

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on January 14, 2020 at 10:00 a.m. via teleconference.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, Judith Visser, Barb Nott, Stewart Walker

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: John Watson, Dave Le Grand, Cindy Desilets, Maxine McVey, Christina Stricker, Jim Jackson

Kathie Smith welcomed everyone to the meeting of Executive. Peter opened with Worship.

Kathie honoured the traditional lands upon which we meet with the following words:

“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation.”
(Adapted – Acknowledging the Land, 2016)

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Greeting, Welcome and Check-In

After everyone was welcomed, Executive members did a check-in.

APPROVAL OF AGENDA

MOTION by Joy Galloway/Judith Visser 2020-01-14-01

That the agenda for the meeting be approved as circulated.

CARRIED

APPROVAL OF MINUTES

There were amendments made to the November 12-13, 2019 Executive Minutes:

- *Page 9 – Motion 2019-11-12/13-02*
Add the date of the PRC Minutes to the motion (Sept. 25, 2019)
- *Page 9 – Motion 2019-11-12/13-03*
Add the date of the SCofFC Minutes to the motion (Sept. 25, 2019)
- *Page 10 – Correspondence (Complaint Received)*

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Changed wording to: "Peter informed Executive that there has been a complaint received at the Regional Council under the Harassment Policy from a member of Emmanuel UC – North Bay. The respondent is another lay member of the congregation."

- *Page 13 – Regional Meeting Update*
Change wording from "Grand River Bookrooms" to "Grand River Bookstore"
MOTION by Judith Visser/Barb Nott **2020-01-14-02**
That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on November 12-13, 2019 in Sudbury, ON, be approved as amended.
CARRIED

MOTION by Barb Nott/Helen Smith **2020-01-14-03**
That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on December 11, 2019 via Zoom, be approved as circulated.
CARRIED

RECEIVE MINUTES FROM COMMISSIONS

MOTION by Peter Hartmans/Joy Galloway **2020-01-14-04**
That the Minutes of the CSRC Pastoral Relations Commission from October 23, 2019, the Minutes from the CSRC Support to Communities of Faith Commission from October 23, 2019, and the January 14, 2020 Report to Executive from the Support to Communities of Faith Commission, be received, for information.
CARRIED

CORRESPONDENCE

- *GC44 Proposal: Faithful Ministry Personnel*
Kathie introduced the GC44 Proposal from Huron Shores UC concerning Faithful Ministry Personnel.

MOTION by Helen Smith/Judith Visser **2020-01-14-05**
That the GC44 Proposal re: Faithful Ministry Personnel from Huron Shores UC be accepted, for information.
CARRIED

- *Retirement Letter from Lillian Roberts*
Peter shared the letter of retirement from Lillian Roberts, Pastoral Relations Minister at the North Bay office of the CSRC.

MOTION by Peter Hartmans/Stewart Walker **2020-01-14-06**
That the CSRC Executive receive the retirement letter from Lillian Roberts with deep appreciation and with sadness that Lillian's time will be ending with the CSRC Office.
CARRIED

The United Church of Canada
Canadian Shield Regional Council

Peter said that no decision needs to be made today about her replacement but that Executive will need to make a decision in the next 4 weeks in order to have a job advertisement created and sent out by the General Council Office (GCO)

PROPOSAL FROM THE OFFICE OF VOCATION RE: LILLIAN ROBERTS – 30% TIME

The Office of Vocation (OV) has an open vacancy in the Candidacy Board department. OV would like to offer Lillian a 30% contract until she retires this year. Lillian is currently working 80% for Canadian Shield and 20% for Shining Waters. The SWRC 20% has yet to be utilized. Peter indicated that Lillian is very open to doing this job sharing. Executive discussed the proposal.

MOTION by Joy Galloway/Barb Nott **2020-01-14-07**
That the CSRC Executive approve Lillian Roberts being seconded to the Office of Vocation for 30% of her work time to support the Candidacy Board until she retires on July 1, 2020.
CARRIED

MOTIONS FROM FINANCE TEAM

Peter reported the Finance Resource Team's (FRT) proposed changes to the CSRC Investment Policy with BMO. Peter indicated that our investment policy follows the ethical guidelines of The United Church of Canada.

Recommendations from the Dec. 18th, 2019 Finance RT:

There was consensus that the following changes be made to the CSRC Investment Policy:

- **That the RT approve the change in Tier 2 bonds from AA to BBB;**
- **That the duration of bonds be changed from 5 years to 20 years;**
- **That the CSRC will keep all equities within the North American market.**

MOTION by Peter Hartmans/Judith Visser **2020-01-14-08**
That the CSRC Executive accept the amendments of the Finance Resource Team's changes to the CSRC Investment Policy.
CARRIED

REMIT 1 REVISITED: AMENDMENT TO UCC BASIS OF UNION ARTICLE 10.0

Peter shared the decision must be made whether Executive deals with Remit 1 during a meeting or to forward to the 2020 Regional Council Meeting in Sudbury for a decision.

There was consensus that Remit 1 will be attended to by the whole of the Regional Council at the 2020 RC Meeting in Sudbury.

NEXT MEETING DATE:

- Wednesday February 5th at 1:30 p.m. – 3:00 p.m. via Zoom
- March and/or April - Video Conference Call
- May 12-13, 2014 - In person Meeting at Villa Loyola - Sudbury
- June 5-7, 2020 – RC Meeting at St. Andrew's UC - Sudbury

CLOSING:

The meeting was adjourned at 11:12 a.m. and Peter Hartmans closed the meeting with prayer.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on February 5, 2020 at 1:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, Stewart Walker, John Watson, Dave Le Grand, Maxine McVey, Christina Stricker, Jim Jackson

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Judith Visser, Cindy Desilets

Kathie Smith welcomed everyone to the meeting of Executive. She then asked members to light their candle and she opened with a prayer.

Kathie honoured the traditional lands upon which we meet with the following words:

“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation.”
(Adapted – Acknowledging the Land, 2016)

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Greeting, Welcome and Check-In

After everyone was welcomed, Executive members who were missing from the last meeting in January did a brief check-in.

APPROVAL OF AGENDA

MOTION by John Watson/Helen Smith **2020-02-05-01**
That the agenda for the meeting be approved as circulated.
CARRIED

APPROVAL OF MINUTES

MOTION by Barb Nott/Joy Galloway **2020-02-05-02**
That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on January 14, 2020 via Zoom be approved as circulated.
CARRIED

The United Church of Canada
Canadian Shield Regional Council

CORRESPONDENCE

- *New Office of Vocation Minister*
Peter shared with Executive that a new Office of Vocation (OV) Minister has been hired to replace Marlene Britton. The minister's name is Kellie McComb and she is from Waterloo. Like Marlene, her position will be shared equally between the Canadian Shield RC and Shining Waters RC. This position will be starting on May 1, 2020. Lillian Roberts will continue to serve 30% in this position until May 1st and will then return to her full-time position until retirement July 1, 2020.

PROPOSAL FOR FULL-TIME PASTORAL RELATIONS POSITION

Peter stated that he would like to have the job description posted by the end of next week. Peter will circulate the job description by email next Monday to be returned with comments within 3 days (Wednesday).

MOTION by Dave Le Grand/Christina Stricker 2020-02-05-03
That the Canadian Shield Regional Council Executive give Peter Hartmans
permission to hire a full-time Pastoral Relations Minister for the region.
CARRIED

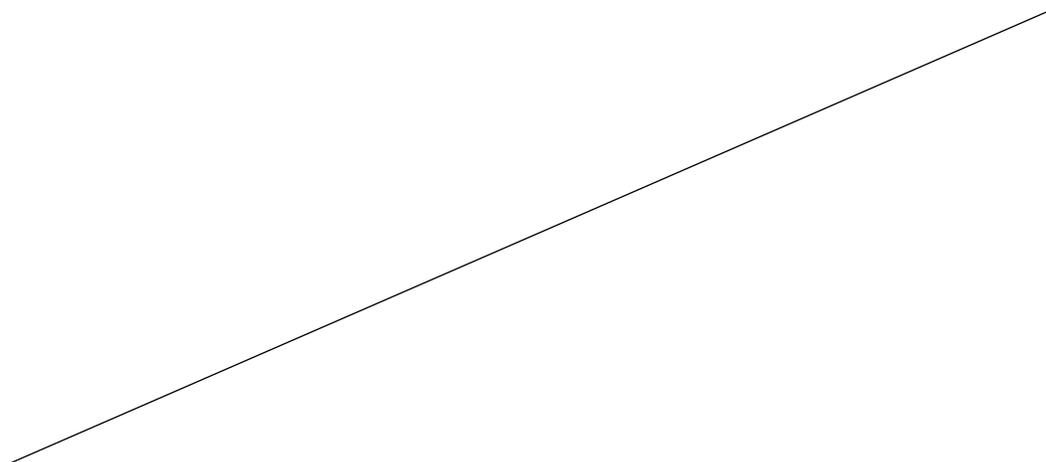
Executive then had a fulsome discussion about a possible full-time PR position mixed with Congregational Support.

