

**MINUTES** of the Executive of Canadian Shield Regional Council held on March 3, 2021 at 1:30 p.m. via Zoom.

**PRESENT:** Kathie Smith (Chair), Barb Nott, Joy Galloway, John Watson, Selina Mullin, Jim Jackson, Helen Smith, Stewart Walker, Helen Smith, Dave Le Grand, Bill Steadman

**STAFF:** Peter Hartmans, Susan Whitehead

**REGRETS:** Judith Visser, Maxine McVey

Kathie Smith welcomed everyone to the meeting of Executive.

Kathie honoured the traditional lands upon which we meet with the following words:

*As we come together in this virtual space, we are mindful that we do so from Traditional Territories and unceded lands of the First Nations peoples. We give thanks for their stewardship of the land throughout the ages. We acknowledge their history comes at a great expense as a result of colonization. We honour their spirituality and their teachings as we continue our learnings and un-learnings. In our acknowledgement, we commit to care for creation and walk together with the First Peoples as siblings in healing, in solidarity, in reconciliation, and in love.*

Kathie then read the CSRC safe space statement:

*The Canadian Shield Regional Council Executive, as an affirming community, is a safe place that welcomes and includes all people to gather and participate in the life and work of the regional council regardless of age, ability, race, cultural background, sexual orientation or gender identity. In this space, all are welcome.*

Peter lit the Christ candle and led Executive in Worship. Executive prayed for all the frontline workers who are very tired, for communities of faith that are struggling, for people who are suffering during this pandemic, and especially for one of our Executive members who is currently in the hospital.

## **CHECK-IN**

Executive took time to do a check-in with each other amid the COVID-19 pandemic.

## **APPROVAL OF AGENDA**

**MOTION by Joy Galloway/Helen Smith**                           **2021-03-03-01**  
**That the agenda for the meeting be approved as circulated.**  
**CARRIED**

## **APPROVAL OF MINUTES**

**MOTION by Jim Jackson/John Watson**                           **2021-03-03-02**  
**That the Minutes of the meetings of the Canadian Shield Regional Council Executive held on January 27, 2021 via Zoom, be approved as circulated.**  
**CARRIED**

## RECEIVE MINUTES FROM COMMISSIONS

**MOTION by Peter Hartmans/Selina Mullin 2021-03-03-03**

**That the Minutes of the CSRC Pastoral Relations Commission from January 26, 2021 be received, for information.**

**CARRIED**

**MOTION by Peter Hartmans/Selina Mullin 2021-03-03-04**

**That the Minutes of the CSRC Support to Communities of Faith Commission from February 27, 2020; March 25, 2020; April 23, 2020; May 26, 2020; June 29, 2020; September 22, 2020; October 27, 2020; and November 25, 2020 be received, for information.**

**CARRIED**

## CORRESPONDENCE

*Email from Cheryl Stadelbauer-Sampa Re: Money from London Conference (Appendix A)*

Peter gave a quick update regarding the former London Conference. He indicated that they have closed out their books and will be transferring a percentage of their funds to CSRC that would then go into the general funds account.

**MOTION by Peter Hartmans/Helen Smith 2021-03-03-05**

**That the CSRC Executive receive, for information, the email from Cheryl Stadelbauer-Sampa regarding the transferring of funds from the former London Conference to the CSRC.**

**CARRIED**

Janet McDonald will let Peter know when the funds have been transferred and the CSRC Executive will write a note of thanks.

## BY-LAW UPDATE, CHECK-IN AND FUTURE WORK

Kathie updated Executive about the revisions to the Governance Document. The revision team reached out to the Chairs and Team Leads for Commissions, Committees, and Resource Teams, asking them to forward any input for their teams. Kathie thanked the Commissions, Committees, their members and the members of their respective Resource Teams, for their input and continued service to the region.

The revision team deemed that it would be advantageous for the CSRC to have an accompanying Policy Manual with the Governance Document. There will be another request to the Commissions, Committees, and Resource Teams to send in all policies that have been developed to be entered into the new CSRC Policy Manual. The hope is to have the revised Governance Document and Policy Manual to Executive by the June 2021 Executive meeting, if not sooner.

## COVID-19 UPDATE AND REGIONAL MEETING

Peter indicated that we are coming up to the one-year anniversary of the announcement of the pandemic. The Anglican Arch-Bishop for Ontario contacted Peter inquiring if the CSRC would be interested sending out a letter of solidarity during the pandemic to the region asking if communities of faith want to participate in a moment of silence and/or fasting on March 11<sup>th</sup> or 14<sup>th</sup>, 2021.

