

Canadian Shield Regional Council

The United Church of Canada

2019 Regional Council Meeting

“Moving Forward with the Spirit”

May 31st – June 2nd, 2019



Report Packet

Regional Council Meeting hosted in Sault Ste. Marie, ON
Quattro Hotel and Conference Centre

Celebration of Ministry Service: St. Andrew's United Church, SSM



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Agenda

Friday, May 31st, 2019 (at the Quattro Hotel and Conference Centre)

11:00	Registration	12:30	Sacred Fire	6:00 – 7:00	DINNER Get to Know You <i>5 Become 1 Skit</i> Job Description of Reps <i>Overview of Transition</i> Intro to Gov. Doc. Theological Reflection
		1:30	Welcome and Introductions		
		2:00	Opening Worship		
		3:15	BREAK		
		4:00	Maurice Switzer Presentation		
		5:00	Bookroom, Announcements	9:00	Social & Hymns

Saturday, June 1st, 2019 (at the Quattro Hotel and Conference Centre)

8:45 – 9:30	Morning Worship	12:00	LUNCH	6:30	Banquet
9:30 – 10:30	Nominations Budget & Funds Other Reports Ordinand Speech Affirming Ministry	1:00 – 2:00	Cluster & Networks	8:30	Evening Vespers
10:30 – 11:00	BREAK	2:00 – 3:00	Presentation of Nominees Elections Proposals Announce Ballots Vote on Budget		
11:00 – 11:45	Discipleship	3:00 – 3:30	BREAK		
11:45	Announcements, Grace	3:30 – 5:15	Workshops		

Sunday, June 2nd, 2019 (at St. Andrew's United Church, SSM)

8:45 – 9:00	Gathering Music	11:00 – 12:30	CELEBRATION OF MINISTRY SERVICE		
9:00 – 10:30	New Business Installation of Chair and Chair-Elect Covenanting of Staff Courtesies Closing Motions		(St. Andrew's UC)		
10:30	BREAK	12:30	Reception		



Welcome Letter from Arrangements Committee



“Moving Forward with the Spirit” is the theme for the first Canadian Shield Regional Council Meeting being held in Sault Ste. Marie on May 31 – June 2, 2019 at the Quattro Hotel and Conference Centre (229 Great Northern Road, SSM).

What does the theme make you think about as we move forward with transitions within The United Church of Canada? How does it affect us? How does it affect our communities of faith? How does it affect the wider church?

The weekend will be an opportunity to make some new connections, renew friendships, learn about clusters and networks and find out where you can fit in as an individual, and as a community of faith, to make a difference in our world and to accomplish more together than we each can separately.

The Arrangements Committee are well into the planning of the Regional Council Meeting. Friday and Saturday activities and meals will be held at the Quattro and Sunday will be held at St. Andrew's United Church (712 Wellington Street, SSM). All sites are totally accessible with plenty of parking. Music will be projected, so there is no need to bring hymn books.

Saturday night at the Banquet, we will be honouring our Retirees and Anniversaries. We will end the evening with some fun activities. On Sunday, we will move to St Andrew's United Church to complete our business and participate in the Celebration of Ministry Service.

We have three full days planned. Nora Sanders, General Secretary at the General Council Office, will be attending and participating in the weekend. The Book Store will be available for the weekend as well, with many new titles for you to peruse.

Friday and Saturday meals (*dinner Friday, lunch and dinner Saturday*) will be at the hotel and a light lunch will be served at St Andrew's prior to your return home. It is important that you tell us of any dietary requirements - please indicate this on your registration form.

To support communities of faith, a worship service, which will include some of the elements of the worship at our meeting, will be sent to all communities of faith in the next few months. This will provide a prepared service so that lay members will feel comfortable leading worship on Sunday, June 2nd, 2019 while ministry personnel are away at the meeting.

Members of communities of faith who are not Regional Council Representatives or Ministry Personnel, are welcome to attend the Regional Council Meeting as paying guests (*meals included with a registration fee of \$125 to cover meeting costs*). They will be included in all aspects of the meeting, *except voting*. They can register to attend and participate in table discussions and meals. You may also register as a visitor, who will not vote, will not participate in the meeting or meals and is an observer at the meeting only. **EVERYONE** must register for the Regional Council Meeting, regardless of their role.

Again, we welcome to you all. If you should have any questions about the RC Meeting, please call the main CSRC Office at (705) 474-3350.

The Arrangements Committee look forward to seeing you!

Committee Members

Barbara Nott (Chair), Cindy Desilets, Maxine McVey, Mardi Mumford, Helen Smith, Eun-Joo Park, Rob Smith, Peter Hartmans, Susan Whitehead



Message from the CSRC Transition Executive Chair



Canadian Shield Regional Council

Engaging with the Spirit to Inspire,
Connect and Empower
Communities of Faith

Welcome to Canadian Shield Region!

Canadian Shield Region has been a region Since January 1st, 2019.

We invite you to the first meeting of Canadian Shield Region Regional Council which will be held at the Quattro Hotel from 1:00 PM Friday, May 31st until after a final lunch on Sunday, June 2nd.

The members of the Transition Commission who were appointed by the former presbyteries have been meeting with our Executive Minister, Peter Hartmans, and our staff, since May 2018 to ensure that as we create a new structure, we build upon the experience of five Presbyteries and three Conferences, and have in place an effective governance structure for the new region with the core policies necessary for initial smooth functioning. Unless urgently needed, decisions about new policies have been left to the Regional Council, and its elected Executive and Commissions.

To launch the new Region, our theme for the first Regional Council meeting is **Moving Forward with Spirit**.

At the time of writing this letter, we are considering opening our time together with a Sacred Fire on the Willowgrove Church grounds. During our time together, there will be time for worship and music. The music part of our weekend is in the planning stages, but as in all United Church functions, will be well led.

Nora Sanders, The General Secretary of The United Church of Canada, will be joining us as a General Council Representative.

The weekend will be an opportunity to make some new connections in this very large region, renew friendships, learn about clusters and networks, and find out where you can fit in as an individual and as a community of faith, to make a difference in our world, and to accomplish more together than we each can separately.

We will hear from one minister who will be ordained. Our preacher at the Celebration of Ministry Service on Sunday morning will be the Rev. Peter Hartmans, Executive Minister of the Canadian Shield Regional Council of The United Church of Canada.

At the final Banquet on Saturday evening we will honour and wish the retirees a restful and fulfilling retirement. We will also hear about the former Manitou Art Collection, and Nora Sanders will offer a theological reflection of the weekend.

On Friday and Saturday, there will be business sessions to introduce and begin discussions about the governance model, the budget, Affirming Ministries, and other business, and also hearing from the Nominations Committee.

Late Saturday afternoon during the business session, Regional Council representatives will vote for the new Executive, the Slate of Nominations, the proposed new governance model, the budget, on continuing as an Affirming Region, and the preliminary Action Plan and Vision, as well as any proposals which may be presented.



At the closing worship on Sunday, all members will share in a covenanting service with the first Executive, the staff and each other, and then enjoy a celebratory reception before heading home.

To support communities of faith, a worship service, which will include some of the elements of the worship at our meeting, will be sent to all communities of faith. This will provide a prepared service so that lay members will feel comfortable leading worship on Sunday, June 2.

Please see our website www.canadianshieldrc.ca for further details about the meeting.

Members of communities of faith who are not Regional Council representatives are welcome to attend the regional meeting as non-voting participants. They will be included in all aspects of the meeting, except voting. They can register to attend and participate in table discussions, and book accommodation and meals.

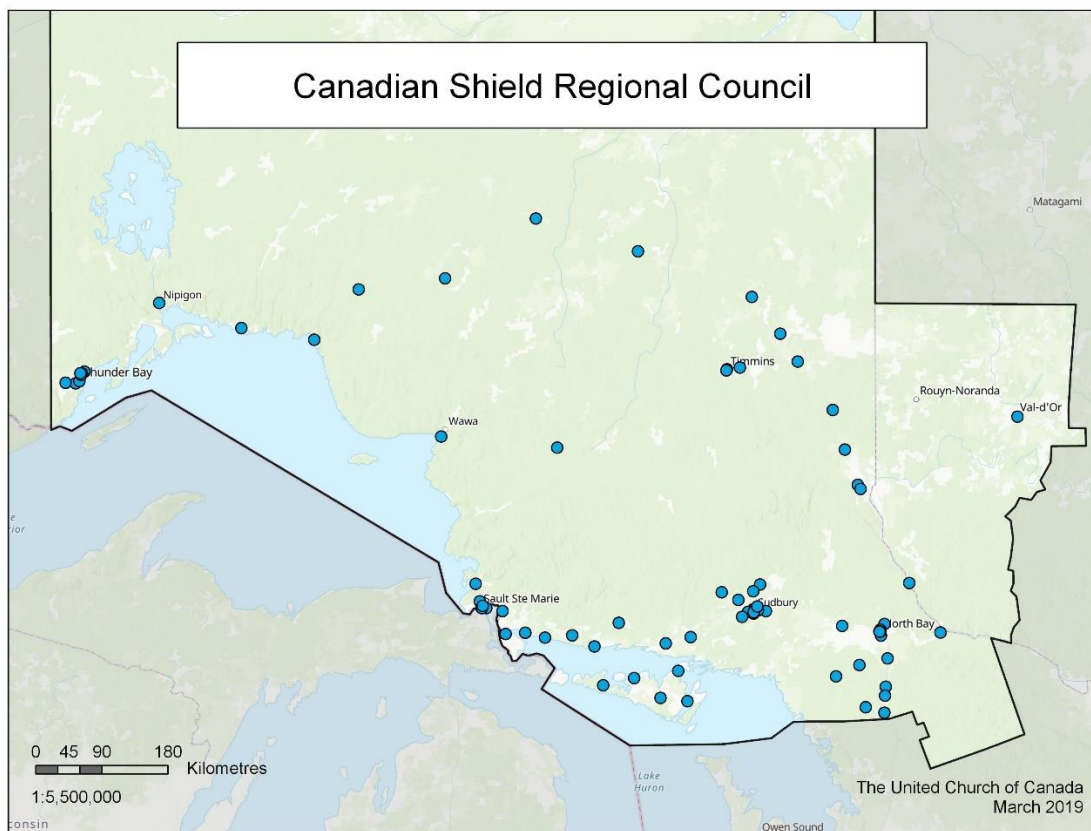
We look forward to seeing you at the first Canadian Shield Regional Council meeting at The Quattro Hotel from 1:00 PM Friday, May 31st until after a final reception on Sunday, June 2nd.



Jim Jackson
Chair,
Canadian Shield Regional Council Transition Commission



Map of the Canadian Shield Regional Council



BUSINESS OF THE COURT

Procedural and Consent Motions 2019

FOR ACTION

The following Consent motions be adopted:

- a) **Roll of the Regional Council:** that the roll of Roll of the Regional Council shall consist of:
- All ministry personnel within the geographic bounds served by the Canadian Shield Regional Council (Basis of Union 6.2.1);
 - Ministers of denominations within mutual recognition agreements while under appointment or call (Basis of Union 6.2.2);
 - lay members elected by the community of Faith, respecting the balance of lay and ministry personnel where possible (Basis of Union 6.2.3);
 - additional lay members as determined by the regional council if necessary, to respect a balance of ministry personal and lay members who are not ministry personnel in the membership of the Regional Council (2019 Manual C.1.2.b)
- b) **Bounds of the Regional Council Meeting:** that the bounds of the 2019 Canadian Shield Regional Council Meeting (for voting purposes) shall be the numbered tables on the floor in the meeting space at the Quattro Hotel and Conference Centre (229 Great Northern Road, Sault Ste. Marie) when in session on Friday, May 31st, 2019 at 1:00 p.m. to Saturday, June 1st, 2019 at 9:00 p.m. and including St. Andrew's UC (712 Wellington St. E., Sault Ste. Marie) on Sunday, June 2nd, 2019 beginning at 8:30 a.m.).
- c) **Celebration of Ministry Service (including Ordination):**
- That the Canadian Shield Regional Council hold a Celebration of Ministry Service including ordination to the order of ministry of The United Church of Canada on June 2, 1019 at 11am at St. Andrew's United Church, 712 Wellington St. E. Sault Ste. Marie, to fulfil its responsibility to ordain those whom the Office of Vocation has confirmed as having completed all the requirements for ordination and whom the Regional Council has confirmed have a covenantal relationship in place with a community of faith.*
- d) **Agenda:** that the Agenda as printed and circulated be the order of business, subject to those changes that are recommended by the Agenda & Business Chairperson and approved by the Regional Council; or as recommended by the Regional Council itself.
- e) **Adjournment of Sessions:** that the Chair has the authority to recess the Regional Council when business, as ordered, is completed, until the next order of the day.
- f) **Corresponding Members:** that corresponding members shall be: official guests of the Regional Council. Their names shall be included in the Record of Proceedings. (2019 Manual C.1.4)
- g) **New Business & Nominations:** that any Nominations for the Regional Council and items of New Business shall be given to the Agenda & Business Committee by 11:00 am, Saturday June 1, 2019.
- h) **Naming of the Regional Council 6:** Following a process of Regional Council consultation and voting, that Regional Council 6 will be re-named: The Canadian Shielded Regional Council.

PROCEDURAL MOTIONS

1. The procedural and prayer microphone shall be microphone #1.



2. Any handouts must be authorized by the Agenda & Business Committee.
3. The Parliamentarian shall be Bill Steadman
4. The Chair shall present a Proposal. The Chair will invite prayerful discernment and discussion on the wisdom of the Proposal. When the President discerns that the sense of the meeting is such that we are ready to hear a motion on the Proposal she/he will invite the presenter to put the motion. Once the motion has been moved and seconded, Rules of Debate and Order shall be followed.
5. At the discretion of the Chair, microphone time for each speaker will be limited to 1½ minutes per Proposal and 1½ minutes per motion with the exception of the mover (who may speak at the beginning and end of a motion).
6. Microphone time may be reduced at the discretion of the Agenda & Business Committee in 30 second increments when any item of business exceeds 20 minutes.
7. The normal voting procedure shall be a show of hands using ballot cards, except where a secret ballot is required (ballot sheets will be provided by the Agenda & Business Committee through the Conference Office).
8. In the case of limited time for business, items will be dealt with in the following order: Proposals to General Council, Proposals to Regional Council, Elections.

Background for Consent Motions

Evaluation and experience have shown that the agendas of meetings of the Executive are full and that time for fulsome discernment and discussion of important items is occasionally lacking.

A consent agenda is a tool to help the Regional Council focus on what is most important. Proposals which are routine or non-controversial actions or routine changes in policy or procedure are included in the consent agenda. At the meeting, any 5 voting members of the Regional Council may request to move any item(s) from the consent agenda to be placed on the meeting's agenda. By courtesy, advance notice would be given to the Executive Minister. If you have a concern you are encouraged to contact the Executive Minister in advance as an exchange of information may resolve a question.

In a consent agenda you may also find minutes of previous meetings, accountability reports, etc. The list of correspondence to the Executive (if any) is included with the reports to be received for information.

Process for Removal of an Item from the Consent Motion:

The process for acting on the consent agenda in the opening sessions will be as follows:

1. Presider/chair: "You have all received the workbook, with the consent agenda. Do any 5 voting members wish to remove an item from the consent agenda to be placed on the meeting's agenda by the Business Table?"
2. If any 5 voting members requests it, an item is removed (by courtesy, advance notice would be given to the Executive Minister).

Presider/chair: "Without discussion, then, the consent agenda is ready for a vote. Those in favour? Opposed? All items on the consent agenda are adopted."



How to Create Proposals in the Canadian Shield Regional Council

Creating a Proposal to be considered by the Regional Council:

Proposals can be created to be considered by the Regional Council or the Regional Council Executive. A “proposal” is a formal request for the council to take action. It is one way that a United Church member may raise an issue that is important to them and ask for the church to take action on it.

The 2019 Manual, Section F, describes in detail how a proposal may be submitted. The outline below also provides a template for creating a proposal. Proposals can be submitted before the Regional Council meeting, to be circulated in the Regional meeting workbook or, a proposal can be submitted to the Agenda and Business table before the scheduled close of submission of new business, during our Regional Meeting. See the CSRC Meeting agenda for specific close of business time.

Proposal [template] (also see 2019 Manual, Section F, Initiating Action and Change)

1. What is the issue? (describe in broad terms)

We believe God/Jesus/Holy Spirit is calling us to:

- do something about...
- engage the topic of...
- respond to the challenge of...
- etc.

Note: Proposals for the Regional Council are for issues of Regional Council responsibility that are within the bounds of the Regional Council. Proposals can also be created for consideration, to be forwarded to the General Council by the Regional Council (see Section F of the 2019 Manual, Section F, Initiating Action and Change)

2. Why is this issue important?

What are the key underlying theological, ecclesiological, missional, or justice issues?

What is the history/background of this issue?

What are the principles informing this issue?

3. How might the Regional Council respond to the issue?

Name a possible response that the Regional Council might consider:

A. Study/Discussion of the issue;

B. Action on the issue;

This could include:

- Regional Council directing that a policy/strategy be developed based on specified principles and parameters;
- Regional Council adopting a policy position/strategy;
- Regional Council encouraging/suggesting action by congregations and other communities of faith on the issue.



Note to 3.A: *The Regional Council could be asked to have a conversation about a particular issue as an end in itself without making a policy decision or taking other action.*

Note to 3.B: *Suggestions for wording of a policy/strategy could be offered as possibilities for consideration in the decision-making process but not as expectations of a particular outcome.*

4. For the courts transmitting this proposal to the Regional Council or General Council:

Are there comments, affirmations, suggestions you would like to make with respect to this proposal?



CSRC Proposal 2019-01

RESOLUTION

Presented at February 24, 2019 Little Current Annual General Meeting

Approved at March 20, 2019 Little Current Pastoral Charge Council Meeting

WHEREAS one former Conference of the United Church of Canada has recently established that one particular ordained Minister may continue in her pastoral role in one particular charge of the United Church, notwithstanding the fact that this clergy person has renounced the vows taken at the time of her ordination and commissioning and has been public on her change in faith; and that,

WHEREAS members of the Little Current United Church Pastoral Charge are expressing concern that such an “exemption of faith” has been formalized in favour of a particular clergyperson who is allowed to continue her pastoral role in a United Church Pastoral charge and remains eligible for all of the perquisites available to an ordained Minister or designated lay minister in the United Church of Canada; and that,

WHEREAS members and adherents of the United Church of Canada, led in their faith lives by ordained ministers and other worship leaders, regularly profess their faith at worship service, at times of the sacraments, at special holy times of the Church year and also as they go about their lives in the secular world; and that,

WHEREAS it is the expectation of members and adherents of the United Church of Canada that while we are “pilgrims each with our own cultural values, assumptions and world views...”, that nationwide there will be, in general terms, a consistency of worship and core beliefs as overseen by the Regional Councils for Communities of Faith and the Office of Vocations for Ministry Personnel; and that,

WHEREAS any person wishing to pursue a Candidacy for Ministry must follow a detailed pathway of study and assessment prior to being ordained and commissioned; and that,

WHEREAS any changes in the policies and governance of the United Church are subject to a detailed, contemplative scrutiny and remits submitted to TWO General Councils prior to their adoption; so,

THEREFORE, the following resolution is proposed to the United Church of Canada for consideration and debate at General Council in order to clarify governance proceedings for the United Church of Canada and in the interest of the national Church having a clear and consistent approach and policy in order to deal with any future comparable situations.

BE IT RESOLVED that the United Church of Canada undertake steps to identify, investigate and implement measures to strengthen procedures listed in the United Church Manual (2019) including but not necessarily limited to:

- J.1: Regional Council Oversight of Communities of Faith
- J.2: Office of Vocation Oversight of Ministry Personnel
- J.4: Accountability
- J.6: Office of Vocation Action – Ministry Personnel

So that the appropriate action is taken when Ministry personnel renounce their vows.