NEXT MEETING DATE:

- March and/or April - Video Conference Call (Sue sending Doodle Poll)
- May 12-13, 2014 - In person Meeting at Villa Loyola - Sudbury
- June 5-7, 2020 – RC Meeting at St. Andrew's UC - Sudbury

CLOSING

Stewart Walker closed the meeting with prayer and Kathie adjourned the meeting at 2:10 p.m.



The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on March 13, 2020 at 4:30 p.m. via Zoom.

PRESENT: Barb Nott, Helen Smith, Joy Galloway, Stewart Walker, John Watson, Christina Stricker, Jim Jackson (Chair for this meeting)

STAFF: Peter Hartmans, Susan Whitehead, Melody Duncanson Hales, Will Kunder, Rob Smith, Lillian Roberts, Joan Bailey

REGRETS: Kathie Smith, Maxine McVey, Dave Le Grand, Cindy Desilets, Judith Visser

Jim Jackson welcomed everyone to the check-in meeting of Executive. The CSRC Staff joined Executive for this meeting.

Executive and staff checked in around Covid-19.

Peter indicated that the staff would be having a “town hall” meeting online via Zoom next week to check in with people around the region and it will be open to anyone who would like to join.

An agenda item for the next Executive meeting will be the possible postponement of the 2020 CS Regional Council Meeting, with a possible in-person meeting in the fall of 2020.

Executive and Staff members shared what is going on in their communities, including churches that have already decided to close their doors to Sunday Services.

Melody indicated that the youth event planned for May 2020 has now been cancelled and will have further discussions with the Youth and Young Adult Ministries Resource Team about another possible date.

NEXT MEETING DATE:

- March 25, 2020 – Zoom Meeting 9:30 a.m.

CLOSING

Peter closed with prayer and Jim adjourned the meeting at 5:14 p.m.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on March 25, 2020 at 9:30 a.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, Stewart Walker, John Watson, Dave Le Grand, Maxine McVey, Christina Stricker, Jim Jackson, Judith Visser

STAFF: Peter Hartmans, Susan Whitehead, Melody, Will, Rob, Lillian

Kathie Smith welcomed everyone to the meeting of Executive. The CSRC Staff joined Executive for this meeting.

Kathie honoured the traditional lands upon which we meet with the following words:

“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Peter lit a Christ Candle and led Executive in worship.

CHECK-IN

Executive and Staff took time to do a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by John Watson/Christina Stricker

2020-03-25-01

That the agenda for the meeting be approved as circulated.

CARRIED

COVID-19 UPDATE

Peter gave Executive an update about what has been happening in the Region re: COVID-19. The primary modes of communication for the Region continue to be the website, MailChimp, and the Facebook page. Peter cautioned about sending out too much in order to avoid information saturation, and therefore, we are giving a balance of information.

Staff are working from home and the CSRC offices are closed (except when only one person is going in).

The United Church of Canada
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2020 REGIONAL COUNCIL MEETING CONVERSATION (CHECK-IN)

Chairs of Worship Team – Questions

Maxine shared some questions that the Worship and Music Planning Team had. It was decided that the 2020 RC Meeting Planning Team and Worship Team would answer those questions at their meeting on April 1st, 2020 before the Executive meeting.

Chair of Planning Team Check-in

Barb reported that a decision about postponing the 2020 RC Meeting has not been made yet. One idea was to wait until the end of April to make the decision. Executive and Staff had a fulsome discussion.

Peter stated that unlike other Regional Councils, we are not in the position that we will lose money (deposits, etc.) if we do not cancel now. Our situation is different in that Barb believes that the hotels, caterer, St. Andrew's UC, and Pete's Rental will not have a problem differing. She will report back to the April 1, 2020 Executive meeting with more details. Peter indicated that if the decision needed to be made today, he would have no problem postponing.

Barb stated that if we were to postpone until the fall, the meeting might happen on the last weekend of September or the first weekend of October before Thanksgiving. Peter cautioned that we have some staff overlap with the Shining Waters Regional Council and their meeting is being held on the weekend of October 16th, 2020. There will need to be at least a two-week stretch between the two meetings.

Peter asked staff to give their input regarding postponing the meeting. Will put the idea forth of cancelling the 2020 RC Meeting entirely and having it next year at this time. He suggested that we take the money budgeted for the meeting and use it for emergency funding for communities of faith.

Melody felt that since advertising has not gone out for the youth event in Sudbury on the May long weekend, there is no immediate need to cancel anything. She will keep Executive updated.

Lillian indicated that Mardi Tindal was coming as the guest speaker to the MP Retreat before the RC Meeting in Sudbury. She has booked her flight already but Lillian feels it won't cost much to change the flight to a new date. Mardi will let Lillian know if she is available in late September/early October. Lillian will be retired at that point but is willing to come back and host the retreat in the fall if needed.

Another suggestion was that we could do an online meeting so that people could at least meet online – either in June or September/October.

Executive decided to think about it for the next week and to make a decision about postponing at the April 1, 2020 Executive meeting next week.

EXECUTIVE RETREAT/MEETING IN MAY

Peter reiterated that this meeting in Sudbury for Executive is cancelled. Susan will call Villa Loyola to discuss alternate times the venue will be available.

The United Church of Canada
Canadian Shield Regional Council

EMERGENCY FUNDING

Peter suggested it might be prudent to access reserves to create a fund for emergencies for communities of faith. Janet explained that a Non-Performing Loan is one that has no interest and has no immediate need to be paid off. If a community of faith is having trouble paying off the loan, the loan repayment could be postponed and would then be paid off only if the church closes or amalgamates in the future. Melody stated that in the Grants Resource Team meeting yesterday, the discussion touched on the fact that the community of faith must have exhausted all other means of funding before approaching the Regional Council for this kinds of loan.

MOTION: Dave Le Grand/Stewart Walker 2020-03-25-02

That the Canadian Shield Regional Council Executive create an emergency fund of \$100,000 for Non-Performing Loans for communities of faith affected by COVID-19, with \$50,000 coming from the camping fund and \$50,000 from the general fund and that the Grants Resource Team create the parameters of receiving Non-Performing Loans of up to \$5,000, after accessing all other sources of funding.

CARRIED

HIRING TEAM FOR PRC MINISTER POSITION

Peter indicated that a hiring team will need to be established to fill the vacant job for the Pastoral Relations Minister position when Lillian retires in July 2020.

There was consensus that the CSRC Executive approve of a hiring team consisting of Peter Hartmans, Will Kunder, and Jim Jackson, giving Peter permission to recruit 2 more team members that are Ministry Personnel (possibly female for gender balance).

NEXT MEETING DATE:

- April 1, 2020 – Zoom Meeting 1:30 – 3:00
- TBD if post-poned - June 5-7, 2020 – RC Meeting at St. Andrew's UC - Sudbury

CLOSING

Peter closed with prayer and Kathie adjourned the meeting at 11:33 a.m.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on April 1, 2020 at 1:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, Stewart Walker, John Watson, Dave Le Grand, Maxine McVey, Christina Stricker, Jim Jackson, Judith Visser

STAFF: Peter Hartmans, Susan Whitehead, Melody, Will, Rob, Lillian, Rachael

REGRETS: Cindy Desilets

Kathie Smith welcomed everyone to the meeting of Executive. The CSRC Staff joined Executive for this meeting.

Kathie honoured the traditional lands upon which we meet with the following words:

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Kathie then read the CSRC safe space statement:

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Peter lit a Christ Candle and led Executive in worship focusing on “fasting.”

CHECK-IN

Executive and Staff took time to do a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by Peter Hartmans/John Watson **2020-04-01-01**

That the agenda for the meeting be approved as circulated.

