

**MINUTES** of the Executive of Canadian Shield Regional Council held on September 28, 2021 at 1:00 p.m. via Zoom.

**PRESENT:** Kathie Smith (Chair), John Watson, Jim Jackson, Helen Smith, Selina Mullin, Dave Le Grand, Maxine McVey, Bill Steadman, Joy Galloway, Barb Nott

**STAFF:** Peter Hartmans, Susan Whitehead, Janet MacDonald

**REGRETS:** Stewart Walker

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

*The lands where we gather today, across this region, have been places of gathering for First Nations people as they camped and travelled across the land for generations beyond our knowing. Before people arrived from across the seas, these Nations lived, loved, raised children and made a living. They lived in harmony with all that the Creator had made. As we meet today, we recognize those traditional sojourners in this land. We give thanks for them and for the lands on which we gather today. We acknowledge that our history has come at a great cost to the Indigenous community and we commit ourselves to be partners in healing and reconciliation.*

Kathie then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

Peter gave a worship and shared a reflection about Orange Shirt Day and the National Day for Truth and Reconciliation on Thursday, September 30th. He also shared many resources and activities for Sept. 30<sup>th</sup> (Appendix A).

## CHECK-IN

Executive took time to do a check-in with each other.

## **APPROVAL OF AGENDA**

**MOTION** by Jim Jackson/Selina Mullin                            2021-09-28-01  
That the agenda for the meeting be approved as circulated.  
**CARRIED**

## **APPROVAL OF MINUTES**

**MOTION** by John Watson/Selina Mullin                           **2021-09-28-02**  
That the Minutes of the meetings of the Canadian Shield Regional Council  
Executive held on August 24, 2021 via Zoom, be approved as circulated.  
**CARRIED**

## RECEIVE MINUTES FROM COMMISSIONS

**MOTION by Jim Jackson/Joy Galloway**                   **2021-09-28-03**  
**That the Minutes of the CSRC Support to Communities of Faith**  
**Commission from June 29, 2021 be received, for information.**  
**CARRIED**

## CORRESPONDENCE

There is no correspondence to report.

## DRAFT BUDGET UPDATE

Janet gave the 2022 Draft Budget to Executive (*Appendix B*), sharing the two changes to the Budget since the last Executive meeting. The first was that the CSRC received news from the General Council Office (GCO) that our M&S Grant will remain the same as last year (\$240,000).

The second change was the budget was not balanced after the news about the M&S Grant. Janet shared that one of the CSRC's bylaws states that the region must have a balanced budget at the end of each year. One of the ways the budget was balanced was to increase the line in the budget called Legal/Congregational Support Reserve Fund, which is a fund for communities of faith who need help with unforeseen costs.

**MOTION by Bill Steadman/Jim Jackson**                   **2021-09-28-04**  
**That the Executive recommend the 2022 Draft Budget to the October**  
**16th, 2021 Canadian Shield Regional Council Meeting.**  
**CARRIED**

## REGIONAL COUNCIL MEETING UPDATE

Barb gave a brief update on the RCM, indicating there are approximately 52 registered for the meeting to date. She is encouraging Executive members to ask people to register.

The workshops are all confirmed and closer to the date of the meeting, the planning team will ask some registrants if they are interested in being a "host" in the workshops to introduce and then thank the workshop presenters in the breakout rooms during the workshop time.

The Worship Team has been busy planning the Opening Worship during the meeting and also the Celebration of Ministry and Affirming Service. The choir has recorded the music for the meeting and it will be sent to Susan.

## BY-LAW UPDATE

Kathie gave an update on the Governance Document and thanked all involved with the edits and the creation of the CSRC Policy and Procedure Manual. Executive have been given the opportunity to review the document and note any changes to report at the next meeting.