**There was consensus that Peter will write a letter to the region regarding the Arch-Bishop's request.**

Barb gave a brief talk about a face-to-face meeting in the fall. Barb contacted someone at the Sudbury Health Unit and asked their advice about whether we should have an in-person meeting or not. Staff there stated it was very hard to say at this point but you might be able to get 50 people together but anything over that is not likely. Executive discussed whether we could have an in-person meeting in the fall or if it should remain online like 2020.

**MOTION: John Watson/Barb**

**2021-03-03-06**

**That the CSRC Executive will wait until the next Executive meeting on April 7, 2021 to decide about having the October 2021 CSRC Meeting in-person or online.**

**CARRIED**

**GC 44 PROPOSALS AND COMMISSIONERS**

General Council has indicated that GC44 Commissioners will be elected by June 24, 2021 by regional councils. Peter indicated that becoming a General Council (GC) Commissioner is a 4-year commitment, with one year of orientation and three years of being a commissioner. The Canadian Shield Regional Council has been allotted 9 Commissioners slots for GC44.

Previously in Conference times, the proposals would be sent to the General Council Office in May of the same year of the meeting but now GC is asking that GC proposals be submitted October 30, 2021. The CSRC could do regional council proposals outside the October 2021 RC meeting and have a Town Hall to discuss and then vote on them at the October 2021 RC Meeting. The same thing can be done for the voting of GC44 Commissioners - 2 town halls with one to present the Commissioners nominees and the second one to vote. This way all deadlines will be met and the CSRC GC44 Commissions will not miss the orientation sessions in early 2022.

**NOMINATIONS: TERMS**

GCE recently decided that Commissioners to GC 44 (July 22 to July 26, 2022) should be elected by June 24, 2021.

At the CS Regional Council Meeting in November 2020, as part of the Nominations Committee Report, all members' terms were moved ahead by one year. This meant that Chair, Kathie Smith and Chair-elect, Barb Nott would be in their respective positions an extra year. For additional clarity both these positions require people to commit to 6 years (Chair-elect 2 years, Chair 2 years and Past Chair 2 years) as opposed to the previous 3-year commitment of all other members.

After review and discussion among Kathie Smith, Jim Jackson and Peter Hartmans (Zoom Feb. 26, 2021), it was agreed that the following request be presented to the CSRC Executive.

**MOTION: Jim Jackson / Helen Smith**

**2021-03-03-07**

**That the CSRC Executive re-establish the terms for the Chair, Kathie Smith and the Chair-elect, Barb Nott as ending 2021 06, or at the duly called 2021 CSRC Annual Meeting, at which time Kathie Smith would become Past Chair and Barb Nott would become the Chair of the CSRC and Executive.**

**CARRIED**

## **ANTI-RACISM CONVERSATION**

Kathie shared the Pres/chairs had a meeting with the GS and MOD and updated how we are becoming an anti-racist region. The CSRC needs to start looking at all policies with an equity, inclusive, and anti-racist lens from now on. There are folks in our regional working with Adele Halliday and being equity monitors. Bill Steadman shared information about the topic of equity monitors was raised at the Support to Communities of Faith Commission and some members indicated that they would like to be involved in discussions about equity monitors. They have had ongoing consultations with Adele Halliday at the General Council Office and there may be decisions arising from those discussions but Bill states that they are at a very preliminary stage right now.

The Common Table is a new committee that gives resources for anti-racism to communities of faith. Kathie suggested we can have a Town Hall meeting with regional reps to present the CSRC Anti-Racism proposal and from there, branch out into learnings from the resources. MILC will be doing a large workshop on anti-racism in conjunction with the region with the date to be determined.

CSRC Staff is also doing anti-racism webinars with the Shining Waters RC staff. Kathie will be discussing a possible date for an Anti-Racism Town Hall Meeting with Melody Duncanson Hales and will update Executive as information comes in.

## HUNTINGTON UNIVERSITY UPDATE

Peter gave an update to Executive about Huntington University.

## **EXECUTIVE MINISTER FINANCIAL MANAGEMENT POLICY PROPOSAL - DRAFT (Appendix B)**

Executive had a brief discussion about the Executive Minister Management Policy.

**MOTION by Selina Mullin/John Watson** **2021-03-03-08**  
**That the CSRC Executive approve the Executive Minister Management Policy, effective March 3, 2021.**  
**CARRIED**

BILL STEADMAN'S EMAIL RE: MOTION FOR EXEC FROM SCOFSC

Bill Steadman discussed a motion from the Support to Communities of Faith Commission requesting financial support for the establishment of a Regional Emergent Support Grant of up to \$5,000 per applying community of faith, with a capped budget for the year 2021 of \$25,000. This grant would have the same criteria and application process as the current Mission Support process and would be funded out of CSRC Reserve Funds.