CARRIED

APPROVAL OF MINUTES

MOTION by Jim Jackson/Barb Nott **2020-04-01-02**

That That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on February 5, 2020 and March 25, 2020 via Zoom be approved as circulated.

CARRIED

The United Church of Canada
Canadian Shield Regional Council

OMNIBUS MOTION: INCORPORATED MINISTRY

MOTION by Peter Hartmans/John Watson 2020-04-01-03

That the Canadian Shield Regional Council (6) Executive take the following action:

a) St. Paul's United Church Non-Profit Housing Corporation

... approve the St. Paul's United Church Non-Profit Housing Corporation 2019-2020 Board of Directors

**Lynne Curran
Brian Foster
Gail Henderson
Joan Keehn
Don Macdougall
Doreen Macdougall
Mary Lee Mehagan
Bert Rowson**

This is based on the draft Annual General Meeting minutes of June 11, 2019, the 2019 board member approval form, the board contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

CARRIED

CORRESPONDENCE

None

COVID-19 UPDATED

Regional Response

Peter gave a quick update on COVID-19 in the region and beyond. He indicated that there will be finance seminars online from United In Learning every Wednesday night. Tonight is one geared for Treasurers but all are welcome. Erik Matheison will be talking specifically about the various government grants that are available for churches. Peter asked that Executive keep checking the CSRC website for all the new and updated materials that are coming out.

AFFIRM CONVERSATION

Will updated Executive about the following motion and questions from the Affirming Resource Team.

MOTION by Nancy Ferguson/Crystal Greig

RC Mtg 2019-06-01-03

That as priorities are being established for the Regional Council, the Regional Council Executive, the Commissions and the Resource Teams, they include the language required for Affirming Ministries, "the inclusion of people of all sexual orientations and gender identities in the life and work of the Ministry" (required by Affirm United); And that Canadian Shield Regional Council authorize the Affirming Ministry Resource Team to develop an Interim Action Plan for the first year of the Regional Council's existence, June 2019-2020, detailing how the Regional Council will live out the above commitment

The United Church of Canada
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Barb indicated that the face-to-face meeting in June will not be happening. St. Andrew's UC in Sudbury is available on the September 25, 2020 weekend. There are other possibilities like meeting online or in groups like the Moderator's event in CSRC where they used "pods".

MOTION by Barb Nott/Maxine McVey 2020-04-01-06
That the CSRC Executive cancel the 2020 CSRC Meeting due to COVID-19 health concerns for an in-person meeting and schedule a face-to-face Regional Council meeting in 2021.
CARRIED

Implications of Meeting Shift

Peter reported that the medical community have cautioned people about meeting in large groups in the fall as there is not a vaccine yet. There will be the possibility of having an online meeting in the fall of 2020 where people can join on a computer or by the telephone.

Electing Commissioners for GC44

This will happen in consultation with the Nominations Committee and is yet to be determined when/how it will occur (at an in-person or online meeting).

HIRING COMMITTEE – PR MINISTER POSITION

The hiring committee has been put together:

Peter Hartmans (Executive Minister)

Will Kunder (Staff Member)

Jim Jackson (Nominations Chairperson)

Helen Smith (Executive Member)

Nancy Ferguson (PRC Member)

There was consensus that the PRM Position Hiring Committee bring the candidates's name to Executive for final approval.

NEXT MEETING DATE:

- May 12, 2020 Zoom Meeting

CLOSING

Peter closed with prayer and Kathie adjourned the meeting at 3:15 p.m.

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on April 16, 2020 at 4:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, Stewart Walker, John Watson, Christina Stricker, Jim Jackson, Judith Visser, Maxine McVey

STAFF: Peter Hartmans, Susan Whitehead, Rachael Howes

REGRETS: Dave Le Grand, Cindy Desilets

Kathie Smith welcomed everyone to the meeting and led in prayer.

INTERVIEW FOR THE REGIONAL COUNCIL PASTORAL RELATIONS MINISTER

Peter discussed the posting for the PRM with Executive and shared information about the interview. He indicated the interview team were very impressed with the candidate and said the candidate was very prepared for the interview.

Executive had a fulsome discussion about the candidate and then thanked the interview team for their discernment and recommendation.

NOMINATIONS COMMITTEE

Jim Jackson shared with Executive that the Nominations Committee (NC) has some work to do. There are several Committee/Commission/Resource Team members whose terms are coming up for renewal in June 2020.

It was suggested that the NC inquire as to whether those members are interested in extending their term for with one year or the entire 2-3 year term. Resource Teams do not currently have terms and if that is now needed, the Governance Document will need to be amended.

NEXT MEETING DATE:

- May 12, 2020 – Zoom Meeting 1:30 p.m.

CLOSING

Kathie thanked Executive for coming to the meeting amid all the Zoom meetings we all seem to be having. Peter closed with prayer and Kathie adjourned the meeting at 5:17 p.m.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on May 5, 2020 via Email Vote.

PRESENT: Kathie Smith, Barb Nott, John Watson, Christina Stricker, Helen Smith, Joy Galloway, Maxine McVey, Judith Visser, Dave Le Grand, Cindy Desilets, Jim Jackson

REGRETS: Stewart Walker

STAFF: Susan Whitehead, Peter Hartmans

FEDERAL GOVERNMENT FUNDING FOR SENIORS VIA THE UNITED WAY

Peter circulated an email to Executive for an E-Vote (Appendix A).

Barb Nott created a letter to be circulated to the CSRC if approved by Executive (Appendix B).

Responses from Executive members re: the e-vote were as follows:

- Any connection with Northwestern Ontario?
- UW north eastern is the eastern part of Northern Ontario. I know that UW Thunder Bay has been given money for the same thing as in this part of the province. it falls under the New Horizon grant that the government gave to United Way Canada to distribute.

MOTION by Barb Nott/Peter Hartmans

2020-05-05-01

That the Canadian Shield Regional Council (CSRC) Executive approve that the CSRC partner with the United Way Centraide North Eastern Ontario to receive funds to help seniors in North Eastern Ontario during the COVID-19 pandemic.

CARRIED

The United Church of Canada
Canadian Shield Regional Council

APPENDIX A
Email Vote

Whitehead, Susan

From: Whitehead, Susan
Sent: May 5, 2020 1:36 PM
To: Barbara Nott (barbaranott@persona.ca); Christina Stricker (chrisitina.stricker@gmail.com); Cindy Desilets (cincorp@yahoo.com); David Le Grand (dave@st-andrews.ca); Helen Smith (smithhouse2@sympatico.ca); Jim Jackson (jimandpatare@shaw.ca); John Watson (jwatson@tbaytel.net); Joy Galloway (galloway@fibreop.ca); Judith Visser (revvingalong@hotmail.com); Kathie Smith (kgssmith7@gmail.com); Maxine McVey (mcvey602@gmail.com); Hartmans, Peter; Howes, Rachael; Stewart Walker (webminister@eastLink.ca); Whitehead, Susan
Subject: ****URGENT**** Executive E-Vote for CSRC Exec regarding Federal Grant partnership
Attachments: MOTION by Barbara Nott.docx; MOTION by Barbara Nott.pdf
Importance: High

Greetings Executive,

Recently the Federal Government has allocated funding for support to Seniors in the North. The United Way, in partnership with the Lions Club, have approached the CSRC to help support their funding request. Barb Nott has volunteered to support the matter through her work with the United Way and the United Church. We are circulating an e-vote, to see if folks are okay with supporting this funding. We could wait until next week, however, if folks feel comfortable, it would be better if we approved this partnership this week. Please direct questions to Barb via email or call Barb at 705-566-3735. You can also direct questions to Kathie or myself. Attached you will find Barb's motion with background information.

Thanks, Peter

Moved By Barb Nott and seconded by Peter Hartmans:

That the Canadian Shield Regional Council (CSRC) Executive approve that the CSRC partner with the United Way Centraide North Eastern Ontario to receive funds to help seniors in North Eastern Ontario during the COVID-19 pandemic.

This E-vote is time-sensitive.

Would you please forward your email vote (please press "reply all") and/or remarks/questions by Wednesday, May 6th, 2020 at 2:00 p.m.