Such a review will strive to ensure a nationwide consistency of approach to Ministry personnel matters so that a single Community of Faith or a Regional Council cannot deviate from established norms in its adjudication of spiritual and temporal matters in a potentially precedent setting manner.

There is recognition by members of our church family, nationally, of the importance of following the due processes of the United Church of Canada as stated in The Manual and the other documents that give our church its form and governance. There is also recognition that members and adherents expect to be led in worship by persons of faith. In the event that this faith falters and should a worship leader be excused from pastoral leadership; it is equally important that there is a formal way back for them to the pulpit as they regain their faith.



CSRC Proposal 2019-02

PROPOSAL: PRACTICE REGARDING CELEBRATION OF ORDINATION/COMMISSIONING/RECOGNITION/ADMISSION/READMISSION

Origin: Pastoral Relations Commission

1. What is the issue? (describe in broad terms)

Within the new structures of the United Church, the Regional Council is given responsibility for the celebration of ordination/commissioning/recognition/admission. There has also been indication that it would be possible to hold celebration of ministry services including ordination/commissioning/

recognition/ admission/readmission at times not in conjunction with a general meeting of the Regional Council.

Candidates for ministry undertake and complete a variety of programs that meet the credentials required to be admitted to ordered or designated lay ministry. Many of these programs provide options in terms of entry dates that lead to the program and supervised ministry requirements being completed at different times of the year and not within the traditional academic cycle. This could lead to the option or even request to conduct services at a time outside of the annual general meeting time frame.

The Canadian Shield Regional Council needs to name its best practice in terms of conducting liturgical celebrations of ordination/commissioning/recognition/admission/readmission. Best practice will address these questions:

- a. Is the practice of holding the "Celebration of Ministry Service" in conjunction with the annual general meeting of the Regional Council to be considered normative?
- b. Will the Regional Council be open to conducting liturgical celebrations of ordination/commissioning/recognition/admission/readmission at additional times beyond the annual general meeting?
- c. If yes, to other times are there any parameters regarding authorization of the service, participation from the Regional Council, how often or other constraints that should be considered?

2. Why is this issue important?

Decision regarding the celebration of ordination/commissioning/recognition/admission/readmission are shaped by understandings of church and theology of ministry. In our new church structures, a candidate for ministry is confirmed as ready for ordination/commissioning/recognition/admission/ readmission through the Office of Vocation and the Office of Vocation then transmits the confirmation to the Regional Council the Office of Vocation determines (usually the Regional Council of the candidate's home congregation). The Regional Council upon receipt of the Office of Vocation confirmation of readiness and having confirmation that there is covenantal relationship of ministry in place is then directed by polity to hold the liturgical act of ordination/commissioning/ recognition/ admission/readmission. The Regional Council is given the responsibility on behalf of the denomination of performing the liturgical act that admits entry into Ordered Ministry and Designated Lay Ministry.

The Regional Council is further directed by the polity of the denomination to conduct the rite of ordination/commissioning within the parameters set forth in Manual Section 13.3.

The service to ordain, commission, or receive persons to the Order of Ministry shall be conducted by the Regional Council. Those presenting themselves shall, after hearing the following preamble, answer the questions which follow: (2019)



“Jesus Christ came into the world to be the servant of God and all people. As servant Lord, Jesus calls his Church to a ministry of worship, witness, and reconciliation. In baptism we were received as members of his Church and at confirmation we committed ourselves to its ministry. In order that this ministry of the whole Church may be fulfilled, God has given the ordained ministry of Word, Sacrament, and Pastoral Care, and the diaconal ministry of Education, Service, and Pastoral Care. It is the responsibility of the Church to seek, train, and set apart those whom God calls so to serve.

1. *(to each Candidate)* Do you believe in God: Father, Son, and Holy Spirit, and do you commit yourself anew to God?

2. *(to each Candidate being ordained)* Do you believe that God is calling you to the ordained ministry of Word, Sacrament, and Pastoral Care, and do you accept this call?

(to each Candidate being commissioned) Do you believe that God is calling you to the diaconal ministry of Education, Service, and Pastoral Care, and do you accept this call?

3. *(to each Candidate)* Are you willing to exercise your ministry in accordance with the scriptures, in continuity with the faith of the Church, and subject to the oversight and discipline of The United Church of Canada?”

In the former structure, the Conference was given the oversight of naming the time and place where those candidates approved would be ordained/commissioned/ admitted/readmitted. The tradition, not the polity of The United Church of Canada, has been that the named time and place coincided with the meetings of Conference. There have however, also been the possibilities of Conference naming a “commission” to ordain/commission/admit/ readmit at a time and place determined by the commission.

There is no Manual instruction regarding the questions to be asked for those being recognized as Designated Lay Ministers.

Within our new structures there is no specific direction within the Manual 2019, regarding how the Regional Council may carry out its responsibility of ordaining/commissioning/recognizing/ admitting/readmitting. So, it becomes the work of the Regional Council to develop its best practice in terms of fulfilling this responsibility it has been given by the denomination.

Historically, one was ordained/commissioned by the Conference and you became a member of that Conference until the action of the denominational Transfer and Settlement Committee moved your membership to a different presbytery and Conference. As the ordaining/commissioning body, the Conference took decision regarding the approval of candidates to be admitted to the order of ministry; as the recognizing body, the Presbytery took decision regarding the approval of applicants for Designated Lay ministry. In the case of ordination/commissioning however the words of the rite in the prescribed questions for ordination/commissioning indicate that the action of the Conference was on behalf of The United Church of Canada. Further, historical references such as this one from Manual 1985 section 27 – “every candidate for ministry of the Church is a candidate for the ministry of The United Church of Canada, and not merely for the ministry of any particular Conference” further indicate the action of the Conference to be on behalf of the whole denomination. Within the new structures, the Regional Council continues in line with the traditional understanding of ordaining/commissioning on behalf of the denomination; the connection with denominational action is actually strengthened through the Office of Vocation confirming the readiness of candidates.

The traditional and normative practice of an annual “celebration of ministry” service offered the wider Church an opportunity to in witness through worship to the ongoing action of God’s call to ministry leadership; to liturgically enact its episcopal function of the rite of entry into ordered ministry. In the new structures it is less obvious that the Regional Council is functioning within the role of oversight in presiding at the



ordination/commissioning/recognition/admission liturgical rite, since it is not actually the body within the governance framework that has oversight of ministry personnel.

Given this shift, it seems in keeping to explore the appropriateness of moving to more localized and frequent opportunities for the celebration of ordination/commissioning/recognition/admission. In previous structures the Conference had the authority to set a commission with the authority to act of its behalf at such liturgical celebrations. There is no defined instruction in The Manual 2019 regarding how a Regional Council would authorize such liturgical celebrations that confer the status of ordered or recognized ministry personnel.

This proposal suggests a way forward in terms of best practices to be observed by the Regional Council in its oversight of the responsibility to ordain/commission/recognize/admit persons to ministry leadership within The United Church of Canada.

What would be the implications of taking no action on this issue?

If there is no action on this proposal, the Pastoral Relations Commission is given responsibility and authority for setting policy related to the liturgical celebration of ordination/commissioning/recognition/admission/readmission. The Commission would exercise that responsibility with the knowledge that the Regional Council has not endorsed a movement towards flexibility in timing of celebration of ministry services.

3. How might the Regional Council respond to the issue?

The Canadian Shield Regional Council set as best practice for fulfilling its responsibility to conduct the services of ordination, commissioning, recognition, admission and readmission the following:

- a. The Canadian Shield Regional Council uphold the value of holding liturgical celebrations of ordination/commissioning/recognition/admission in conjunction with the general meeting of the Regional Council, but that it also may provide in exceptional circumstances for such celebrations outside of the general meeting.
- b. All liturgical celebrations of the rite of admitting to persons to the Order of Ministry/ Designated Lay Ministry must be authorized by the Regional Council or by the Regional Council acting through the Pastoral Relations Commission by motion.

Motion: that the Canadian Shield Regional Council hold a “Celebration of Ministry Service” including the rites of (as applicable ordination, commissioning, recognition, admission, readmission) on **date** at **location** to receive into the order of ministry /designated lay ministry of the United Church of Canada the candidate(s) approved and accredited by the Office of Vocation and who have a covenantal relationship with a community of faith in place.

That the Regional Council has the lead responsibility in the planning and presiding of all services where candidates are ordained/commissioned/recognized/admitted/readmitted. And that the Regional Council or its Executive name its representative to participate in the laying on of hands.

- c. That requests by candidates who have been accredited (approved) by the Office of Vocation to hold liturgical celebrations of ordination/commissioning/ recognition/admission/readmission outside of the general meeting of the Regional Council be directed to the Pastoral Relations Commission of the Regional Council for consideration. The Pastoral Relations Commission will consider the request and any exceptional circumstances; coordinate requests from multiple candidates if received and inform the Regional Council Executive of its decision and request participation by the Regional Council Executive.
- d. Services of ordination/commissioning/recognition/admission/readmission when held apart from the Regional Council General meeting will be coordinated by the Pastoral Relations Commission which will determine the time and place, taking into consideration meaningful partnership with local communities of faith which have a connection to the candidate(s). The costs related to all services of



ordinations/commissioning/recognizing/admitting/readmitting will be the responsibility of the Regional Council.

- e. The Regional Council will be represented in the laying on of hands by the Executive Minister and/or the chair of the Canadian Shield Regional Council or their appointee.

Background Material from the Manual 2019

C.2.7 Preparation for Ministry

The regional council is responsible for

- a) celebrating the approval of applicants for candidacy;
- b) ordaining and commissioning members of the order of ministry;
- c) recognizing designated lay ministers;
- d) licensing licensed lay worship leaders; and
- e) celebrating admissions and readmissions.

H.4.8 Celebration

The Office of Vocation determines the regional council that will celebrate the commissioning, ordination, or recognition of the candidate.

The regional council commissions, ordains, or recognizes at a celebration of ministries service based on

- a) receipt of the confirmation of readiness of the candidate from the Office of Vocation; and
- b) confirmation that a covenantal relationship is in place with a community of faith or offer of employment to a paid accountable/recognized ministry, as determined by the regional council.

H.6.4 Celebration

The regional council admits the minister to the order of ministry of the United Church and receives the minister at a celebration of ministries service based on

- a) receipt of the confirmation of readiness of the minister for admission from the Office of Vocation;
- b) confirmation that a covenantal relationship is in place with a community of faith or offer of employment to a paid accountable/recognized ministry, as determined by the regional council.



CSRC Proposal 2019-03

Single-use plastic water bottles

Origin: North Bay and area Mission Cluster

***We believe** God is calling the Canadian Shield Region communities of faith to each establish a policy stating that they choose NOT to use single-use plastic water bottles in their churches, and to incorporate this into their rental policies, a request asking others using their buildings to abide by this same agreement.*

The Creation is a gift from God which is entrusted to our care. “To have dominion,” (Gen 1:28) is to be called into partnership with God, receiving the duty and the privilege to foster the well-being of the whole Earth community. As covenant partners, we are to care for the Earth with the same love with which God cares for all of life.

Care of the earth is multi-faceted and inter-connected. Water is a fundamental element of Creation and a prerequisite for life. This singular element of life has become entwined with the production of plastic and the fossil fuel industry which is directly linked to personal health and well-being, environmental degradation and climate change.

At its 39th General Council (2006), our Church responded affirmatively to a policy document entitled, “Water: Life before Profit,” in which it states, “... Water is a sacred gift that connects all of life. ... Its value to the common good must take priority over commercial interests. Privatization turns a common good into a commodity, depriving those who cannot pay and further threatening local ecosystems.”

Key aspects of concern related to single-use plastic water bottles include:

1. Bottled water leads to climate change.
The bottled water industry requires massive amounts of fossil fuels to manufacture, refrigerate and transport their products. For example, according to the *Bow River Keeper*, a citizen's group that protects Alberta's Bow River watershed, in order to produce 1 kg of FIJI brand water, it takes 26.88 kgs of water, 0.849 kgs of fossil fuel and there is a production of 562 gms of greenhouse gases. According to the U.S. Environmental Protection Agency, the production of plastic products account for an estimated 8% of global oil production. They also estimate that 5oz of carbon dioxide are emitted for every ounce of Polyethylene Terephthalate produced (also known as PET) that is the plastic most commonly used to make water bottles.
2. Bottled water is not safer than tap water.
In order to persuade people to spend 200 – 3,000 times what they spend on tap water, bottled water companies advertise their products as a “safer and healthier alternative.” Water bottling plants are inspected on average once every three years, according to the Polaris Institute, an Ottawa-based research organization. Tap water regulation, on the other hand, is far more stringent. Municipal tap water is tested continuously—both during and after treatment.
3. Our landfills cannot support bottled water.
Our landfills cannot handle the volume of garbage that is created by empty water bottles. Canadian municipalities are dealing with a waste management crisis. In some large urban centres as few as 50% of water bottles are being recycled. In some communities the volume of water bottles ending up in landfills can be as high as 80%.



4. Bottled water leads to water shortages.
Withdrawing water from underground aquifers and springs, drains natural water reserves, placing whole watersheds under threat. Furthermore, manufacturing water bottles also requires huge amounts of water. It takes three to five litres of water to produce every one-litre plastic bottle.
5. Plastic pollution is a hazard to public health and the human body.
Chemicals such as phthalates (DEHP) and Bisphenol-A (BPA)--an estrogen-imitating chemical used to produce reusable plastic, leach from some plastics containing water are harmful to human health. Especially when the contents within the plastic bottle are there for a long period of time, or are heated even by sunlight, there is a greater chance of chemical contamination.
6. Water is a human right.
Water should be guaranteed for all people regardless of their ability to pay and no matter where they live in the world. No individual, group or company should be able to control it or expropriate it for profit. The bottled water industry has worked hard to undermine our faith in public water. Canada has one of the best public drinking systems in the world. Instead of high-priced bottled water, we need a National Water Policy that would further improve the public water system, enshrine the human right to water in legislation, and ensure clean drinking water standards for all communities across the country with the first priority being reserve communities who have been chronically under-served.

Therefore, it is proposed that the Canadian Shield Regional Council endorse this no single- use water bottle policy and that the Chair of the Council write letters to all individual communities of faith within the Region asking each to establish their own policy stating that they choose NOT to use single-use plastic water bottles in their churches, and to incorporate into their rental policies, a request that others using their buildings abide by this same agreement.

Source acknowledgements:

1. Council of Canadians. "Unbottle it," A guide on how to obtain a bottled water ban in your community, undated.
2. Earthday Network. "Plastic Pollution Primer and ActionToolkit," 2018 at www.earthday.org
3. UCC. "WATER: Life Before Profit," Policy decisions from the 39th General Council, August 2006.
4. UCC. "Bottled Water: Think Before You Drink," in MANDATE, February 2007, p3-5.



Financials

Canadian Shield Regional Council			
Draft Budgets 2019 and 2020			
		2019	2020
Income			
Assessments		325,000.00	325,000.00
M&S Grants		289,000.00	289,000.00
Transition Grant		46,000.00	
Archives Reserve		9,000.00	9,000.00
From Reserves			40,000.00
		669,000.00	663,000.00
Expenses			
Staff/Salary Costs		290,675.00	294,025.00
Staff Expenses		38,500.00	38,500.00
Regional Expenses		94,000.00	94,000.00
Memorandum of Agreement		9,000.00	9,000.00
Office Costs - Rent/Utilities		32,000.00	32,000.00
Office Costs - Other		32,000.00	32,000.00
Shared Services		15,000.00	15,000.00
Regional Committees		25,000.00	25,000.00
Clusters and Networks		24,500.00	15,000.00
Youth Network		10,000.00	10,000.00
Archives		18,000.00	18,000.00
M&S Grants		60,000.00	60,000.00
Contingency		20,000.00	20,000.00
		668,675.00	662,525.00
NET INCOME (LOSS)		325.00	475.00

CSRCT Executive Motions
May 14, 2019 via Adobe Connect

Motion by Helen Smith/Barb Nott

2019-05-14-3

That the CSRCT Executive recommend this budget to the Canadian Shield Regional Council Meeting on May 31 - June 2, 2019, as presented.

CARRIED

Motion by Joy Bott/Cindy Desilets

2019-05-14-4

That the CSRCT Executive recommend that the next Regional Council Meeting be an electronic meeting.

CARRIED



Canadian Shield Regional Council - Funds transferred to May 8, 2019

	FROM	AMOUNT	TOTAL
Camping Ministry	Manitou Conference	<u>349,486</u>	349,486
Youth Program	North Bay Presbytery	36,728	68,728
	Spirit Dancing Presbytery	10,000	
	Sudbury Presbytery	<u>22,000</u>	
Cluster Fund	North Bay Presbytery	10,000	60,512
	Spirit Dancing Presbytery	23,791	
	Sudbury Presbytery	<u>26,721</u>	
Kathleen Christopher (Ministry Personnel Con Ed)	North Bay Presbytery	3,574	39,574
	Spirit Dancing Presbytery	<u>36,000</u>	
Lay Education	Spirit Dancing Presbytery	23,000	45,000
	Sudbury Presbytery	<u>22,000</u>	
Affirming Ministries	Sudbury Presbytery	<u>22,000</u>	22,000
Right Relations and Intercultural Ministries	Sudbury Presbytery	<u>22,000</u>	22,000
New Outreach Initiatives	North Bay Presbytery	<u>88,300</u>	88,300
Extension Council Legacy Funds	Algoma Presbytery	<u>67,621</u>	67,621
General	Cambrian Presbytery	8,719	13,889
	North Bay Presbytery	<u>5,170</u>	
Total Funds Transferred			<u>\$ 777,110</u>



Slate of Nominations Positions

The following are a listing of all nominations positions available for the Canadian Shield Regional Council:

Executive:

- Chair
- Chair Elect
- 6 Executive Members

Nominations Committee:

- 4 Members

Pastoral Relations Commission:

- Chair
- Secretary
- 5 Members

Support to Communities of Faith Commission:

- Chair
- Secretary
- 6 - 9 Members

Property Resource Team:

- Lead
- 8 - 10 Members

Finance Resource Team:

- 3 - 5 Members

Living into Right Relations:

- Lead
- 8 - 10 Members

Affirming Ministry Resource Team:

- Lead
- 8 - 10 Members

Mission Support & Grants Resource Team:

- Lead
- 3 - 5 Members

Youth and Young Adult Ministry Resource Team:

- Lead
- 8 - 10 Members

****Note: This does NOT include the Restricted and Non-Restricted Funds held by the CSRC****



Parliamentary Procedures (Rules of Debate and Order)

There are four principles that lie behind the rules for Parliamentary Procedure:

- 1) Justice and Courtesy for all.
- 2) Recognition of the will of the majority.
- 3) Protection of the rights of the minority.
- 4) One thing at a time.

In The United Church of Canada, the Procedures, as found in *The Manual* (2019, pps 188-191), are the basic source of our Procedures and for items not covered, we turn to parliamentary rules accepted in Canada (Bourinot).

GENERAL PROCEDURES

Voting Methods

Voting can be conducted in a number of ways:

- a) VERBALLY - "aye" or "nay"
- b) STANDING or RAISING THE HAND or RAISING VOTING CARD
- c) ANSWERING THE ROLL CALL by "yes" or "no"
- d) SECRET BALLOTING

Proposals

Proposals are formal requests for specific action within the Court of Conference. Normally, we will work in "proposal" mode which provides a greater freedom to edit and improve the suggested action before moving the proposal to a "motion".

Motions

Any delegate may make or second a motion. The motion must be seconded before it is discussed. If a motion is not seconded, it is lost. A discussion of the motion precedes a vote. After the vote, the chairperson declares the motion "carried" or "defeated." There can be only one main motion before the meeting at any time. The chairperson must insist that any discussion be directed strictly to the motion in question. A delegate may not speak twice to the same motion (the mover may speak first and last).

