6 Commission October 29-30, 2018

13. that the vision statement for the Regional Council 6 be: "Engaging with the Spirit to inspire, connect and empower communities of faith."
14. that mileage be reimbursed at the denominational rate.
15. that as of January 1, 2019 the Regional Council 6 pay \$90 per quarter for pastoral charge supervisors, that the Regional Council bill the pastoral charge for that cost, and that mileage be billed at the denominational rate directly to the pastoral charge by the supervisor.
16. that Regional Council 6 establish the following as the policy for the next Regional Council meeting May 31-June 2, 2019:
Regional Council 6 cover three meals (two dinners and a lunch) and travel over 300 km. for delegates. If delegates are coming from a very long distance, the Regional Council meeting delegate will get the equivalent to the cheapest flight or mileage. Regional Council 6 will provide financial support to pastoral charges that cannot reimburse for travel. The Regional Council 6 commission will ask the planning team to identify billets.
17. that Daisy Chain be granted \$3,000 Mission Support grant for 2019.
18. that Golden Valley, Val d'or be granted \$3,000 Mission Support grant for 2019.
19. that Grand River bookstore be granted \$1,800 Mission Support grant for 2019.
20. that Project HOAP be granted \$10,000 Mission Support grant for 2019.
21. that St. Matthew's/St. Paul's Hearst be granted \$3,000 Mission Support grant for 2019.
22. that St. Stephen's, Chelmsford be granted \$3,500 Mission Support grant for 2019.
23. to rescind the motion to grant St. Stephen's, Chelmsford \$3,500 Mission Support Grant for 2019.

24. that Welcome Friend Assoc. (Rainbow Camp) be granted \$15,000 Mission Support grant for 2019.
25. that Camp McDougall be granted \$18,000 Mission Support grant for 2019.
26. that the following people be appointed as Regional Council 6 pastoral relations liaison officers until the Regional Council meeting in 2019:
 - Sandra Jenkinson
 - Fraser Williamson
 - Joy Galloway
 - Catherine Sommerville
 - Sylvia Carscadden
 - Rob Smith
 - Joy Bott
 - Nancy Ferguson

Decisions made by the Region 6 Commission November 19, 2018

27. that the Regional Council 6 Transition Commission receive, for information, the motions from the 2018 Manitou Conference General Meeting GM 2018-07, 08, 10, & 11, including the Protocol for the Relocation of Manitou First Nations Art Collection (*See Appendix C*).
28. that the Regional Council 6 Transition Commission approve the plan for the Worshiplude 2019 event.
29. that the Regional Council 6 Transition Commission receive the CRA Amalgamation letter from Algoma Presbytery, for information.
30. that the Regional Council 6 Transition Commission agree to the protocol from the National Indigenous Council, for an undetermined amount of time in 2019.
31. that the Regional Council 6 Transition Commission approve the posting of a position for the Minister for Congregational Support (west) and when complete, approve the forwarding to the General Council Office. The interview team will consist of Jim Jackson, Peter Hartmans and one other Region 6 Program Staff member.
32. that the interview team be tasked with bringing a recommendation to the Commission re: the candidates for the Minister for Congregational Support (west) position.
33. that the Transition Commission for Regional Council 6 take the following actions:
 1. Adopt the marriage license registration policy found on Appendix A;
 2. Adopt the processes regarding marriage license registration found on Appendix B; and
 3. Name Peter Hartmans, Executive Minister, Region 6 as the governing official for the purposes of marriage license registration within the Province of Ontario.

Decisions made by the Region 6 Commission December 5, 2018

34. that the Region 6 transition Commission receive the information from Manitou Conference regarding the Camp Lorrain Bursary Fund and provisionally use the policy, which will be reviewed and reworked in the future.

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35. that the Region 6 Transition Commission provisionally appoint Melody Duncanson Hales to approve camp funding applications, to be reviewed at the February 20th, 2019 meeting of the RC 6 Transition Commission.
36. that the RC 6 Transition Commission accept Nancy Ferguson, Minister at Emmanuel United Church in Sault Ste. Marie, and Karen Brophy, Licensed Lay Worship Leader from North Bay, as new members to the Pastoral Relations Liaison team.
37. that the Regional Council 6 LLWL remuneration policy be as follows:
LLWL minimum rate would be \$150 plus mileage at the UCC rate, and this rate could be negotiated. This policy would not apply to Communities of Faith providing local Worship leadership by its members; local pulpit supply would be an internal Community of Faith policy.

Decisions made by the Region 6 Commission December 19, 2018

38. that the new name of Region 6 is the Canadian Shield Regional Council and this name will be translated into French.
39. to approve, in principle, the Canadian Shield Regional Council Governance Document, subject to final grammatical editing, excluding sections 6 and 11 C.
40. that the Commission approve a nominations committee of 5 representatives from the Canadian Shield Regional Commission, one from each former presbytery, with input from the regional staff.
41. that Kathie Smith, Maxine McVey, Cindy Desilets, Helen Smith, and Rob Smith be named as the Nominating Committee for the Canadian Shield Regional Commission until the first Regional Council meeting on May 31st – June 2nd, 2019.
42. that Kathie Smith be the convenor of the Nominating Committee.

Decisions made by the CSRC Transition Executive January 10, 2019

43. that the Minutes of the Regional Council 6 Transition Commission held on December 19th, 2018 by Adobe Connect be approved, as circulated.
44. that Lillian Roberts be Staff Support for the SCRC Nominations Committee going forward.
45. that the Moderator be invited to provide leadership for a discipleship weekend, in-person and online, on September 28-29, 2019 in the Canadian Shield Regional Council.
46. that the General Council Office, in partnership with the Canadian Shield Regional Council, offer the position of Congregational Support Minister West (0.4-time, Category 8 – terms to be negotiated) to Rev. Robert Smith, with the start-date to be negotiated).
47. that Rob Smith continue on the Canadian Shield Regional Council Transition Executive as a non-voting member and on the Regional Council Meeting Planning Team until April 1, 2019

and be asked to step down from the Nominations Committee immediately, with Jim Jackson assuming Rob's position.

Decisions made by the CSRC Transition Executive January 24, 2019

48. that the Minutes of the Canadian Shield Regional Council Transition Executive held on January 10, 2019 via Adobe Connect be approved, as circulated.
49. that the CSRCT Executive receive, for information, the Sudbury Presbytery Minutes and final financial update.
50. that the CSRC Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single pastoral charge known as Knox-Current River United Church (pro tem) worshipping in the existing Knox United Church building a 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and that the Knox-Current River United Church:
 - Identify surplus property as soon as possible and discuss the disposition of the property in consultation with the Support to Communities of Faith Commission, and;
 - Provide a new name as soon as possible.
51. that the Interim (until the Regional Meeting May 31-June 2, 2019) Pastoral Relations Commission members are as follows: that Erin Todd serve as Chair; that Fraser Williamson, Nancy Ferguson, Catherine Somerville, and Joy Bott serve as Liaison Officers; that Jane Graham and John Watson serve as members, with 2 others to be recruited by the Interim Pastoral Relations Commission.
52. that the Interim (until the Regional Meeting May 31-June 2, 2019) Support to Communities of Faith Commission members are as follows: that Bill Steadman serve as Chair; that George Bott, Christina Stricker, Linda Saffrey, Marian Sloss, and Peter Haddow serve as members, with 4 others to be recruited by the Interim Support to Communities of Faith Commission.
53. that the total mileage for Retired/Retained Ministry Personnel attending the Ministry Personnel Pre-Event and Regional Meeting May 31-June 2, 2019 be covered by the CSRC.
54. that the CSRC Executive approve the proposal for a pre-meeting learning and networking event for Ministry Personnel dated May 30-31, 2019, with a budget up to \$13,000.
55. that the Youth Leaders Retreat, being held on March 8-10, 2019 at Villa Loyola Retreat Centre in Sudbury, ON and that the funding request of \$6,112.34 be approved.
56. that the Youth and Youth Leadership Grant Application be approved.
57. that the CSRC Executive approve a partnership with the General Council Office for the establishment of the CSRC website, with a budget of up to \$8,500 and an initial annual fee of \$175.

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Decisions made by the CSRC Transition Executive February 6, 2019

58. that Elaine Lush, Jennifer Bentley and Ted Harrison be approved to serve on the Interim (until the Regional Meeting May 31-June 2, 2019) Pastoral Relations Commission.
59. that Janice Brownlee, Erasmus Madimbu and Crystal Grieg be approved to serve on the Interim (until the Regional Meeting May 31-June 2, 2019) Support to Communities of Faith Commission.

Decisions made by the CSRC Transition Executive February 20-21, 2019

60. that the Minutes of the Canadian Shield Regional Council Transition Executive held on January 24, 2019 via Adobe Connect be approved, as circulated.
61. that the CSRC Transition Executive approve the Pastoral Relations Commission (PRC) proposed budget for 2019, as circulated, and receive the 2020 budget for information.
62. that the CSRC Transition Executive identifies the following voting positions for representatives to the Regional Council Meeting:
 - 1-2 UCW (Lay) – geographically chosen
 - Past Presidents of Conference (Lay)
 - Former Moderators (Lay)
 - Chairs of Regional Commissions/Committees
 - For the future – Past Chairs of the Regional Council

Decisions made by the CSRC Transition Executive February 27, 2019

63. that Brynn Carson complete the membership for the interim (until the Regional meeting, May 31- June 2, 2019) Support to Communities of Faith Commission.

Decisions made by the CSRC Transition Executive March 7, 2019

64. that the Minutes of the Canadian Shield Regional Council Transition Executive held on February 21, 2019 at the Quattro Hotel in Sault Ste. Marie, be approved, as circulated.
65. Upon recommendations from the Interim Nominations Committee the Regional Council Executive approved the following changes to the Governance Document approved in principle December 19, 2018:

Section 3, Terms of Office under past chair change the election to the position for two years from one.

Now reads: Past Chair - at the May 2019 meeting, a member of the Transition Commission will be elected to the positions for two years.

Section 5 Nominations Committee Membership change in number of members from total of 8 to a total of 6; change in designating Past Chair as member of nominations committee.