Thank you,
Susan

APPENDIX B
Memo from Barb Nott

CSRC Executive E-Vote – May 5, 2020

MOTION: Barb Nott/Peter Hartmans

2020-05-05-01

That the Canadian Shield Regional Council (CSRC) Executive approve that the CSRC partner with the United Way Centraide North Eastern Ontario to receive funds to help seniors in North Eastern Ontario during the COVID-19 pandemic.

BACKGROUND INFORMATION

Through financial assistance from the federal government's *New Horizons* program, money has been allocated to help seniors during the COVID-19 pandemic. The money has been distributed to United Ways across the country. The United Way Centraide North Eastern Ontario has received funds to help our seniors in North Eastern Ontario.

We already know that Lions Clubs as well as our own churches are already assisting seniors by picking up groceries and prescriptions. In some cases, they are helping our vulnerable seniors by purchasing groceries for them. Some groups are making and delivering meals to their older adults that are in need. This is such a fantastic initiative especially in our rural areas.

There are two different groups that we can approach. Lions Clubs do not have a charitable status number. United Way would like to partner with the Canadian Shield Regional Council to enable this work because they have charitable status and they are able to be funded for this purpose. The CSRC would only distribute funds for the amount that was approved by the United Way. You could request an amount between \$1,000 - \$4000 to cover such things as: food baskets, gift cards, mileage costs for delivery, etc. Lions Clubs are asked to complete the application listing the Canadian Shield Regional Council as the Organization Name so that the United Way is legally able to disburse funds.

The second group is our own churches who can apply for funding to help with the work they are already doing in their communities.

There is a very short timeline to access these funds - **applications should be received before May 13.** Applications will be for the New Horizons Seniors Program funding.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on May 12, 2020 at 1:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, Stewart Walker, John Watson, Maxine McVey, Christina Stricker, Jim Jackson, Judith Visser

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Dave Le Grand, Cindy Desilets

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

*“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)*

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Peter led Executive in worship, joined Executive is saying *The New Creed* and lit the Christ Candle.

CHECK-IN

Executive did a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by John Watson/Christina Stricker 2020-05-12-01
That the agenda for the meeting be approved as circulated.
CARRIED

APPROVAL OF MINUTES

MOTION by Helen Smith/Christina Stricker 2020-05-12-02
That That the Minutes of the March 13, 2020 meeting of the Canadian Shield Regional Council Executive held on via Zoom be approved as circulated.
CARRIED

The United Church of Canada
Canadian Shield Regional Council

OMNIBUS MOTION – INCORPORATED MINISTRIES

MOTION by Peter Hartmans/Jim Jackson

2020-05-12-03

That the Canadian Shield Regional Council (6) Executive take the following action:

a) **Thunder Bay United Church Camps, Incorporated o/a Camp Duncan**

**...approve the Thunder Bay United Church Camps, Incorporated
2020 Board of Directors**

**Marissa Dunlop
Mike Dunlop
Ernie Epp
Laurie Forbes
Dave Hammond
Linda Hammond
Malissa Irving
Bill Lynch
Don McConkey
Ross McCubbin
Patricia McDonald
Rich Paterson**

This is based on the draft Annual Meeting minutes of January 26, 2020, the 2020 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

CARRIED

COVID-19 UPDATE

Lillian is organizing an online retreat for Ministry Personnel only in May. This will serve as a check-in for MP. There have been CSRC Town Hall Meeting check-ins as well as denominational check-ins and webinars. The finance webinars from United in Learning have been recorded and are available for those who missed it.

Peter reminded Executive to keep checking the CSRC website for all the updated news.

There has been a letter sent around the country from the UCC regarding the phases of re-opening places of worship. Currently, this does not apply to Ontario and other provinces that are not in a position to re-open yet. Ontario still has a ban on gatherings of more than 5 people. When the time comes, we will discuss the phases of re-opening.

STAFF POSITION THUNDER BAY AND CSRC STAFF

Peter shared that in 2021, there will be an 18% cut to our regional M & S grant and that we are to fully expect a cut to the operating grant in 2022. Peter opened a discussion with Executive about staff and those budget cuts.

The United Church of Canada
Canadian Shield Regional Council

OFFICE CONVERSATION

Peter indicated that the office space in Sault Ste Marie has not been utilized as much as once thought.

MOTION by Jim Jackson/Barb Nott **2020-05-12-04**
That the CSRC office in Sault Ste Marie end its lease with St. Andrew's UC (Sault Ste Marie) by July 31, 2020.

CARRIED

MOTION by Barb Nott/Joy Galloway **2020-05-12-05**
That the CSRC Executive give Peter Hartmans permission to negotiate with Trinity UC (Thunder Bay) for Rob Smith's office space.

CARRIED

With the Pastoral Relations Minister position no longer being housed in North Bay with Lillian's retirement, the office space in North Bay may be too large and expensive. Peter stated that he would like to put a tender out to North Bay churches inquiring if anyone has space to house the office.

MOTION by Christina Stricker/Maxine McVey **2020-05-12-06**
That the CSRC Executive give Peter Hartmans permission to seek proposals in North Bay for office space.

CARRIED

MOTION by Christina Stricker/Barb Nott **2020-05-12-07**
That the CSRC Executive request Peter Hartmans inform Omond UC (North Bay) of the intention of seeking a smaller office space, potentially by June 30, 2021

CARRIED

PRESENTATION OF AFFIRMING RESOURCE TEAM'S QUESTIONS

Susan will send the Affirming RT's questions to Executive before the next meeting. They are as follows:

1. *As the Canadian Shield Regional Council works toward our Affirming Ministry designation, how is your area of the region's governance structure living out our affirming commitment within its responsibility and function?*
2. *What might we be doing to demonstrate our commitment to the affirming process in the year ahead?*

NOMINATIONS

RC Positions for Nominations

Jim Jackson discussed Nominations with Executive, indicating that there are a few positions that will not be renewed this June 2020.

The United Church of Canada
Canadian Shield Regional Council

MOTION by Jim Jackson/John Watson **2020-05-12-08**
That Karen Gooch be appointed the secretary of the Pastoral Relations Commission until June 1, 2021.
CARRIED

GC44 Nominations

Jim Jackson discussed the *Nominations Process for Commissioners to GC44 (Appendix A)*.

MOTION by John Watson/Stewart Walker **2020-05-12-09**
That all the “44’s” be removed from the Nominations Committee election process.
CARRIED

MOTION by Stewart Walker/John Watson **2020-05-12-10**
That the person serving as Chair of the Regional Council, at the time of a General Council meeting, be automatically designated as a Commissioner to the General Council.
CARRIED

MOTION by Jim Jackson/Helen Smith **2020-05-12-11**
That the Regional Council designate, within the 9 remaining positions for Commissioners to GC, that:
a) **One position be for an Indigenous representative (lay or ministry personnel);**
b) **One position be for a person self-identifying as racialized (lay or ministry personnel);**
c) **One position be for a youth/young adult (lay or ministry personnel); and,**

That nominations for the remaining positions be distributed to maintain balanced representation between lay and ministry personnel.
CARRIED

MOTION by Jim Jackson/John Watson **2020-05-12-12**
That the CSRC Executive adopt the nominations principles and election process for the election of Commissioners to GC as proposed by the CSRC Nomination Committee.
CARRIED

GOVERNANCE DOCUMENT UPDATE PLAN

Kathie indicated the Governance Document needs updating. Several Executive members volunteered to be on the team to help Kathie complete this task.

Members include:

- Barb Nott
- Jim Jackson
- Maxine McVey
- John Watson

The United Church of Canada
Canadian Shield Regional Council

Susan will set up a zoom meeting for the group to meet and begin their work. Executive gave their thanks to Peter, Lillian, and the Nominations Committee for all their hard work.

NEXT MEETING DATE:

- Zoom Meeting – Doodle Poll will be sent around to Executive members for the last week of May or the 1st week of June

CLOSING

Peter closed with prayer and Kathie adjourned the meeting at 4:15 p.m.

APPENDIX A
Nominations Process for Commissioners to General Council

Nomination Process for Commissioners to GC

There are 9 position available to the Canadian Shield Regional Council

Principles of nominations:

- Equitable representation lay persons and ministry personnel persons
- Attention to the principles of diversity as set forth by the General Council – including indigenous representation
- Importance of there being representation of the regional council executive through its serving chair
- Importance of encouraging engagement and leadership from youth

Designated Commissioner by office in the regional council

Motion: (see CSRC Minutes)

That the person serving as chair of the Regional Council, at the time of a General Council meeting, be automatically designated as a Commissioner to the General Council.