Amendments

An "amendment" to a motion can be made by a delegate. It must be moved and seconded before it is voted on. If not seconded, it is lost. An "amendment" may add words, change words, or strike out words, but must not change the general intent of the motion. A vote is taken first on the "amendment" and if passed, the original motion is changed to include the "amendment." It is discussed and voted on. If the "amendment" is defeated, then a vote is taken on the original motion. An amendment may be made to an "amendment" but a third amendment is out of order.

PARLIAMENTARY LANGUAGE

1. Adopting a report and receiving a report as a whole

This motion implies that the court supports the action of the committee or the person and that action is approved. If the report has several recommendations, it is usually desirable to adopt the recommendations one at a time before "accepting the report as a whole."

2. Receiving a Report

If there is no specific resolution or recommendation that has been made or requested, the report is simply "received."



3. Quorum

The number of members required by the Constitution to transact business legally (The Manual, 2019 – Section D.6.4.3).

4. Reconsider

If a group wishes to change a motion that has already been passed, a motion to "reconsider" is in order. Normally, the motion to "reconsider" is in relation to a negative decision made previously. Normally, notice of motion is given that this will be raised at the next meeting (see #10). If it is decided at the same meeting, a two-thirds majority is required.

5. Table

When a recommendation or motion is tabled, all consideration is postponed until sometime in the future. A special motion is required to take the motion from the table.

6. Withdraw a motion

This permits the motion to be "withdrawn." The mover and seconder of the motion must agree to its withdrawal. If either refuses to withdraw, the motion cannot be "withdrawn." Any member may move to withdraw a motion.

7. Point of order

If a Chairperson does not notice an infringement of the meeting rules by someone, a member may rise on a "point of order": the Chairperson will then yield the floor to hear and consider the point made.

8. Question

The Motion to put to the Question or the call for the vote immediately, in reality is a motion of closure of debate. It requires a seconder but may not be discussed. A two-thirds majority is needed to pass upon that motion and if passed, the motion on the floor must be voted upon immediately. Normally, a person who has previously spoken in the debate may not "move the question."

9. Question of Privilege

More accurately called a "point of privilege"... such questions have to do with the rights and interests of the assembly as a whole, or of a member personally and arise if in the course of debate, it appears that those rights or interests are adversely affected. It can be from the simple level, where a member states, "President, I rise on the question of privilege" and the Chair asks him/her to state his/her point, and the member states, "I should like to have the windows open" or "I should like to have the last speaker withdraw his comments about Mr. A." The Chair then makes the decision about the point. It requires no seconder, is in order when another has the floor, is not debatable or amendable, and requires no vote unless the Chairperson is challenged in his/her ruling.

10. Meeting

The meeting refers to the time from the constitution of the meeting on Friday afternoon through to the adjournment on Sunday morning.



Guests to the Canadian Shield Regional Council Meeting

Nora Sanders

General Secretary of The United Church of Canada



Nora Sanders has served as General Secretary of the General Council of The United Church of Canada since January 2007. Originally from St. Thomas, Ontario, her career as a lawyer and public servant focused on justice and Indigenous issues in Ontario, the Northwest Territories, Nunavut, and Saskatchewan. In 2002 she received the John Tait Award of Excellence from the Canadian Bar Association in recognition of her contributions to the legal profession in the public sector. As a lay person in the United Church, she has played an active part in several congregations, including teaching Sunday school, chairing the Board, and starting a house church. Her first involvement in the United Church nationally came when she was one of the “Kindling Group” speakers at the Arnprior Conference in 2005. Nora and her young adult son live near the General Council Office in Toronto with two large dogs and a calico cat.

Karen Hilfman Millson

Minister of Cluster and Network Animation Shining Waters Regional Council

Karen Hilfman Millson is Minister of Cluster and Network Animation in Shining Waters Regional Council. In the final months of Living Waters Presbytery Karen was on staff focusing on cultivating possibilities for clusters and networks to emerge. Since 2013 Karen has been a consultant supporting congregations to identify their passions, vision and next steps in their mission. Prior to that she worked with a three-point rural charge in Comber, Ontario starting in 1988 and then with St. Paul's in Orillia until 2013. She has a Masters of Divinity through Emmanuel College and a Bachelor of Arts in English and Drama specializing in directing from University of Guelph. Karen's professional work and personal spiritual journey has awakened her to the awareness that through listening deeply to the wisdom within us and amongst us we connect to the transformational power that guides us to “create space for love to emerge, acceptance to expand, possibilities of an alternative vision to be considered, and creativity to be our response when pathways to wholeness and the common good become obscured” (from her book *The Mended Mirror*)



Maurice Switzer



Maurice Switzer, citizen of the Mississaugas of Alderville First Nation, former director of communications for the Assembly of First Nations and the Union of Ontario Indians, and former editor of the Anishinabek News. He has been a faculty member at First Nations Technical Institute, Huntington University, Canadore College, and the Banff School of Aboriginal Leadership

Maurice will be helping us to think about our 'treaty responsibilities' and the work before our church as we respond to the Truth and Reconciliation Commission's "Calls to Action."



Staff Bios

Peter Hartmans, Executive Minister Canadian Shield Regional Council (CSRC) and Shining Waters Regional Council (SWRC)

Peter serves Canadian Shield Regional Council and Shining Waters Regional Council. He has been ordained for over 25 years. Previously, Peter served Hamilton Conference for 11 years; serving 5 years as Minister for Faithful Public Witness and 6 years as Executive Secretary. Prior to serving at Hamilton Conference, Peter ministered to Palmerston United Church and two congregations in the United States. Peter grew up in Toronto, but has also had the privilege of serving and living in various rural settings. He has been married to his partner in life, Alice, for 26 years. They have three children; their daughter and elder son have recently finished university and their youngest son started university this past fall. Their home is in Guelph. His daughter Erin, plans to get married to Matt, June 2019. Peter attends Dublin Street United Church, Guelph.



Susan Whitehead, Executive Assistant to Peter Hartmans, Admin for CSRC



Susan is the Executive Assistant to Peter Hartmans and gives administrative support for the Canadian Shield and Shining Waters Regional Councils. Susan is a former elementary school teacher who joined the UCC in 2012. Susan has worked as an Office Coordinator at the Conference level and is now the “other half” of Peter Hartmans’ two assistants. She excels at technology (Zoom, AC, etc.) and has worked with the tech crew in “The Pit” at GCO Executive meetings, as well performing projection for GC42 and GC43. After leaving her home in Toronto for school, she never quite ended up going back and decided to stay in North Bay, where she now lives with her husband Matthew, their two children, Julia and Andrew, and their family dog “Buttons.”

Rachael Howes, Executive Assistant to Peter Hartmans, Admin for SWRC

Rachael Howes is the Executive Assistant and Administrative Support in the Canadian Shield Regional Council and Shining Waters Regional Council. Most of Rachael’s career has been in administrative support, including a law office and a legal clinic, but has also included non-profits and a local church office. While at the community legal clinic, she was also a community legal worker, doing intake and appearing before tribunals on behalf of low-income people. Rachael lives in Orillia, and has two grown children. She has always been active in her community and currently is an active member of St. Paul’s in Orillia where she sings in the choir, is Chair of the Worship Committee and a member of the Stewardship Committee.



Lillian Roberts, Minister for Pastoral Relations for CSRC

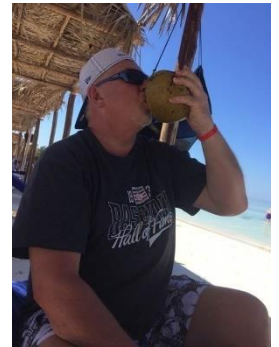


As the Pastoral Relations Minister for the Canadian Shield Regional Council, Lillian has responsibility for supporting communities of faith as they travel through the pastoral relations process in times of transition. She also supporting communities of faith through being a resource to Ministry and Personnel Committees. Her work also includes supporting ministry personnel to find health, joy and excellence in the practice of ministry. Rev. Lillian Roberts was ordained in 1984, the first 21 years she served in pastoral ministry including a multi-point rural pastoral charge and two suburban congregations in Ottawa. In 2005, she became the Presbytery Minister for Ottawa Presbytery and served in that position until she became the Personnel Minister for Manitou Conference in 2014. She is pleased to be able to serve the new Canadian

Shield Regional Council as the Pastoral Relations Minister. She and her spouse Gord (a retired United Church minister) make their home in North Bay.

Will Kunder, Minister for Congregational Support (half-time) for CSRC

Rev. Will Kunder serves in a part time capacity as one of the Congregational Support Ministers for the Canadian Shield Regional Council. He is also the ½ time Office of Vocations Minister for Indigenous Communities of Faith in our denomination. Will has been in leadership within The United Church of Canada since 1991 and most recently, was the Conference Executive Secretary for Manitou Conference. He and his partner, Tracy, live in North Bay. Before coming to Manitou, Will was the Principal of the Francis Sandy Theological Centre at Five Oaks. Prior to that he was a teacher and school principal for many years in the Northwest Territories. He is currently praying for golf courses to dry up and taking solace in the return of the Blue Jays!



Melody Duncanson Hales, Minister for Congregational Support, Youth and Stewardship and Mission for CSRC



Rev. Melody Duncanson Hales is a Canadian Shield minister providing support to Communities of Faith, Stewardship and Youth, and also serves as the Stewardship and Gifts Officer. After serving almost a decade in rural congregational ministry, Melody returned to her home conference of Manitou to offer program support as the Mission and Stewardship Animator in 2008. She's a cheerleader - listening, encouraging, telling your stories of hope and generosity wherever and whenever she can. She loves participating in worship, teaching, exploring, planning and meeting the challenge of being the church in Northern Ontario. Melody lives in Sudbury with her husband Chris, sessional faculty at the University of Sudbury, and their children Lachlan, Pdraig and Sophie.



Rob Smith, Minister for Congregational Support West (half-time) for CSRC

Rev. Rob Smith joined the Regional Council staff on May 1st of this year as a congregational support minister for the western part of our region. Rob serves part-time for the region and part-time with the people of St. Paul's in Thunder Bay. Rob moved to Thunder Bay in 2016 after spending thirty-years on the west coast. He was born and raised in Beamsville, Ontario and wasn't quite ready to move back to southern Ontario. He is a graduate of Fresno Pacific Biblical Seminary in Fresno, California and Vancouver School of Theology. He was ordained in the United Church of Canada in 2007 and settled to the Bella Coola Pastoral Charge on the coast of British Columbia where he had been a social worker. He brings a passion for renewing our sense of mission as communities of faith and our call to living into right relations with Indigenous people. He cares for his mom and shares a home with two cats who have followed him from Bella Coola; Rusty and Yoda.



Joan Bailey, Marriage License Admin Assistant (half-time) for CSRC and SWRC



Joan works part time and provides administrative support to Ministry Personnel for marriage licenses in Canadian Shield Region and Shining Waters Region. She also works half-time as the secretary at Trinity United Church in Thunder Bay, and previously was employed as the Administrative Assistant for Cambrian Presbytery for over 22 years. Joan lives with her husband Glenn in Rosslyn, a lovely little rural community on the outskirts of Thunder Bay. She is an active member of Pinegrove United Church and plays handbells with the Bells United Handbell Choir. Joan has three grown children and two adorable grandsons.

Marlene Britton, Office of Vocations Staff for CSRC and SWRC

Marlene Britton-Walfall is a part of the General Council Office of Vocations staff deployed to Canadian Shield Regional Council and Shining Waters Regional Council. She supports the processes for the discernment and training of ministry personnel, the determination of their fitness/readiness for accreditation, the fulfillment of continuing education standards, and the formal processes for oversight and discipline of ministry personnel. She is a member of the Conference Internship and Educational Supervision Committee, serves on the Association of Ministers Task Group, and is a commissioner to the 43rd General Council. Marlene has served on the Program Review Committee for the Centre for Christian Studies. She has also served the Methodist Church of the Caribbean in Belize, Barbados, and Guyana, including as a military chaplain. Marlene is excited to be supporting folk through the admission process as well as the Candidacy Pathway.



CSRC Transition Executive Bios

Peter Hartmans, Executive Minister Canadian Shield Regional Council and Shining Waters Regional Council

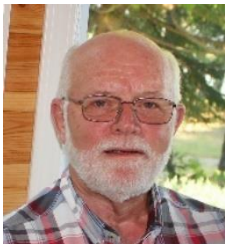
Peter serves Canadian Shield Regional Council and Shining Waters Regional Council. He has been ordained for over 25 years. Previously, Peter served Hamilton Conference for 11 years; serving 5 years as Minister for Faithful Public Witness and 6 years as Executive Secretary. Prior to serving at Hamilton Conference, Peter ministered to Palmerston United Church and two congregations in the United States.

Peter grew up in Toronto, but has also had the privilege of serving and living in various rural settings. He has been married to his partner in life, Alice, for 26 years. They have three children; their daughter and elder son have recently finished university and their youngest son started university this past fall. Their home is in Guelph. His daughter Erin, plans to get married to Matt, June 2019.

Peter attends Dublin Street United Church, Guelph



Jim Jackson, Chairperson (Lay) Canadian Shield Regional Council Transition Executive



Jim Jackson is the chairperson for the CSRC Transition Executive, formerly the Region 6 Commission. He attends Trinity United Church in Thunder Bay.

As well as being the Chair of the Transition Executive, he is also a member for the CSRC Nominating Committee.

Kathie Smith (Lay) Member of the Canadian Shield Regional Council Transition Executive

My Community of Faith is St. Andrew's United Church in Sturgeon Falls, where I serve as Chair of Council and participate in worship as a lay leader. Despite being a life-time member of the United Church of Canada, my experience in the wider church, only six years, is young compared to many of my colleagues. A lot has been packed into that time, including serving on the Regional Council Transition Commission Executive. I came to this work as a member of North Bay Presbytery where I served as past Chair, I am grateful for the presbytery's vote of confidence in choosing me as one of their representatives. I was also serving as President of Manitou Conference at its dissolution. It has been an honour and privilege serving the Canadian Shield Regional Council as well as acting as Chair of the Interim Nominations Committee. It has been very rewarding as together with the other members, guided by the Spirit, we have laid out the framework for change and relationship building, which promises to Inspire, Connect and Empower the Region.



Eun-Joo Park (Ministry Personnel)
Member of the Canadian Shield Regional Council Transition Executive



Eun-Joo is a Minister at St. Andrew's United Church in Sault Ste. Marie, ON. She is a member of the CSRCT Executive and is a member of the Regional Council Meeting planning team.

Barbara Nott (Lay)
Member of the Canadian Shield Regional Council Transition Executive

I am currently one of the commissioners for the Canadian Shield Regional Council and am a Regional rep and member of St Stephens on the Hill UC in Sudbury, ON. I am also the Chairperson of the CS Regional Council Meeting planning team. I taught elementary school for 35 years and have a BA and BEd. I have worked on many committees, clubs, and not-for-profit groups including: Volunteers Sudbury, United Way Sudbury and Nipissing District, Senior Advisory Committee, Age Friendly Strategy Committee, Curling Club Executive, Girl Guides of Canada, Pond Hockey Sudbury, Sudbury Teachers Lions Club, and the 2016 Mine Rescue Competition.



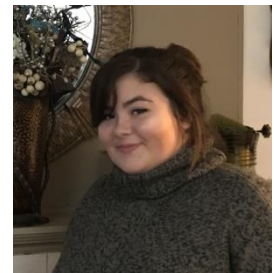
Cindy Desilets (Ministry Personnel)
Member of the Canadian Shield Regional Council Transition Executive



I am a paid accountable minister serving with the folk of Covenant United in Timmins. Church has always been a major part of my life experience. But I have not always been with the United Church of Canada. I grew up in the Anglican church. In 1974, we moved to a small town in northern Ontario where there was no longer an Anglican church. I discovered Trinity United and that's where we worshiped, experienced community and I learned about the United Church of Canada. I became United-by-choice! The call to ministry had come earlier in life, but I was quite successful in ignoring it. It came again and this time it was clear enough to be unique, memorable and not to be ignored. My response was clear and ordinary. "Who me? Surely you're confused." And the rest as they say is history. I've been working in and/or studying for ministry since 1993. I was ordained in 2000. It has been my JOY to get to serve.

Isabella Barbeiro (Lay)
Member of the Canadian Shield Regional Council Transition Executive

My name is Bella Barbeiro, I am from the small town of Chapleau and currently I am a student studying Education at Nipissing University in North Bay. Some of my experience within the church include youth events, a delegate to General Council 42 and 43, and presbytery representative. I am excited to see the future of the Canadian Shield Region and where the Spirit takes us within this transition.



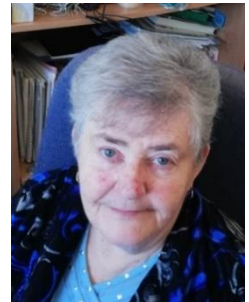
Helen Smith (Ministry Personnel)
Member of the Canadian Shield Regional Council Transition Executive



Helen Smith is a Designated Lay Minister at East Korah Maxwell United Church in Sault Ste. Marie, ON. She is a member of the Nominating Committee for the CSRC and is a member of the CSRC Meeting Planning team.

Maxine McVey (Ministry Personnel)
Member of the Canadian Shield Regional Council Transition Executive

I am a retired diaconal minister who has a passion for this United Church of ours. I have been involved in the life of the United Church at every level of governance for over 40 years. It has been an honor and a privilege to work with our new brothers and sisters from the former Algoma and Cambrian Presbytery, those from the former Manitou Conference, our Executive Minister Peter Hartmans, and our Regional Staff. Thank you to all in helping to set up the structure for our new Canadian Shield Region. I have worked on the Interim Executive, the Nominating Committee, and the Regional Council Meeting planning team for our first Canadian Shield Regional gathering. Thank you for the privilege of being part of this exciting step in our United Church's life.



Janet Ross (Lay)
Member of the Canadian Shield Regional Council Transition Executive



I am a member of Phelps United Church in Redbridge, ON. I am church Treasurer, CSRC Rep, and a Lay Worship Leader for Phelps UC. I conduct at least one service per month, as we have two other members who do the same. Phelps invites in a guest minister once a month. I only sit on the CSRC Transition Commission at this time. I was a member of the Manitou Conference Finance Committee in the past. I would like to sit on the CSRC Finance Committee in future.

Sandra Jenkinson (Ministry Personnel)
Member of the Canadian Shield Regional Council Transition Executive

Sandra is the Minister of Zion United Church/Sundridge Pastoral Charge in Sundridge, ON. She is a member of Region 6 Transition Commission/Canadian Shield Regional Council Executive and is serving as a Pastoral Relations Liaison Officer for Canadian Shield Regional Council. Sandra lives in Sundridge with her husband Rev. Fraser Williamson and their two cats.



Harry Stewart (Lay)

Member of the Canadian Shield Regional Council Transition Executive



Harry has been involved in many aspects of United Church life. Growing up in a small-town church in Thessalon (population 1,200) he has done pretty much everything. Singing in choirs, teaching Sunday School, leading worship, Chair of Church Council, local Presbytery representative, Conference representative, and several local church committees. The United Church of Canada is an important part of his life. Harry has a broad range of experience in local community involvement including running the Thessalon Food Bank, served on the Thessalon Chamber of Commerce, volunteered for local charitable events and, involved in many local community events. Harry Stewart is the founder of Rainbow Camp and is Chair/President of Welcome Friend Association, which hosts the camp. Harry and his partner started Welcome Friend Association in 2009. Rainbow Camp was a dream of Harry's and the camp became reality in 2012. Harry was married at the local United Church to his partner of 13 years and together they continue to support the ongoing works of Rainbow Camp.