Section 5 now to reads:
Membership
The Nominations Committee will consist of six members:

- Two members of the Executive including the past chair, one of whom will chair the Nominations Committee;
 - Four members of the United Church, within the bounds of the Regional Council, not serving on the Executive;
The members and Chair of the Nominations Committee will be elected by the Regional Council. Vacancies on the committee may be filled by the Executive until the next meeting of the Regional Council.
66. that the Regional Council Transition Executive combine the Mission Support Resource Team and the Grants and Funding Resource Team become one resource team responsible for all granting application recommendations to the Support to Communities of Faith Commission for decision.
67. that the membership of the Canadian Shield Regional Council Resource Teams be 4-6 members for each team, one of whom will be the chair, but excluding the Finance Resource Team, which remains at 3 members.

Decisions made by the CSRC Transition Executive May 1, 2019

68. that the Minutes of the Canadian Shield Regional Council Transition Executive held on February 6, 2019 E-Vote, February 27, 2019 E-Vote, and the March 7, 2019 Adobe Connect meeting, be approved as circulated.
69. that the Canadian Shield Regional Council Transition Executive take the following actions:
- A: Approve the Logo and Logo description for the Canadian Shield Regional Council;
 - B: Approve the Canadian Shield Regional Council Lay Representative Job Description;
 - C: Appoint Mardi Mumford to coordinate communication for the Canadian Shield Regional Council Meeting, May 31-June 2, 2019, including an update for the Canadian Shield Regional Council, following the Regional Council meeting;
 - D: Appoint the Canadian Shield Regional Council Meeting planning committee to act as the Agenda and Business Committee for the Canadian Shield Regional Council meeting May 31-June 2, 2019;
 - E: That the laying on of hands policy for the Ordination service, June 2, 2019 include:

Ordinand selects three people:
 - Chair of the Regional Council
 - Executive Minister
 - General Council Representative, Nora Sanders
 - Office of Vocation Minister, Canadian Shield Regional Council
 - F: Endorse the Licensed Lay Leaders Online Program and contract, between the Canadian Shield Regional Council and the United Church of Canada General Council office, to be reviewed by the Canadian Shield Pastoral Relations Commission, by March 2020;

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G: That the Canadian Shield Regional Council Transition Executive request that the Canadian Shield Regional Council planning team set aside a time of In Memoriam at our Regional Council meeting, May 31-June 2;

H: That the Canadian Shield Regional Council Transition Executive commission Mardi Mumford to create a cloth banner for the inaugural CSRC Meeting.

70. that the Canadian Shield Regional Council Executive appoint the Canadian Shield Regional Council Meeting planning team, to create a stole for the Chair of the Canadian Shield Regional Chair, to be passed on by consecutive Chairs.

71. that the CSRCT Commission rescind the motion from the January 24th, 2019 meeting of the CSRCT Executive as follows:

MOTION by Joy Bott/Helen Smith

2019-01-24-3

That the CSRC Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single pastoral charge known as Knox-Current River United Church (pro tem) worshipping in the existing Knox United Church building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and that the Knox-Current River United Church:

- *Identify surplus property as soon as possible and discuss the disposition of the property in consultation with the Support to Communities of Faith Commission, and;*
- *Provide a new name as soon as possible.*

CARRIED

WHEREAS Knox Shuniah and Current River United Church have for years enjoyed successful, but separate lives as independent congregations of the United Church of Canada, each with its own traditions, achievements and practices;

AND WHEREAS the two congregations have shared ministry staff and enjoyed congregational sharing since early 2018;

AND WHEREAS the two congregations have passed separate motions at their respective congregational meetings, held October 21, 2018 approving moving forward with this amalgamation;

AND WHEREAS Cambrian Presbytery has taken no action pertaining to request;

AND WHEREAS a joint committee is presently discussing the benefits of a new and merged existence as a single, amalgamated congregation of the United Church of Canada on the north-side of Thunder Bay;

AND WHEREAS the two congregations are working to discern a shared vision, mission, and commitment to the church of Jesus Christ, and view the proposed amalgamation as the vehicle by which they can put into action a renewed ministry in the community in which they serve;

AND WHEREAS this amalgamation will mark the beginning of a new and invigorated congregation of the United Church of Canada in Thunder Bay;

THEREFORE be it resolved that Canadian Shield Regional Council Transition Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single Pastoral Charge to be known as "Harmony United" United Church, worshipping in the existing Knox United Church building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be January 1, 2019, and

That Harmony United Church:

- Identify surplus property as soon as possible and discuss the disposition of the property in consultation with CSRC EXEC;

72. that the CSRCT Executive approve the April 3, 2019 version of the Governance Document.
73. that the CSRCT Executive approve the Canadian Shield Seed Grant for Youth and Young Adults form, as amended.
74. there was consensus that the new CSRC logo be added to the front cover of the Governance Document.

Decisions made by the CSRC Transition Executive May 1, 2019

75. that the Minutes of the Canadian Shield Regional Council Transition Executive held on April 2-3, 2019 in Timmins, ON be approved as circulated, with corrections.
76. that the CSRCT Executive approve the Pre-GC43 Commission Decisions as circulated.
77. that the CSRCT Executive receive the Post-GC43 and the January 1, 2019 - Present Decisions, for information.
78. that the CSRCT Executive receive, for information, the two Little Current proposals for the CSRC Meeting in May 2019 for inclusion into the CSRC Meeting Report Packet.
79. that the CSRCT Executive approve the Responsibilities of Ministry Personnel Members of the Regional Council as a reference in the Governance Document.
80. that the CSRCT Executive approve the language change in the Governance Document as follows:
1. Re: the Pastoral Relations Commission (Membership section 6, Pg. 10); and
 2. Re: the Support to Communities of Faith Commission (Membership section 7, Pg. 16);
Change to: "...11 people, the majority of whom are members of the Regional Council, to allow for..."
81. that the CSRCT Executive approved the Process of Consent Motions for the CSRC Meeting, with the changes to be included in the 2019 CSRC Meeting Report Packet.
82. that the CSRCT Executive approve the adding of an Indigenous corresponding member to the new Canadian Shield RC Executive and include it in the Executive Membership in the CSRC Governance Document.

Decisions made by the CSRC Transition Executive May 14, 2019

83. that the CSRCT Executive refer the future Five Oaks decision to the 2019-2020 Executive.
84. that the CSRCT Executive recommend this budget to the Canadian Shield Regional Council Meeting on May 31 - June 2, 2019, as presented.
85. that the CSRCT Executive recommend that the next Regional Council Meeting be an electronic meeting.

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Appendix C

REGIONAL MEETING ATTENDANCE

First Name	Last Name	Status	Community of Faith
Paul	Allard	Ordained Minister	Little Current UC – Little Current
Bea	Arnill	Non-Voting Guest	Grace UC – Sheguiandah
Violet	Bradbury	Non-Voting Guest	Covenant UC – Timmins
Roni	Beharry	Ordained Minister	Emmanuel UC – North Bay
Stephen	Bell	Elected Lay Voting Member	Emmanuel UC – Sault Ste. Marie
Lisa	Blais	Designated Lay Minister	Trinity UC – North Bay
Marilyn	Boileau	Elected Lay Voting Member	Grace UC – Sudbury
Joy	Bott	Elected Lay Voting Member	St. John’s UC – Marathon
George	Bott	Elected Lay Voting Member	St. John’s UC – Marathon
Randy	Boyd	Ordained Minister	Trinity UC – Thunder Bay
Pam	Brown	Elected Lay Voting Member	Trinity UC – Capreol
Gayle	Brownlee	Elected Lay Voting Member	St. Paul’s Emmanuel UC – Englehart
Janice	Brownlee	Elected Lay Voting Member	Trinity UC – North Bay
Sylvia	Carscadden	Ordained Minister	St. Andrew’s UC – Sudbury
Brynn	Carson	Designated Lay Minister	Porcupine UC - Porcupine
Bev	Chapman	Elected Lay Voting Member	St. Andrew’s UC – Sudbury
Anna	Chikoski	Designed Lay Minister	St. Andrew’s UC – Sault Ste. Marie
David	Chuipka	Non-Voting Guest	Harmony St. Mark’s UC – Richards Landing
Marlene	Chuipka	Elected Lay Voting Member	All People’s UC - Sudbury
James	Clarke	Ordained Minister	Copper Cliff UC – Sudbury
Linda	Clarke	Elected Lay Voting Member	Chalmers UC – South River
Jim	Claveau	Elected Lay Voting Member	Grace UC - Hornepayne
Janie	Clayton	Elected Lay Voting Member	Emmanuel UC – North Bay
Susan	Collins Lindquist	Elected Lay Voting Member	Trinity UC – Chapleau
Robert	Cosbey	Non-Voting Guest	Trinity UC – Thunder Bay
Gail	Cronin	Elected Lay Voting Member	Sheguiandah UC – Little Current
Barbara	Cundari	Elected Lay Voting Member	St. Andrew’s UC – Sault Ste. Marie
Barbara	Cunnington	Elected Lay Voting Member	Hillview Memorial UC – New Liskeard
Kathy	Dahmer	Ordained Minister	Trinity UC – Lively
Tracy	Davis	Designated Lay Minister	St. Andrew’s UC – North Bay
Cindy	Desilets	Ordained Minister	Covenant UC - Timmins
Carole	Dobbs	Elected Lay Voting Member	Powassan UC – Powassan
Lois	Dorey	Elected Lay Voting Member	First UC - Wawa
Shannon	Duffus	Elected Lay Voting Member	St. John’s UC – Leveck
Bette Ann	Elliotson	Elected Lay Voting Member	St. Paul’s UC – Thunder Bay
Ernie	Epp	Elected Lay Voting Member	St. Paul’s UC – Thunder Bay