Nominations Process
Intentional Diversity Practice

Motion: (see CSRC Minutes)

that the regional council designate, within the 8 remaining positions for commissioners to the GC, that:

- a) One position be for an Indigenous representative (lay or ministry personnel);
- b) One position be for a person self-identifying as racialized (lay or ministry personnel);
- c) One position be for a youth/young adult (lay or ministry personnel); and,

That nominations for the remaining positions be distributed to maintain balanced representation between lay and ministry personnel.

Nominations would be invited, ***through the nominations portal of the Canadian Shield Regional Council webpage***, using the criteria and form developed by the nominations committee. The one **exception would be for the youth position**. In this instance, the Youth and Young Adult Resource Team would be asked to manage a nominations process and to bring the resulting nomination to the regional council for election.

Process Steps

Step One:

Executive approval of the process outlined by Nominations Committee for election of commissioners to GC, that is specified categories of commissioners:

- serving chair of regional council at the time of GC
- One position be for an Indigenous representative (lay or ministry personnel)
- One positions be for a person self-identifying as racialized (lay or ministry personnel)
- One position be for a youth/young adult (lay or ministry personnel) to be nominated

through a process identified by the Youth Resource Team.

That there be a balanced distribution, as defined by The Manual 2019, of the 9 positions between ministry personnel and lay persons.

The United Church of Canada
Canadian Shield Regional Council

Step Two:

Nominations Process:

Designated Categories:

Call for distinct nomination for each specified category of commissioner, those not elected in the specified category automatically are added to the general pool of nominees.

Nominations will be through the website portal for nominations.

Nominations process will be open for both self-nomination and nomination by a mover and seconder. Nominations MUST be accompanied by a written submission of one page by nominee including a photograph. These will be posted on the portal, as nominations are received.

Nominations with their written submission will be available to the regional council representatives 1 week before the electronic meeting.

Nominations will close upon an announced date and notice of closure will be posted on the website nominations portal.

Voting Process:

Executive will confirm the chair of the regional council as elected and the Executive will elect the persons to the designated categories – indigenous, racialized and youth.

The ballot for the virtual meeting will then be prepared following the Executive's action.

Electronic voting will take place during the electronic regional council meeting with provision that voting is by confidential ballot.

Alternates if required, will be appointed by the Executive Minister from those nominated but not elected on the ballot.

Motion: (Mardi Mumford/Helen Smith) that the Nominations Committee recommend to the Executive the adoption of the proposed nomination and election process for the election of commissioners to GC. **Carried**

Proposed Motion for Executive Approval

Motion: (see CSRC Minutes)

That the CSRC EXEC adopt the nomination principles and election process for the Election of Commissioners to GC as proposed by the CSRC Nominating Committee.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on May 25, 2020 at 3:00 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Helen Smith, Joy Galloway, John Watson, Maxine McVey, Christina Stricker, Jim Jackson

STAFF: Peter Hartmans, Susan Whitehead, Will Kunder, Lillian Roberts

REGRETS: Cindy Desilets, Judith Visser, Stewart Walker, Dave Le Grand

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

*“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)*

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Peter lit a Christ Candle and led Executive in worship.

CHECK-IN

Executive took time to do a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by Christina Stricker/John Watson 2020-05-25-01
That the agenda for the meeting be approved as circulated.
CARRIED

APPROVAL OF MINUTES

MOTION by Barb Nott/Joy Galloway 2020-05-25-02
That That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on April 1, 2020 via Zoom be approved as circulated.
CARRIED

The United Church of Canada
Canadian Shield Regional Council

CORRESPONDENCE

None

PRESENTATION OF AFFIRM RESOURCE TEAM'S QUESTIONS

Will highlighted the Affirm United/S'affirmer Ensemble (AUSE) process for regional councils to become Affirming. Regardless of whether a presbytery or conference was already Affirming, AUSE has indicated that all regional councils are a new entity and therefore must enter into a new process for becoming Affirming.

Will shared the Affirming Resource Team's questions that all working groups within the CSRC must consider:

1. ***As the Canadian Shield Regional Council works toward our Affirming Ministry designation, how is your area of the region's governance structure living out our affirming commitment within its responsibility and function?***
2. ***What might we be doing to demonstrate our commitment to the affirming process in the year ahead?***

Executive then had an extensive discussion about the questions and offered feedback:

- The CSRC Executive (and the full RC meetings) always makes a safe space statement at the beginning of its meetings;
- Repeating the safe space statement becomes ingrained after hearing it over and over again until it becomes routine – there should be a RC policy that says all meetings must read it;
- As Executive reviews the Governance Document, it would be helpful to change each working groups to reflect the requirement to have their own safe space statement read at each meeting – make it mandatory;
- The CSRC created a team (Affirming RT) that is directly accountable to Executive;
- The Nominations Committee worked hard at finding a way towards a fair nominations process;
- What does the safe space statement actually mean? Need some education around it;
- Is there a possibility of working with the Affirming RT/AUSE to create an easier process for very small communities of faith to become Affirming?
- Communities of faith are still doing Affirming things but do not have the “seal of approval” from AUSE;
- How do I KNOW if I am an Affirming person or not? What does it mean to be “Affirming”? Need more education;
- Examples of what is Affirming and NOT Affirming;
- C of F can be given this information/educational programming without having to do the whole process with AUSE;
- P.I.E. (Public. Intentional. Explicit.) – we need to be intentional about having educational information and events.

Will shared the Inclusivity Statement the Pastoral Relations Commission (PRC) has created for their portion of the CSRC Governance Document:

The United Church of Canada
Canadian Shield Regional Council

Commitment to Inclusivity and Diversity

The Pastoral Relations Commission is committed to exercising its oversight of the pastoral relations processes within the Canadian Shield Regional Council with intentional attention to ensuring that the values of inclusivity and diversity are upheld. It is the responsibility of the Pastoral Relations Commission to ensure that all pastoral relations processes grant unbiased and equal access to all persons regardless of their sexual orientation, gender identities and expressions, race, age, or disability.

Practices that encourage inclusivity and diversity include but are not limited to:

- i) training Liaisons working with communities of faith in dignity, bias and privilege;*
- ii) including bias and privilege training for all search committees;*
- iii) reviewing community of faith profiles with attention to the authenticity of statements regarding inclusivity and welcome;*
- iv) conversation within the PR Commission about resources available for ministry personnel and communities of faith dealing with issues related to sexual orientation, gender identities and expressions, race, age, or disability.*

STAFF POSITION THUNDER BAY AND CSRC STAFF CONVERSATION CONTINUED

Peter reiterated that there will be cuts to the CSRC Budget in 2021. The General Council Office (GCO) have made some substantial staff cuts this month in attempts to balance their budget, including staff in the Philanthropy Unit where Melody Duncanson Hales is employed part-time.

Executive revisited discussions around Melody's current job description and time allotment within the CSRC. Peter predicts that the CSRC staff support of lay leadership is going to increase over the coming years, while support to paid accountable ministry may decrease.

MOTION by Christine Stricker/John Watson

2020-05-25-03

That the CSRC Executive instruct Peter Hartmans to engage the General Secretary, Nora Sanders, in conversations about transferring Melody Duncanson Hales to the CSRC staff in a full-time capacity and to inquire when that may occur.

CARRIED

COVID-19 UPDATE AND REOPENING COMMUNITIES OF FAITH

Currently, it is not legal to open up a church in Ontario. The CSRC staff is working on a document to send out to the RC network re: reopening protocols. Reopening of churches will happen hand-in-hand with the local health units and the Ontario Government. Churches are continued to be asked to seek their local health unit's advice with questions re: what can be opened now, i.e. daycare, exercise classes, etc. that are housed in our churches.

Peter indicated that there will be a United in Learning webinar this week about churches and rentals. More details to follow on the CSRC website.

The United Church of Canada
Canadian Shield Regional Council

GC44 UPDATE AND ELECTION OF COMMISSIONERS DELAYED UNTIL 2022?

Peter said that GC43 will be reconvening soon to make a decision as to whether to defer GC44 to 2022 or keep it in 2021. This will impact decisions at the fall online regional council meeting for the CSRC. Peter will update Executive when he has more information.