Joy Galloway (Lay)

Member of the Canadian Shield Regional Council Transition Executive

Joy is a member of Covenant United in Timmins, ON. She has enjoyed her time as a member of Canadian Shield Regional Council Transition Executive. Joy is also a member of the Pastoral Relations Liaison Committee presently working with Marathon, St. John's United and soon Cochrane, St. Paul's United.



Mardi Mumford (Lay)

Member of the Canadian Shield Regional Council Transition Executive



Mardi belongs to Trinity United Church in Lively, ON (near Sudbury). In the former system of Presbyteries and Conferences, she was a Presbytery rep, the secretary of the Mission and Outreach Committee, and the Chair of M & P Committee at her church. Mardi spent 12 years as the Secretary of Sudbury Presbytery which honed her organizational skills and improved my spelling.

Joy Bott (Lay)

Member of the Canadian Shield Regional Council Transition Executive

Joy has been a Licensed Lay Worship Leader for many years and is presently sharing those gifts with a regional group of churches without ministers. She finds that her Ministry of Supervision qualifications can be used broadly throughout the church to support not only those requiring educational supervision but also those needing support to step out with their gifts and skills. A retired educator who lives her understanding of life long learning, Joy knows that, with encouragement, the lay leadership in our church can grow dynamically.



Ordinand Bio

Susan Peverley



My journey in faith by Susan Peverley.

Here are some things that I have learned about God, and my relationship with God over the past six or so years: God makes a pathway for each us, regardless of the roadblocks we put in our way! I first became aware of my call to ministry about 12 years ago, after over ten years of leading worship in the church of my childhood—Emmanuel United in Englehart ON. But, I was still working for the Ontario Northland. I recall telling God that I could not give up my pension by going into ministry at that time, but once I retired....!

In the meantime, I completed Licensed Lay Worship Leader training and was pulpit supply for a couple of years. A year or so after retirement, I attended a Discernment workshop offered by Manitou Conference, and left that workshop angry at God. Every roadblock, every excuse I had used was blown out of the water in that one day. I got over my anger, and started the process of discernment. Each time I attempted to sabotage my journey, God showed me the way, pushed me along this path. This past five years as a Summer Distance Student at the Atlantic School of Theology has been part of a journey that I never thought was possible. Working as a student minister in the South River Trout Creek Pastoral Charge has been a blessing for me, and, I hope a blessing for these congregations. I do not know why God has called me to this ministry, but I am excited, and blessed to have been called to serve God, and to have had the love and support of all of those who have journeyed with me.



Retiree Bios

Teresa Jones



My passion for social justice and my background as an educator (BA, BEd) converged in a call to Diaconal Ministry. I graduated from the Centre for Christian Studies, and from St Michael's College, Toronto with a Masters in Religious Education. Commissioned in 1986 by SK Conference, I renewed my vows to Diaconal Ministry when ordained in 2002 by MTU Conference, after completing a Masters of Divinity.

I've been privileged to learn from, and serve with, these communities of faith: Consul, SK; Maidstone and Paynton, SK; Mayfair, Saskatoon; St Paul's, Sudbury; Powassan and Chisholm. I served on contracts in the Divisions of MPE & Mission and the General Council Executive; on the staff of The Centre for Christian Studies in preparing persons for Diaconal Ministry, and as a hospital chaplain at St Joseph's Health Centre in Toronto.

I was accredited in 1989 as a supervisor for ministry students; attained Advanced Standing in Clinical Pastoral Education in 1994; graduated from the UCC Intentional Interim Ministry program in 2004, and in 2015, completed the Jubilee Associates program in spiritual direction.

In the former MTU Conference you may remember me as facilitating leadership development workshops, editing *The Voyageur* – MTU's insert in THE OBSERVER, directing Camp Lorrain, and coordinating the Manitou Touring Exhibition of Indigenous Art. I was a member of the MTU Living into Right Relations Committee for 10 years and the North Bay Mission Committee for 18 years. My passions have been: reconciliation between Indigenous and non-Indigenous peoples; ecological justice; mental health; rural and small church ministry; lay leadership development.

I am grateful for the privilege to have served at the invitation of the Spirit, and with the gracious hospitality of those who welcomed me into community to work in partnership, toward making this world a gentler place for all of God's Creation.

Jane Howe

Jane graduated from Emmanuel College in 1984 and was settled in Manitou Conference where she served in both Pastoral and Outreach ministries for the next 35 years: in Western Manitoulin, at St. John's Levack, the West Ferris Neighbourhood Centre as Executive Director and finally St. Andrew's, North Bay where she has been serving in Team Ministry for the past twenty two years. Grateful for the privilege of working as part of a team with valued colleagues in pastoral ministry, Jane is thankful for opportunities during the last thirty-five years to share ministry in the community as the Executive Director of the AIDS Committee of North Bay and Area. Jane is most proud of the work done at St. Andrew's to become an Affirming community and values the courage of the congregation to trust the spirit's leading.





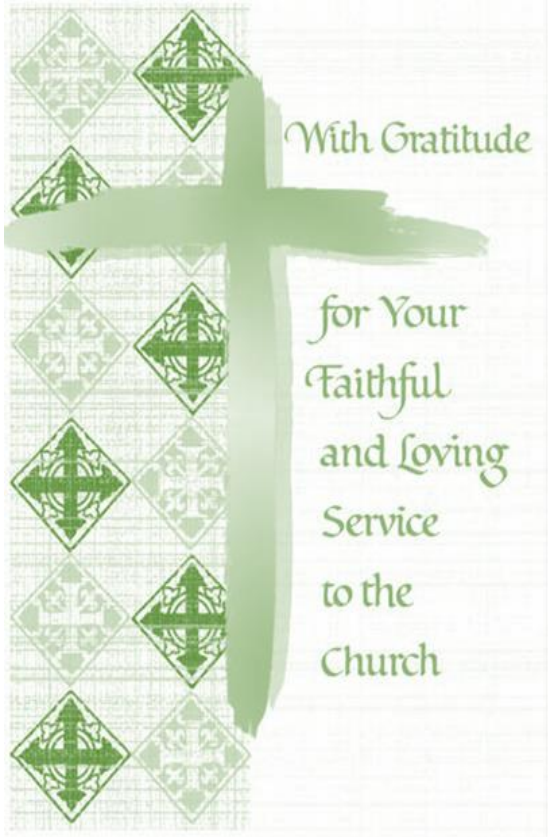
David Zub

David Zub was born in Fort Frances, Ont., where he lived until leaving for community college at 17. He attended university at Waterloo, Queen's, and Emmanuel College where he received a M.Div. degree and the Sanford Fleming medal in 1993. Ordained in 1997, David also received a Th.D. from Victoria University in 2001 for his thesis, *Rediscovering a Critical Theology of Religion: Religious Pluralism and Theology of the Cross*. He is the co-author and editor with Robert Fennel: *Love and Freedom*, as well as numerous articles and liturgical publications. David has served The United Church both before and since his ordination in positions ranging from chair of World Outreach to chair of Pastoral Relations, and spent eight years on the national Committee for Theology and Faith. For the last seven years he has served as minister to Willowgrove United Church in Sault Ste. Marie.

He has enjoyed a modest vocation as a folk/blues musician and continues to have an active canoeing and outdoor life. David has been blessed with marriage to Susan for over forty years. They have two daughters and three grandchildren



Milestones in Ministry



You have led them by the Holy Spirit to serve your people, to build up your Church, and to glorify God's name and to work in common for the sake of the Gospel.

55 Years	Stewart Bell (OM)
50 Years	Kay Heuer, (DM) Gailand MacQueen (OM) Jack White (OM)
40 Years	Dexter van Dyke (OM) Richard Thorne (OM)
35 Years	Jane Howe (OM) Dawn Vaneyk (OM) Lillian Roberts (OM)
30 Years	Clayton Austin (OM) Sylvia Carscadden (DLM)
25 Years	Elisabeth Frazer (OM) Erwin Thompson (DLM)

In Memoriam



We remember with thanksgiving those who have faithfully in their day and place served the United Church of Canada and who having lived this life, have now entered into the life to come.

MINISTRY PERSONNEL

The Reverend Scott Douglas Gale - Ministry personnel in Thunder Bay died on October 10, 2018. Scott was retired in Thunder Bay but actively involved and supportive of United Church life, offering Sunday Supply and supervising a pastoral charge. He came to the ministry of the United Church later in life, after having served as an ordained Roman Catholic priest in northern Ontario. Scott felt truly blessed to have been part of so many people's lives over the many years in ministry.

MINISTRY PERSONNEL'S PARTNERS

Elizabeth Lusuko Lumbama – passed away on April 4, 2019. Elizabeth was born in Zambia and assisted her husband Elijah in his Mission work with the United Church, travelling, and happily performing the duties of a Minister's wife. After her husband's retirement in Zambia, they moved back to Canada. Elizabeth was very active with the U.C.W., the United Church Women, at St. Paul's and St. Peter's in Sudbury.

LAY REPRESENTATIVES TO THE WIDER CHURCH

Reid Haigh - Lay representative to North Bay Presbytery from St. Paul's United Church Golden Valley, Loring Pastoral Charge died on February 12, 2019.

Lavine Livesey - Lay representative to Algoma Presbytery was the Presbytery Rep. for the St Joseph Island Pastoral Charge for many years. Lavine passed away Wednesday, April 3, 2019. Her faith was strong, and she enjoyed working with her UCW and WI teammates to make her community a better place to live.

Sharon Urquhart - Lay representative to Sudbury Presbytery from Coniston pastoral charge and sacraments elder died January 21, 2019. She was an active member and dedicated Sunday School teacher of St. Andrew United Church in Coniston. She is remembered for her wicked sense of humour, her sense of adventure, world travelling, her love for nature and her love of books.

We apologize for any omissions that have occurred in this list throughout the transition



PRE-GC43 DECISIONS (June 2018)

June 5-6, 2018

Region 6 Commission Meeting

Quattro Hotel, Sault Ste. Marie, ON

Reg 6 Commission – June 5-6, 2018

There was consensus that Jim Jackson be nominated as Chairperson of the Region 6 Commission.

There was consensus that there will be a face-to-face meeting in September, with a place to be determined.

There was consensus that Region 6 must meet as a whole in the Spring of 2019.

June 29, 2018

Region 6 Commission Meeting

Conference Call

Reg 6 Commission – June 29, 2018

There was consensus that a provisional offer of a full-time Regional Pastoral Relations position be offered to Lillian Roberts (.8 with CSRC and .2 with SWRC). We will move to a regular offer following GC43.

There was consensus that a provisional offer of 4/5 time Congregational support, Youth and Stewardship, and a 1/5 with denomination (Philanthropy) position be offered to Melody Duncanson Hales. We will move to a regular offer following GC43.

POST-GC43 DECISIONS (September – December 2018)

September 6-7, 2018

Region 6 Commission Meeting

Holiday Inn Express, Thunder Bay, ON

Reg 6 Commission – Sept. 6-7, 2018

There was consensus that the Region 6 Commission gives the Executive Minister, Peter Hartmans, permission to negotiate with the General Council Office in regards to accounting (with a review after one year), email (common email only), incorporated ministries, and IT support services. There was no decision made on the items of Common Telecomm Platform and Websites.

There was consensus that the Region 6 Commission directs Peter Hartmans, Executive Minister, to hire Joan Bailey for 14 hours per week (.4) as administrative support in the Thunder Bay office.

There was consensus that Peter will invite the Region 10 Chair/s, Joan Bailey, and the Manitou Conference Staff to the next meeting of the Commission on October 29-31, 2018.



There was consensus that the decision be made to continue the online LLWL program into 2019, with Region 6 being responsible for the group. Joy Bott will approach Cambrian Presbytery to get permission to have Region 6 to do oversight.

*October 17, 2018
Region 6 Commission Meeting
Conference Call*

Reg 6 Commission – October 17, 2018

MOTION by Barbara Nott/Joy Galloway
That the Minutes of the Region 6 transition Commission held September 6 and 7, 2018 be approved.
CARRIED

MOTION by Joy Galloway/Mardi Mumford
That the Minutes of the meetings of Region 6 transition Commission be circulated to Regional Council 6 staff.
CARRIED

MOTION by Barb Nott/Sandra Jenkinson
That Region 6 use their resources to create their own newsletter instead of having an Observer insert.
CARRIED

MOTION by Mardi Mumford/Janet Ross
That Region 6 require Licensed Lay Worship Leaders and Sacraments Elders to have a police records check completed by March 1, 2019.
CARRIED

MOTION by Rob Smith/Janet Ross
That the meeting be adjourned.
CARRIED

*October 29-30, 2018
Region 6 Commission Meeting
Manitou Conference Office – North Bay, ON*

Reg 6 Commission – October 29-30, 2018

MOTION by Harry Stewart/Joy Bott
That the agenda for the meeting be approved as circulated.
CARRIED

MOTION by Barbara Nott/Mardi Mumford
That the Minutes of the meeting of the Region 6 transition Commission held October 17, 2018 be approved as amended.
CARRIED

MOTION by Rob Smith/Bella Barbeiro
That the vision statement for the Regional Council 6 be: "Engaging with the Spirit to inspire, connect and empower communities of faith."
CARRIED



MOTION by Eun-Joo Park/Rob Smith

That mileage be reimbursed at the denominational rate.

CARRIED

MOTION by Mardi Mumford/Maxine McVey

That as of January 1, 2019 the Regional Council 6 pay \$90 per quarter for pastoral charge supervisors, that the Regional Council bill the pastoral charge for that cost, and that mileage be billed at the denominational rate directly to the pastoral charge by the supervisor.

CARRIED

MOTION Mardi Mumford/Barbara Nott

That Regional Council 6 establish the following as the policy for the next Regional Council meeting May 31-June 2, 2019:

Regional Council 6 cover three meals (two dinners and a lunch) and travel over 300 km. for delegates. If delegates are coming from a very long distance, the Regional Council meeting delegate will get the equivalent to the cheapest flight or mileage. Regional Council 6 will provide financial support to pastoral charges that cannot reimburse for travel. The Regional Council 6 commission will ask the planning team to identify billets.

CARRIED

MOTION by Rob Smith/Sandra Jenkinson

That Daisy Chain be granted \$3,000 Mission Support grant for 2019.

CARRIED

MOTION by Joy Galloway/Maxine McVey

That Golden Valley, Val d'or be granted \$3,000 Mission Support grant for 2019.

CARRIED

MOTION by Cindy Desilets /Bella Barbeiro

That Grand River bookstore be granted \$1,800 Mission Support grant for 2019.

CARRIED

MOTION by Kathie Smith/Cindy Desilets

That Project HOAP be granted \$10,000 Mission Support grant for 2019.

CARRIED

MOTION by Rob Smith/Maxine McVey

That St. Matthew's/St. Paul's Hearst be granted \$3,000 Mission Support grant for 2019.

CARRIED

MOTION by Janet Ross/Cindy Desilets

That St. Stephen's, Chelmsford be granted \$3,500 Mission Support grant for 2019.

CARRIED

(one opposed)

MOTION by Janet Ross/Cindy Desilets

To rescind the motion to grant St. Stephen's, Chelmsford \$3,500 Mission Support Grant for 2019.

CARRIED

MOTION by Kathie Smith/Mardi Mumford

That Welcome Friend Assoc. (Rainbow Camp) be granted \$15,000 Mission Support grant for 2019.

CARRIED



Harry Stewart abstained from the vote.

MOTION by Helen Smith/Rob Smith

That Camp McDougall be granted \$18,000 Mission Support grant for 2019.

CARRIED

MOTION by Mardi Mumford/Eun-Joo Park

That the following people be appointed as Regional Council 6 pastoral relations liaison officers until the Regional Council meeting in 2019:

Sandra Jenkinson
Fraser Williamson
Joy Galloway
Catherine Sommerville
Sylvia Carscadden
Rob Smith
Joy Bott
Nancy Ferguson

CARRIED

November 19, 2018

Region 6 Commission Meeting

Adobe Connect

Reg 6 Commission – November 19, 2018

MOTION by Sandra Jenkinson/Joy Bott

That the Minutes of the Regional Council 6 Transition Commission held on October 30, 2018 be approved, as circulated.

CARRIED

MOTION by Mardi Mumford/Maxine McVey

That the Regional Council 6 Transition Commission receive, for information, the motions from the 2018 Manitou Conference General Meeting GM 2018-07, 08, 10, & 11, including the Protocol for the Relocation of Manitou First Nations Art Collection (*See Appendix C*).

CARRIED

MOTION by Helen Smith/Barb Nott

That the Regional Council 6 Transition Commission approve the plan for the Worshiplude 2019 event.

CARRIED

MOTION by Rob Smith/Janet Ross

That the Regional Council 6 Transition Commission receive the CRA Amalgamation letter from Algoma Presbytery, for information.

CARRIED

MOTION by Mardi Mumford/Maxine McVey

That the Regional Council 6 Transition Commission agree to the protocol from the National Indigenous Council, for an undetermined amount of time in 2019.

CARRIED

MOTION by Rob Smith/Eun-Joo Park



That the Regional Council 6 Transition Commission approve the posting of a position for the Minister for Congregational Support (west) and when complete, approve the forwarding to the General Council Office. The interview team will consist of Jim Jackson, Peter Hartmans and one other Region 6 Program Staff member.

CARRIED

MOTION by Kathie Smith/Rob Smith

That the interview team be tasked with bringing a recommendation to the Commission re: the candidates for the Minister for Congregational Support (west) position.

CARRIED

MOTION by Joy Galloway/Sandra Jenkinson

That the Transition Commission for Regional Council 6 take the following actions:

1. Adopt the marriage license registration policy found on Appendix A;
2. Adopt the processes regarding marriage license registration found on Appendix B; and
3. Name Peter Hartmans, Executive Minister, Region 6 as the governing official for the purposes of marriage license registration within the Province of Ontario.

CARRIED

December 5, 2018

Region 6 Commission Meeting

Adobe Connect

Reg 6 Commission – December 5, 2018

MOTION by Joy Bott/Rob Smith

That the Minutes of the Regional Council 6 Transition Commission held on November 19th, 2018 be approved, as circulated.

CARRIED

MOTION by Kathie Smith/Eun-Joo Park

That the Region 6 transition Commission receive the information from Manitou Conference regarding the Camp Lorrain Bursary Fund and provisionally use the policy, which will be reviewed and reworked in the future.

CARRIED

MOTION by Joy Bott/Kathie Smith

That the Region 6 Transition Commission provisionally appoint Melody Duncanson Hales to approve camp funding applications, to be reviewed at the February 20th, 2019 meeting of the RC 6 Transition Commission.

CARRIED

MOTION by Rob Smith/Kathie Smith

That the RC 6 Transition Commission accept Nancy Ferguson, Minister at Emmanuel United Church in Sault Ste. Marie, and Karen Brophey, Licensed Lay Worship Leader from North Bay, as new members to the Pastoral Relations Liaison team.

CARRIED

MOTION by Joy Bott/Helen Smith

That the Regional Council 6 LLWL remuneration policy be as follows:



LLWL minimum rate would be \$150 plus mileage at the UCC rate, and this rate could be negotiated. This policy would not apply to Communities of Faith providing local Worship leadership by its members; local pulpit supply would be an internal Community of Faith policy.

CARRIED *One Abstention*

*December 19, 2018
Region 6 Commission Meeting
Adobe Connect*

Reg 6 Commission – December 19, 2018

MOTION by Rob Smith/Kathie Smith

That the Minutes of the Regional Council 6 Transition Commission held on December 5th, 2018 by Adobe Connect be approved, as circulated.

CARRIED

MOTION by Barb Nott/Rob Smith

That the new name of Region 6 is the Canadian Shield Regional Council and this name will be translated into French.

CARRIED

MOTION by Barb Nott/Helen Smith

To approve, in principle, the Canadian Shield Regional Council Governance Document, subject to final grammatical editing, excluding sections 6 and 11 C.