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Kimberlee	Evoy	Elected Lay Voting Member	Bar River UC – Bar River
Joyce	Fergus-Moore	Ordained Minister	Harmony UC – Thunder Bay
Nancy	Ferguson	Ordained Minister	Emmanuel UC – Sault Ste. Marie
Gary	Fischer	Elected Lay Voting Member	Zion UC – Sundridge
Tom	Fisher	Elected Lay Voting Member	St. Paul’s UC – New Liskeard
Janice	Frame	Ordained Minister	Western Manitoulin Pastoral Charge
Sharon	Fry	Elected Lay Voting Member	Loring Pastoral Charge
John	Fraser	Ordained Minister	St. James in the Valley UC – Val Therese
Joy	Galloway	Elected Lay Voting Member	Covenant UC – Timmins
Lynda	Garniss	Elected Lay Voting Member	Fairview UC – Tehkummah
Martin	Garniss	Ordained Minister	Manitowaning Pastoral Charge
Carol	Germa	Elected Lay Voting Member	St. Peter’s UC – Sudbury
Barbara	Giroux	Elected Lay Voting Member	Chisholm UC - Chisholm
David	Giuliano	Ordained Minister	St. John’s UC – Marathon
Gail	Gjos	Elected Lay Voting Member	Little Current UC – Little Current
Karen	Gooch	Elected Lay Voting Member	St. Andrew’s UC – North Bay
Jane	Graham	Elected Lay Voting Member	St. Andrew’s UC – Blind River
Georgina	Green	Elected Lay Voting Member	First-Wesley UC – Thunder Bay
Crystal	Greig	Elected Lay Voting Member	Trinity UC – Chapleau
Peter	Haddow	Elected Lay Voting Member	St. Andrew’s UC – North Bay
Diana	Hannaford-Wilcox	Non-Voting Guest	St. Paul’s UC – Thunder Bay
Sheila	Harris	Elected Lay Voting Member	Echo Bay UC – Echo Bay
Tim	Harris	Non-Voting Guest	Echo Bay UC – Echo Bay
Ted	Harrison	Ordained Minister	Trinity UC – North Bay
Louise	Hart	Ordained Minister	First-Wesley UC – Thunder Bay
Don	Haslam	Elected Lay Voting Member	Trinity UC – North Bay
Sandra	Hensen	Elected Lay Voting Member	First Wesley UC – Thunder Bay
Kay	Heuer	Ordained Minister	St. Andrew’s UC – North Bay
Margaret	Hiddleston	Elected Lay Voting Member	Bruce Mines UC – Bruce Mines
Lori	Holotuk	Elected Lay Voting Member	St. Paul’s UC – Golden Valley
Mercedes	Hughes	Ordained Minister	Lyons Memorial UC – Gore Bay
Rebecca	Hunter	Non-Voting Guest	Chalmers UC – South River
Laura	Hutchison	Designated Lay Minister	Trinity UC – Iroquois Falls; St. Andrew’s UC – Matheson
Susan	Ivany	Ordained Minister	Westminster UC – Thunder Bay
Bob	Jackson	Ordained Minister	Powassan Pastoral Charge
Jim	Jackson	Elected Lay Voting Member	Trinity UC – Thunder Bay
Wayne	Jeffkins	Elected Lay Voting Member	St. Peter’s UC – Sudbury
Philip	Jenkins	Elected Lay Voting Member	St. Peter’s UC – Sudbury
Sandra	Jenkinson	Ordained Minister	Zion UC – Sundridge
Bonnie	Johnson	Elected Lay Voting Member	Goulais River UC – Goulais River

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Bill	Jones	Ordained Minister	Porcupine UC - Porcupine
Teresa	Jones	Ordained Minister	St. Andrew's UC – North Bay
Ruth	Kamo	Non-Voting Guest	Harmony UC – Thunder Bay
Joshua	Kang	Ordained Minister	Trinity UC - Manitoulin
Bonnie	Kirk	Elected Lay Voting Member	Desbarates UC - Desbarates
James	Ko	Ordained Minister	Kapuskasing UC – Kapuskasing
Ann	Krikken	Elected Lay Voting Member	Trinity UC - Iroquois Falls
Bob	Lailey	Elected Lay Voting Member	St. Andrew's UC – Sault Ste. Marie
Debra	Lamb	Elected Lay Voting Member	Chalmers UC – South River
Dayle	Lankinen	Non-Voting Guest	Pinegrove UC – Thunder Bay
Pieter	Le Roux	Ordained Minister	St. Joseph Island Pastoral Charge
Dave	LeGrand	Ordained Minister	St. Andrew's UC – Sudbury
Mary-Alice	Lewis	Non-Voting Guest	Trinity UC – Manitoulin
Elaine	Lush	Ordained Minister	St. Paul's Emmanuel Community Church - Englehart
Eric	Maag	Elected Lay Voting Member	St. Andrew's UC – Sudbury
Bob	MacLeod	Elected Lay Voting Member	St. Paul's UC – Temiscaming
Marlice	MacLeod	Elected Lay Voting Member	Mount Joy UC - Timmins
Robin	MacLeod	Elected Lay Voting Member	Cloudslee UC – Bruce Mines
Erasmus	Madimbu	Ordained Minister	Bruce Mines UC – Bruce Mines
Susan	Marrier	Elected Lay Voting Member	St. Paul's UC – Thunder Bay
Diane	Marshall	Elected Lay Voting Member	Central UC – Sault Ste. Marie
Albert	McCallum	Elected Lay Voting Member	St. James in the Valley UC – Hanmer
Kathleen	McCallum	Ordained Minister	Trinity UC – North Bay
Beverley	McChesney-Rumble	Elected Lay Voting Member	Trinity UC – Kirkland Lake
Bruce	McLeish	Ordained Minister	Emmanuel UC – Sault Ste. Marie
Donna	McNally	Elected Lay Voting Member	Pinegrove UC – Rosslyn
Barbara	McPherson	Elected Lay Voting Member	Willowgrove UC – Sault Ste. Marie
Ted	McPherson	Elected Lay Voting Member	Willowgrove UC – Sault Ste. Marie
Doran	McVey	Non-Voting Guest	Lyons Memorial UC – Gore Bay
Maxine	McVey	Designated Lay Minister	Lyons Memorial UC – Gore Bay
Donna	Mese	Elected Lay Voting Member	St. Andrew's UC – Sudbury
Heather	Mitchell	Elected Lay Voting Member	St. Stephen's on the Hill UC – Sudbury
Faye	Moffatt	Elected Lay Voting Member	Trinity UC – Capreol
Dawn	Monroe	Elected Lay Voting Member	St. Paul's UC – Cochrane
Mardi	Mumford	Elected Lay Voting Member	Trinity UC – Lively
Brian	Mundell	Elected Lay Voting Member	Zion UC – Thessalon
Nancy	Mundell	Non-Voting Guest	Zion UC – Thessalon
Louella	New	Elected Lay Voting Member	Powassan Pastoral Charge
Valerie	Newton	Elected Lay Voting Member	St. Paul's UC – Manitouwadge
Barbara	Nott	Elected Lay Voting Member	St. Stephen's on the Hill UC – Sudbury
Jack	Page	Elected Lay Voting Member	Emmanuel UC – North Bay

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Eun-Joo	Park	Ordained Minister	St. Andrew's UC – Sault Ste. Marie
Heather	Parr	Alternate Lay Voting Member	Harmony St. Mark's UC – Richards Landing
Rich	Patterson	Elected Lay Voting Member	Grace UC – Nipigon
Susan	Peverley	Student Minister – Ordained at Meeting	South River/Trout Creek UCs
John	Porter	Ordained Minister	Zion UC – Thessalon
Eduard	Prinselaar	Ordained Minister	Westminster UC – Thunder Bay
Peter	Prinselaar	Non-Voting Guest	Harmony UC – Thunder Bay
Allen	Prodan	Non-Voting Guest	Harmony St. Mark's UC – Richards Landing
Janet	Prodan	Non-Voting Guest	Harmony St. Mark's UC – Richards Landing
Linda	Prodan	Non-Voting Guest	Harmony St. Mark's UC – Richards Landing
Gordon	Roberts	Ordained Minister	Trinity UC – North Bay
Judith	Robertson	Elected Lay Voting Member	Covenant UC – Timmins
Lorne	Robertson	Non-Voting Guest	Covenant UC – Timmins
Janet	Ross	Elected Lay Voting Member	Phelps UC – Redbridge
Nancy	Rouble	Elected Lay Voting Member	East Korah Maxwell UC – Sault Ste. Marie
Bill	Rowe	Elected Lay Voting Member	St. Mark's UC – Sudbury
Morna	Rupert	Elected Lay Voting Member	Copper Cliff UC – Sudbury
Roy	Rupert	Elected Lay Voting Member	Copper Cliff UC – Sudbury
Linda	Saffrey	Ordained Minister	St. Mark's UC – Sudbury
Marilyn	Schatzler	Elected Lay Voting Member	Willowgrove UC – Sault Ste. Marie
Cliff	Shannon	Elected Lay Voting Member	St. Andrew's UC – Matheson
John	Shannon	Non-Voting Guest	Harmony St. Mark's UC – Richards Landing
Norma	Shell	Elected Lay Voting Member	Grace UC – Hilton Beach
Susan	Siczkar	Elected Lay Voting Member	Harmony UC – Thunder Bay
Jim	Sinclair	Ordained Minister	St. Andrew's UC – North Bay
Marian	Sloss	Elected Lay Voting Member	Trinity UC – Manitoulin
Helen	Smith	Designated Lay Minister	East Korah Maxwell UC – Sault Ste. Marie
Kathie	Smith	Elected Lay Voting Member	St. Andrew's UC – Sturgeon Falls
Catherine	Somerville	Ordained Minister	St. Andrew's UC – Sudbury
Bill	Steadman	Ordained Minister	Goulais River UC – Goulais River
Lloyd	Steeves	Elected Lay Voting Member	St. Andrew's UC – Silver Water
Heddys	Stevenson	Elected Lay Voting Member	Central UC – Sault Ste. Marie
Christina	Stricker	Elected Lay Voting Member	Harmony UC – Thunder Bay
Elva	Taggart	Non-Voting Guest	Trout Creek UC – Trout Creek
Stuart	Taggart	Elected Lay Voting Member	Trout Creek UC – Trout Creek