GOODBYE/THANK YOU TO LILLIAN ROBERTS: FINISHING HER WORK ON JUNE 5

Previous protocol would dictate that Executive meet with Lillian in-person to thank her for all her work for the CSRC. In this time of pandemic, we are unable to do this in-person and therefore, must do it online.

Executive took turns thanking Lillian for all that she has done for the CSRC and in some cases, personally. Peter shared with Executive that something more formal would be happening at the online CSRC Meeting in the fall.

MOTION by Peter Hartmans/Barb Nott

2020-05-25-04

That the CSRC Executive formally thank Lillian for all her hard work in her career with the CSRC and The United Church of Canada.

CARRIED (Unanimously)

NEXT MEETING DATE: Doodle Poll to be sent to Executive for some time in June.

CLOSING

Kathie closed with prayer and adjourned the meeting at 4:47 p.m.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on June 25, 2020 at 3:00 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Dave Le Grand, Joy Galloway, John Watson, Maxine McVey, Christina Stricker, Jim Jackson, Judith Visser

STAFF: Peter Hartmans, Susan Whitehead, Janet MacDonald

REGRETS: Stewart Walker

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

*“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)*

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Peter led Executive in Worship.

CHECK-IN

Executive took time to do a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by John Watson/Peter Hartmans 2020-06-25-01

That the agenda for the meeting be approved as circulated.

CARRIED

APPROVAL OF MINUTES

MOTION by Christina Stricker/Joy Galloway 2020-06-25-02

That That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on April 16, 2020, May 5, 2020 (E-Vote), May 12, 2020 and May 25, 2020 via E-Vote and Zoom be approved as circulated.

CARRIED

The United Church of Canada
Canadian Shield Regional Council

OMNIBUS MOTION – INCORPORATED MINISTRIES

MOTION by Peter Hartmans/Barb Nott 2020-06-25-03
That the Canadian Shield Regional Council (6) Executive take the
following action:

b) Camp McDougall Inc.

...approve the Camp McDougall Inc. 2020-2021 Board of
Directors:

Denise Berg
Sherrill Dewar
Kevin Harrison
Kenny Hermiston
Debbie Kirby
Sharon Lane
Mary A. Laundrie
Rhea McAdam
Steven Mullins
Nancy Rouble
Cleo Walker

***This is based on the draft Annual Meeting minutes of June 3, 2020,
the 2020 board member approval form, contact list provided and
receipt of other required documentation per The United Church of
Canada Incorporated Ministries Policy.***

CARRIED

CORRESPONDENCE

None

REGIONAL MEETING UPDATE

Barb shared that the date has been chosen for the CSRC Online Zoom Meeting; it is Nov. 7, 2020. This meeting will happen during the morning with a break during the lunch hour and will then reconvene sometime in the afternoon.

Items that will/may be covered during the online meeting are:

- Business
- Worship
- Recognition of Retirees/Anniversaries
- In Memoriam
- Workshops (but may occur on another day)
- Any other items that needs to be there

Barb stated that the 2020 CSRC Meeting Planning Committee has offered their services to get this online meeting up and running. We will try to incorporate music into the meeting as well.

The United Church of Canada
Canadian Shield Regional Council

John shared that after the in-person CSRC meeting was cancelled, the Pastoral Relations Commission (PRC) waited to send out the letters to Retirees. John and Susan will review, revise, and send out the letters indicating that Retirees will be recognized at the Nov. 2020 online meeting.

COVID-19 UPDATE

Peter shared with Executive that the CSRC has had a Town Hall meeting a few weeks ago and a “Kathie’s Koffee Hour” zoom meeting last week. The first had a record number of people from the CSRC attending (144 people) and Kathie was pleasantly surprised to have 17 people join the koffee hour time. Another koffee hour is being planned for sometime in July.

The last Finance webinar offered by The UCC has been recorded and is on the United in Learning website for anyone who missed it. Details about the \$40,000 loans from the Government of Canada will be on there, among other items.

There have been many online church services springing up all across the CSRC and across the country. Peter reminded Executive that if they know of any regular Sunday Services that could be posted on the CSRC website to send the details to Susan in an email.

Executive was reminded to look at the CSRC Emergency Covid-19 webpage for all the latest Covid details and updates.

FINANCIAL UPDATE

Janet MacDonald joined the Executive meeting to share the CSRC Financial Report. She is waiting for some updated HST information from the National Church in order to complete the report.

Janet shared she had initial concerns getting into the financial market just as Covid-19 hit. She has indicated that the financials have bounced back already.

MOTION by Peter Hartmans/Christina Stricker 2020-06-25-04
That the CSRC Executive receive the June 24, 2020 CSRC Financial
Report, for information.
CARRIED

GC43 UPDATE

Move of General Council 44 to Summer of 2022

GC43 was reconvened online this past Saturday and the decision was made to move GC44 to 2022 (which was originally to occur in 2021). This means that regions will need to have their GC44 Commissioners voted on by June 2021, although this date may be shifted to the fall of 2021.

Peter reminded Executive that there will be a new General Secretary (GS) at the General Council Office (GCO) by then, although we currently do not know who (the application process closed as of June 19, 2020). Nora Sanders has currently extended her time at the GCO because of the pandemic.

Referral of Proposal “Towards an Anti-Racist Denomination”

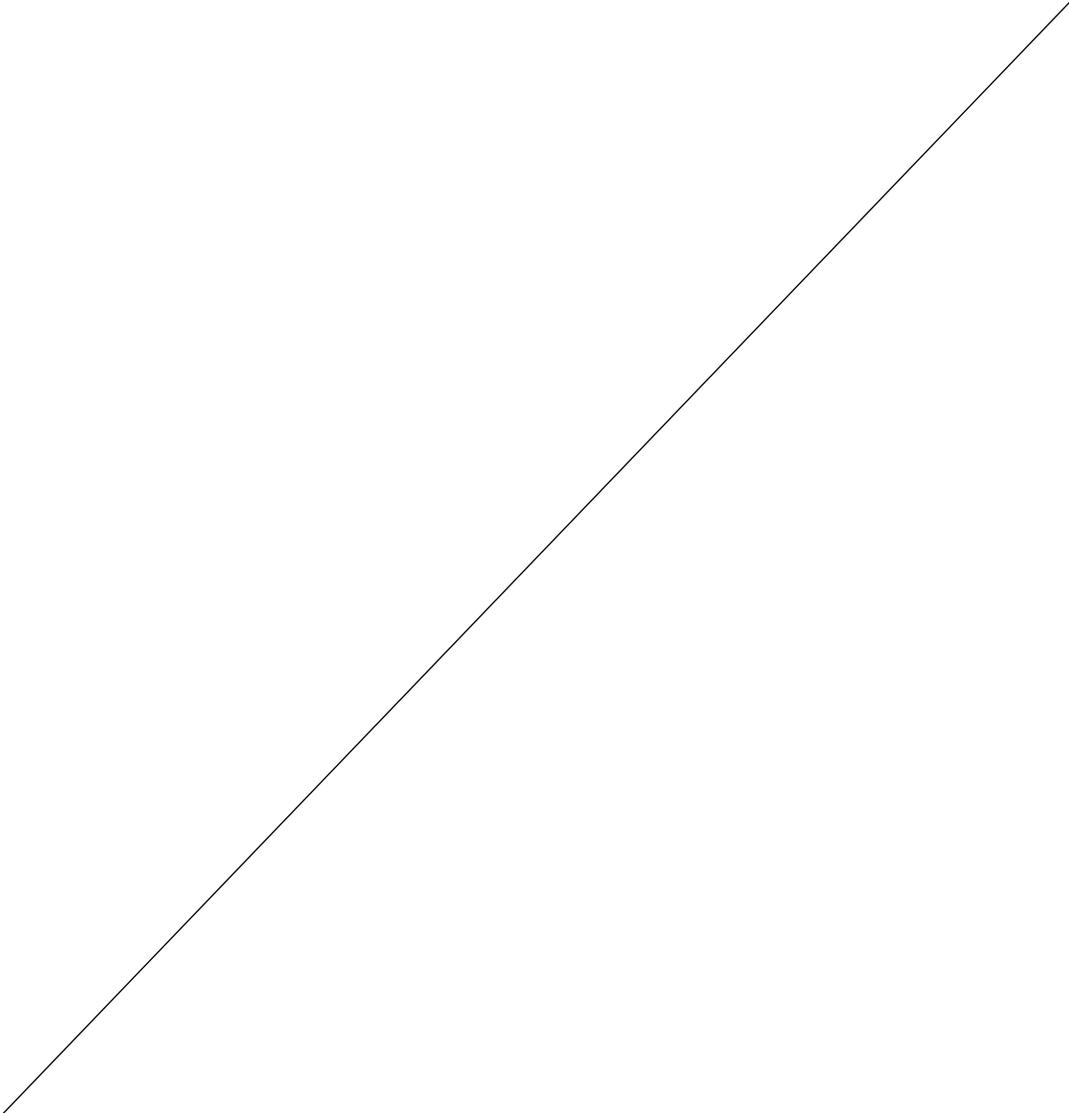
The United Church of Canada
Canadian Shield Regional Council

Kathie highlighted the GC43 proposal "Towards an Anti-Racist Denomination." This particular proposal was referred back to the General Council Executive (GCE) and will be discussed at the next recall of GC43 in October 2020. Executive had been sent the proposal and the Chair asked them to review it more in-depth on their own and report back to the next Executive meeting later this summer. Kathie indicated that members of the CSRC Executive could at any point send their correspondence to the GCE themselves, if desired.