## NOMINATIONS UPDATE

Jim gave an update on the nominations process for the RCM. He indicated that we do not have a lot of nominations for the positions that are vacant. Jim suggested that Executive members "tap" people that they think would fit in these positions. Vacancies are as follows:

- Executive – Chair Elect Vacancy, 2 Member Vacancies
- Nominations – 2 Member Vacancies
- Property RT – 2 Member Vacancies
- Affirming RT – 1 Member Vacancy
- Youth and Young Adult RT – 4 Member Vacancies
- Support to Communities of Faith Commission – Chair Vacancy, 2 Member Vacancies
- Right Relations RT – 4 Member Vacancies
- Finance RT – 1 Member Vacancy

### **NEW BUSINESS**

The new business was a discussion about the Executive report to the RCM Report Packet and was addressed in the Regional Council Meeting Update section of these minutes.

### **CELEBRATION OF OUR CHAIR**

Peter shared some profound words of thanks for all of Kathie's hard work as the Chair of the CSRC Executive and how it was such an honour to serve with Kathie. All the members of Executive shared their thanks to Kathie and wished her well.

### **POSSIBLE NEXT MEETING DATES:**

- TBD after a doodle poll

### **CLOSING**

Kathie adjourned the meeting at 3:15 p.m. and ended with a prayer.

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**APPENDIX A**  
**Sept. 30<sup>th</sup> 2021 National Day of Truth and Reconciliation Activities and Resources**

**Take Action**

-Mark Orange Shirt Day in your community of faith on September 26. Whether your community of faith is meeting in person or online, please ask people to wear orange for a community picture. That could be a safely distanced group photo, a Zoom call screenshot, or a photo collage. Share your photos on Facebook and Twitter (include the hashtags #OrangeShirtDay, #EveryChildMatters, and #UCCan), or send your pictures to Reconciliation and Indigenous Justice Animator Sara Stratton (SStratton@united-church.ca) for use on our social media pages.

-Moderator's Orange Shirt Day video

[https://www.youtube.com/watch?v=o2rfb9bNW9U&ab\\_channel=TheUnitedChurchofCanada](https://www.youtube.com/watch?v=o2rfb9bNW9U&ab_channel=TheUnitedChurchofCanada)

-Pray using this prayer inspired by Honarine Scott's Orange Shirt Day blog.

-Join our panel discussion "Indigenous Children Then, Now, and Tomorrow" ( on September 29, 5:30–7:00 p.m. Eastern. Panelists will touch on topics including Indigenous children in residential schools, the Sixties Scoop, the Millennial Scoop, and bringing our children home. Register at United in Learning

<https://united-church.ca/events/indigenous-children-then-now-and-tomorrow-panel-discussion-orange-shirt-day>

-Wear an orange shirt on Thursday, September 30. Whether you're at work, at school, or at home, get out that orange shirt! Make sure you take a picture to share on Facebook and Twitter (include the hashtags #OrangeShirtDay, #EveryChildMatters, and #UCCan), and challenge your friends and family to do the same. You can also send your pictures to Reconciliation and Indigenous Justice Animator Sara Stratton (SStratton@united-church.ca) for use on our social media pages.

-Join in a candlelight vigil on September 30 with Indigenous Ministries and Justice Executive Minister Murray Pruden at 7:00 p.m. Eastern on the Indigenous Ministries Facebook page

<https://united-church.ca/social-action/act-now/honour-children-who-attended-residential-schools>

-Read former Healing Programs Coordinator Honarine Scott's powerful reflection.