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Diane	Tait	Student Minister	St. Andrew's UC – Massey
Erwin	Thompson	Designated Lay Minister	Western Manitoulin Pastoral Charge
Richard	Thorne	Ordained Minister	North Bay
Erin	Todd	Ordained Minister	Grace UC – Sudbury
Lynda	Todd	Elected Lay Voting Member	Larchwood Memorial UC – Onaping Falls
Mary Jo	Tracy	Ordained Minister	Manitoulin Island
Diane	Uuraninen	Elected Lay Voting Member	Westminster UC – Thunder Bay
Dexter	van Dyke	Ordained Minister	First-Wesley UC – Thunder Bay
Joan	Van Every	Elected Lay Voting Member	St. Andrew's UC – Meldrum Bay
Dawn	Vaneyk	Ordained Minister	St. Peter's UC – Sudbury
Cory	Vermeer-Cuthbert	Ordained Minister	Holy Trinity UC – Elliot Lake
Judith	Visser	Ordained Minister	Hillview Pioneer Memorial UC and St. Paul's UC – New Liskeard
Stewart	Walker	Ordained Minister	The United Church of Espanola – Espanola
John	Watson	Elected Lay Voting Member	Westminster UC – Thunder Bay
Bea	Webb	Elected Lay Voting Member	Porcupine UC – Porcupine
Elaine	West	Non-Voting Guest	Holy Trinity UC – Elliot Lake
Roger	West	Elected Lay Voting Member	Holy Trinity UC – Elliot Lake
Fraser	Williamson	Ordained Minister	Loring Pastoral Charge
Dawn	Yorke	Elected Lay Voting Member	The United Church of Espanola – Espanola
Dale	Young	Ordained Minister	Porcupine UC – Porcupine
David	Zub	Ordained Minister	Willowgrove UC – Sault Ste. Marie

APPENDIX D

JUBILANDS

The following ministers are celebrating significant anniversaries of their entry into ministry within The United Church of Canada:

55 Years	Stewart Bell (OM)
50 Years	Kay Heuer, (DM) Gailand MacQueen (OM) Jack White (OM)
40 Years	Dexter van Dyke (OM) Richard Thorne (OM)
35 Years	Jane Howe (OM) Dawn Vaneyk (OM) Lillian Roberts (OM)
30 Years	Clayton Austin (OM) Sylvia Carscadden (DLM)
25 Years	Elisabeth Frazer (OM) Erwin Thompson (DLM)

Appendix E

ORDINATION

ORDINATION

Susan Peverley



My journey in faith by Susan Peverley.

Here are some things that I have learned about God, and my relationship with God over the past six or so years: God makes a pathway for each us, regardless of the roadblocks we put in our way! I first became aware of my call to ministry about 12 years ago, after over ten years of leading worship in the church of my childhood—

Emmanuel United in Englehart ON. But, I was still working for the Ontario Northland. I recall telling God that I could not give up my pension by going into ministry at that time, but once I retired....!

In the meantime, I completed Licensed Lay Worship Leader training and was pulpit supply for a couple of years. A year or so after retirement, I attended a Discernment workshop offered by Manitou Conference, and left that workshop angry at God. Every roadblock, every excuse I had used was blown out of the water in that one day. I got over my anger, and started the process of discernment. Each time I attempted to sabotage my journey, God showed me the way, pushed me along this path. This past five years as a Summer Distance Student at the Atlantic School of Theology has been part of a journey that I never thought was possible. Working as a student minister in the South River Trout Creek Pastoral Charge has been a blessing for me, and, I hope a blessing for these congregations. I do not know why God has called me to this ministry, but I am excited, and blessed to have been called to serve God, and to have had the love and support of all of those who have journeyed with me.

Appendix F

RETIREES

Teresa Jones



My passion for social justice and my background as an educator (BA, BEd) converged in a call to Diaconal Ministry. I graduated from the Centre for Christian Studies, and from St Michael's College, Toronto with a Masters in Religious Education. Commissioned in 1986 by SK Conference, I renewed my vows to Diaconal Ministry when ordained in 2002 by MTU Conference, after completing a Masters of Divinity.

I've been privileged to learn from, and serve with, these communities of faith: Consul, SK; Maidstone and Paynton, SK; Mayfair, Saskatoon; St Paul's, Sudbury; Powassan and Chisholm. I served on contracts in the Divisions of MPE & Mission and the General Council Executive; on the staff of The Centre for Christian Studies in preparing persons for Diaconal Ministry, and as a hospital chaplain at St Joseph's Health Centre in Toronto.

I was accredited in 1989 as a supervisor for ministry students; attained Advanced Standing in Clinical Pastoral Education in 1994; graduated from the UCC Intentional Interim Ministry program in 2004, and in 2015, completed the Jubilee Associates program in spiritual direction.

In the former MTU Conference you may remember me as facilitating leadership development workshops, editing *The Voyageur* – MTU's insert in THE OBSERVER, directing Camp Lorrain, and coordinating the Manitou Touring Exhibition of Indigenous Art. I was a member of the MTU Living into Right Relations Committee for 10 years and the North Bay Mission Committee for 18 years. My passions have been: reconciliation between Indigenous and non-Indigenous peoples; ecological justice; mental health; rural and small church ministry; lay leadership development.

I am grateful for the privilege to have served at the invitation of the Spirit, and with the gracious hospitality of those who welcomed me into community to work in partnership, toward making this world a gentler place for all of God's Creation.

Jane Howe

Jane graduated from Emmanuel College in 1984 and was settled in Manitou Conference where she served in both Pastoral and Outreach ministries for the next 35 years: in Western Manitoulin, at St. John's Levack, the West Ferris Neighbourhood Centre as Executive Director and finally St. Andrew's, North Bay where she has been serving in Team Ministry for the past twenty two years. Grateful for the privilege of working as part of a team with valued colleagues in pastoral ministry, Jane is thankful for opportunities during the last thirty-five years to share ministry in the community as the Executive Director of the AIDS Committee of North Bay and Area. Jane is most proud of the work done at St. Andrew's to become an Affirming community and values the courage of the congregation to trust the spirit's leading.



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David Zub



David Zub was born in Fort Frances, Ont., where he lived until leaving for community college at 17. He attended university at Waterloo, Queen's, and Emmanuel College where he received a M.Div. degree and the Sanford Fleming medal in 1993. Ordained in 1997, David also received a Th.D. from Victoria University in 2001 for his thesis, *Rediscovering a Critical Theology of Religion: Religious Pluralism and Theology of the Cross*. He is the co-author and editor with Robert Fennel: *Love and Freedom*, as well as numerous articles and liturgical publications. David has served The United Church both before and since his ordination in positions ranging from chair of World Outreach to chair of Pastoral Relations, and spent eight years on the national Committee for Theology

and Faith. For the last seven years he has served as minister to Willowgrove United Church in Sault Ste. Marie.

He has enjoyed a modest vocation as a folk/blues musician and continues to have an active canoeing and outdoor life. David has been blessed with marriage to Susan for over forty years. They have two daughters and three grandchildren

Appendix G

NOMINATIONS COMMITTEE

Greetings friends in Christ!

At the December meeting of the Canadian Shield Regional Council Transition Executive five members of the Transition Executive, one representative from each of the main geographical areas (former presbyteries), agreed to take on the task of nominations for the inaugural Regional Meeting. Staff support was provided by Rev. Lillian Roberts.

Members of the committee include:

Jim Jackson, Trinity UC, Thunder Bay

Helen Smith, East Korah Maxwell, Sault Ste Marie

Maxine McVey, Lyons Memorial UC, Manitoulin Island

Cindy Désilets, Covenant UC, Timmins

Kathie Smith, St. Andrew's UC, Sturgeon Falls

Meetings have been held by technology, using the *Zoom* application. While this type of gathering was a little foreign for some, it wasn't long before we became comfortable with the technology.

A *Call for Nominations* introduction, position descriptions and the nomination form were developed and posted on the CSRC website. A complete listing can be found on the website. As well, a *Call for Nominations*, was sent out through the email network on a number of occasions.

Members of the CSRC as well as members and adherents of CSRC communities of faith were invited to self-nominate and submit the nomination form through the website. Nominations continue to be accepted through the electronic process, this can be accessed at the following link <https://canadianshieldrc.ca/call-for-nominations/>

The Nominations Committee will be following a process of spiritual discernment for selection, bearing in mind the guiding principles of a balance of ministry personnel and lay, gender, geographical representation, considering diversity and living into the vision of an intercultural church. A slate of officers will be presented for the Executive members, the Pastoral Relations Commission, the Support to Communities of Faith Commission and each of the resource teams. The positions of *Chair of Council* and the *Chair Elect of Council* will be determined at the regional meeting using a ballot process.

We look forward to our inaugural Regional Meeting and to gathering together as we get to know one another. May your travel be safe!

Peace and blessings,
CSRC Nominations Committee
(Submitted by Kathie Smith, Chair)

PASTORAL RELATIONS COMMISSION

The Transition Executive named people to the Interim Pastoral Relations Commission in February 2019 and the first meeting was held by Zoom on February 14, 2019 with Interim Chair, Rev. Erin Todd presiding. The membership of the interim commission has been: Rev. Erin Todd; 4 Liaisons members being Rev. Nancy Ferguson who has been acting secretary, Joy Bott, Rev. Fraser Williamson, Rev. Catherine Somerville; Rev. Dr. Ted Harrison, Rev. Elaine Lush, Jennifer Bentley, John Watson, Jane Graham. Rev. Lillian Roberts, Pastoral Relations Minister serves as staff resource to the commission.

The PR Commission has been meeting monthly (February, March, April and May) by Zoom and is putting in place best practices and policies related to the areas of responsibility assigned to it by the governance document. As the commission makes the transition, there are many policies which were diverse across the presbyteries that have come together in the Canadian Shield and it is taking time for conversations to find the best practices for our new context.

The areas of work the commission has been able to undertake to date include: Proposal to regional council regarding celebration of ministry services; Best practices related to covenanting new ministries; Recognitions of retirements and milestone anniversaries of ministry personnel; began review of policies put in place by Transition Executive related to pulpit supply rates and frequency.

The first covenanting of a new ministry took place May 5, 2019 between the United Church of Espanola and Rev. Stewart Walker. The Regional Council was represented by Sylvia Carscadden one of the Regional Council Liaisons and Mardi Mumford a member of the Transition Executive.

Report of Pastoral Relations Activity

This reflects only the activity since the Regional Council came into operation on January 1, 2019. There are 74 pastoral charges in the Regional Council and currently 37 of these do not have serving ministry personnel.