NEXT MEETING DATE: Doodle Poll to be sent to Executive for some time in July or August.

CLOSING

Kathie closed with prayer and adjourned the meeting at 4:35 p.m.



The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on September 16, 2020 at 1:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Joy Galloway, John Watson, Maxine McVey, Christina Stricker, Jim Jackson, Helen Smith, Stewart Walker

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Dave Le Grand, Judith Visser

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Maxine led Executive in Worship.

CHECK-IN

Executive took time to do a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by Maxine McVey/Barb Nott 2020-09-16-01

That the agenda for the meeting be approved as circulated.

CARRIED

APPROVAL OF MINUTES

MOTION by Jim Jackson/Christina Stricker 2020-09-16-02

That That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on June 24, 2020 be approved as circulated.

CARRIED

The United Church of Canada
Canadian Shield Regional Council

RECEIVE MINUTES FROM COMMISSIONS/COMMITTEES

This has been post-poned to next meeting so Executive members have an opportunity of review the Minutes.

CORRESPONDENCE

GS 58 Extension to Temporary Amendment to Bylaws (Appendix A)

Peter indicated to Executive that we will be bringing GS 58 to the CSRC Meeting in November. With the pandemic occurring in the spring, communities of faith lost the ability to have in-person congregational meetings, therefore, the Executive of the General Council approved a temporary change in pastoral relations policies to allow the governing bodies of communities of faith to make urgent pastoral relations decisions on behalf of the community of faith.

GS 58 is requesting an extension to this and Executive will be bringing this before the region at the November 2020 CSRC Online Meeting.

New General Secretary (GS) Announcement

Peter announced to Executive that Rev. Michael Blair will be the next GS of The United Church of Canada to replace Nora Sanders. He will start this position effective November 1st, 2020.

MOTION by Christina Stricker/Helen Smith **2020-09-16-03**
That the CSRC Executive receive the correspondence GS 58 Extension to Temporary Amendment to Bylaws and the General Secretary announcement, for information.
CARRIED

Letter and Request from Will Kunder (Appendix B)

Executive had a discussion regarding the retirement letter from Will Kunder and his request.

MOTION by John Watson/Jim Jackson **2020-09-16-02**
That the CSRC Executive receive, with regret, the retirement letter from Will Kunder, discontinuing his work as of December 31st, 2020 but continuing to be on the payroll until June 30th, 2021 and express their deep gratitude and appreciation for all his hard work serving the Canadian Shield Regional Council.
CARRIED

STAFF UPDATE

Peter shared that this summer, there were 2 staff members from the CSRC (Melody Duncanson Hales) and the SWRC that needed to take leave from their positions and this made him cognisant of the fact that we may need to work towards staff sharing between the two regional councils.

Peter asked for Executive to keep both staff members in their thoughts and prayers in the coming months.

The United Church of Canada
Canadian Shield Regional Council

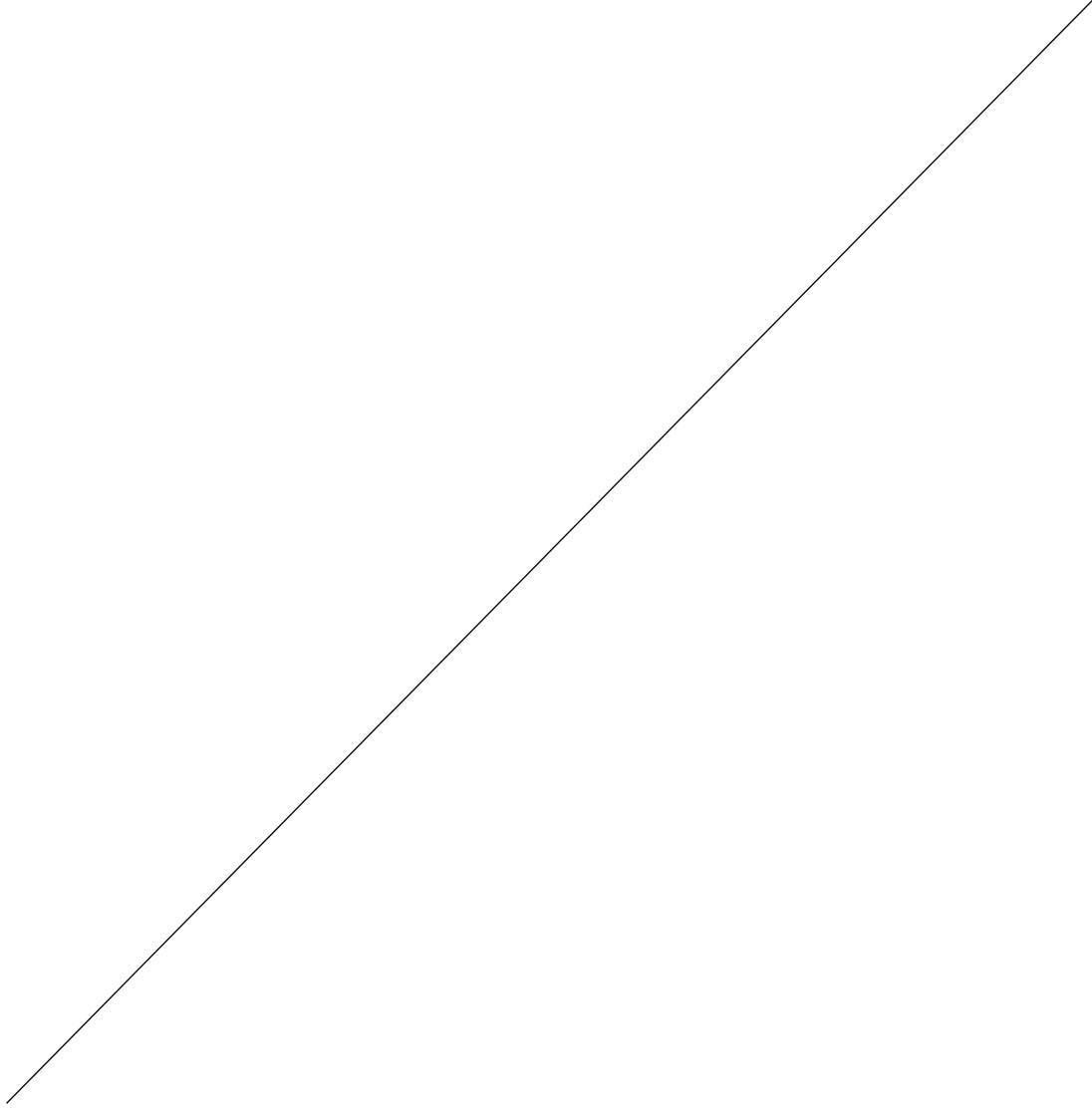
Will shared the draft Affirming Ministry Statement for the region from the feedback that was offered to the resource team from Executive via the questions posed back in the springtime. When it is finalized, this will be added to the Report Packet for the 2020 CSRC Meeting in November.

NEXT MEETING DATES:

- October 21, 2020, 1:30 p.m. – 4:00 p.m.
- November 18, 2020 1:30 p.m. - 4:00 p.m.

CLOSING

Peter closed with prayer and Kathie adjourned the meeting at 3:00 p.m.