**APPENDIX B**  
**2022 Draft Budget, Budget vs. Actual, June 30<sup>th</sup>, 2021 Statements**

<u>CSRC - Draft Budget</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2022 Draft</u>
<b>Income</b>			
National Grants			
Assessment	325,000	325,000	325,000
M&S Grant	289,000	240,000	240,000
Other	558		
Salary	<u>99,000</u>	<u>99,000</u>	<u>99,000</u>
	713,558	664,000	664,000
Investment Income	24,821	10,000	25,000
Miscellaneous	3,000		
Pastoral Relations Supervisors	12,105		
<b>Total Income</b>	<b><u>753,484</u></b>	<b><u>674,000</u></b>	<b><u>689,000</u></b>
<b>Expenses</b>			
Archives	9,017	12,000	12,000
Bookstore Support	1,800		1,800
Committees	325	1,000	1,000
Corporation Overview	3,000		
Executive	59	5,000	5,000
Finance	6,559	15,000	15,700
Grants	54,000	60,000	60,000
Legal Fees		5,000	5,000
Legal/Congregational Support Reserve Fund			49,000
Miscellaneous	4,129		6,000
Office Expenses	42,740	20,000	20,000
Pastoral Relations	13,696	15,000	15,000
Regional Meeting	244	80,000	80,000
Retail Sales Taxes	918		1,000
SJNOR	1,500		1,000
Staff Team			
Cell Phones	3,289	3,000	3,000
Continuing Education	1,561	5,500	6,000
Internet	1,440		1,500
Salaries	385,405	420,000	375,000
Travel	4,418	10,000	10,000
Resources	<u>643</u>	<u>2,500</u>	<u>2,500</u>
	396,756	441,000	396,500
SWRC/CSRC Shared Expenses	1,553	10,000	10,000
Youth	<u>111</u>	<u>10,000</u>	<u>10,000</u>
	<u>536,408</u>	<u>674,000</u>	<u>689,000</u>
<b>Income over Expenses</b>	<b><u>217,076</u></b>	<b><u>-</u></b>	<b><u>-</u></b>

<b>CSRC - Draft Budget</b>	<b>2021 Budget</b>	<b>Jan to June 2021</b>
<b>Income</b>		
National Grants		
Assessment	325000	154,250
M&S Grant	240000	107,946
Salary	<u>99000</u>	<u>49,500</u>
	664000	311,696
Investment Income	10000	18,234
Miscellaneous		400,000
Pastoral Relations Supervisors		5,460
<i>Total Income</i>	<u><u>674000</u></u>	<u><u>735,390</u></u>
<b>Expenses</b>		
Archives	12000	4,628
Bookstore Support		1,800
Committees	1000	
Executive	5000	
Finance	15000	3,460
Grants	60000	46,000
Legal Fees	5000	
Miscellaneous		120,624
Office Expenses	20000	19,876
Pastoral Relations	15000	7,528
Regional Meeting	80000	
Retail Sales Taxes		1,219
SJNOR		1,000
Staff Team		
Cell Phones	3000	1,542
Continuing Education	5500	463
Internet		700
Salaries	420000	214,306
Travel	10000	
Resources	<u>2500</u>	<u>950</u>
	441000	217,961
SWRC/CSRC Shared Expenses	10000	
Youth	<u>10000</u>	<u></u>
	<u><u>674000</u></u>	<u><u>424,096</u></u>
<i>Income over Expenses</i>	<u><u>0</u></u>	<u><u>311,293</u></u>

## CSRC Balance Sheet      30-Jun-21

### ASSETS

Chequing Account	526,961
Investment Accounts	1,141,817
Receivables	41,605
Fixed Assets	1,106
Loan Receivable	24,636
<b>TOTAL ASSETS</b>	<b>1,736,125</b>

### LIABILITIES

Payables	13,050
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### EQUITIES

#### Designated Funds

Affirming Ministries	18,455
Camping Fund	336,578
Clusters & Networks	58,746
General Fund	137,963
Health Joy and Excellence	213,105
Lay Education	41,890
LLWL Program	25,582
New Outreach	84,533
Preparing for Ministry	39,461
Right Relations & Intercultural	18,283
Youth Programming	69,328

<b>Total Designated Funds</b>	<b>1,043,924</b>
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Retained Earnings	679,152
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<b>TOTAL EQUITIES</b>	<b>1,723,075</b>
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<b>TOTAL LIABILITIES AND EQUITIES</b>	<b>1,736,125</b>
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