Pastoral Charge	Ministry Personnel	Pastoral Relations Action	Dates effective
Covenant, Timmins	Rev. Cindy Desilets OM	Revision to call to part time	April 1 2019
Trinity, Manitoulin	Rev. Joshua Kang OM	Revision end date of appointment	June 30 2019
St. Paul's Thunder Bay	Rev. Rob Smith OM	Change in pastoral relationship	April 30 2019
		Supply appointment .6 time	May 1 – Aug 31 2019
Pinegrove, Thunder Bay	Rev. Rob Smith OM	Call .6 time	September 1 2019

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St. Paul's & Hillview Pioneer Memorial Shared ministry agreement	Rev. Dr. Judith Visser OM	Revision of terms of shared ministry time from full to .5	January 1 2020 Final approval pending
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St. Paul's & Hillview Pioneer Memorial Shared ministry agreement	Rev. Dr. Judith Visser OM	Revision of terms of shared ministry time from full to .5	January 1 2020 Final approval pending
East Korah -Maxwell	Helen Smith, DLM	reappointment	Jul 1 2019 – Jun 30 2022
Omond Memorial	Rev. Jong Bok Kim OM	Change in pastoral relationship (LTD)	Jul 1 2019
St. Andrew's North Bay	Tracy Davis DLM	Revision to terms of appointment	May 15, 2019
St. Andrew's North Bay	Rev. Jane Howe OM	Change in pastoral relationship - retirement	July 1 2019
Powassan	Rev. Teresa Jones, DM (OM & DM)	Change in pastoral relationship - retirement	April 1 2019
Willowgrove	Rev. Dr. David Zub OM	Change in pastoral relationship - retirement	October 1 2019
St. Andrew's, Massey	Diane Tait SS	Candidate supply appt	Jul 1 2019 – Jun 30 2020

COMMUNITIES OF FAITH CURRENTLY IN PASTORAL RELATIONS PROFILE/SEARCH

COMMUNITY OF FAITH	DATE OF VACANCY	STATUS OF PR PROCESS
St Joseph Island		Active search – ChurchHub
Willowgrove, SSM	Oct 1 2019	Ready to approve profiles
St. James in the Valley		Active search
Onaping Falls		Active search
St. Andrew's North Bay		Preparing profiles
Powassan - Chisholm	April 1 2019	Preparing profiles
First Wesley	July 1 2019	Preparing profiles
Harmony		Preparing profiles
St. Paul's Thunder Bay	Sept 1 2019	Just naming working group
Capreol	Nov 1 2018	Preparing profiles, exploring cluster conversations
Sturgeon Falls	Jul 1 2019	just beginning
Omond	Jul 1 2019	Just beginning
Marathon		Active search -
Cochrane		Just beginning

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St. Stephen's on the Hill, Sudbury		On hold, want time to consider next steps
St. Stephen's Chelmsford		On hold, want time to consider next steps
Iron Bridge & Bellingham		Search posted but little activity
Wawa		Preparing to post to ChurchHub SME

COMMUNITIES OF FAITH – LAY LED (vacant but not in search, under pastoral charge supervision)

Community of Faith	Pastoral Charge Supervisor
Echo Bay	Rev. Bruce McLeish
St Paul's Manitouwadge	Joy Bott
First Wawa	Rev. Eun-Joo Parks
Magnetawan	Barbara Lee
Mattawa- Rutherglen	Rev. Richard Thorne
Carmichael	Rev. Jim Sinclair
Nipissing-Restoule	Rev. Fraser Williamson
Phelps	Ron Holotuk
Temiscaming	Rev. Will Kunder
Trinity Chapleau	Susan Lindquist
Grace Hornepayne	George Bott
Trinity Kirkland Lake	Rev. Bill Jones
Mountjoy	Rev. Cindy Desilets
Golden Valley Val d'Or	Rev. Will Kunder
All People's Sudbury	Barbara Nott
St. Andrew's Coniston	Rev. Stewart Walker
St. Andrew's Schreiber	George Bott
Broadway, Thunder Bay	Sandra Hansen
Grace, Nipigon	John Watson

Those Licensed as Lay Worship Leaders within Canadian Shield Regional Council until June 30, 2020

Bonnie Kirk – Echo Bay
Brenda McLay – Carmichael
Brian Mundell – Thessalon
Carol Watson – Thunder Bay
Cathy Bright – Sault Ste. Marie
Christina Stricker – Thunder Bay
Cindy Hebert – Sudbury
Dawn Yorke – Espanola
Don Clysdale – North Bay
Elaine Brummer – Sudbury

Jeff Mailloux – North Bay
Jim Graham – Elliot Lake
John MacDonald – Goulais River
John Sheridan – North Bay
Joy Bott – Marathon
Judy Sears – Sault Ste. Marie
Karen Brophey – North Bay
Kathie Smith – Sturgeon Falls
Linda Clarke – South River
Linda Sarginson – Sundridge

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Elizabeth Henderson – North Bay	Lori Van Santvoort-Jansekovich – Thunder Bay
Faye Moffatt – Sudbury	Lorna Chuipka – Wawa
Fran Morris – Sudbury	Marg Hiddleston – Bruce Mines
Gail Cronin – Little Current	Marguerite Hayes – Mindemoya
George Bott – Marathon	Marie Rinnie - Sault Ste. Marie
Jane Graham – Blind River	Martha Cunningham-Closs – Sudbury
Nancy Mundell – Thessalon	Robert Cosbey – Thunder Bay
Nancy Rouble – Sault Ste. Marie	Ron Holotuk – Loring
Nancy Vernon – Marathon	Ross MacLeod – Bruce Mines
Pam Brown – Sudbury	Vivan Hall – Echo Bay
Peter Haddow – North Bay	Wanda Wilding – Sault Ste. Marie
Robert Farris – North Bay	

Sacraments Elders licensed within Canadian Shield Regional Council until June 30, 2020

Each of the presbyteries forwarded to the Regional Council the list of those who had been licensed within their presbyteries as Sacrament Elders until June 30 2019. The Pastoral Relations Commission is in the process of gathering re-applications and doing annual re-licensing.

Lori Van Santvoort-Jansekovich – Broadway United Church, Thunder Bay
Richard Paterson – Grace United Church, Nipigon
George Bott – St. John's United Church, Marathon
Michael Gould – St. Andrew's United Church, Schreiber
Marian Priest - Grace United, Hornepayne
Susan Jansson, Lauren Quist, Kerttu Ladouceur St. Paul's Anglican/ St. Mathew's United, Hearst
Christine Mitchell- Kydd - St. Paul's United, Cochrane
Debbie Lewis - Trinity United - Chapleau
Susan Lindquist - Trinity United - Chapleau
Tim Cecile – Trinity United – Chapleau
Gwen Denny Manitouwadge
Diane Rust – Mountjoy
Maxine Dale – Coniston
Glenda Woodbury – St. Paul's-Temiscaming
Fran Morris – Phelps Pastoral Charge
Lorna Chuipka – Wawa Pastoral Charge

Respectfully Submitted

Erin Todd – Transition Chair of the Pastoral Relations Commission
Lillian Roberts – staff resource to the Pastoral Relations Commission

LIAISON OFFICERS

The new pastoral relations process requires that the Regional Council appoint Liaison Officers who work directly with communities of faith engaged in pastoral relations processes. The Liaisons are the connection between the local community of faith and the processes of the wider Church related to pastoral relations. The work of Liaison officers includes:

- a) Training to enable the community of faith named group to develop the Community of Faith Profiles required for the search process and to review and approve the profiles before congregational approval;
- b) To provide information for the posting of the profiles to ChurchHub;
- c) Training the search committee regarding appropriate process being mindful of human rights, bias and best interview practice. To review the use of ChurchHub as the tool for search;
- d) To attend the community of faith meeting in person or through technology that is considering the recommendation of the search committee;
- e) To ensure that a covenanting of new ministry service is arranged and to attend as the representative of the Regional Council.

Currently the following persons have been appointed as Liaison Officers of the Canadian Shield Regional Council:

Joy Bott, Jan Venton, Nancy Ferguson, Stewart Walker, Catherine Somerville, Sylvia Carscadden, Joy Galloway, Karen Brophay, Sandra Jenkinson and Fraser Williamson. The staff resource is the pastoral relations minister, Lillian Roberts.

There was an initial training held in conjunction with Shining Waters in November 2019 and a further joint training session is being held June 12 – 14, 2019 at Geneva Park.

The Liaison Officers are currently meeting monthly through video conferencing to share learnings and questions, and review assignments. Since January the Liaisons have been working with the following communities of faith:

First Wesley, Thunder Bay; Pinegrove, Thunder Bay; St. Paul's, Thunder Bay; Harmony, Thunder Bay; St. John's, Marathon; St. Joseph Island; Willowgrove, Sault Ste. Marie; Capreol; Onaping Falls; St. Paul's, Cochrane; Powassan; St. Andrew's North Bay; Sturgeon Falls.

There are a number of additional communities of faith ready to begin work to which Liaisons have been assigned.

SUPPORT TO COMMUNITIES OF FAITH COMMISSION

The Support to Communities of Faith Commission report to the Regional Council Executive and the Regional Council as a whole. At present, the members of the SCoFC consist of:

- Bill Steadman, Chair
- George Bott

- Christina Stricker
- Linda Saffrey
- Marian Sloss
- Peter Haddow
- Will Kunder, Melody Duncanson Hales, and Robert Smith (Staff Resource)

The Support to the Communities of Faith Commission is encouraged through its chair and staff support to maintain communication with the Pastoral Relations Commission, and where possible, to undertake resourcing and support activities collaboratively.

This Commission is responsible for the support of Communities of Faith, including clusters, networks, and property matters.

The work may be carried out in a variety of ways, including by staff and/or task groups for a limited time period; support and encouragement to the development and life of clusters and networks.

RESOURCE TEAMS

The Commissions and/or Executive (with the exception of Finance) supports a number of resource teams which engage the work of the Regional Council and which report annually to the Regional Council and as needed, its Executive.