**MOTION by Bill Steadman/John Watson** **2021-03-03-09**  
That the CSRC Executive approve a fund for a Regional Emergent Support Grant for the year 2021, to be administered by the Support to Community of Faith Commission of up to \$25,000 from the CSRC Reserve Funds, related to the challenges of the Covid 19 pandemic.

## **NEW BUSINESS**

There was no new business.

**NEXT MEETING DATES:**

- April 7, 2021 at 1:30 – 4:00 p.m. via Zoom
- May 5, 2021 at 1:30 – 4:00 p.m. via Zoom

**CLOSING**

Kathie adjourned the meeting at 4:15 p.m. and Helen ended with prayer.

## APPENDIX A

### Email From Cheryl-Ann Stadelbauer-Sampa re: London Conference Funds

**From:** Stadelbauer-Sampa, Cheryl-Ann

**Sent:** December 17, 2020 2:20 PM

**To:** Hartmans, Peter <[PHartmans@united-church.ca](mailto:PHartmans@united-church.ca)>

**Cc:** Savaria, Bob <[BSavaria@united-church.ca](mailto:BSavaria@united-church.ca)>; Brent Caslick <[bcaslick@cabletv.on.ca](mailto:bcaslick@cabletv.on.ca)>;

Doug Cameron <[dscameron1970@gmail.com](mailto:dscameron1970@gmail.com)>

**Subject:** From London Conference to Canadian Shield

Hello Peter:

I am embarrassed at the length of time it has taken to organize a cheque to Canadian Shield.  
My apologies!

Canadian Shield receives 7% (the equivalent to Algoma Presbytery's contribution to the Conference) of London Conference's unrestricted surplus and two funds. London Conference directed its resources to Antler River Watershed Regional Council for distribution.

Among the funds received will be two designated amounts:

#### Mission and Service Revenue Generation

London Conference formerly had a fund it received from General Council (prior to my time) that was to be used for the promotion of Mission and Service and generating Mission and Service funds. London Conference came to define this more broadly as stewardship matters and hoped that the funds could continue to serve this broader purpose with an emphasis on M&S if possible.

#### Congregational Learning Grants

This is the share of funds that London Conference had to support the learning of lay people and ministry personnel. London Conference hoped it could continue to meet this purpose.

#### Unrestricted

The balance is unrestricted to support the ministry of Canadian Shield Regional Council as it determines.

#### Reserve

An outstanding legal matter connected with the former Algoma Presbytery resulted in London Conference setting aside a reserve to cover any potential costs associated with it. Once this matter is resolved (and unfortunately I am not optimistic about that happening in a timely way as we have now crossed the five-year threshold), any amount of the reserve remaining after legal fees and any settlement assigned to the former London Conference will be divided according to the pre-determined formula: 75% for Antler River Watershed, 18% for Western Ontario Waterways and 7% for Canadian Shield.

Bob Savaria will be ensuring the cheque is prepared before year end. I contemplated providing the exact breakdown of amounts for the above but decided it might be more straightforward is Bob does that so I am not confusing matters!!!

Again, many thanks to Canadian Shield for your patience. I appreciated the connection I had with the churches of the former Algoma Presbytery. Wonderful communities of faith with gifted ministry leaders!

Zoom Meeting

March 3, 2021

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Shalom,  
C-A  
Executive Minister  
Antler River Watershed Regional Council  
Western Ontario Waterways Regional Council  
Horseshoe Falls Regional Council  
905-659-3343 Ext. 2  
1-833-236-0280 Ext 2

**The United Church of Canada acknowledges that its building and ministries from coast to coast to coast are on traditional territories of Indigenous Peoples.**

**Our vital, innovative and healing ministries are supported by generous Mission & Service donations.**

**APPENDIX B**  
**Executive Minister Management Policy**

POLICY NAME	Date Approved:
Executive Minister: Financial Management	
Canadian Shield Regional Council	Review date: December 31, 2023
Purpose: Non-Budgeted Items, Litigation Expenditures and Regional Property	

Responsibilities

1. Financial Management

- a) Non-budget expenditures: All non-budget expenditures over \$5,000 shall be approved by the Executive with the exception of property holding costs/repairs/ renovations for properties held by the Region prior to sale, on the recommendation of the Regional Council Property team to a maximum of \$5,000.
- b) Litigation budget line: The litigation budget line will include costs that might reduce damage to the church and/or promote healing in individual cases of litigation, to a maximum of \$5,000 per situation, to be determined in consultation with the Chair and Past-Chair/Chair-Elect.