CARRIED

MOTION by Joy Galloway/Cindy Desilets

That the Commission approve a nominations committee of 5 representatives from the Canadian Shield Regional Commission, one from each former presbytery, with input from the regional staff.

CARRIED

MOTION by Sandra Jenkinson/Barb Nott

That Kathie Smith, Maxine McVey, Cindy Desilets, Helen Smith, and Rob Smith be named as the Nominating Committee for the Canadian Shield Regional Commission until the first Regional Council meeting on May 31st – June 2nd, 2019.

CARRIED

MOTION by Cindy Desilets/Rob Smith

That Kathie Smith be the convenor of the Nominating Committee.

CARRIED

JANUARY 1, 2019 – PRESENT DECISIONS

*January 10, 2019
CSRCT Executive Meeting
Adobe Connect*

CSRCT Executive – January 10, 2019

MOTION by Mardi Mumford/Rob Smith

2019-01-10-1



That the Minutes of the Regional Council 6 Transition Commission held on December 19th, 2018 by Adobe Connect be approved, as circulated.

CARRIED

MOTION by Kathie Smith/Cindy Desilets

2019-01-10-2

That Lillian Roberts be Staff Support for the SCRC Nominations Committee going forward.

CARRIED

MOTION by Rob Smith/Mardi Mumford

2019-01-10-3

That the Moderator be invited to provide leadership for a discipleship weekend, in-person and online, on September 28-29, 2019 in the Canadian Shield Regional Council.

CARRIED

MOTION by Joy Bott/Kathie Smith

2019-01-10-4

That the General Council Office, in partnership with the Canadian Shield Regional Council, offer the position of Congregational Support Minister West (0.4-time, Category 8 – terms to be negotiated) to Rev. Robert Smith, with the start-date to be negotiated).

CARRIED

MOTION by Cindy Desilets/Kathie Smith

2019-01-10-5

That Rob Smith continue on the Canadian Shield Regional Council Transition Executive as a non-voting member and on the Regional Council Meeting Planning Team until April 1, 2019 and be asked to step down from the Nominations Committee immediately, with Jim Jackson assuming Rob's position.

CARRIED

January 24, 2019

CSRCT Executive Meeting

Adobe Connect

CSRCT Executive – January 24, 2019

MOTION by Sandra Jenkinson/Kathie Smith

2019-01-24-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on January 10, 2019 via Adobe Connect be approved, as circulated.

CARRIED

MOTION by Mardi Mumford/Barb Nott

2019-01-24-2

That the CSRCT Executive receive, for information, the Sudbury Presbytery Minutes and final financial update.

CARRIED

MOTION by Joy Bott/Helen Smith

2019-01-24-3

That the CSRC Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single pastoral charge known as Knox-Current River United Church (pro tem) worshipping in the existing Knox United Church building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and that the Knox-Current River United Church:

- Identify surplus property as soon as possible and discuss the disposition of the property in consultation with the Support to Communities of Faith Commission, and;
- Provide a new name as soon as possible.

CARRIED



MOTION by Kathie Smith/Helen Smith

2019-01-24-4

That the Interim (until the Regional Meeting May 31-June 2, 2019) Pastoral Relations Commission members are as follows: that Erin Todd serve as Chair; that Fraser Williamson, Nancy Ferguson, Catherine Somerville, and Joy Bott serve as Liaison Officers; that Jane Graham and John Watson serve as members, with 2 others to be recruited by the Interim Pastoral Relations Commission.

CARRIED

MOTION by Kathie Smith/Helen Smith

2019-01-24-5

That the Interim (until the Regional Meeting May 31-June 2, 2019) Support to Communities of Faith Commission members are as follows: that Bill Steadman serve as Chair; that George Bott, Christina Stricker, Linda Saffrey, Marian Sloss, and Peter Haddow serve as members, with 4 others to be recruited by the Interim Support to Communities of Faith Commission.

CARRIED

MOTION by Barb Nott/Mardi Mumford

2019-01-24-6

That the total mileage for Retired/Retained Ministry Personnel attending the Ministry Personnel Pre-Event and Regional Meeting May 31-June 2, 2019 be covered by the CSRC.

CARRIED

MOTION by Joy Bott/Kathie Smith

2019-01-24-7

That the CSRC Executive approve the proposal for a pre-meeting learning and networking event for Ministry Personnel dated May 30-31, 2019, with a budget up to \$13,000.

CARRIED

MOTION by Sandra Jenkinson/Eun-Joo Park

2019-01-24-8

That the Youth Leaders Retreat, being held on March 8-10, 2019 at Villa Loyola Retreat Centre in Sudbury, ON and that the funding request of \$6,112.34 be approved.

CARRIED

MOTION by Barb Nott/Bella Barbeiro

2019-01-24-9

That the Youth and Youth Leadership Grant Application be approved.

CARRIED

MOTION by Cindy Desilets/Janet Ross

2019-01-24-10

That the CSRC Executive approve a partnership with the General Council Office for the establishment of the CSRC website, with a budget of up to \$8,500 and an initial annual fee of \$175.

CARRIED

*February 6, 2019
CSRCT Executive Meeting
E-Vote*

CSRCT Executive – February 6, 2019

MOTION by Kathie Smith/Helen Smith

2019-02-06-1

That Elaine Lush, Jennifer Bentley and Ted Harrison be approved to serve on the Interim (until the Regional Meeting May 31-June 2, 2019) Pastoral Relations Commission.

CARRIED



MOTION by Kathie Smith/Helen Smith

2019-02-06-2

That Janice Brownlee, Erasmus Madimbu and Crystal Grieg be approved to serve on the Interim (until the Regional Meeting May 31-June 2, 2019) Support to Communities of Faith Commission.

CARRIED

February 20-21, 2019

CSRCT Executive Meeting

Quattro Hotel and Conference Centre, Sault Ste. Marie, ON

CSRCT Executive – February 20-21, 2019

MOTION by Joy Bott/Barb Nott

2019-02-21-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on January 24, 2019 via Adobe Connect be approved, as circulated.

CARRIED

MOTION by Helen Smith/Maxine McVey

2019-02-21-2

That the CSRC Transition Executive approve the Pastoral Relations Commission (PRC) proposed budget for 2019, as circulated, and receive the 2020 budget for information.

CARRIED

MOTION by Joy Galloway/Janet Ross

2019-02-21-3

That the CSRC Transition Executive identifies the following voting positions for representatives to the Regional Council Meeting:

- 1-2 UCW (Lay) – geographically chosen
- Past Presidents of Conference (Lay)
- Former Moderators (Lay)
- Chairs of Regional Commissions/Committees
- For the future – Past Chairs of the Regional Council

CARRIED

February 27, 2019

CSRCT Executive Meeting

E-Vote

CSRCT Executive – February 27, 2019

MOVED by Kathie Smith/Cindy Desilets

2016-02-27-1

That Brynn Carson complete the membership for the interim (until the Regional meeting, May 31- June 2, 2019) Support to Communities of Faith Commission.

CARRIED

March 7, 2019

CSRCT Executive Meeting

Adobe Connect

CSRCT Executive – March 7, 2019

MOTION by Sandra Jenkinson/Barb Nott

2019-03-07-1



That the Minutes of the Canadian Shield Regional Council Transition Executive held on February 21, 2019 at the Quattro Hotel in Sault Ste. Marie, be approved, as circulated.

CARRIED

MOTION by Mardi Mumford/Cindy Desilets

2019-03-07-2

Upon recommendations from the Interim Nominations Committee the Regional Council Executive approved the following changes to the Governance Document approved in principle December 19, 2018:

Section 3, Terms of Office under past chair change the election to the position for two years from one.

Now reads: Past Chair - at the May 2019 meeting, a member of the Transition Commission will be elected to the positions for two years.

Section 5 Nominations Committee Membership change in number of members from total of 8 to a total of 6; change in designating Past Chair as member of nominations committee.

Section 5 now to reads:

Membership

The Nominations Committee will consist of six members:

- Two members of the Executive including the past chair, one of whom will chair the Nominations Committee;
- Four members of the United Church, within the bounds of the Regional Council, not serving on the Executive;

The members and Chair of the Nominations Committee will be elected by the Regional Council. Vacancies on the committee may be filled by the Executive until the next meeting of the Regional Council.

CARRIED

MOTION by Joy Bott/Cindy Desilets

2019-03-07-3

That the Regional Council Transition Executive combine the Mission Support Resource Team and the Grants and Funding Resource Team become one resource team responsible for all granting application recommendations to the Support to Communities of Faith Commission for decision.

CARRIED

MOTION by Kathie Smith/Helen Smith

2019-03-07-4

That the membership of the Canadian Shield Regional Council Resource Teams be 4-6 members for each team, one of whom will be the chair, but excluding the Finance Resource Team, which remains at 3 members.

CARRIED

*April 2-3, 2019
CSRCT Executive Meeting
Timmings, ON*

CSRCT Executive – May 1, 2019

MOTION by Joy Bott/Harry Stewart

2019-04-02-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on February 6, 2019 E-Vote, February 27, 2019 E-Vote, and the March 7, 2019 Adobe Connect meeting, be approved as circulated.

CARRIED

MOTION by Kathie Smith/Barb Nott

2019-04-03-1



That the Canadian Shield Regional Council Transition Executive take the following actions:

A: Approve the Logo and Logo description for the Canadian Shield Regional Council;

B: Approve the Canadian Shield Regional Council Lay Representative Job Description;

C: Appoint Mardi Mumford to coordinate communication for the Canadian Shield Regional Council Meeting, May 31-June 2, 2019, including an update for the Canadian Shield Regional Council, following the Regional Council meeting;

D: Appoint the Canadian Shield Regional Council Meeting planning committee to act as the Agenda and Business Committee for the Canadian Shield Regional Council meeting May 31-June 2, 2019;

E: That the laying on of hands policy for the Ordination service, June 2, 2019 include:

Ordinand selects three people:

- Chair of the Regional Council
- Executive Minister
- General Council Representative, Nora Sanders
- Office of Vocation Minister, Canadian Shield Regional Council

F: Endorse the Licensed Lay Leaders Online Program and contract, between the Canadian Shield Regional Council and the United Church of Canada General Council office, to be reviewed by the Canadian Shield Pastoral Relations Commission, by March 2020;

G: That the Canadian Shield Regional Council Transition Executive request that the Canadian Shield Regional Council planning team set aside a time of In Memoriam at our Regional Council meeting, May 31-June 2;

H: That the Canadian Shield Regional Council Transition Executive commission Mardi Mumford to create a cloth banner for the inaugural CSRC Meeting.

CARRIED

MOTION by Helen Smith/Maxine McVey

2019-04-03-2

G: That the Canadian Shield Regional Council Executive appoint the Canadian Shield Regional Council Meeting planning team, to create a stole for the Chair of the Canadian Shield Regional Chair, to be passed on by consecutive Chairs.

CARRIED

MOTION by Joy Bott/Helen Smith

2019-04-03-3

That the CSRCT Commission rescind the motion from the January 24th, 2019 meeting of the CSRCT Executive as follows:

MOTION by Joy Bott/Helen Smith

2019-01-24-3

That the CSRC Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single pastoral charge known as Knox-Current River United Church (pro tem) worshipping in the existing Knox United Church building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be April 1, 2019, and that the Knox-Current River United Church:



- *Identify surplus property as soon as possible and discuss the disposition of the property in consultation with the Support to Communities of Faith Commission, and;*
- *Provide a new name as soon as possible.*

CARRIED

CARRIED

MOTION by Joy Bott/Helen Smith

2019-04-03-4

WHEREAS Knox Shuniah and Current River United Church have for years enjoyed successful, but separate lives as independent congregations of the United Church of Canada, each with its own traditions, achievements and practices;

AND WHEREAS the two congregations have shared ministry staff and enjoyed congregational sharing since early 2018;

AND WHEREAS the two congregations have passed separate motions at their respective congregational meetings, held October 21, 2018 approving moving forward with this amalgamation;

AND WHEREAS Cambrian Presbytery has taken no action pertaining to request;

AND WHEREAS a joint committee is presently discussing the benefits of a new and merged existence as a single, amalgamated congregation of the United Church of Canada on the north-side of Thunder Bay;

AND WHEREAS the two congregations are working to discern a shared vision, mission, and commitment to the church of Jesus Christ, and view the proposed amalgamation as the vehicle by which they can put into action a renewed ministry in the community in which they serve;

AND WHEREAS this amalgamation will mark the beginning of a new and invigorated congregation of the United Church of Canada in Thunder Bay;

THEREFORE be it resolved that Canadian Shield Regional Council Transition Executive approve the amalgamation of Knox Shuniah United Church and Current River United Church into a single Pastoral Charge to be known as "Harmony United" United Church, worshipping in the existing Knox United Church building at 1 Shuniah Street, Thunder Bay, Ontario, and that the effective date of this amalgamation be January 1, 2019, and

That Harmony United Church:

- Identify surplus property as soon as possible and discuss the disposition of the property in consultation with CSRC EXEC;

CARRIED

MOTION by Joy Bott/Mardi Mumford

2019-04-02-5

That the CSRCT Executive approve the April 3, 2019 version of the Governance Document.

CARRIED

MOTION by Maxine McVey/Harry Stewart

2019-04-02-6

That the CSRCT Executive approve the Canadian Shield Seed Grant for Youth and Young Adults form, as amended.

CARRIED

There was consensus that the new CSRC logo be added to the front cover of the Governance Document.

May 1, 2019

CSRCT Executive Meeting

Adobe Connect Meeting

CSRCT Executive – May 1, 2019



MOTION Mardi Mumford/Helen Smith

2019-05-01-1

That the Minutes of the Canadian Shield Regional Council Transition Executive held on April 2-3, 2019 in Timmins, ON be approved as circulated, with corrections.

CARRIED

MOTION Sandra Jenkinson/Kathie Smith

2019-05-01-2

That the CSRCT Executive approve the Pre-GC43 Commission Decisions as circulated.

CARRIED

MOTION Joy Galloway/Janet Ross

2019-05-01-3

That the CSRCT Executive receive the Post-GC43 and the January 1, 2019 - Present Decisions, for information.

CARRIED

MOTION Kathie Smith/Sandra Jenkinson

2019-05-01-4

That the CSRCT Executive receive, for information, the two Little Current proposals for the CSRC Meeting in May 2019 for inclusion into the CSRC Meeting Report Packet.

CARRIED

MOTION Mardi Mumford/Cindy Desilets

2019-05-01-5

That the CSRCT Executive approve the Responsibilities of Ministry Personnel Members of the Regional Council as a reference in the Governance Document.

CARRIED

MOTION Kathie Smith/Helen Smith

2019-05-01-6

That the CSRCT Executive approve the language change in the Governance Document as follows:

1. Re: the Pastoral Relations Commission (Membership section 6, Pg. 10); and
 2. Re: the Support to Communities of Faith Commission (Membership section 7, Pg. 16);
- Change to: "...11 people, the majority of whom are members of the Regional Council, to allow for..."

CARRIED

MOTION Barb Nott/Maxine McVey

2019-05-01-7

That the CSRCT Executive approved the Process of Consent Motions for the CSRC Meeting, with the changes to be included in the 2019 CSRC Meeting Report Packet.

CARRIED

MOTION Helen Smith/Maxine McVey

2019-05-01-8

That the CSRCT Executive approve the adding of an Indigenous corresponding member to the new Canadian Shield RC Executive and include it in the Executive Membership in the CSRC Governance Document.

CARRIED

May 14, 2019

CSRCT Executive Meeting

Adobe Connect Meeting

CSRCT Executive – May 14, 2019



Motion by Cindy Desilets/Kathie Smith

2019-05-14-1

That the Canadian Shield Regional Council Transition Executive approve the list of decisions/minutes from the May 1, 2019 Adobe Connect meeting, as circulated.

CARRIED

Motion by Eun-Joo Park/Helen Smith

2019-05-14-2

That the CSRCT Executive refer the future Five Oaks decision to the 2019-2020 Executive.

CARRIED

Motion by Helen Smith/Barb Nott

2019-05-14-3

That the CSRCT Executive recommend this budget to the Canadian Shield Regional Council Meeting on May 31 - June 2, 2019, as presented.

CARRIED

Motion by Joy Bott/Cindy Desilets

2019-05-14-4

That the CSRCT Executive recommend that the next Regional Council Meeting be an electronic meeting.

CARRIED *one abstention*



Nominations Committee

Greetings friends in Christ!

At the December meeting of the Canadian Shield Regional Council Transition Executive five members of the Transition Executive, one representative from each of the main geographical areas (former presbyteries), agreed to take on the task of nominations for the inaugural Regional Meeting. Staff support was provided by Rev. Lillian Roberts.

Members of the committee include:

Jim Jackson, Trinity UC, Thunder Bay

Helen Smith, East Korah Maxwell, Sault Ste Marie

Maxine McVey, Lyons Memorial UC, Manitoulin Island

Cindy Désilets, Covenant UC, Timmins

Kathie Smith, St. Andrew's UC, Sturgeon Falls

Meetings have been held by technology, using the *Zoom* application. While this type of gathering was a little foreign for some, it wasn't long before we became comfortable with the technology.

A *Call for Nominations* introduction, position descriptions and the nomination form were developed and posted on the CSRC website. A complete listing can be found on the website. As well, a *Call for Nominations*, was sent out through the email network on a number of occasions.

Members of the CSRC as well as members and adherents of CSRC communities of faith were invited to self-nominate and submit the nomination form through the website. Nominations continue to be accepted through the electronic process, this can be accessed at the following link

<https://canadianshieldrc.ca/call-for-nominations/>

The Nominations Committee will be following a process of spiritual discernment for selection, bearing in mind the guiding principles of a balance of ministry personnel and lay, gender, geographical representation, considering diversity and living into the vision of an intercultural church. A slate of officers will be presented for the Executive members, the Pastoral Relations Commission, the Support to Communities of Faith Commission and each of the resource teams.

The positions of *Chair of Council* and the *Chair Elect of Council* will be determined at the regional meeting using a ballot process.

We look forward to our inaugural Regional Meeting and to gathering together as we get to know one another. May your travel be safe!

Peace and blessings,

CSRC Nominations Committee

(Submitted by Kathie Smith, Chair)



Pastoral Relations Commission

The Transition Executive named people to the Interim Pastoral Relations Commission in February 2019 and the first meeting was held by Zoom on February 14, 2019 with Interim Chair, Rev. Erin Todd presiding. The membership of the interim commission has been: Rev. Erin Todd; 4 Liaisons members being Rev. Nancy Ferguson who has been acting secretary, Joy Bott, Rev. Fraser Williamson, Rev. Catherine Somerville; Rev. Dr. Ted Harrison, Rev. Elaine Lush, Jennifer Bentley, John Watson, Jane Graham. Rev. Lillian Roberts, Pastoral Relations Minister serves as staff resource to the commission.

The PR Commission has been meeting monthly (February, March, April and May) by Zoom and is putting in place best practices and policies related to the areas of responsibility assigned to it by the governance document. As the commission makes the transition, there are many policies which were diverse across the presbyteries that have come together in the Canadian Shield and it is taking time for conversations to find the best practices for our new context.

The areas of work the commission has been able to undertake to date include: Proposal to regional council regarding celebration of ministry services; Best practices related to covenanting new ministries; Recognitions of retirements and milestone anniversaries of ministry personnel; began review of policies put in place by Transition Executive related to pulpit supply rates and frequency.

The first covenanting of a new ministry took place May 5, 2019 between the United Church of Espanola and Rev. Stewart Walker. The Regional Council was represented by Sylvia Carscadden one of the Regional Council Liaisons and Mardi Mumford a member of the Transition Executive.

Report of Pastoral Relations Activity

This reflects only the activity since the Regional Council came into operation on January 1, 2019. There are 74 pastoral charges in the Regional Council and currently 37 of these do not have serving ministry personnel.