The Resource Teams are responsible to maintaining and sharing current information, policies, and resources related to the area of their ministry or administrative concern. The Resource Teams of the Regional Council are supported by staff time and access to budget consideration. When needed, the support staff will include the Ministers for Support to Communities of Faith. Resource Team members do not have to be members of the Regional Council.

The current Resource Teams are as follows:

- *Property Resource Team*
This policy outlines the work that may be conducted by Resource Teams working with Communities of Faith on property matters (Staff Resources are Will Kunder, Melody Duncanson Hales, and Robert Smith).
- *Mission Support & Regional Council Grants Resource Team*
This policy outlines the way in which Mission Support Grant applications, and applications to funds held by the Regional Council will be received and processed. The Mission Support and Regional Council Grants Resource Team has authority to support and approve applications being made to other bodies of the United Church of Canada (e.g. United Church Foundation grants).
(Staff Resource is Melody Duncanson Hales).

The Regional Council grants include funds available from:

- Camping Ministry
- Support to Clustering
- Youth Programming (*note small grants from this fund may be approved directly by the Minister for Youth, Stewardship and Congregational Support*)

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- New Outreach Initiatives
 - Ministry Personnel Education
 - Affirming Ministry
 - Right Relations and Intercultural ministry
- *Living into Right Relations Team*
This policy creates an intentional structure through which the Regional Council lives its commitment to Truth and Reconciliation and the Calls to the Church (Staff Resource is Will Kunder).
 - *Affirming Ministry Team*
To guide the Regional Council through the required, Affirm United process to be recognized as an Affirming Ministry and to hold the Regional Council to the commitments made in that process (Staff Resource is Will Kunder).
 - *Finance Team*
Task group of three to support the Executive Minister in preparation and review of the Annual Budget (Staff Resource is Peter Hartmans).
 - *Youth and Young Adult Ministry Team*
To plan for opportunities for youth and young adults within the bounds of the Regional Council to gather and to encourage participation in denominational opportunities (Staff Resource is Melody Duncanson Hales).

CLUSTERS AND NETWORKS

Cluster and Networks Examples in the Canadian Shield Regional Council Finding Mission in Collaboration

Ministry Personnel

North Bay Ministry Circle

Meets as agreed upon about once every 4 to 6 weeks for check-in, worship, program and lunch.
(Contact: Rev. Sandra Jenkinson/ Rev. Dr. Ted Harrison)

Sudbury Ministry Group

Meets once a month for lunch and conversation.
(Contact: Rev. Erin Todd)

Algoma Ministry Gathering

Meets as agreed upon sometimes as a gathering for serving ministry personnel and sometimes as a wider circle of all ministry personnel including retired folks.
(Contact: Rev. Nancy Ferguson)

Manitoulin & North Shore Ministry

Meets about monthly for lunch and conversation, includes serving and retired ministry personnel. (Contact Maxine McVey)

Educational Focus

Manitou Intentional Learning Community (MILC) – rooted in the Sudbury area, the core group of planners meet to organize educational events of interest to lay leadership and ministry personnel.

Mission – Justice Focus

The **North Bay Mission group** is continuing to meet to talk about justice issues and how the church can respond. (Contact Kay Heuer)

Manitoulin Island and North Shore Cluster – representatives from pastoral charges have agreed to gather quarterly to explore topics of mutual interest and opportunities to work together.

UCW networks

In the new structure the UCW has been asked to self-define their networks. Currently a number of former Presbyterials are continuing to network on a regular basis.

Shared Ministry Networks

Central Algoma Community Churches – serving minister Erasmus Madimbu
LLWLs cluster serving Marathon, Wawa, Manitouwadge, Hornepayne, Schreiber
(Contact George Bott)

Trinity Thunder Bay Technology Network – Trinity Live
(Contact Rev. Randy Boyd)

United in Worship web resource
(Contact George Bott)

Local Context Ecumenical / Community Networks

Mount Joy United and Project Love
Sudbury Downtown Churches

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Draft Budgets 2019 and 2020

Canadian Shield Regional Council			
Draft Budgets 2019 and 2020			
		2019	2020
Income			
Assessments		325,000.00	325,000.00
M&S Grants		289,000.00	289,000.00
Transition Grant		46,000.00	
Archives Reserve		9,000.00	9,000.00
From Reserves			40,000.00
		669,000.00	663,000.00
Expenses			
Staff/Salary Costs		290,675.00	294,025.00
Staff Expenses		38,500.00	38,500.00
Regional Expenses		94,000.00	94,000.00
Memorandum of Agreement		9,000.00	9,000.00
Office Costs - Rent/Utilities		32,000.00	32,000.00
Office Costs - Other		32,000.00	32,000.00
Shared Services		15,000.00	15,000.00
Regional Committees		25,000.00	25,000.00
Clusters and Networks		24,500.00	15,000.00
Youth Network		10,000.00	10,000.00
Archives		18,000.00	18,000.00
M&S Grants		60,000.00	60,000.00
Contingency		20,000.00	20,000.00
		668,675.00	662,525.00
NET INCOME (LOSS)		325.00	475.00

*CSRCT Executive Motions
May 14, 2019 via Adobe Connect*

**Motion by Helen Smith/Barb Nott
2019-05-14-3**

That the CSRCT Executive recommend this budget to the Canadian Shield Regional Council Meeting on May 31 - June 2, 2019, as presented.

CARRIED

Motion by Joy Bott/Cindy Desilets
2019-05-14-4

That the CSRCT Executive recommend that the next Regional Council Meeting be an electronic meeting. **CARRIED**

Canadian Shield Regional Council - Funds transferred to May 8, 2019

	FROM	AMOUNT	TOTAL
Camping Ministry	Manitou Conference	<u>349,486</u>	349,486
Youth Program	North Bay Presbytery	36,728	
	Spirit Dancing Presbytery	10,000	
	Sudbury Presbytery	<u>22,000</u>	68,728
Cluster Fund	North Bay Presbytery	10,000	
	Spirit Dancing Presbytery	23,791	
	Sudbury Presbytery	<u>26,721</u>	60,512
Kathleen Christopher (Ministry Personnel Con Ed)	North Bay Presbytery	3,574	
	Spirit Dancing Presbytery	<u>36,000</u>	39,574
Lay Education	Spirit Dancing Presbytery	23,000	
	Sudbury Presbytery	<u>22,000</u>	45,000
Affirming Ministries	Sudbury Presbytery	<u>22,000</u>	22,000
Right Relations and Intercultural Ministries	Sudbury Presbytery	<u>22,000</u>	22,000
New Outreach Initiatives	North Bay Presbytery	<u>88,300</u>	88,300
Extension Council Legacy Funds	Algoma Presbytery	<u>67,621</u>	67,621
General	Cambrian Presbytery	8,719	
	North Bay Presbytery	<u>5,170</u>	13,889
Total Funds Transferred			<u>\$ 777,110</u>

Appendix H

PROPOSAL TO CANADIAN SHIELD REGIONAL COUNCIL #2019-01

PROPOSAL: Resolution, Little Current Pastoral Charge

Origin: Little Current Pastoral Charge

1. What is the Issue?

We believe our Holy Reconciler is calling us to address the body of Jesus, the Church, as it is formed as the United Church of Canada, to reaffirm what it means for us to be in essential unity in Christ. The United Church of Canada continues to review, refine and update as appropriate its governance policy and procedures as the Spirit moves us. While one cannot anticipate every eventuality, we can and must pause to reflect: do these revisions and updates adequately reflect our covenants with God and each other?

The specific event that sparked this proposal is the November, 2018 confidential settlement between a former Conference of the United Church of Canada, a specific United Church Community of Faith and an ordained Minister who is allowed to continue in her Ministerial role despite the fact that this Clergy person has renounced the vows taken at the time of her ordination.

It is not our intent to “relitigate” this settlement but, in the spirit of “continuous improvement,” to seek avenues to bolster the policies and procedures of the United Church of Canada. As Churchill said, “Those who fail to learn from history are condemned to repeat it.” To be united, and to seek to be uniting, we must have a way to stay united and in essential agreement; and also have a path forward for those who are not in essential agreement.

2. Why is this Issue Important?

The Little Current Pastoral Charge in its letter of January 28, 2019 to the Moderator, Richard Bott, raised the question of “unintended consequences” that may arise from this confidential settlement. Could a local pragmatic settlement have country wide precedent setting repercussions?

The February 6, 2019 correspondence from the national Church in response to our Little Current Pastoral Charge January, 2019 letter noted that “there are many who are dismayed at the recent settlement”. However, the settlement does not “set a precedent that binds any future complaints.” Are we certain of this? At the current time an individual Community of Faith or Regional Council could renounce their covenant and vows with the others of our denomination and yet remained part of the United Church.

In our June 1, 2019 submission to the Canadian Shield Regional Council, we said that it is the expectation of the members and adherents of the United Church of Canada that while we are “pilgrims each with our own cultural values, assumptions and world views,” that nationwide there

will be, in general terms, a consistency of worship and core beliefs as overseen by the Regional Councils for Communities of Faith and the Office of Vocations for Ministry personnel.

This concern and proposal were discussed initially by the Little Current Pastoral Charge Council in December, 2018 and January, 2019 and approved at the Pastoral Charge Annual Meeting in February, 2019. The letter to the Moderator, Richard Bott was reviewed with the North Shore Cluster of the United Church (Manitoulin Island Communities of Faith and the north shore of Lake Huron Communities of Faith) on January 31, 2019. The proposal was submitted and approved at the Canadian Shield Regional Council meeting in Sault Ste Marie, ON on June 1, 2019.

We believe this is important to our shared mission to be one in Christ. Without clear guidelines and procedures, we do not have a way to seek reconciliation with those individuals or communities who are no longer in essential agreement. We also do not have a way to peacefully part ways should the parties find essential agreement to be not possible at that time. This model of seeking unity, and parting in peace if not possible, is given to us by Jesus in Matt. 18:15-17.

3. How does this proposal help us to live into our Church's commitments on equity?

A clearer policy on both how to stay in essential agreement, and how to peacefully part ways when it is not possible, will help the Church live out its commitment to being an intercultural church. Conflicts naturally arise among all of the people of God. The more diverse we become, the more likely we will have conflicts borne of different cultures, backgrounds, theologies, symbolism, and experiences. Conflict in and of itself is not bad. Jesus readily entered debate with others and accepted the correction of the woman in Matt. 15:27. How to manage conflict is a gift of the Spirit.