The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on October 21, 2020 at 1:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Joy Galloway, John Watson, Maxine McVey, Christina Stricker, Jim Jackson, Helen Smith, Stewart Walker, Judith Visser

STAFF: Peter Hartmans, Susan Whitehead

REGRETS: Dave Le Grand, Helen Smith

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

*“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)*

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Peter lit the Christ candle and led Executive in Worship.

CHECK-IN

Executive took time to do a check-in with each other amid the COVID-19 pandemic.

APPROVAL OF AGENDA

MOTION by Barb Nott/Jim Jackson **2020-10-21-01**
That the agenda for the meeting be approved as circulated.
CARRIED

APPROVAL OF MINUTES

MOTION by Christina Stricker/John Watson **2020-10-21-02**
That That the Minutes of the meeting of the Canadian Shield Regional Council Executive held on September 16, 2020 be approved as circulated.
CARRIED

OMNIBUS MOTION – INCORPORATED MINISTRIES

MOTION by Peter Hartmans/John Watson 2020-10-21-03
That the Canadian Shield Regional Council (6) Executive take the following actions:

a) St. Paul's United Church Non-Profit Housing Corporation

...approve the St. Paul's United Church Non-Profit Housing Corporation 2020-2021 Board of Directors

**Lynne Curran
Laurie Forbes
H. Brian Foster
Gail Henderson
Don Macdougall
Doreen Macdougall
Bert Rowson
Ray Quinn**

...based on the guidance received from General Council Staff, pursuant to the Incorporated Ministries Policy of The United Church of Canada approve BY-LAW NO. 3 as approved by the members on September 15, 2020 of the incorporated ministry known as St. Paul's United Church Non-Profit Housing Corporation.

These are based on the Board Resolutions received from the Annual General Meeting of September 15, 2020.

Additional documentation to be received from the corporation after its board meeting on October 20, 2020 afternoon as required per The United Church of Canada Incorporated Ministries Policy. LG to confirm once received.

CARRIED

REGIONAL MEETING UPDATE

Peter gave an update to Executive about the upcoming RC Meeting and shared the agenda (Appendix A). Susan shared that she emailed the network and updated the website regarding the RC Meeting.

OFFICE SPACE

Peter updated Executive about the responses received from North Bay area churches re: possible office space for the North Bay RC Office. The responses will be shared with Executive via email and will be discussed at the next Executive meeting on November 18, 2020.

The United Church of Canada
Canadian Shield Regional Council

FINANCIAL UPDATE AND BUDGET REVIEW

Janet came to the Executive meeting and gave an update on the proposed 2021 budget (Appendix B).

MOTION by Maxine McVey/Christina Stricker **2020-10-21-04**
That the CSRC Executive receive the 2021 Budget information and recommend it to the 2020 CSRC Meeting on November 6-7, 2020.
CARRIED

STAFFING AND FUTURE PLANNING

Staffing

Executive had a fulsome discussion about staffing, future planning, and staff sharing with Shining Waters.

The CSRC Executive will propose to the SWRC Executive that we investigate staff sharing between the two regions. Peter will report back to Executive after the discussions.

Goodbye to Will Kunder (November Exec.)

Peter shared that when Lillian retired last June, she came to the Zoom Executive meeting and we said goodbye and Susan gave her a gift in-person. Peter is suggesting that in addition to the Theological Reflection at the RC meeting, that we give a gift to give Will and invite him to the November 18th Executive meeting and give our thanks and say goodbye.

REFERRAL OF PROPOSAL “TOWARDS AN ANTI-RACIST DENOMINATION” GC 43 (CONVERSATION)

Executive had a conversation about anti-racism and suggested we have a webinar for lay and ordered members of the RC at another time other than at the RC Meeting in November.

Peter proposes that he work with Kathie on this.

REMIT 1 - AMENDMENT TO THE BASIS OF UNION

The decision was made by Executive to vote on Remit 1 in an Executive meeting instead at the 2020 CSRC Meeting (Appendix C).

MOTION by Stewart Walker/John Watson **2020-10-21-05**
That the CSRC agrees to proceed with voting for Remit 1 at the CSRC Executive meeting and that the Canadian Shield Regional Council Executive votes in favour of Remit #1: *Amendment to the Basis of Union’s Article of 10.0 on Ministry Personnel.*
CARRIED

GOVERNANCE DOCUMENT BY-LAW UPDATE

A sub-committee has been steadily working on the Governance Document updates and will continue to complete the changes. An updated document will be made available on the website when it is finished.

The United Church of Canada
Canadian Shield Regional Council

COVID-19 UPDATE

There was a CSRC Town Hall meeting on September 10th, 2020 where churches opening or not opening was the main topic of discussion.

The finance webinars have started up again and the next ones are October 28, November 25, and December 2, 2020 at 7:00 p.m.

Executive discussed having sessions about covid at the Regional Council meeting.

NEXT MEETING DATES:

- November 18, 2020 1:30 p.m. - 4:00 p.m.

CLOSING

Peter closed with prayer and Kathie adjourned the meeting at 4:00 p.m.

The United Church of Canada
Canadian Shield Regional Council

EXECUTIVE

MINUTES of the Executive of Canadian Shield Regional Council held on November 18, 2020 at 1:30 p.m. via Zoom.

PRESENT: Kathie Smith (Chair), Barb Nott, Joy Galloway, John Watson, Maxine McVey, Selina Mullin, Jim Jackson, Helen Smith, Stewart Walker, Judith Visser, Helen Smith, Dave Le Grand, Bill Steadman

STAFF: Peter Hartmans, Susan Whitehead

Kathie Smith welcomed everyone to the meeting of Executive including new members Bill Steadman (temporary) and Selina Mullin.

Kathie honoured the traditional lands upon which we meet with the following words:

“The lands where we gather today have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we gather today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we meet. We acknowledge that our history has come at a great cost to the aboriginal community and we commit ourselves to be partners in healing and reconciliation with understanding and intention.”
(Adapted – Acknowledging the Land, 2016)

Kathie then read the CSRC safe space statement:

The Canadian Shield Regional Council Executive seeks to be a safe place for all people to gather and participate in the life and work of the Regional Council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.

Peter lit the Christ candle and led Executive in Worship.

CHECK-IN

Executive took time to do a check-in with each other amid the COVID-19 pandemic and asked members to offer their joys and improvements from the 2020 CSRC Online Meeting.

APPROVAL OF AGENDA

MOTION by Stewart Walker/Jim Jackson

2020-11-18-01

That the agenda for the meeting be approved as circulated.

CARRIED

OFFICE SPACE

Peter shared a brief overview of the process of seeking a new office space for the CSRC. Executive had a fulsome discussion about the possibilities and decided that the tender from Emmanuel UC – NB was the choice (See Appendix A).

The United Church of Canada
Canadian Shield Regional Council

MOTION by Jim Jackson/Judith Visser

2020-11-18-02

That the CSRC Executive accept the October 12, 2020 rental proposal from Emmanuel United Church (North Bay), effective June 1, 2021 at the rate of \$550/month with a renewable year-to-year lease.

CARRIED

MEMORANDUM OF UNDERSTANDING (UPDATE)

Kathie and Peter reviewed the Memorandum of Understanding (MOU) between Canadian Shield and Shining Waters Regional Councils (*Appendix B*). Peter indicated that since there will be staff sharing between the two regions, there will need to be an edit to the MOU under the title "Terms", #5 with the addition of:

The Executive Minister will be responsible for:

- Overseeing partnering with regional council staff within regions;

Peter stated this will be edited and dealt with at the next Executive meeting.

COVID 19 UPDATE: BOARD MEETINGS 2021 (QUESTION FROM TED HARRISON)

Peter indicated that the CSRC staff has referred the question of help with AGMs on Zoom (*Appendix C*) to the Support to Communities of Faith Commission (SCoFC) for action.

GOODBYE TO WILL KUNDER

Will came into the Zoom meeting and Executive members each took time to give comments to Will for his upcoming retirement from the CSRC in December. Will thanked everyone for their kind words.

MOTION by Peter Hartmans/Stewart Walker

2020-11-18-03

That Executive wishes to thank Will Kunder for his faithful service to the Canadian Shield Regional Council.

CARRIED

NEXT MEETING DATES:

- January 27, 2021 from 1:30 p.m. – 4:00 p.m.

CLOSING

Helen closed with prayer and Kathie adjourned the meeting at 3:40 p.m.