Pastoral Charge	Ministry Personnel	Pastoral Relations Action	Dates effective
Covenant, Timmins	Rev. Cindy Desilets OM	Revision to call to part time	April 1 2019
Trinity, Manitoulin	Rev. Joshua Kang OM	Revision end date of appointment	June 30 2019
St. Paul's Thunder Bay	Rev. Rob Smith OM	Change in pastoral relationship	April 30 2019
		Supply appointment .6 time	May 1 – Aug 31 2019
Pinegrove, Thunder Bay	Rev. Rob Smith OM	Call .6 time	September 1 2019
St. Paul's & Hillview Pioneer Memorial Shared ministry agreement	Rev. Dr. Judith Visser OM	Revision of terms of shared ministry time from full to .5	January 1 2020 Final approval pending

St. Paul's & Hillview Pioneer Memorial	Rev. Dr. Judith Visser OM	Revision of terms of shared ministry time from full to .5	January 1 2020 Final approval pending
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Shared ministry agreement			
East Korah -Maxwell	Helen Smith, DLM	reappointment	Jul 1 2019 – Jun 30 2022
Omond Memorial	Rev. Jong Bok Kim OM	Change in pastoral relationship (LTD)	Jul 1 2019
St. Andrew's North Bay	Tracy Davis DLM	Revision to terms of appointment	May 15, 2019
St. Andrew's North Bay	Rev. Jane Howe OM	Change in pastoral relationship - retirement	July 1 2019
Powassan	Rev. Teresa Jones, DM (OM & DM)	Change in pastoral relationship - retirement	April 1 2019
Willowgrove	Rev. Dr. David Zub OM	Change in pastoral relationship - retirement	October 1 2019
St. Andrew's, Massey	Diane Tait SS	Candidate supply appt	Jul 1 2019 – Jun 30 2020

COMMUNITIES OF FAITH CURRENTLY IN PASTORAL RELATIONS PROFILE/SEARCH

COMMUNITY OF FAITH	DATE OF VACANCY	STATUS OF PR PROCESS
St Joseph Island		Active search – ChurchHub
Willowgrove, SSM	Oct 1 2019	Ready to approve profiles
St. James in the Valley		Active search
Onaping Falls		Active search
St. Andrew's North Bay		Preparing profiles
Powassan - Chisholm	April 1 2019	Preparing profiles
First Wesley	July 1 2019	Preparing profiles
Harmony		Preparing profiles
St. Paul's Thunder Bay	Sept 1 2019	Just naming working group
Capreol	Nov 1 2018	Preparing profiles, exploring cluster conversations
Sturgeon Falls	Jul 1 2019	just beginning
Omond	Jul 1 2019	Just beginning
Marathon		Active search -
Cochrane		Just beginning
St. Stephen's on the Hill, Sudbury		On hold, want time to consider next steps
St. Stephen's Chelmsford		On hold, want time to consider next steps
Iron Bridge & Bellingham		Search posted but little activity
Wawa		Preparing to post to ChurchHub SME

COMMUNITIES OF FAITH – LAY LED (vacant but not in search, under pastoral charge supervision)

Community of Faith	Pastoral Charge Supervisor
Echo Bay	Rev. Bruce McLeish
St Paul's Manitouwadge	Joy Bott



First Wawa	Rev. Eun-Joo Parks
Magnetawan	Barbara Lee
Mattawa- Rutherglen	Rev. Richard Thorne
Carmichael	Rev. Jim Sinclair
Nipissing-Restoule	Rev. Fraser Williamson
Phelps	Ron Holotuk
Temiscaming	Rev. Will Kunder
Trinity Chapleau	Susan Lindquist
Grace Hornepayne	George Bott
Trinity Kirkland Lake	Rev. Bill Jones
Mountjoy	Rev. Cindy Desilets
Golden Valley Val d'Or	Rev. Will Kunder
All People's Sudbury	Barbara Nott
St. Andrew's Coniston	Rev. Stewart Walker
St. Andrew's Schreiber	George Bott
Broadway, Thunder Bay	Sandra Hansen
Grace, Nipigon	John Watson

Those Licensed as Lay Worship Leaders within Canadian Shield Regional Council until June 30, 2020

Bonnie Kirk – Echo Bay	Jeff Mailloux – North Bay
Brenda McLay – Carmichael	Jim Graham – Elliot Lake
Brian Mundell – Thessalon	John MacDonald – Goulais River
Carol Watson – Thunder Bay	John Sheridan – North Bay
Cathy Bright – Sault Ste. Marie	Joy Bott – Marathon
Christina Stricker – Thunder Bay	Judy Sears – Sault Ste. Marie
Cindy Hebert – Sudbury	Karen Brophay – North Bay
Dawn Yorke – Espanola	Kathie Smith – Sturgeon Falls
Don Clysdale – North Bay	Linda Clarke – South River
Elaine Brummer – Sudbury	Linda Sarginson – Sundridge
Elizabeth Henderson – North Bay	Lori Van Santvoort-Jansekovich – Thunder Bay
Faye Moffatt – Sudbury	Lorna Chuipka – Wawa
Fran Morris – Sudbury	Marg Hiddleston – Bruce Mines
Gail Cronin – Little Current	Marguerite Hayes – Mindemoya
George Bott – Marathon	Marie Rinnie - Sault Ste. Marie
Jane Graham – Blind River	Martha Cunningham-Closs – Sudbury
Nancy Mundell – Thessalon	Robert Cosbey – Thunder Bay
Nancy Rouble – Sault Ste. Marie	Ron Holotuk – Loring
Nancy Vernon – Marathon	Ross MacLeod – Bruce Mines
Pam Brown – Sudbury	Vivan Hall – Echo Bay
Peter Haddow – North Bay	Wanda Wilding – Sault Ste. Marie
Robert Farris – North Bay	

Sacraments Elders licensed within Canadian Shield Regional Council until June 30, 2020

Each of the presbyteries forwarded to the Regional Council the list of those who had been licensed within their presbyteries as Sacrament Elders until June 30 2019. The Pastoral Relations Commission is in the process of gathering re-applications and doing annual re-licensing.



Lori Van Santvoort-Jansekovich – Broadway United Church, Thunder Bay
Richard Paterson – Grace United Church, Nipigon
George Bott – St. John's United Church, Marathon
Michael Gould – St. Andrew's United Church, Schreiber
Marian Priest - Grace United, Hornepayne
Susan Jansson, Lauren Quist, Kerttu Ladouceur St. Paul's Anglican/ St. Mathew's United, Hearst
Christine Mitchell- Kydd - St. Paul's United, Cochrane
Debbie Lewis - Trinity United - Chapleau
Susan Lindquist - Trinity United - Chapleau
Tim Cecile – Trinity United – Chapleau
Gwen Denny Manitouwadge
Diane Rust – Mountjoy
Maxine Dale – Coniston
Glenda Woodbury – St. Paul's-Temiscaming
Fran Morris – Phelps Pastoral Charge
Lorna Chuipka – Wawa Pastoral Charge

Respectfully Submitted

Erin Todd – Transition Chair of the Pastoral Relations Commission
Lillian Roberts – staff resource to the Pastoral Relations Commission



Liaison Officers

The new pastoral relations process requires that the Regional Council appoint Liaison Officers who work directly with communities of faith engaged in pastoral relations processes. The Liaisons are the connection between the local community of faith and the processes of the wider Church related to pastoral relations. The work of Liaison officers includes:

- a) Training to enable the community of faith named group to develop the Community of Faith Profiles required for the search process and to review and approve the profiles before congregational approval;
- b) To provide information for the posting of the profiles to ChurchHub;
- c) Training the search committee regarding appropriate process being mindful of human rights, bias and best interview practice. To review the use of ChurchHub as the tool for search;
- d) To attend the community of faith meeting in person or through technology that is considering the recommendation of the search committee;
- e) To ensure that a covenanting of new ministry service is arranged and to attend as the representative of the Regional Council.

Currently the following persons have been appointed as Liaison Officers of the Canadian Shield Regional Council:

*Joy Bott, Jan Venton, Nancy Ferguson, Stewart Walker, Catherine Somerville, Sylvia Carscadden, Joy Galloway, Karen Brophay, Sandra Jenkinson and Fraser Williamson.
The staff resource is the pastoral relations minister, Lillian Roberts.*

There was an initial training held in conjunction with Shining Waters in November 2019 and a further joint training session is being held June 12 – 14, 2019 at Geneva Park.

The Liaison Officers are currently meeting monthly through video conferencing to share learnings and questions, and review assignments. Since January the Liaisons have been working with the following communities of faith:

First Wesley, Thunder Bay; Pinegrove, Thunder Bay; St. Paul's, Thunder Bay; Harmony, Thunder Bay; St. John's, Marathon; St. Joseph Island; Willowgrove, Sault Ste. Marie; Capreol; Onaping Falls; St. Paul's, Cochrane; Powassan; St. Andrew's North Bay; Sturgeon Falls.

There are a number of additional communities of faith ready to begin work to which Liaisons have been assigned.



Support to Communities of Faith Commission

The Support to Communities of Faith Commission report to the Regional Council Executive and the Regional Council as a whole. At present, the members of the SCoFC consist of:

- Bill Steadman, Chair
- George Bott
- Christina Stricker
- Linda Saffrey
- Marian Sloss
- Peter Haddow
- Will Kunder, Melody Duncanson Hales, and Robert Smith (Staff Resource)

The Support to the Communities of Faith Commission is encouraged through its chair and staff support to maintain communication with the Pastoral Relations Commission, and where possible, to undertake resourcing and support activities collaboratively.

This Commission is responsible for the support of Communities of Faith, including clusters, networks, and property matters.

The work may be carried out in a variety of ways, including by staff and/or task groups for a limited time period; support and encouragement to the development and life of clusters and networks.



Resource Teams

The Commissions and/or Executive (with the exception of Finance) supports a number of resource teams which engage the work of the Regional Council and which report annually to the Regional Council and as needed, its Executive.

The Resource Teams are responsible to maintaining and sharing current information, policies, and resources related to the area of their ministry or administrative concern. The Resource Teams of the Regional Council are supported by staff time and access to budget consideration. When needed, the support staff will include the Ministers for Support to Communities of Faith. Resource Team members do not have to be members of the Regional Council.

The current Resource Teams are as follows:

- *Property Resource Team*
This policy outlines the work that may be conducted by Resource Teams working with Communities of Faith on property matters (Staff Resources are Will Kunder, Melody Duncanson Hales, and Robert Smith).
- *Mission Support & Regional Council Grants Resource Team*
This policy outlines the way in which Mission Support Grant applications, and applications to funds held by the Regional Council will be received and processed. The Mission Support and Regional Council Grants Resource Team has authority to support and approve applications being made to other bodies of the United Church of Canada (e.g. United Church Foundation grants). (Staff Resource is Melody Duncanson Hales).

The Regional Council grants include funds available from:

- Camping Ministry
 - Support to Clustering
 - Youth Programming (*note small grants from this fund may be approved directly by the Minister for Youth, Stewardship and Congregational Support*)
 - New Outreach Initiatives
 - Ministry Personnel Education
 - Affirming Ministry
 - Right Relations and Intercultural ministry
- *Living into Right Relations Team*
This policy creates an intentional structure through which the Regional Council lives its commitment to Truth and Reconciliation and the Calls to the Church (Staff Resource is Will Kunder).
 - *Affirming Ministry Team*
To guide the Regional Council through the required, Affirm United process to be recognized as an Affirming Ministry and to hold the Regional Council to the commitments made in that process (Staff Resource is Will Kunder).
 - *Finance Team*
Task group of three to support the Executive Minister in preparation and review of the Annual Budget (Staff Resource is Peter Hartmans).
 - *Youth and Young Adult Ministry Team*
To plan for opportunities for youth and young adults within the bounds of the Regional Council to gather and to encourage participation in denominational opportunities (Staff Resource is Melody Duncanson Hales).



Clusters and Networks

Cluster and Networks Examples in the Canadian Shield Regional Council Finding Mission in Collaboration

Ministry Personnel

North Bay Ministry Circle

Meets as agreed upon about once every 4 to 6 weeks for check-in, worship, program and lunch.

(Contact: Rev. Sandra Jenkinson/ Rev. Dr. Ted Harrison)

Sudbury Ministry Group

Meets once a month for lunch and conversation.

(Contact: Rev. Erin Todd)

Algoma Ministry Gathering

Meets as agreed upon sometimes as a gathering for serving ministry personnel and sometimes as a wider circle of all ministry personnel including retired folks.

(Contact: Rev. Nancy Ferguson)

Manitoulin & North Shore Ministry

Meets about monthly for lunch and conversation, includes serving and retired ministry personnel.

(Contact Maxine McVey)

Educational Focus

Manitou Intentional Learning Community (MILC) – rooted in the Sudbury area, the core group of planners meet to organize educational events of interest to lay leadership and ministry personnel.

Mission – Justice Focus

The **North Bay Mission group** is continuing to meet to talk about justice issues and how the church can respond. (Contact Kay Heuer)

Manitoulin Island and North Shore Cluster – representatives from pastoral charges have agreed to gather quarterly to explore topics of mutual interest and opportunities to work together.

UCW networks

In the new structure the UCW has been asked to self-define their networks. Currently a number of former Presbyterians are continuing to network on a regular basis.

Shared Ministry Networks

Central Algoma Community Churches – serving minister Erasmus Madimbu

LLWLs cluster serving Marathon, Wawa, Manitouwadge, Hornepayne, Schreiber

(Contact George Bott)

Trinity Thunder Bay Technology Network – Trinity Live

(Contact Rev. Randy Boyd)

United in Worship web resource

(Contact George Bott)

Local Context Ecumenical / Community Networks

Mount Joy United and Project Love

Sudbury Downtown Churches



Canadian Shield Regional Council

*“Engaging with the Spirit to Inspire, Connect, and Empower
Communities of Faith”*



Governance Structure

Last Updated: May 1, 2019

Governance and Mission

FRAMING GOVERNANCE AS A TOOL FOR THE CHURCH TO BE ABOUT GOD'S MISSION

As we move into new governance structures of the denomination, it is important to remember and frame our conversations about organization decisions, mindful of the deeper questions of mission and purpose. As the United Church moved through the discussions about Remit 1 on the structures of the Church, the underlying focus was the empowerment of local communities of faith to be vibrant, strong, and healthy as they lived God's mission in their context and in the world.

Governance is understood as a tool through which the organizational (institutional) Church empowers mission. The structures of the Church should not exist for their own sake, but rather, to support and inspire the mission of local communities of faith. As we set in place the governance for the new Canadian Shield Regional Council, we are conscious of the principles related to our new denominational model:

1. Governance should enable and empower the mission of local communities of faith;
2. Governance should not compete for precious volunteer engagement by lay or ministry personnel leaders. The work of the church is not primarily to sustain its own systems but to equip leadership for doing mission;
3. Governance needs to be nimble and flexible in order to respond to specific contexts and to adjust to ongoing change in resources and priorities;
4. Governance should energize leadership for mission by providing opportunities for growing in leadership skills and an understanding of the call to be Christ's Church in changing times and context.

The governance model being offered strives to minimize layered decision making, giving authority through the use of Commissions, to attend to operational decisions and thereby freeing the Executive to attend to the conversations and work (ministry) of visioning and planning for faithful and effective resource allocation to the mission needs of our context. Resource Teams provide a place for persons with particular passions for areas of the Church's mission to shape and implement programming that gives life to those areas of ministry.

In the new governance there are fewer requirements for volunteers to "staff" the needs of the structure. This is not intended or constructed in order to limit the number of people participating but rather to invite more of us to connect with the places where the Church is living its calling and to give our time, energy and passion to being disciples rather than curators of the institution. It does represent a "shift" in how many of us have thought about our volunteer time to the church. Many of us have responded to the need of the church to have the "work of the church", (meaning administrative work of the church) attended to by those willing and able to devote time, leadership, skills, and experience. While there will always be the "work of the church" and the need for volunteers called to that ministry activity, our new structures and the governance requirement for them are endeavouring to make space for us to think about "discipleship" rather than "churchmanship" [sic].

The encouragement of cluster and networks is not intended as an 'add-on' to the governance model, but rather, as a call to dedicated church people to re-think the power of collegial, supportive relationships that nurture creative approaches to living the Gospel as a faithful witness of discipleship. The hope is that as we live into being a Regional Council community, where there will be desire,



energy, and commitment to journeying together through building connections built on common areas of interest, outreach, longing for learning, justice seeking, and shared experience and challenges.

As we contemplate the best model of governance for our Regional Council, a balance has been sought between attending to duty of care, decision making, and resource allocation and support and resourcing the priority of mission by the local community of faith.



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CANADIAN SHIELD REGIONAL COUNCIL GOVERNANCE STRUCTURE

This policy and practice document have been prepared by the Canadian Shield Regional Council Transition Commission/ Transition Executive for adoption by the Canadian Shield Regional Council.

The responsibilities of the Regional Council will be carried out on an ongoing basis by the Regional Council Executive, Commissions, Committees, and Resource Teams as set forth in this Governance document. In addition, networks and clusters will emerge that will bring people together to foster the joining of collective hearts, voices, and resources to witness to the gospel. Each Regional Council is responsible for structuring a governance model that will best meet the needs of its context, so long as it includes the areas named in Section C of the new draft 2019 Manual which outlines a number of responsibilities for all Regions across the denomination. It is an evolving document and is in a process of ongoing review by the Regional Council and its Executive, as the Canadian Shield Regional Council establishes its ministry, mission and organizational structures.

Governance needs to respond to the needs and priorities of the Regional Council. In this time of evolution and transition, the governance document is to be understood as a “work in process”.

The vision of the Canadian Shield Regional Council “engaging with the Spirit to inspire, connect and empower communities of faith” is the guiding principle of policy and structure within the framework of The Manual 2019.

In all areas of governance there will be attention to diversity of representation regarding geography, ministry personnel/lay balance, gender, ethnicity, race, the Indigenous Church, age.

The role of the Executive is to create and monitor policies for the Regional Council that focus on its ministry and mission.

The role of the Commissions of the Regional Council is to attend to the operational routine decisions in the areas for which they are designated responsibility and authority by this document.





1. REGIONAL COUNCIL

Vision Statement:

The Transition Commission at its October 30, 2018 meeting approved the following Vision Statement: "Engaging with the Spirit to Inspire, Connect and Empower Communities of Faith."

Purpose, Authority / Compliance:

The Regional Council and Regional Council Executive will follow all policies outlined or referred to in The Manual of The United Church of Canada (primarily in Section C) or as required by federal, provincial or municipal laws.

The Manual C.2.14 Limitations

All responsibilities of the Regional Council are subject to:

- a. Policies set by the General Council on membership, governance, pastoral relations, candidacy, ministry personnel, property, and any other area within the authority of the General Council; and
- b. The authority of the General Council to assume control of the Regional Council in extraordinary circumstances where the Regional Council is unable to or refuses to meet its responsibilities or acts outside of denominational or Regional Council policies.

Membership:

The Regional Council consists of members of the order of ministry, other ministry personnel, lay members of the United Church, and leaders of associate member ministries, all as set out in sections C.1.1 to C.1.3 of The Manual.

Responsibilities:

The Manual outlines the responsibilities of the Regional Council (*The Manual C.2.1. to C.2.14*). *see Appendix A for "Lay Regional Council Representative Responsibilities"

Regional Council Meeting:

The Regional Council will meet in person for the first two years (2019 and 2020). In early 2020, the Executive will make a recommendation to the Regional Council regarding future annual meetings (*The Manual C.4.1*).

Corresponding Members:

The Regional Council names as corresponding members:

All candidates for ministry whose home congregations are within the Regional Council;

2 representatives named by the UCW Network within the Regional Council;

Past lay presidents of Manitou, London, Manitoba and Northwestern Ontario Conference who live within the bounds of the Regional Council;

Former lay moderators who live within the bounds of the Regional Council;



Chairs of Regional Council Resource Teams who are not members of the Regional Council.