As God is calling to all peoples to be hospitable, and to welcome the stranger as family, while yet remaining authentically who God made us to be – we *will* have more conflicts and disagreements in the future. We *will* have more family who seem to be strangers; and strangers who are family. The Family of God, known as the Church of God, must seek ways to “if possible, as much as it depends on [us], live at peace with everyone.” (Rom. 12:18). Planning ways through conflict, misunderstandings, and reconciliation or mutually parting with blessings, is a way to plan for peace with all cultures and peoples.

4. How might the General Council respond to the Issue?

This proposal is submitted to the General Council in an effort to clarify and enhance governance policies and procedures for the United Church of Canada so that the national Church has a clear and consistent approach and policy coast to coast to coast in order to deal with any future comparable situations.

Our proposal is that the United Church of Canada undertake steps to 1) Identify, 2) Investigate and 3) Implement measures in the United Church Manual (2019) including but not necessarily limited to:

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- J.1.: Regional Council Oversight of Communities of Faith
- J.2.: Office of Vocation Oversight of Ministry Personnel
- J.4. Accountability
- J.6.: Office of Vocation Action – Ministry Personnel

So that the appropriate action is taken when Ministry Personnel, or Communities of Faith, renounce their ordination vows and/or covenants. Such a review will strive to ensure nationwide consistency of approach to Ministry personnel matters among Communities of Faith and Regional Councils. We do not seek to bring discord from the past, but rather to plan for the future so that when we come together with our different hymns, instructions, revelations, tongues and interpretations, we come together in a manner that builds the Church and each of us up (1 Cor. 14:26).

5. For the body transmitting this proposal to the General Council

2019 Canadian Shield Regional Council Meeting (June 2019 in Sault Ste. Marie, ON) - Proposal
Proposal #2019-01: *Resolution, Little Current Pastoral Charge*

MOTION by Barbara Nott/Bill Jones **RC Mtg 2019-06-01-06**
That the Canadian Shield Regional Council forward proposal #2019-01,
***Resolution, Little Current Pastoral Charge* to the General Council with**
concurrence.
CARRIED
There were abstentions to the vote.

PROPOSAL TO CANADIAN SHIELD REGIONAL COUNCIL #2019-02

PROPOSAL: PRACTICE REGARDING CELEBRATION OF
ORDINATION/COMMISSIONING/RECOGNITION/ADMISSION/READMISSION

Origin: Pastoral Relations Commission

1. What is the issue? (describe in broad terms)

Within the new structures of the United Church, the Regional Council is given responsibility for the celebration of ordination/commissioning/recognition/admission. There has also been indication that it would be possible to hold celebration of ministry services including ordination/commissioning/

recognition/ admission/readmission at times not in conjunction with a general meeting of the Regional Council.

Candidates for ministry undertake and complete a variety of programs that meet the credentials required to be admitted to ordered or designated lay ministry. Many of these programs provide options in terms of entry dates that lead to the program and supervised ministry requirements being completed at different times of the year and not within the traditional academic cycle. This could lead to the option or even request to conduct services at a time outside of the annual general meeting time frame.

The Canadian Shield Regional Council needs to name its best practice in terms of conducting liturgical celebrations of ordination/commissioning/recognition/admission/readmission. Best practice will address these questions:

- a. Is the practice of holding the "Celebration of Ministry Service" in conjunction with the annual general meeting of the Regional Council to be considered normative?
- b. Will the Regional Council be open to conducting liturgical celebrations of ordination/commissioning/recognition/admission/readmission at additional times beyond the annual general meeting?
- c. If yes, to other times are there any parameters regarding authorization of the service, participation from the Regional Council, how often or other constraints that should be considered?

2. Why is this issue important?

Decision regarding the celebration of ordination/commissioning/recognition/admission/readmission are shaped by understandings of church and theology of ministry. In our new church structures, a candidate for ministry is confirmed as ready for ordination/commissioning/recognition/admission/readmission through the Office of Vocation and the Office of Vocation then transmits the confirmation to the Regional Council the Office of Vocation determines (usually the Regional Council of the candidate's home congregation). The Regional Council upon receipt of the Office of Vocation confirmation of readiness and having confirmation that there is covenantal relationship of ministry in place is then directed by polity to hold the liturgical act of ordination/commissioning/recognition/ admission/readmission. The Regional Council is given the responsibility on behalf of the denomination of performing the liturgical act that admits entry into Ordered Ministry and Designated Lay Ministry.

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The Regional Council is further directed by the polity of the denomination to conduct the rite of ordination/commissioning within the parameters set forth in Manual Section 13.3.

The service to ordain, commission, or receive persons to the Order of Ministry shall be conducted by the Regional Council. Those presenting themselves shall, after hearing the following preamble, answer the questions which follow: (2019)

“Jesus Christ came into the world to be the servant of God and all people. As servant Lord, Jesus calls his Church to a ministry of worship, witness, and reconciliation. In baptism we were received as members of his Church and at confirmation we committed ourselves to its ministry. In order that this ministry of the whole Church may be fulfilled, God has given the ordained ministry of Word, Sacrament, and Pastoral Care, and the diaconal ministry of Education, Service, and Pastoral Care. It is the responsibility of the Church to seek, train, and set apart those whom God calls so to serve.

1. *(to each Candidate)* Do you believe in God: Father, Son, and Holy Spirit, and do you commit yourself anew to God?

2. *(to each Candidate being ordained)* Do you believe that God is calling you to the ordained ministry of Word, Sacrament, and Pastoral Care, and do you accept this call?

(to each Candidate being commissioned) Do you believe that God is calling you to the diaconal ministry of Education, Service, and Pastoral Care, and do you accept this call?

3. *(to each Candidate)* Are you willing to exercise your ministry in accordance with the scriptures, in continuity with the faith of the Church, and subject to the oversight and discipline of The United Church of Canada?”

In the former structure, the Conference was given the oversight of naming the time and place where those candidates approved would be ordained/commissioned/ admitted/readmitted. The tradition, not the polity of The United Church of Canada, has been that the named time and place coincided with the meetings of Conference. There have however, also been the possibilities of Conference naming a “commission” to ordain/commission/admit/ readmit at a time and place determined by the commission.

There is no Manual instruction regarding the questions to be asked for those being recognized as Designated Lay Ministers.

Within our new structures there is no specific direction within the Manual 2019, regarding how the Regional Council may carry out its responsibility of ordaining/commissioning/recognizing/ admitting/readmitting. So, it becomes the work of the Regional Council to develop its best practice in terms of fulfilling this responsibility it has been given by the denomination.

Historically, one was ordained/commissioned by the Conference and you became a member of that Conference until the action of the denominational Transfer and Settlement Committee moved your membership to a different presbytery and Conference. As the ordaining/commissioning body, the Conference took decision regarding the approval of candidates to be admitted to the order of ministry; as the recognizing body, the Presbytery took decision regarding the approval of applicants for Designated Lay ministry. In the case of ordination/commissioning however the words of the rite in the prescribed questions for ordination/commissioning indicate that the action of the Conference

was on behalf of The United Church of Canada. Further, historical references such as this one from Manual 1985 section 27 – “every candidate for ministry of the Church is a candidate for the ministry of The United Church of Canada, and not merely for the ministry of any particular Conference” further indicate the action of the Conference to be on behalf of the whole denomination. Within the new structures, the Regional Council continues in line with the traditional understanding of ordaining/commissioning on behalf of the denomination; the connection with denominational action is actually strengthened through the Office of Vocation confirming the readiness of candidates.

The traditional and normative practice of an annual “celebration of ministry” service offered the wider Church an opportunity to in witness through worship to the ongoing action of God’s call to ministry leadership; to liturgically enact its episcopal function of the rite of entry into ordered ministry. In the new structures it is less obvious that the Regional Council is functioning within the role of oversight in presiding at the ordination/commissioning/recognition/admission liturgical rite, since it is not actually the body within the governance framework that has oversight of ministry personnel.

Given this shift, it seems in keeping to explore the appropriateness of moving to more localized and frequent opportunities for the celebration of ordination/commissioning/recognition/admission. In previous structures the Conference had the authority to set a commission with the authority to act of its behalf at such liturgical celebrations. There is no defined instruction in The Manual 2019 regarding how a Regional Council would authorize such liturgical celebrations that confer the status of ordered or recognized ministry personnel.

This proposal suggests a way forward in terms of best practices to be observed by the Regional Council in its oversight of the responsibility to ordain/commission/recognize/admit persons to ministry leadership within The United Church of Canada.

What would be the implications of taking no action on this issue?

If there is no action on this proposal, the Pastoral Relations Commission is given responsibility and authority for setting policy related to the liturgical celebration of ordination/commissioning/recognition/ admission/readmission. The Commission would exercise that responsibility with the knowledge that the Regional Council has not endorsed a movement towards flexibility in timing of celebration of ministry services.

3. How might the Regional Council respond to the issue?

The Canadian Shield Regional Council set as best practice for fulfilling its responsibility to conduct the services of ordination, commissioning, recognition, admission and readmission the following:

- f. The Canadian Shield Regional Council uphold the value of holding liturgical celebrations of ordination/commissioning/recognition/admission in conjunction with the general meeting of the Regional Council, but that it also may provide in exceptional circumstances for such celebrations outside of the general meeting.
- g. All liturgical celebrations of the rite of admitting to persons to the Order of Ministry/ Designated Lay Ministry must be authorized by the Regional Council or by the Regional Council acting through the Pastoral Relations Commission by motion.

Motion: that the Canadian Shield Regional Council hold a “Celebration of Ministry Service” including the rites of (as applicable ordination, commissioning, recognition, admission, readmission) on **date** at **location** to receive into the order of ministry /designated lay ministry

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of the United Church of Canada the candidate(s) approved and accredited by the Office of Vocation and who have a covenantal relationship with a community of faith in place.

That the Regional Council has the lead responsibility in the planning and presiding of all services where candidates are ordained/commissioned/recognized/admitted/readmitted. And that the Regional Council or its Executive name its representative to participate in the laying on of hands.

- h. That requests by candidates who have been accredited (approved) by the Office of Vocation to hold liturgical celebrations of ordination/commissioning/ recognition/admission/readmission outside of the general meeting of the Regional Council be directed to the Pastoral Relations Commission of the Regional Council for consideration. The Pastoral Relations Commission will consider the request and any exceptional circumstances; coordinate requests from multiple candidates if received and inform the Regional Council Executive of its decision and request participation by the Regional Council Executive.
- i. Services of ordination/commissioning/recognition/admission/readmission when held apart from the Regional Council General meeting will be coordinated by the Pastoral Relations Commission which will determine the time and place, taking into consideration meaningful partnership with local communities of faith which have a connection to the candidate(s). The costs related to all services of ordinations/commissioning/recognizing/admitting/readmitting will be the responsibility of the Regional Council.
- j. The Regional Council will be represented in the laying on of hands by the Executive Minister and/or the chair of the Canadian Shield Regional Council or their appointee.

Background Material from the Manual 2019

C.2.7 Preparation for Ministry

The regional council is responsible for

- a) celebrating the approval of applicants for candidacy;
- b) ordaining and commissioning members of the order of ministry;
- c) recognizing designated lay ministers;
- d) licensing licensed lay worship leaders; and
- e) celebrating admissions and readmissions.

H.4.8 Celebration

The Office of Vocation determines the regional council that will celebrate the commissioning, ordination, or recognition of the candidate.

The regional council commissions, ordains, or recognizes at a celebration of ministries service based on

- a) receipt of the confirmation of readiness of the candidate from the Office of Vocation; and
- b) confirmation that a covenantal relationship is in place with a community of faith or offer of employment to a paid accountable/recognized ministry, as determined by the regional council.

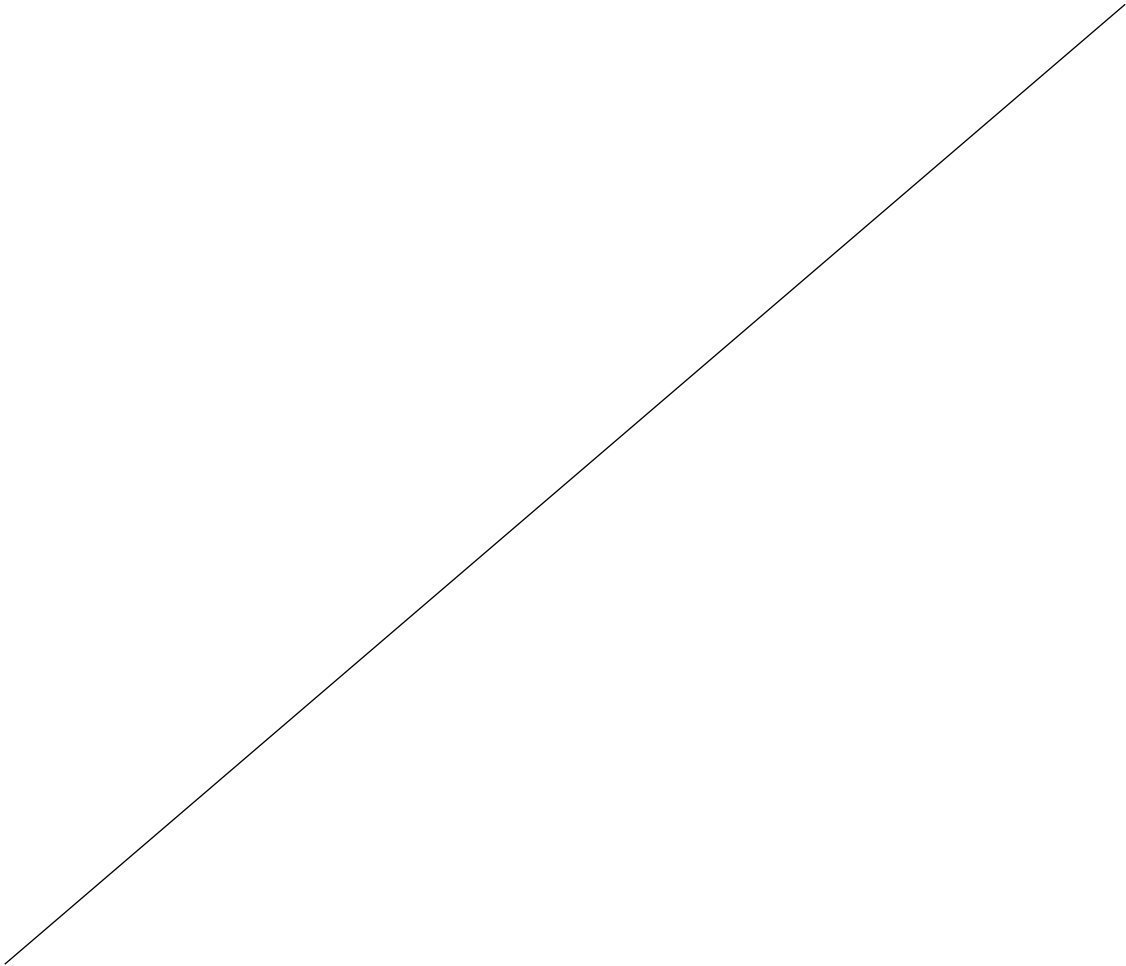
H.6.4 Celebration

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The regional council admits the minister to the order of ministry of the United Church and receives the minister at a celebration of ministries service based on

- a) receipt of the confirmation of readiness of the minister for admission from the Office of Vocation;
- b) confirmation that a covenantal relationship is in place with a community of faith or offer of employment to a paid accountable/recognized ministry, as determined by the regional council.



PROPOSAL TO CANADIAN SHIELD REGIONAL COUNCIL #2019-03

TITLE: SINGLE-USE PLASTIC WATER BOTTLES

ORIGIN: NORTH BAY AND AREA MISSION CLUSTER

We believe God is calling the Canadian Shield Region communities of faith to each establish a policy stating that they choose NOT to use single-use plastic water bottles in their churches, and to incorporate this into their rental policies, a request asking others using their buildings to abide by this same agreement.

The Creation is a gift from God which is entrusted to our care. “To have dominion,” (Gen 1:28) is to be called into partnership with God, receiving the duty and the privilege to foster the well-being of the whole Earth community. As covenant partners, we are to care for the Earth with the same love with which God cares for all of life.

Care of the earth is multi-faceted and inter-connected. Water is a fundamental element of Creation and a prerequisite for life. This singular element of life has become entwined with the production of plastic and the fossil fuel industry which is directly linked to personal health and well-being, environmental degradation and climate change.

At its 39th General Council (2006), our Church responded affirmatively to a policy document entitled, “Water: Life before Profit,” in which it states, “... Water is a sacred gift that connects all of life. ... Its value to the common good must take priority over commercial interests. Privatization turns a common good into a commodity, depriving those who cannot pay and further threatening local ecosystems.”

Key aspects of concern related to single-use plastic water bottles include:

1. Bottled water leads to climate change.

The bottled water industry requires massive amounts of fossil fuels to manufacture, refrigerate and transport their products. For example, according to the *Bow River Keeper*, a citizen’s group that protects Alberta’s Bow River watershed, in order to produce 1 kg of FIJI brand water, it takes 26.88 kgs of water, 0.849 kgs of fossil fuel and there is a production of 562 gms of greenhouse gases. According to the U.S. Environmental Protection Agency, the production of plastic products account for an estimated 8% of global oil production. They also estimate that 5oz of carbon dioxide are emitted for every ounce of Polyethylene Terephthalate produced (also known as PET) that is the plastic most commonly used to make water bottles.

2. Bottled water is not safer than tap water.

In order to persuade people to spend 200 – 3,000 times what they spend on tap water, bottled water companies advertise their products as a “safer and healthier alternative.” Water bottling plants are inspected on average once every three years, according to the Polaris Institute, an Ottawa-based research organization. Tap water regulation, on the other hand, is far more stringent. Municipal tap water is tested continuously—both during

and after treatment.

3. Our landfills cannot support bottled water.

Our landfills cannot handle the volume of garbage that is created by empty water bottles. Canadian municipalities are dealing with a waste management crisis. In some large urban centres as few as 50% of water bottles are being recycled. In some communities the volume of water bottles ending up in landfills can be as high as 80%.

4. Bottled water leads to water shortages.

Withdrawing water from underground aquifers and springs, drains natural water reserves, placing whole watersheds under threat. Furthermore, manufacturing water bottles also requires huge amounts of water. It takes three to five litres of water to produce every one-litre plastic bottle.

5. Plastic pollution is a hazard to public health and the human body.

Chemicals such as phthalates (DEHP) and Bisphenol-A (BPA)--an estrogen-imitating chemical used to produce reusable plastic, leach from some plastics containing water are harmful to human health. Especially when the contents within the plastic bottle are there for a long period of time, or are heated even by sunlight, there is a greater chance of chemical contamination.

6. Water is a human right.

Water should be guaranteed for all people regardless of their ability to pay and no matter where they live in the world. No individual, group or company should be able to control it or expropriate it for profit. The bottled water industry has worked hard to undermine our faith in public water. Canada has one of the best public drinking systems in the world. Instead of high-priced bottled water, we need a National Water Policy that would further improve the public water system, enshrine the human right to water in legislation, and ensure clean drinking water standards for all communities across the country with the first priority being reserve communities who have been chronically under-served.

Therefore, it is proposed that the Canadian Shield Regional Council endorse this no single-use water bottle policy and that the Chair of the Council write letters to all individual communities of faith within the Region asking each to establish their own policy stating that they choose NOT to use single-use plastic water bottles in their churches, and to incorporate into their rental policies, a request that others using their buildings abide by this same agreement.

Source acknowledgements:

1. Council of Canadians. "Unbottle it," A guide on how to obtain a bottled water ban in your community, undated.
 2. Earthday Network. "Plastic Pollution Primer and ActionToolkit," 2018 at www.earthday.org
 3. UCC. "WATER: Life Before Profit," Policy decisions from the 39th General Council, August 2006.
 4. UCC. "Bottled Water: Think Before You Drink," in MANDATE, February 2007, p3-5.
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