Former past lay chairs of the Regional Council residing within the bounds of the Regional Council.

Quorum:

The Manual Section C.4.3 b and c.

The regional council may meet only if a minimum number of members is present. For meetings of either the regional council or its executive,

b) if there are 60 or more members, at least 20 members must be present; and

c) there must be at least one ministry personnel and one lay member who is not ministry personnel present.

Corresponding members are not counted for this purpose.

2. RELATIONSHIP WITH SHINING WATERS REGIONAL COUNCIL

Purpose of the Policy:

This policy includes the covenant between Canadian Shield (Region 6) and Shining Waters (Region 10)

Memorandum of Understanding:

The Memorandum of Understanding

**see Appendix B for "Memorandum of Understanding"*

Meeting with the Executive of Shining Waters Regional Council (Region 10):

The Executive will meet at least annually with the Executive of Shining Waters Regional Council by video conference call.

3. REGIONAL COUNCIL EXECUTIVE

Purpose of the Policy:

This policy provides direction to the Executive which continues the work of the Regional Council when the council is not meeting and has all of the responsibilities of the regional council, unless the regional council has decided otherwise.

Mandate / Authority:

The Regional Council Executive will do the continuing work of the Regional Council when the Regional Council is not meeting and provide visioning and policy development (*The Manual Section C.3*).



The primary role of the Executive is to develop and monitor policies which enable the Regional Council to live out its mission.

Membership:

The Executive will be by the Regional Council and will consist of:

A total membership to a normal maximum of 12, who are members of the Regional Council, included in that membership will be;

- A Chair;
- Chair Elect;
- Past Chair;
- Executive Minister;
- An Appointee from the Pastoral Relations Commission;
- An Appointee from the Support to Communities of Faith Commission;
- An Indigenous Corresponding member;
- Elected Members who are members of the Regional Council to complete the normal complement of 12 members.

The Executive will be supported by the Executive Minister's Administrative Assistant.

The Executive's sole official connection to the operational organization, its staff, and work will be through the Executive Minister.

Terms of office:

Chair

Chair Elect

Past Chair

Chair - beginning in May, 2019, the Chair will be elected at the May 2019 annual meeting for a two-year term followed by two years as Past Chair.

Past Chair - at the May 2019 annual meeting, a member of the Transition Commission will be elected to the position for two years.

Chair Elect - at the May 2019 annual meeting, the Chair Elect will be elected to serve for two years as Chair Elect, followed by two years as Chair and a two years as Past Chair.

Members - the term will be three-year terms, renewable once.

Appointee of the Pastoral Relations Commission

Appointee of the Support to Communities of Faith Commission

Up to an additional 6 members to be elected at the May/June 2019 annual meeting. The Nominating Committee will recommend members to appointed for one, two or three year terms, in 2019 to allow for staggered terms

The Executive must consist, to the extent possible, of a balance of ministry personnel and lay members who are not ministry personnel (*The Manual C.3.1.2. - see also nominations*).



In the event of the death, resignation or removal of a Chair Elect or Past Chair of Regional Council, or in the event that the Chair Elect or Past Chair assumes the office of Chair, the Executive is authorized to name a Member-at-Large to fulfil the duties of the Chair Elect or Past Chair.

Meetings:

The Executive will normally meet monthly either by videoconference call or in person.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel, present.

Responsibilities:

The Executive has all of the responsibilities of the Regional Council between meetings of the Regional Council (*The Manual C.3.1.3.*).

The Executive must report actions to the Regional Council for information and inclusion in the minutes for the Regional Council (*The Manual C.3.1.4.*).

Posting of minutes in accordance with The Manual 2019 A.6

The Executive has responsibility for appointing an Agenda and Business Committee.

Membership will include Chair of the Regional Council (total of 7). The Chair may designate their representative.

The committee may appoint a sub-committee for local arrangements, worship planning and proposals. The Committee will establish the theme of the Conference

Duties of the Agenda and Business committee:

- Plan the agenda for the Regional meeting in partnership with the Regional Executive
- To arrange the location of the meeting, in consultation with the Executive or coordinate a Video Conference meeting, considering various satellite locations.
- To deal with matters coming to the floor of the Regional meeting or referred to the committee, such as announcements, motions, proposals and presentations
- To be responsible for the courtesies at the end of the meeting
- To be responsible for registration and publicity

Staff will provide support to the Agenda and Business Committee as needed, in partnership with the Executive Minister.

The committee will meet primarily by Video Conference call, with a minimum of one site visit.

3.1 Executive and Policy related to Property and distribution of Property Proceeds

Purpose of the Policy:

This policy outlines the Executive role in property matters.



Authority:

The Executive has authority for all policies related to property. Operationally, in general the Property Resource Team will consider and develop application of the property policy, make recommendations to the Support to the Communities of Faith Commission for decision.

Executive Property Policy Responsibilities:

To create a policy regarding the meaning of the terms “other major assets” and “major renovations” for the Regional Council; The terms “other major assets” and “major renovations” are explained in The Manual G.2.1.2 and G.2.1.3. ;

Canadian Shield Policy as approved by the Transitional Commission (December 19, 2018 Meeting)

A congregation may proceed with renovations limited to \$75,000 per project, all inclusive, with the approval of the Minister for Congregational Support.

Any projects over \$75,000 require approval from the Regional Executive or its designate.

To create a policy regarding distribution of funds when property is sold by communities of faith that supports the mission of the congregation or the wider church;

To create a policy setting forth the practice of dealing with property of communities of faith that cease to exist;

To create policy setting forth in what circumstance the Regional Council itself might hold or dispose of property.

4. EXECUTIVE MINISTER

Purpose of the Policy:

This policy outlines the responsibilities and accountability of the Executive Minister.

Responsibilities:

The Executive Minister shall use his/her gifts and talents in support of the Region's vision / mission.

The Executive Minister will provide supervision and support for all staff. This may be delegated.

The Executive Minister will have signing authority as designated by the Executive and reviewed from time to time.

The Executive Minister, in consultation with the Regional Council Executive, is responsible for policy and finance (*The Manual C.2.5.*).

This includes:

a) Administering policy set by the General Council, and setting appropriate regional policy;



b) Participating in determining priorities for mission and ministry work through the Mission & Service fund, and

c) Setting and managing its annual budget, including revenue from the denominational assessment, and setting any additional regional assessment for any additional services the regional council wishes to undertake.

The Executive Minister will be responsible for Incorporated Ministries (*The Manual C.2.13.*), and the Licence to Administer the Sacraments (*The Manual C.2.9.*). These may be delegated.

Accountability of the Executive Minister:

The Executive Minister is accountable to the Regional Council Executive, and to the General Council through the supervisor appointed by the General Council.

The Executive Minister is the sole official connection to the operational organization, its staff and work for members of the Regional Council Executive.

The Executive will monitor the Executive Minister's performance. The Executive Minister will provide regular reports to the Executive and to the Regional Council.

No policy decisions shall be taken by the Executive Minister which properly belong to the Regional Council or the Regional Council Executive as outlined in The Manual and other policies of The United Church of Canada.

5. NOMINATIONS COMMITTEE

Purpose of the Policy:

This policy outlines the mandate and responsibilities of the Nominations Committee.

Mandate:

The Nominations Committee recommends appointments for the Regional Council Executive, and other committees, boards, task groups, or United Church representatives, as requested by the Regional Council, its Executive, or the Executive Minister.

Membership:

The Nominations Committee will consist of eight members:

Two members of the Executive. The Chair Elect or the Past Chair will chair the committee

Four members of the United Church within the bounds of the Regional Council not serving on the Executive



The members and Chair of the Nominations Committee will be elected/appointed by the Regional Council. Vacancies on the committee may be filled by the Executive until the next meeting of the Regional Council.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel, present.

Staff Support:

Pastoral Relations Minister

6. PASTORAL RELATIONS COMMISSION

Purpose of the Policy:

This policy outlines the authority, membership and responsibilities of the Pastoral Relations Commission and the relationship with the Support to Communities of Faith Commission.

Authority:

The Pastoral Relations Commission is established in accordance with the direction provided in November 18-20, 2017 General Council Executive New Covenant Policy.

The Pastoral Relations Commission will be elected by the Regional Council or the Executive to make decisions on behalf of the Regional Council or its Executive (*The Manual C.3.3.1.*).

The decisions of the Commission are non-debatable (*The Manual C.3.3.2.*).

The Commission will report its decisions to the Regional Council Executive and the Regional Council (*The Manual C.3.3.3.*).

The Pastoral Relations Commission is encouraged through its chair and staff support to maintain communication with the Support to Communities of Faith Commission, and where possible to undertake resourcing and support activities collaboratively.

Membership:

A Chair, a secretary and 11 people (the majority of whom are members of the Regional Council) to allow for some geographical area representation with a balance of Ministry Personnel and laity. Included in the members of the Pastoral Relations Commission will be four of the Liaison Officers serving the Regional Council.

Staff Support:

The Pastoral Relations Minister will provide support to the Commission.

Terms of Office:

Members will serve for a term of three years with the possibility of reappointment for a second term. The length of the terms may be staggered in the first year.



Meetings:

The Commission will normally meet by technology at least monthly and perhaps once or twice face-to-face annually.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel present.

Responsibilities:

As delegated by the Regional Council and the Executive to the Pastoral Relations Commission including:

I Covenanting (The Manual 2019 C.2.1)

Living in a covenantal relationship with Ministry Personnel.

The Pastoral Relations Commission delegates to the Liaison Officers; it appoints the responsibility to ensure that there is a celebration of every pastoral relations' covenant between ministry personnel, a Community of Faith or other ministry, and the wider church and that the Regional Council is represented.

II Preparation for Ministry (The Manual 2019 C.2.7)

The Regional Council is responsible for:

- a) Celebrating the approval of applicants for candidacy;
- b) Ordaining and commissioning members of the Order of Ministry;
- c) Recognizing Designated Lay Ministers;
- d) Licensing Licensed Lay Worship Leaders; and,
- e) Celebrating admissions and readmissions.

The Pastoral Relations Commission will ensure that those being recommended to the Regional Council for ordination, commissioning, recognition, admission, and licensing have completed all requirements, and where required, been accredited by the Office of Vocation.

The Pastoral Relations Commission will take the lead responsibility for ensuring that there are liturgical celebrations hosted by the Regional Council to recognize those being authorized by the Regional Council or its Executive, as having completed all requirements of: candidacy, ordination, commissioning, recognition, licensing, and admission.

III Pastoral Relations: (The Manual 2019 C.2.8)

The Regional Council is responsible for co-operating with Communities of Faith in:

- a) Recruiting, choosing, calling, appointing, and covenanting with Ministry Personnel and Communities of Faith;
- b) Ending calls, appointments, and covenants with Ministry Personnel and other staff; and,
- c) Appointing a Regional Council Liaison Officer to assist a Community of Faith in pastoral relations matters at designated times (*The Manual 2014 I.1.5.*).

The Pastoral Relations Commission shall report its actions regarding pastoral relations to the Regional Council or the Executive through the minutes of its meetings.

IV Celebrating Retirements (The Manual C.2.10)

The Regional Council is responsible for celebrating the retirements of Ministry Personnel.



The Pastoral Relations Commission will arrange for recognition of retiring Ministry Personnel at meetings of the Regional Council. The Pastoral Relations Commission will include in its budget the cost of such recognitions.

V Ministry Personnel (*The Manual C.2.11*)

The Regional Council is responsible for:

- a) Encouraging and supporting Ministry Personnel toward health, joy, and excellence in ministry practice; and,
- b) Assisting with informal conflict resolution processes.

The Pastoral Relations Commission, in collaboration with the Pastoral Relations Minister, and as appropriate with the Congregational Support Minister(s), intentionally plan and provide learning and peer support opportunities for serving Ministry Personnel.

The Pastoral Relations Commission will exercise its responsibility for informal conflict resolution through the Pastoral Relations Minister who will be the point of contact for Ministry Personnel or Communities of Faith experiencing tension and conflict. Only in such instances where there is an action required by the Pastoral Relations Commission will the Pastoral Relations Minister be required to report such consultations.

Support around Congregational Designated Minister through the Pastoral Relations Minister. Interim Minister: Support through Pastoral Relations Minister.

VI: Licence to Administer the Sacraments (*The Manual C.2.9. and I.2.4.*)

VII: Appointment and Support of Intentional Interim Ministers (*The Manual I.1.10.*)

VIII: License and Oversight of Licenced Lay Worship Leaders (*The Manual I.1.11.5*)

IX: Appointment of Pastoral Charge Supervisors (*The Manual I.2.5.2*)

6.1 PRACTICES RELATED TO THE RESPONSIBILITIES OF THE PASTORAL RELATIONS COMMISSION

The following are policies and best practices that outline how the Pastoral Relations Commission will carry out its responsibilities through named representatives or bodies.

6.1.1 Regional Council Liaison Officers Practice:

Purpose of the Practice:

This practice outlines the authority, appointment, responsibilities, support and accountability of Liaison Officers.

Authority and Responsibilities:

Regional Council Liaison Officers are accountable to the Regional Council Pastoral Relations Commission and are authorized by the Commission to act on its behalf to fulfil the responsibilities of the Regional Council set forth in The Manual I 1.3 (and its subsections) and I 1.4 (and its subsections):



Regional Council Liaison Officers – *their responsibilities are outlined in the The United Church of Canada Pastoral Relations: Regional Council Liaisons Handbook.*

The Regional Council Liaison Officers are authorized by the Pastoral Relations Commission to approve Ministry Position profiles according to the criteria set out in The Manual 2019 I 1.3.1, I 1.3.2., I 1.3.3.

The Regional Council Liaison Officers are authorized by the Pastoral Relations Commission to approve Community of Faith profiles according to the criteria set out in The Manual 2019 I 1.4.

The Regional Council Liaison Officers are authorized by the Pastoral Relations Commission to ensure that the Communities of Faith are trained and accountable in the search and selection process (*The Manual I 1.6.*).

Appointment:

The Pastoral Relations Commission is responsible to recruit and resource/train a team of Liaison Officers (Ministry Personnel and Laity) to resource/work within the new pastoral relations process.

The Pastoral Relations Commission will appoint Liaison Officers, in consultation with the Pastoral Relations Minister. The Pastoral Relations Minister, in collaboration with the team of Liaison Officers, will assign Liaison Officers to work with specific Communities of Faith during the Pastoral Relations process.

Staff will assign Liaison Officers to Communities of Faith.

Liaison Officers would be trained and supported by the Pastoral Relations Minister in accordance with the practice set forth by the Pastoral Relations Commission.

Meeting:

The team of Liaison Officers will meet through technology on a regular basis (no less than quarterly) to share support and best practices.

6.1.2 Licensed Lay Worship Leaders Practice for 2019 (Section to be removed by August 1, 2019):

Transitioning from Presbytery Accountability to Regional Council Accountability:

Licensed Lay Worship Leaders (LLWL) – Recommendations:

Presbytery Education & Students Committees (or appointed body) complete interviews and extend LLWL licences to June 2019, or request agreement to re-license all current LLWLs to June 30, 2020.

LLWL names be forwarded to the Canadian Shield Regional Council Administrator by December 1, 2018.

Canadian Shield Regional Council will require a Vulnerable Sector Police Records Check from LLWLs no later than March 1, 2019 and have the Canadian Shield Regional Council produce the letters for the LLWLs in January to take to their OPP the appropriate police force.

LLWLs produce a Police Records Check for their initial appointment. For those LLWLs already licensed but who were not required to submit a Vulnerable Sector police records check for initial licensing, are required to provide it to the Regional Council by March 1, 2019. Annual Declarations regarding criminal



offences will be required and can be filed through the Regional Council website (this is in keeping with Ministry Personnel Police Record Check requirements).

6.1.3 Licensed Lay Worship Leaders (LLWL) Regional Council Support Committee

Canadian Shield Regional Council Pastoral Relations Commission will appoint a committee of six individuals, including two LLWLs to provide support, oversight, training, and interviews for LLWLs in licenses.

Authority:

The Resource Team does not have decision-making authority to license LLWLs or to create policy regarding best practices. It must report its recommendations for decision-making to the Pastoral Relations Commission.

Tasks:

Maintain a current list of LLWLs and communicate such to the Communities of Faith within the Canadian Shield Regional Council.

Track that requirements for mandatory training and police records check are being met.

Review the training opportunities for LLWLs and provide opportunities for training as needed, including continuing education.

Interview LLWLs and make recommendation regarding initial licensing.

Create and review annually a Remuneration Policy that is forwarded to the Pastoral Relations Commission for approval.

Encourage LLWLs to form a network for support and sharing resources.

The United Church of Canada recommended rate for Ministry Personnel.

LLWL minimum rate would be \$150 plus mileage at the United Church of Canada rate and this rate could be negotiated. This policy would not apply to Communities of Faith providing local worship leadership by its members; local pulpit supply would be an internal Community of Faith policy. The Remuneration Policy will be reviewed bi-annually.

**See Appendix C for "LLWL Remuneration Policy"*

6.1.4 Sacraments Elders:

Complete training as set forth by the Pastoral Relations Commission and as offered in partnership with the Pastoral Relations Minister or Pastoral Charge Supervisor.

Authority:

Community of Faith identifies Sacraments Elders and requests approval from the Pastoral Relations Commission. The Executive Minister approves through the directions of the Pastoral Relations Commission.

6.1.5 Pastoral Charge Supervisors:

Purpose of the Policy:



The purpose of this policy is to outline the roles and responsibilities of a Pastoral Charge Supervisor and the Community of Faith that the Pastoral Charge Supervisor serves. Manual I 2.5.2.

The Pastoral Relations Commission has the authority to name Pastoral Charge Supervisors who are members of the Regional Council to Communities of Faith that require supervision. The Pastoral Relations Commission has the authority to remove Pastoral Charge Supervisors from Communities of Faith. The Pastoral Relations Commission has the authority to create, review, and implement policies related to pastoral charge supervision including: remuneration of Pastoral Charge Supervisors; travel reimbursement rate; and use of technology to meet requirements of quorum for Community of Faith meetings.

Remuneration Policy:

Option #1:

The Canadian Shield Regional Council will pay \$90 per quarter for Pastoral Charge Supervisors, that the Regional Council bill the pastoral charge for that cost, and that mileage be billed at the denominational rate directly to the pastoral charge by the supervisor.

Option #2:

A congregation may elect to pay the full amount of \$360 within the first quarter of the year. Regular Review and revision to this policy is the work of the Pastoral Relations Commission.

7. SUPPORT TO COMMUNITIES OF FAITH COMMISSION

Purpose of the Policy:

This policy outlines the authority, membership, and responsibilities of the Support to Communities of Faith Commission.

Authority:

This body is responsible for empowering and resourcing mission and ministry.

The Support to the Communities of Faith Commission is established in accordance with the direction provided in November 18-20, 2017 General Council Executive New Covenant Policy.

The Support to the Communities of Faith Commission will be elected by the Regional Council or the Executive to make decisions on behalf of the Regional Council or its Executive (*The Manual C.3.3.1.*).

The decisions of the Commission are non-debatable (*The Manual C.3.3.2.*).

The Commission will report its decisions to the Regional Council Executive and the Regional Council (*The Manual C.3.3.3.*).

The Support to the Communities of Faith Commission is encouraged through its chair and staff support to maintain communication with the Pastoral Relations Commission, and where possible to undertake resourcing and support activities collaboratively.

This Commission is responsible for the support of Communities of Faith, including clusters, networks, and property matters.



The work may be carried out in a variety of ways, including by staff, task groups for a limited time period; support and encouragement to the development and life of clusters and networks.

Membership:

A Chair, a secretary and 11 people (the majority of whom are members of the Regional Council) to allow for some regional representation with a balance of ministry personnel, laity and with consideration of geographical location.

People who are creative and committed to support neighbouring Communities of Faith and special ministries;

Task groups may be appointed to work with Communities of Faith with respect to specific issues, concerns, projects.

Staff Support:

The Congregational Support Minister(s) will provide support to the Commission in partnership with the Stewardship, Youth and Congregational Support Minister:

Terms of Office:

Members will serve for a term of three years. The length of the terms may be staggered in the first year.

Meetings:

The Commission will meet by technology or face-to-face.

Quorum:

Quorum will be 50% + 1 of the members. There must be at least one Ministry Personnel and one lay member, who is not ministry personnel present.

Responsibilities:

The Regional Council responsibilities in the following Manual 2019 sections are delegated to the Support to Communities of Faith Commission:

The Manual C.2.1 Covenanting

The Manual C.2.2 Services for Communities of Faith

The Manual C.2.3 Service, Support, and Oversight of Communities of Faith a – e, the Regional Council Executive will continue to have responsibility for C.2.3. f and g

The Manual G. 1 Congregational Life responsibilities in the life cycle of a Community of Faith that is a congregation or pastoral charge

Other areas of ministry and oversight as delegated by the Regional Council or the Executive including:

Care of Communities of Faith and providing resources for collegiality and support amongst Communities of Faith;

Nurturing the covenantal relationship between Communities of Faith and the Regional Council;

Resourcing and animating collaborative conversations between Communities of Faith;

Resource for collaboration conversations like cooperative ministry, amalgamation, disbanding.

Resource for collaboration around mission - joint youth ministry, senior housing, food banks, etc.



Communities of Faith self assessments process and requirements.

7.1 PRACTICES RELATED TO THE RESPONSIBILITIES OF THE SUPPORT TO COMMUNITIES OF FAITH COMMISSION

The following are policies and best practices that outline how the Support to Communities of Faith Commission will carry out its responsibilities.

7.1.1 *Covenanting with Communities of Faith*

I Covenanting (*The Manual C.2.1.*)

- a) Recognizing a new Community of Faith by entering into a covenantal relationship with it;
- b) Living in a covenantal relationship with each Community of Faith, with mutual responsibilities for the life and mission of the Community of Faith, and fulfilling its responsibilities under the covenant;
- c) Approving changes to the covenantal relationship with the Community of Faith from time to time, including structural changes, amalgamations, realignments, and disbanding of Communities of Faith.

7.1.2 *Covenant Relationship with Communities of Faith*

The Support to Communities of Faith Commission shall develop and engage each Community of Faith within the Region in a “covenant” of relationship. The Covenant agreement will develop and be more clearly defined over time, but will include:

A. Commitments by the Regional Council to the Community of Faith

Support through staff and resource teams

Communication about the denominational mission and policies

Support and resourcing by the Support to Communities of Faith Commission

B. Commitments by the Community of Faith to the Regional Council/wider Church

Living Faith Story

Presence on ChurchHub

Annual Self Assessment – Review

Annual Statistical Information

Annual Financial Assessment to the Denomination

Support to Mission & Service

7.1.3 *Services for Communities of Faith (The Manual C.2.2)*

The Support to Communities of Faith Commission is responsible for:

- a) Providing support, advice, and services to Communities of Faith in dealing with congregational property;
- b) Managing regional archives;



- c) Providing ongoing congregational leadership training; and
- d) Providing worship resources developed particularly for lay led congregations.

7.1.4 Service, Support, and Oversight of Communities of Faith (The Manual C.2.3)

The Support to Communities of Faith Commission is responsible for developing a strategy for service, support, and oversight of the Communities of Faith within the Regional Council. The strategy and delivery of service, support and oversight will be mindful of building relationship and strengthening Communities of Faith to live their mission and ministry.

- a) Reviewing the self-assessments of Communities of Faith in light of the covenant between the Community of Faith and the Regional Council (*The Manual G.1.2.2. and G.1.2.3.*).

The Support to Communities of Faith Commission will conduct regular reviews of Communities of Faith within the region. Resources are available from the General Council Office.

- b) Supporting emerging new ministries;
- c) Supporting Communities of Faith in their life and work;
- d) Promoting articulation of mission and ministry;
- e) Ensuring compliance with the policies and polity of the United Church and reviewing any relevant records; the “polity” of the United Church means the form of organization and government of the United Church as is set out in the bylaws.
- f) Monitoring Communities of Faith with no appointed or called Ministry Personnel:

When appropriate, the Support to Communities of Faith Commission will encourage Communities of Faith with no appointed or called Ministry Personnel towards searches or development of Lay led Leadership.

8. Resource Teams of the Regional Council

The Commissions and/or Executive (with the exception of Finance) supports a number of resource teams which engage the work of the Regional Council and which report annually to the Regional Council and as needed, its Executive. The Resource Teams are responsible to maintaining and sharing current information, policies, and resources related to the area of their ministry or administrative concern. The Resource Teams of the Regional Council are supported by staff time and access to budget consideration. When needed, the support staff will include the Ministers for Support to Communities of Faith. Resource Team members do not have to be members of the Regional Council.

8.1 Property Resource Team

Purpose of the Practice:

This policy outlines the work that may be conducted by Resource Teams working with Communities of Faith on property matters.



Mandate:

The Property Resource Team will have the authority to carry out the work assigned to them by the Support to Communities of Faith Commission or the Regional Council Executive. The work is identified in The Manual C.2.6. Operational decisions related to property and actions being taken by communities of faith in stewardship of property will be recommended by the Property Resource team to the Support to Communities of Faith Commission for decision. The Property Resource also acts as a resource to communities of faith as they manage property.

Membership:

Team Lead and 8-10 members to be elected by the Regional Council.

Responsibilities:

The Property Resource Team is mandated to provide resources, support, and direction to Communities of Faith in the following matters:

Co-operating with the Community of Faith in buying, selling, leasing, and renovating Community of Faith property, and distributing any proceeds within denominational policies and guidelines, including:

Making recommendations to the Support to Communities of Faith Commission on requests from Communities of Faith to buy, sell, mortgage, exchange, renovate, lease, or otherwise deal with Community of Faith property; the Regional Council makes decisions relating to the property of amalgamating congregations (*The Manual G.1.4.5.*).

The Manual C.2.6 Property and the Manual G.2 Property.

Communicating the policies of the Canadian Shield Regional Council regarding property to the communities of faith.

Making decisions on the property of Communities of Faith remaining after the Communities of Faith cease to exist; and,

Training volunteers to work with congregations in a) and b), described above;

Appointing task groups as needed to walk with congregations in the areas outlined in a) and b) above.

Accountability:

The Property Resource Team and its appointed task groups must report and make recommendations to Support to Communities of Faith Commission for decision.

Staff support:

Ministers for Congregational Support



8.2 Mission Support & Regional Council Grants Resource Team

Purpose of the Policy:

This policy outlines the way in which Mission Support Grant applications, and applications to funds held by the Regional Council will be received and processed. The Mission Support and Regional Council Grants Resource Team has authority to support and approve applications being made to other bodies of the United Church of Canada (eg. United Church Foundation grants). The Regional Council grants include funds available from:

Camping Ministry
Support to Clustering

Youth Programming (*note small grants from this fund may be approved directly by the Minister for Youth, Stewardship and Congregational Support (is there a max?)*)

New Outreach Initiatives
Ministry Personnel Education

Affirming Ministry
Right Relations and Intercultural ministry

Mandate:

The Mission Support and Regional Council Grants Resource Team will receive the applications for Mission Support Grants, and applications for funding grant from the Regional Council and will make recommendations to the Support to the Communities of Faith Commission for decision.

Responsibilities:

Outlines the process and criteria to be used in allocating annual funding grants for a variety of purposes:

Based on Canadian Shield Regional Council priorities

Oversight and Granting of former Presbyteries and Conferences designated funds

Granting for clusters and networks

The development of an application process to grants from the Regional Council ;

Review of applications and recommendation to the Support to Communities of Faith Commission;

Annual setting of priorities for grants and funding;

Promotion and communication of availability of grants and funding

Review and support/not support applications to other funding bodies within the United Church.



Membership:

A Team Lead and three to five members will be elected by the Regional Council for a 3-year term.

Meetings:

The review team will meet annually either by or in-person to discuss the applications and to make recommendations to the Support to Communities of Faith Commission, within the amount available.

Criteria:

The Regional Council or its Executive determines criteria for distribution of the funds.

Quorum:

Quorum will be 50% + 1.

Staff support:

Stewardship, Youth and Congregational Support Minister.

8.3 Living into Right Relations Resource Team

Purpose of the Policy:

This policy creates an intentional structure through which the Regional Council lives its commitment to Truth and Reconciliation and the Calls to the Church.

Responsibilities:

Animating the “Calls to the Church” and the United Nations Declaration on the Rights of Indigenous Peoples;

Consciousness raising in relation to the legacy of the Indian Residential Schools;

Responding to issues such as murdered and missing Indigenous women and girls;

Listening for, responding to, and creating opportunities for cross-cultural dialogue;

Acknowledgment of Traditional Territory;

Collaborating with the national ecumenical organization called KAIROS in their educational and advocacy work towards right relations.

Being intentional in its invitation to Indigenous partners to participate.

Overseeing and managing the “Manitou Art Collection”.

Accountability and Support:

The Regional Council offers support through staff and budget.

The Resource Team is accountable to the Regional Council Executive and may not speak “on behalf of the Regional Council” without approval of the Executive.



Membership:

The Team Lead and eight to ten members to be elected by the Regional Council.

Staff Support:

Minister for Support to Communities of Faith Support and Justice Animation.

8.4 Affirming Ministry Resource Team

Purpose:

To guide the Regional Council through the required, Affirm United process to be recognized as an Affirming Ministry and to hold the Regional Council to the commitments made in that process.

Membership:

A Team Lead and eight to ten members to be elected by the Regional Council, with intentional recruitment of representation from the LGBTQ2S+ community.

Accountability:

The Affirming Ministry Resource Team will report to the Regional Council and its Executive.

Responsibilities:

Support to Affirming Communities of Faith

Support to Communities of Faith exploring Affirming Ministry designation

Holding the Regional Council accountable for keeping Safe Space

Encouraging the Regional Council in entering into a process of discernment regarding Affirming Ministry

Staff Support:

Minister for Communities of Faith Support & Justice Animation or the Minister for Communities of Faith Support West

8.5 Finance Resource Team:

Purpose:

Task group of three to support the Executive Minister in preparation and review of the Annual Budget.

Membership:

Three to five members to be elected by the Regional Council.

Responsibilities:



To work with the Executive Minister in the preparation of the annual budget;
To develop a narrative budget as a communication tool with communities of faith;
To be available as resource people to communities of faith requesting support regarding financial practices.

Staff Support:

Executive Minister

8.6 Youth and Young Adult Ministry Resource Team:

Mandate:

To plan for opportunities for youth and young adults within the bounds of the Regional Council to gather and to encourage participation in denominational opportunities.

Membership:

Team Lead and eight to ten members elected by the Regional Council

Accountability:

This Resource Team relates to the Support to Communities of Faith Commission

Responsibilities:

To support youth and young adults networks;
To plan for intentional ways of engaging youth and young adults in ministry and mission;
To keep youth and young adult ministry before the Regional Council through publicity;
To support and publicize funding opportunities for youth and young adult ministry;
To support camping programs as a ministry to youth, young adults and families.

Staff Support:

Youth, Stewardship and Community of Faith Support Minister



Appendix



Lay Regional Council Representative

You have been called to the ministry of participating in the decision-making council in which your community of faith resides. As a representative elected by your community of faith to the Canadian Shield Regional Council you have been given a responsibility to consider and discern decisions about ministry, mission and priorities for service and stewardship. As conciliar church, we believe that the Spirit of God moves and is discerned within the community of believers called, gathered and committed to offer leadership to the wider church. You share in the responsibility for undertaking the work with which the Regional Council has been charged and in building relationship through access to information between your local community of faith and the Canadian Shield Regional Council.

What you bring to the Regional Council Table?

You bring your experience of the life and ministry of your local community of faith. You are the grassroot person who can share about what life is like in the local congregation. You know the challenges and joys of being the church.

You bring your commitment to share in the witness and ministry of the United Church. By accepting the role of lay representative to the Regional Council you have taken on the mantle of representing the work of the denomination to your local community of faith.

What are your responsibilities to your local community of faith?

Communication....

Communication....

And more communication!

You are the primary communication hub between the Regional Council and your community of faith.

Share emails you receive about the work of Regional Council widely in your congregation;

Share written reports about Regional Council work with the governing body of your community of faith on a regular basis, even if you are not a member of the governing body;

Write an annual report for the Annual Report of your community of faith;

Help people in your community of faith know who they should talk to in the regional council about their questions/concerns/need for information.

Opportunities for Service within the Regional Council

Nominations for positions on Regional Council Executive, its commission, and resource teams

Join a network or cluster that is engaged in something about which you are passionate.



APPENDIX B

Ministry Personnel Members of the Regional Council

As ministry personnel either actively serving within the bounds of the Regional Council or as retired ministry personnel living within the bounds of the Regional Council your “membership” within The United Church of Canada reside with the Regional Council to which you have been assigned by the Office of Vocation. While as ministry personnel you are professionally under the oversight of the Office of Vocation, your membership with the Regional Council does makes you accountable for fulfilling responsibilities of membership within this Council of the Church. If you are a serving ministry personnel you are in covenant relationship with the Regional Council and by virtue of your pastoral relations covenant a representative of the Regional Council in your leadership role with your community of faith. Ordered ministers and designated lay ministers while in paid accountable ministry positions are office holders within The United Church of Canada. (UCC webpage under Pastoral Relations) You have a responsibility to ensure that you are aware of the policies and practices of the Regional Council and share them, as they pertain to the mission, and administrative work of the community of faith that you serve. The Regional Council has a responsibility to all the ministry personnel who are members to encourage joy, health and excellence in the practice of ministry.

What you bring to the table

Through your training and experience you bring an awareness of the value and need for connection between the local community of faith and the wider Church. You have a responsibility to share in the “ministry that is both their and ours”. You are a conduit through which interaction and information flows between grassroot communities of faith and a denominational vision. Your voice can have influence in shaping the policies and practice of the Regional Council as you share the realities of ministry and its hopes and aspirations. Your voice can also give context to those policies and practices as you communicate and explain them to the local context in which you are rooted. You also bring to the table, the best insights to how the Regional Council through its staff, policies and practice can in fact encourage ministry personnel to experience joy, health and excellence.

What are your responsibilities?

Intentional Communication – ministry personnel will be the go-to person through whom the regional council directs information and requests to the local community of faith and to ministry personnel directly. Ensure your contact information is correct with the Regional Council office. As the serving minister, or a pastoral charge supervisor you have a responsibility to share with the community of faith communication from the wider church, including the regional council.

Attend Regional Council meeting – your membership in the Church is linked with being a voting member of the regional council.

Be informed – if you are actively serving, or serving as a pastoral charge supervisor, you are an office holder within the Church and have responsibility for knowing about the practice of the Church; if you are retired your wisdom and potential role as a mentor for others is valued. Know who to call or reach out to in the regional council staff and volunteer team who may have the resources to support you and your community of faith.

Participate in the work of the Church –the shift in governance recognizes that we need ministry personnel to be passionately engaged with the mission of their local community of faith. We acknowledge with gratitude the many ways you further the ministry of The United Church of Canada through what you



do in your context. We also welcome your interest, skills, experience and passion for furthering the work of the regional council. Consider the nomination invitations and how you might appropriately serve.

Opportunities for Service within the Regional Council

- Nominations for positions on Regional Council Executive, its commission, and resource teams can be found regularly on the regional council webpage
- Join a network or cluster that is engaged in something about which you are passionate
- Foster relationships with colleagues that are collaborative, creative, and life-giving, might be a ministry circle, or a community of practice, or a lunch bunch



APPENDIX C

Memorandum of Understanding

Two Regional Councils Sharing Executive Minister and Executive Minister Administrators

Participants:

Regional Council 6 (to be renamed) And

Regional Council 10 (to be renamed)

Terms:

The two participating Regional Councils agree to enter into a cooperative arrangement to share the services of the Executive Minister, the Executive Minister Administrator(s) assigned to Regional Council 6 and 10.

This will be an opportunity to test strengths and weaknesses of a different way of working while living into new times, and adjustments may be made as needed with the approval of all the participants.

The Executive Minister will serve each Regional Council ½ time,

Executive Minister Administrators will serve each Regional Council ½ time.

3: Travel costs and administrative expenses for the Executive Minister and the Administrators supporting the Executive Minister will be shared equally between Regional Council 6 and 10, through a travel expense pool where each Regional Council contributes 50 percent.

The Regional Council will share equally in the cost of the salary, benefits, and office related costs for the Executive Minister and Executive Minister Administrator(s).

The Executive Minister will be responsible for:

- Support and Leadership for Executive meetings
- Relationship building including Regional Council visits and support
- Support to the President
- As per Executive Minister Job Description

The Regional Council Executive Minister Administrators will be responsible for supporting the work of the Executive Minister

Any Regional Council concerns about the Executive Minister will be raised with the General Secretary, General Council, so that they may be resolved following the United Church's human resource policies.

The Regional Council Executive Minister may raise any concerns he/she has about the arrangement with Regional Councils 6 and 10, with the General Secretary, General Council, who will be responsible for working with the Regional Councils to address those concerns.



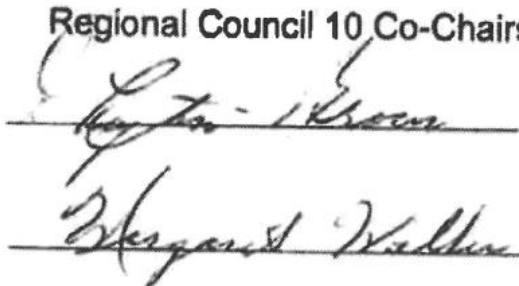
A Regional Council 6 and 10 ad hoc committee will be created, effective after the first Regional Council meetings, to be made up of two members of each Regional Council Executive as named by the respective Executives. The ad hoc committee will support transition, monitor the workload of the Executive Minister, and Executive Minister Administrators, address any concerns/disputes between Regional Councils 6 and 10 and if not resolved, contact the General Secretary for support and assistance. The ad hoc committee will communicate and meet mainly electronically and its role and functioning will be reviewed at Regional Council meetings in June 2020.

Each of the participating Regional Councils will sign a separate copy of this Memorandum of Understanding and return it via PDF document to the General Secretary, General Council. The Memorandum of Understanding will be considered effective when the General Secretary, General Council, has received such copies from all participating Regional Councils and has also signed the Memorandum of Understanding.

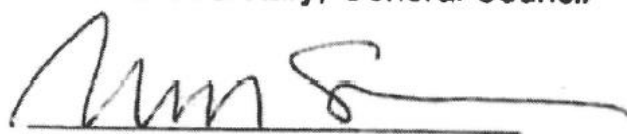
Regional Council 6 Chair

A handwritten signature in black ink, appearing to read 'James Faulkner', written over a horizontal line.

Regional Council 10 Co-Chairs

Two handwritten signatures in black ink, one above the other, both written over horizontal lines. The top signature appears to read 'Lynette Brown' and the bottom one 'Margaret Walker'.

General Secretary, General Council

A handwritten signature in black ink, appearing to read 'Nora Sanders', written over a horizontal line.

Nora Sanders



APPENDIX D

LLWL Remuneration Policy (Set by the Region 6 Commission)

December 5, 2018

Region 6 Commission Meeting

Via Adobe Connect

MOTION by Joy Bott/Helen Smith

That the Regional Council 6 LLWL remuneration policy be as follows:

LLWL minimum rate would be \$150 plus mileage at the UCC rate, and this rate could be negotiated. This policy would not apply to Communities of Faith providing local Worship leadership by its members; local pulpit supply would be an internal Community of Faith policy.

CARRIED

One Abstention

